

TOWNSHIP OF SCOTT

POLICIES, PROCEDURES, RULES AND REGULATIONS

When the swimming pool is filled with water, anyone renting the Community Room will also pay an additional fee per hour for a safety person to watch over the water when the pool has closed for the evening. The pool manager will contact you for final arrangements. When there is movie in the park scheduled, anyone renting the Lodge, Locust or Fernwood will be required to have their music shut off by 8:30 pm.

1. Reservations for Township residents for their **personal** use will be accepted in the current year for the following year on the first Monday in November.
2. Reservations for Township resident for the use of a **business/organization** to which they belong shall be determined as follows:
 - (a) If the application is for an organization situate **in** Scott Township then such application may be made from the first Monday in November subject to the provisions set forth in the remainder of this paragraph.
 - (b) If the application is for a business/organization situate **outside** of Scott Township, then such application can only be made after January 2 of the year requested. This is also subject to the provisions of the next paragraph.

Permits shall be granted depending upon the Township's decision based upon the percentage of the members of the organization who are Scott Township residents of the proximity of the municipality in which the members reside and the availability of the park (does the outside municipality have any reciprocity agreements with Scott) for outside use as appears to be fair and equitable to the Township residents in the sole discretion and judgment of the Township.

Violation of this article will be cause for this permit to be revoked and fee forfeited.

3. Request for refunds must be received within (30) days from the application date, or the request will be denied.
4. If you cancel within (30) days of the application date, a refund of 75% (minus cleaning deposit) of the application fee will be granted.
5. Refunds will not be made to applicants who falsely represent themselves as Township residents.
6. Two reservation dates is the maximum number that any one person can reserve when making reservation for the following year, unless after making their reservations they step to the end of the line.
7. All reservations must be paid for in full at time of application.
8. NO ADVANCED PHONE RESERVATIONS will be accepted. Applicants must personally make reservations at the Township Office, 301 Lindsay Road, 2nd floor, Monday thru Friday, from 8:00 a.m. to 4:30 p.m. (except holidays).
9. Permits will be issued only to Township residents or businesses/organizations located in the Township.
10. In the event the facility you have reserved is damaged, contact the Scott Township Police at 279-6911 prior to using the facility. They will note the condition of the facility on your copy of the permit. This copy of the permit must be returned to us so that you will not be charged for the damage. Failure to do so will be construed by you as an omission that no such damage existed prior to your usage, and you will be charged unless proof satisfactory to the Township in its sole judgment is submitted that such damage existed prior to the usage by the applicant.
11. Park opens at 10:00 a.m. (except during the recreation program, then the park opens at 2:00 p.m.) and must be vacated by 10:00 p.m., other than Lodge or Community Room permit holders.
12. No ball playing permitted in any area of the Park, other than the ball fields.
13. No horseshoe playing permitted in the park, except at the horseshoe courts.
14. Trash, garbage, and recyclables must be placed in the proper containers provided in the Park area.
15. Open fires are permitted only in the fire containers provided by the Township. Fires must be extinguished upon leaving the Park.
16. The permit must be taken with you to the facility as proof for the use of the facility.
17. Vehicles must park in designated areas only. No vehicles are permitted to drive off the road into any picnic area.
18. No animals are permitted in the Park.
19. No motorcycles or motorbikes permitted in the Park.
20. Directional signs, balloons, arrows, etc., designating picnics, reunions, parties, ball games or other park functions may NOT be posted on telephone poles, public property, inside the park or at the park entrance.
21. Behavior contrary to public safety and well being will not be permitted.
22. In further consideration of the Township granting this park facility permit, the undersigned applicant does hereby agree to indemnify, defend and save harmless the Township from all liability, losses or damages, including reasonable attorneys' fees and costs, for any claim, action, causes of action or demands whatsoever against the Township, which the Township may incur arising from the permitted use.
23. Additional guidelines regarding the use, possession or consumption of alcohol will be forthcoming and subject the applicant to any restrictions pertaining thereto: *(When the pool is filled with water, hard alcohol is not permitted in the Community Room.)*
24. Glass containers are not permitted in any of the Scott Township parks or park facilities.
25. No refunds will be granted for the rental of the swimming pool. However, if the pool manager closes all pool facilities due to inclement weather, arrangements will be made to reschedule the swimming pool upon first availability.

PLEASE READ THESE RULES AND REGULATIONS CAREFULLY BEFORE MAKING YOUR RESERVATION AND SIGNING THE PERMIT.