

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
MARCH 11. 2014**

The meeting was called to order by President Jason at 7:30 p.m. Mr. Giudici then led all present in prayer and pledge to the flag.

Roll Call:

Patricia A. Caruso	Present
Eileen Meyers	Present
Thomas M. Castello, Esq.	Present
Stacey Altman	Absent
Donald Giudici, Vice President	Present
Craig C. Stephens, Esq.	Present
David G. Calabria	Present
William Wells	Absent
David A. Jason, Vice President	Present

PRESENT - 7

ABSENT - 2

ALSO PRESENT:

John Vogel, Esq., Solicitor, Tucker Arensburg, PC
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering
Denise Fitzgerald, Manager – Secretary
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector/Code Enforcement Officer
Kathleen Gazda, Assistant Secretary
Chief James Secreet

Mr. Jason introduced Jake Adler to speak regarding the PSATC Conference to be held in Lancaster on June 12 – 15.

Mr. Adler said the PSATC is comprised of seventy-two First Class Townships in three regions. Their function is to lobby in the House and they are currently working on 14 bills. This is an annual educational conference that is rotated throughout the region. This year it is held in Lancaster. The governor is on the schedule as an opening speaker and the Attorney General has been invited.

The following are some of the bills they are working on.

Act 111, which has not been amended in 45 years and ties the hands of the legislature to support it; Municipal pension reform; if they let municipalities publish internally they would save \$20,000,000;

MS4/Agility Programs; Police Departments; PEMA labor personnel in negotiating law firms; Eminent Domain; pension reform; Open Records and changes in the law. They also have vendors.

They are fighting unfunded mandates. As of June 30, 2014 9-1-1 will not be funded by the state. Home phones are charged \$1 and they are now going after a \$1 fee. Today, it is not in the budget. The crime lab's \$14.4 million is not in the budget. They are contacting senators and representatives hoping they will support them to get money back in the budget

Mr. Jason said the challenge is the board deciding at budget time if they are allowed to attend the conference. He said he attends CONNECT and the PSATC conference at his own expense. It's very different than the conference at Seven Springs.

Mr. Castello asked how many municipalities from Western Pennsylvania are members, like Upper St. Clair or Mt. Lebanon.

Mr. Hadley said they are not First Class Townships. He said he does not have the list in front of him, but there are 72 municipalities throughout the state.

He said ALOM was formed in 1960 when commissioners needed help handling problems and issues to support local governments. They work closely with the county government and all classes of government and local authorities. They get involved for more positive solutions for governments by lobbying in Harrisburg and Washington DC.

The Banner Community Program recognizes good government. Scott Township has been designated for 2014 and will be recognized in their press conference. They also do spring and fall conferences; they are all timely conferences and they need the commissioners' input on how they can work to solve those problems.

Public Relations

Sandra Hallet of the Chartiers Valley Educational Foundation said this fund was put into place by Dr. White and has been in existence for 2 years. The goal is to give scholarships and in the past two years they gave two scholarships; one for exemplary academic recognition and one for exemplary academic growth.

They are adding a third scholarship for a student attending a trade program or community college. There is never much from the school district to support these students. Karen Drudy posts the information in February. She is here because not many people know about the Foundation and not many students apply for it. In 2013 they also instituted grants for teachers with a maximum of \$500. They received six applications this year and five were awarded. Most went to the Primary Center and the Intermediate School.

At the end of the month they will hold a Trivia Night as a fundraiser. She said she will leave information that also gives the mission statement of the foundation and ways they can sponsor a scholarship or mini-grant.

Mr. Castello asked if the only funding is through fundraising

Ms. Hallet said the foundation is searching for funds.

Mr. Castello asked if it is \$500 for the teacher and student scholarships.

Ms. Hallet said three \$500 scholarships will be awarded for one year and they have to repay if they don't finish school.

Discuss Bollards

Mark Szewcow of TransAssociates and Jonathon Glance of Glance & Associates introduced themselves and said they are here to answer questions.

Mr. Calabria said the bollards give a false sense of security where kids wait for buses at a steep hill. A resident said the spaces between the bollards are wider than a small car. And they are told this is a break away system.

Mr. Glance said they give the measure of protection one can have. The question is what the intention of Scott Township was. His understanding was to decorate and give sense of safety. Standard bollards are rated for their safety and the standard was developed after September 11, 2001. The Department of Defense and Department of Homeland Security has K rating and L rating bollards to stop 15,000 lb. trucks at 50, 40 and 30 miles per hour. That is the only testing system that he is aware of for barriers and that is for anti-terrorism protection.

These are decorative and create a barrier. The township elected to place bollards that contain a concrete encased steel beam 14" above grade and projects a substantial crash rating. These are not the solution for stopping a car or truck at high speed – for that they use jersey barriers.

Mr. Calabria asked if a barrier would stop a car at 25 mph.

Mr. Glance said the part of the car that hit the bollard would stop.

Mrs. Meyers asked if he has the same one they had before.

Mr. Glance these are stronger than the ones they had before.

Chief Secret said this was a DUI driver late at night and no one saw the deed. The car went onto Route 50 and stalled where he was backing up. He said they cannot determine how fast he was going coming up the hill.

Mrs. Meyers said they are not there to kill the driver; just to stop the car.

Mr. Szewcow said he is not sure that the Federal government does not allow the K and L rated barriers to be used in public; only in government facilities.

Mr. Glance said these are to provide aesthetics and keep cars from veering off on a level beyond the streetscape. They will slow a car down.

Mr. Szewcow said if there is a crash history, they might consider moving the bus stop. The Finley stop could be moved around the bend and the Magazine Street stop could be set up the road.

Mr. Parente said they said it is sense of security.

Mr. Schwekow said it is for traffic calming.

Mr. Parente said the steel posts were better than what they have now.

Mr. Szewcow said the steel posts would not stop a car coming down the hill out of control.

Pat Martin of Center Street said placing two benches behind the bollards gives a sense of security.

Mr. Szewcow suggested they move the benches. He asked if there is a safer place on Carothers Avenue.

Mr. Calabria said Finley Avenue and Carothers Avenue are not the best locations for children to be standing.

Mr. Szewcow said there is no ideal solution or significantly safer location.

Mr. Castello asked how many accidents there have been at the bottom of Magazine Street.

Chief Secret said maybe 2 in the past 10 years.

Mrs. Caruso said she drove through there today and it looks pretty.

Mr. Stephens said after the accident a fifth bollard was put in by the board.

Planning, Zoning and Code Enforcement

Discuss Strategic Plan for Township (Wells)

Mrs. Fitzgerald said a Strategic Plan is something they would have to budget for. They would put together a plan of what they want to do ten or twenty years out.

Mr. Calabria said JMT would give them an outline of what they would do.

Mrs. Fitzgerald said she has copies of strategic plans throughout the state. She said a strategic plan is future planning for the community. It is what they think they will need in twenty years.

Mr. Calabria said it gives them goals to meet.

Mr. Castello directed the Manager to have figures together for the next meeting.

Solicitor's report

Mr. McTiernan said he has one litigation item for Executive Session.

Discuss adoption of ordinance amending the Police Pension Plan to revise the definition of normal retirement age for police officers

Mr. McTiernan said this would change the requirements to age 55 with 25 years of service for officers hired after January 1, 2014. He has discussed this with the bargaining unit and for new employees in the future, if it is ever possible to go back down, it would be an issue for negotiation.

Discuss creating ordinance regulating Personal on Demand Storage units (PODS) in township (Wells)

Mr. Fischer said the board will be reviewing the zoning ordinance in the next two months and it has a section that deals with PODS and storage bags. He said he has some issues with the PODS and he is dealing with the bag dumpsters on Rockhill. The resident put an addition on his house and only works on week-ends so it is a problem. There is another on Rockhill that was there for two weeks. He said there is a problem with utility trailers in yards being used as PODS for years. The neighbors are tired of them and people are treating them like PODS.

Mr. Stephens said there is nothing in the ordinance to deal with storage pods.

Mr. Calabria asked about the bags.

Mr. Fischer said they are throwaway and have to be at the curb to be picked up. Another issue is RVs and boats in driveways.

Mr. Vogel said there is a difference between the boats being in the driveway as a permanent accessory structure. He said they can take care of the PODS and storage bags in the zoning ordinance and they might be able to encompass the RVs and boats.

Mr. Fischer said a resident on Magazine Street stores garbage in a trailer and he does not have the right to search to see what in there.

Mr. Castello said there is a definition in Mt. Lebanon's ordinance that might cover storage.

Mr. Calabria said asked if they have to get permissions for pods.

Mr. Fischer said no,

Mr. Calabria said this came up last year.

Mr. Fischer said there is a difference between a dumpster and the bags. They rent dumpsters by the day. Some municipalities do not allow them in driveways.

Mr. Stephens asked if he can cite RVs now.

Mr. Fischer said if there is no current registration and license, they can be cited under the Motor Vehicle code.

Mr. Jason said this is a wide spread issue but there are none in his area.

Mr. Fischer said the man with the dumpster also had a camper on the lawn.

Mr. Jason said they would have to think it through.

Mr. Vogel said this can be added into the zoning ordinance and he will report back what is being changed.

Engineers report

Discuss approving Service Order Authorization for Block/Lot 102-L-385 Boundary/Topographic Survey and Conceptual Plan in the amount of \$7,450.00 (Public Works Garage)

Mr. Lennon said the monthly report shows 11x17 shots of the area. They have taken county Lot & Block GIS parcels and laid on photos of the map. The bold red is township property; purple is Hoff and Bartley, originally included in the description of the property the township owns. The parcel on Bartley is adjoined to the parcel on Center twenty feet away. They need to find out if the property was conveyed at one time.

They need to get the property boundary survey done to determine where the lines are. This is potentially a significant issue here if they are going to convey to clean this all up. This is a complex issue and the cost would be \$7,500 for the hourly work for the survey to establish where the curbs are. They have to find every monument for the corners and tie them in. There are a lot of things that might have happened that are not reflected in the deed.

Mr. Vogel said they have to figure out how some of these pieces come out.

Mr. Lennon asked if the township still owns the piece on Bartley Way.

Mr. Vogel said they might have deeded it out and never recorded.

Mr. Lennon said this is why it is so expensive.

Swallow Rill and Rockfield Roads – they had a meeting today with Golden Triangle and they intend to close the road next Monday and will start construction on March 31,

Mr. Stephens asked if one lane will be open for emergency vehicles.

Mr. Lennon said the road will be closed from Lindsay to Scrubgrass.

Mrs. Caruso asked if the residents would be notified.

Mr. Lennon said yes.

Phase 1 will involve Lindsay to Scrubgrass and two lanes will be closed, except to emergency vehicles. During Phase 2 they can drive up to Lindsay and can go both ways to Scrubgrass. Only open up to Lindsay Road.

Mr. Stephens asked if it is a left turn only from the Bourse Shops.

Mr. Calabria said traffic signals will be removed.

Mr. Lennon said this work starts next Monday.

Ordinance/Detail Update – The Planning Committee plans to move forward and adopt by July. There will be a public meeting for the map change.

Mr. Vogel said they will have a public meeting with public notice.

2013 Roadway Improvement Program – they are still holding the retainer until the lawns areas are finished this year.

2014 Capitol Infrastructure Paving Improvements – Bond Paving Project - they prepared a Preliminary Opinion of Probable Cost for the following roads: Finley Avenue, Kane Boulevard, Swallow Hill Road and Ryan Drive curb replacement. They are also including resurfacing tennis courts and basketball court and sub-base for the rink and new parking lot. Bids are scheduled to be opened March 20, 2014 at 11 a.m.

2014 Roadway Improvement Program.-they met with Caruso regarding the micro seal and their representative's opinion is that the roadways proposed for microsealing were marginal at best. The commissioners in Wards 2 and 4 have opted back into the standard mill/overlay road program.

Mr. Stephens asked if it is feasible for roads that are not 0-1 rated.

Mr. Lennon said they have to close the road down for eight hours to cure so this is difficult and not well suited to residential streets.

Rennich Plan of Lots – they came back to the Planning Commission this month and are on the agenda for April. This plan is located at the end of Sturdy Oak.

Storm and Sanitary Sewer Report

Feasibility Studies – C50 Woodville - The proposed agreement has been accepted by Collier's Solicitor and is scheduled for formal adoption by the Collier Township board. A copy has been provided to the solicitor's office for review and comment. Next to Woltz and Wind Ford there is an interceptor branch that splits off and serves the township and is owned by Scott Township. Collier Square is owned by Collier Township and they needed an agreement spelling out ownership, maintenance and repair. The two townships share ownership of the piece where

they cross. This is a sample agreement. They share where it crosses Rt. 50 at the old substation behind Woltz & Wind Ford. They dedicated one piece of the facility to Scott Township. The agreement should be ready to be adopted at the next meeting.

Mapping has been submitted to the DEP and will be up-dated and submitted to the township as it goes on.

Finley Avenue Sanitary Connection – this is a single house where the sanitary sewers went into the storm sewers. They did sketch specs and have contractor's bids to do the work. They went to five contractors, got two back and asked for two proposals; one with labor and maintenance and the second for labor only. Stefanik's Next Generation Company came in at \$17,520 for labor only with the township providing materials.

Mr. Vogel said the law requires that you make request to three contractors and they made requests to five.

Discuss bollards on Carothers Avenue

Finance Committee Report

Discuss invoice from Phoenix Benefits Group for professional services for Non-Uniform Pension Plan in the amount of \$487.50 and the Police Pension Plan in the amount of 585.00 (to be paid from respective pension funds)

Mr. Castello said to put this on the agenda for the voting meeting.

He said they had a Finance Committee meeting to discuss what to do with the 2012 bond issue. There are so many projects that Denise has filed for grants. They have decided on #6 on Larry's report - the Woznicki's property on Ryan Drive, depending on what the bid comes in at. Denise has submitted grant applications for most of the other projects.

He said to put that on for a vote.

He said he and Denise met with Lisa Riley regarding the real estate tax based on Jordan's reports. He said they take the ten highest delinquencies for 2010, 2011 and 2012 and take them to the Magistrate.

Mr. Giudici said word will get out and people will come up to the table.

Mr. Castello said Jordan charges \$58,000 for filing fee.

Mrs. Fitzgerald said it is \$5.50 per line to file electronically. She is trying to get a computer program to do it in house. 155 lines would be \$2,550.00. They could eliminate \$5.50 per line if they do it in house.

Public Safety Committee Report

Public Works Committee Report

Discuss community e-waste drop off event to be held March 21 from 8:00 a.m. to 5:00 p.m. at Public Works Building (eLoop)

Mr. Stephens said there will be an e-waste collection on March 21 from 8:00 to 5:00 at the Public Works building. He said there are signs throughout the township.

Mrs. Fitzgerald said it is on the web-site.

Mr. Lubin said there was a salt issue but it looks like they might be over that. It is a reprisal of January's usage. They had outstanding orders from early February and received several truck loads in a period of 10 days. He said there is a storm coming tomorrow. Overtime for this year's budget was approximately \$30,000 and 75 per cent has already been used.

He said the newest employee will be completing his probationary period over the next month.

Mr. Lubin said under the Summer Help Program, they will be paying \$8.00 per hour. May 16 is the deadline for applications. He said they have had a lot of mechanical issues and they are trying to cut back on the salting. They are plowing more and the equipment is getting older. Charles Snyder has been repairing in house for approximately \$60 where it was \$400 to send out for repair. They are mostly frame and blade issues.

They cannot collect everything for the e-waste collection. They will no longer accept TVs, computers, faxes or copiers not for personal use. And there will be a fee for certain items, such as fluorescent light bulbs and batteries by the pound because of a back log in the whole industry. Most personal items are free of charge.

Mr. Castello said he and Craig are working with the Port Authority group from Orchard Spring Road and talking to people opposed to anything being changed. He is requesting permission from the board to make a proposal to the Port Authority regarding the routes. He is requesting that the inbound service from 6:00 a.m. to 10:00 a.m. and the outbound service from 3:30 p.m. to 7:30 p.m. on Monday through Friday remain as currently scheduled. He is then requesting that the service from 10:00 a.m. to 3:30 p.m. on Monday through Friday be rerouted so that those buses do not traverse Orchard Spring Road. He said he is also requesting that no buses travel on Orchard Spring Road on Saturdays or Sundays. He said he is requesting approval of the board to send the letter.

There was no objection.

Mr. Castello said he would send the letter tomorrow.

Mr. Calabria asked if this would affect Lindsay Road.

Mr. Castello said it won't change at all.

Environmental Committee Report (Sewers)

Mr. Jason said they will be using some of the bond money to fix the erosion problem on Ryan Drive.

Mr. Giudici said the water is coming from Carriage Park and eroding the hillside.

Mr. Calabria asked how they would fix it.

Mr. Lennon said they would put an armor lining channel there to stop the erosion.

Mr. Giudici said the land is eroding to the point where the telephone poles are leaning.

Parks and Recreation

Library Liaison Report

SHACOG

Mr. Stephens said the monthly meeting will be held in Baldwin next Thursday. The annual dinner is scheduled for April 24.

Public Relations Committee Report

Discuss request by American Legion Post 290 to use the same parade route as last year for the Memorial Day Parade on May 26, 2014 beginning at 11:00 a.m. and a donation of \$200 to defray the cost of the parade

Ms. Altman asked that this be put on the agenda.

Introduction of Chartiers Valley Board of Education Foundation

Administration

Discuss approval of Estimate No. 011 for Tri Community Revitalization Project from A. Liberoni, Inc. in the amount of \$87,383.13

Mrs. Fitzgerald asked that this be placed on the agenda for the voting meeting.

Discuss adoption of DCNR Resolution regarding Park Upgrades

Mrs. Meyers said she and Denise discussed going with a better grade of ice for hockey and figure skating. The grant is a 50 percent match. She also wants to redo the playground equipment at the top of the park. She looked at Settlers and North Park and if they get the grant, they can do both the ice rink and the playground. The total would be over \$200,000.

Mrs. Fitzgerald said she would be asking all the local and state representatives for support on the state grant. She asked that they send letters of support for the grant.

Conferences and Workshops

Discuss Pennsylvania State Association of Township Commissioners 89th Annual Educational Conference to be held in Lancaster, PA June 12 – 15, 2014 in the amount of \$200.00 registration for 1st attendee and \$125.00 for each additional attending, plus \$743.05 for hotel

Mr. Jason said he will be going to this conference. He asked that it be put on the agenda.

Public Comments on Items Not Listed on the Agenda

Al Parente said the agenda printed off the web-site is not readable. He asked if they would consider putting a pipe over the bollards and putting a different top on it.

Mr. Calabria said if someone hit that, it would go like a rocket. Attaching something to it would work like a projectile.

Commissioners Requests

Mrs. Caruso – nothing.

Mrs. Meyers wished everyone a Happy St. Patrick's Day.

Mr. Castello – nothing.

Mr. Giudici – nothing.

Mr. Stephens asked if there is a timetable for the bridge repairs.

Mr. Lubin said it should be the end of the month.

Mr. Stephens asked if they would provide notice to the residents.

Mr. Lubin said they will.

Mr. Calabria said he has an ordinance issue for Bob. He thinks the garbage company is doing a great job, but he had one call from Jaycee Drive that the truck backs all the way down Jaycee Drive. He said they should be asked to turn around. The resident is hearing the beeping.

Mr. Jason said the East Carnegie Fire Department is asking for \$63,000 of their annual amount.

Mr. Castello said they ask the same question. They can get their first payment in April.

Executive Session.

Mr. Jason said they would go into Executive Session, but would close the meeting.

Adjournment.

Motion by Mr. Giudici, second by Mrs. Meyers to adjourn the meeting.

The meeting was adjourned at 9:35 p.m.

Attest:
