MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
JANUARY 27, 2015

The meeting was called to order by President David Jason at 7:30 p.m. Mr. Giudici led all present in prayer and the Pledge of Allegiance.

Roll Call:

Patricia A. Caruso	Present
Eileen Meyers	Present
Donald W. Giudici	Present
Stacey A. Altman	Present
David A. Jason	Present
Craig C. Stephens, Esq.	Present
David G. Calabria	Present
William E. Wells	Present
Thomas M. Castello, Esq.	Present

PRESENT -9 ABSENT - 0

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering, Inc.
Sandra Novelli, Finance Director
Kathleen D. Gazda, Assistant Secretary
Chief James Secreet

Agenda

Approve agenda, as revised and submitted

Motion by Mr. Castello, second by Mrs. Caruso to approve the agenda, as revised and submitted.

Motion carried (9-0).

Public Comments on Agenda Items
(To be addressed at the beginning of each Committee report)

Bill List

Approve Bill List and authorize payment of disbursements from the General Fund in the amount of $1,201,368.59

Motion by Mr. Giudici, second by Mr. Castello to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of $1,201,368.59.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Jason	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Castello	Yes

Motion carried (9-0).

Planning Zoning and Code Enforcement

Solicitor's Report

Approve Township's portion of application from Alex Marodi and Annette Marodi for Vacant Property Program for Lot 0037-N-00102, located on Sturdy Oak Drive and adoption of Resolution approving the acquisition, subject to approval of Allegheny County (Submitted to Allegheny County Department of Economic Development for review)

Motion by Mr. Castello, second by Mr. Stephens to approve Township's portion of application from Alex Marodi and Annette Marodi for Vacant Property Program for Lot 0037-N-00102, located on Sturdy Oak Drive and adoption of Resolution approving the acquisition, subject to approval from Allegheny County (Submitted to Allegheny County Department of Economic Development for review)

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Stephens	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes

Motion carried (9-0).

Engineer's Report

Approve installation of manholes on Clairview Drive in the amount of $10,000

Mr. Lennon said this was discussed at the last meeting and they prepared a letter to three contractors to get prices.

Motion by Mr. Jason, second by Mr. Wells to approve installation of manholes on Clairview Drive in the amount of $10,000.

Roll Call

Mrs. Caruso	Yes
Ms. Altman	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mrs. Meyers	Yes
Mr.. Castello	Yes
Mr. Giudici	Yes
Mr. Calabria	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve Service Order Authorization for Spinner Field Restrooms and Hope Street Park Improvements in the amount of $49,700

Mr. Lennon said this was approved to do the work in December. They were just late getting the Service Order Authorization to the Manager.

Mrs. Fitzgerald said it just came across her desk.

Approve payment of Partial Payment No. 2 for Contract No. 14-S1 2014 Storm Sewer Improvements for Stefanik's Next Generation Contracting Company, Inc. in the amount of $32,626.80

Motion by Mr. Castello, second by Mr. Jason to approve payment of Partial Payment No. 2 for Contract No. 14-S1 2014 Storm Sewer Improvements for Stefanik's Next Generation Contracting Company, Inc. in the amount of $32,626.80.

Roll Call

Mr. Stephens	Yes
Ms. Altman	Yes
Mrs. Meyers	Yes
Mr. Calabria	Yes
Mr. Giudici	Yes
Mr. Castello	Yes
Mrs. Caruso	Yes
Mr. Wells -	Absent
Mr. Jason	Yes

Motion carried (8-0).

Approve Change Order No. 3 (Final) for Contract No. 13-R-02 Concrete Roadway Reconstruction Swallow Hill and Rockfield Roads from Golden Triangle Construction Company, Inc. adjusting the contract amount based on field measurements and in-place quantities and work completed with decrease of $61,675.001 (Original contract price $1,962,570.50 – Contract price with all Change Orders $1,913,759.49)

Motion by Mr. Jason, second by Mr. Calabria to approve Change Order No. 3 (Final) for Contract No. 13-R-02 Concrete Roadway Reconstruction Swallow Hill and Rockfield Roads from Golden Triangle Construction Company, Inc. adjusting the contract amount based on field measurements and in-place quantities and work completed with decrease of $61,675.001 (Original contract price $1,962,570.50 – Contract price with all Change Orders $1,913,759.49).

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Jason	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Castello	Yes

Motion carried (9-0).

Approve payment of Partial Payment No. 10 (Final) for Contract No. 13-R-02 Concrete Roadway Reconstruction Swallow Hill and Rockfield Roads from Golden Triangle Construction Co., Inc. in the amount of $28,354.10

Motion by Mr. Castello, second by Mrs. Meyers to approve payment of Partial Payment No. 10 (Final) for Contract No. 13-R-02 Concrete Roadway Reconstruction Swallow Hill and Rockfield Roads from Golden Triangle Construction Co., Inc. in the amount of $28,354.10.

Roll Call

Mrs. Caruso	Yes
Mr. Castello	Yes
Mr. Giudici	Yes
Mr. Calabria	Yes
Mrs. Meyers	Yes
Ms. Altman	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Standard Reports

Treasurer's Report

Approve the total refunds due the month of December 2014 in the amount of $269.88

Motion by Mr. Stephens, second by Mr. Castello to approve the total refunds due the month of December 2014 in the amount of $269.88.

Roll Call

Mrs. Caruso	Yes
Mr. Castello	Yes
Mr. Giudici	Yes
Mr. Calabria	Yes
Mrs. Meyers	Yes
Ms. Altman	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve the total real estate commissions due the Tax Collector for the month of December 2014 for the years 2011. 2012, 2013 and 2014 in the amount of $1,045.33

Motion by Mrs. Meyers, second by Mr. Castello to approve the total real estate commissions due the Tax Collector for the month of December 2014 for the years of 2011, 2012, 2013 and 2014 in the amount of $1,045.53.

Roll Call

Mr. Wells	Yes
Mr. Stephens	Yes
Ms. Altman	Yes
Mrs. Meyers	Yes
Mr. Calabria	Yes
Mr. Giudici	Yes
Mr. Castello	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes

Motion carried (9-0).

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Standing Committee Report - Finance

Approve application for Drop Pension Benefit submitted by Sergeant Stephen J. Fury with projected retirement date of February 14, 2019

Motion by Mr. Castello, second by Mr. Wells to approve application for Drop Pension Benefit submitted by Sergeant Stephen J. Fury with projected retirement date of February 14, 2019.

Motion carried (9-0).

Mr. McTiernan said he is allowed to do this under the pension ordinance.

Approve payment of invoice from Pierce Park Group for 4th Quarter 2014 Consulting Services to Police Pension Plan in the amount of $11,838.70 and Non-Uniform Employees Pension Plan in the amount of $5,249.53 (to be paid from respective Pension funds)

Motion by Mr. Castello, second by Mr. Giudici to approve payment of invoice from Pierce Park Group for 4th Quarter 2014 Consulting Services to Police Pension Plan in the amount of $11,838.70 and Non-Uniform Employees Pension Plan in the amount of $5,249.53 (to be paid from respective Pension funds).

Roll Call

Mr. Calabria	Yes
Mr. Giudici	Yes
Mr. Castello	Yes
Mrs. Caruso	Yes
Mr. Wells	Yes
Mr. Stephens	Yes
Ms. Altman	Yes
Mrs. Meyers	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve invoice from Phoenix Benefits Group, Inc. for Professional Services to the Police Pension Plan in the amount of $150 (to be paid from Police Pension Fund

Motion by Mr. Castello, second by Mrs. Caruso to approve invoice from Phoenix Benefits Group, Inc. for Professional Services to the Police Pension Plan in the amount of $150 (to be paid from Police Pension Fund.

Roll Call

Mrs. Caruso	Yes
Mr. Castello	Yes
Mr. Giudici	Yes
Mr. Calabria	Yes
Mrs. Meyers	Yes
Ms. Altman	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Mr. Castello said they have one item for Executive Session.

Standing Committee Report – Public Safety

Standing Committee Report – Public Works

Mr. Stephens said he has had people commenting to him about how clean the roads have been kept with the recent snow.

Mr. Wells said Randy should meet with Public Works and have them start on patching the pool on the fist nice day.

Mr. Jason said they will have an extensive discussion on that at the next workshop meeting.

Standing Committee Report – Environmental Advisory Committee

Mr. Jason said they will have a Sewer Committee meeting Monday at 10:30 a.m.

Standing Committee Report – Parks and Recreation

Approve holding Easter Egg Hunt at Scott Park on Sunday, March 29, 2015 at 2:00 p.m.

Motion by Mrs. Meyers, second by Ms. Altman to approve holding Easter Egg Hunt at Scott Park on Sunday, March 29, 2015 at 2:00 p.m.

Motion carried (9-0).

Approve or deny request from Day Extended Services Day Care Program to bring children to township pool two days a week (In past have brought 180 – 200 children one day a week; request to bring 100 children per day for 2 days in 2015)

Mrs. Meyers said they would add "not to exceed 100 children per day" to the motion.

Motion by Mrs. Meyers, second by Mr. Wells to approve or deny request from Day Extended Services Day Care Program to bring children to township pool two days a week, not to exceed 100 children (In past have brought 180 – 200 children one day a week; request to bring 100 children per day for 2 days in 2015).

Motion carried (9-0).

Mrs. Meyers said she was thinking of having a sled riding event this Saturday, but they are supposed to have freezing rain and it might be too icy. Maybe they can plan the following week-end.

Standing Committee Report - Public Relations

Adopt Resolution No. 869-15 approving participation in Live Well Allegheny Communities Program

Motion by Ms. Altman, second by Mr. Castello to adopt **Resolution No. 869-15** approving participation in Live Well Allegheny Communities Program.

Motion carried (9-0).

Approve or deny request from the Library to use the Lodge on Friday, April 24 for a fundraiser without charge

Motion by Ms. Altman, second by Mr. Giudici to approve request from the Library to use the Lodge on Friday, April 24 for a fundraiser without charge.

Motion carried (9-0).

Library Liaison

Mr. Wells said the Library wants to meet with the Board of Commissioners quarterly. He suggested sending a letter, but they want to meet with the board.

Standing Committee Report – SHACOG

Standing Committee Report – Administration

Adopt Resolution No. 870-15 naming J. David Henderson to Vacancy Board for 2015

Motion by Mr. Castello, second by Mr. Giudici to adopt **Resolution No. 870-15** naming J. David Henderson to Vacancy Board for 2015.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Jason	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Castello	Yes

Motion carried (9-0).

Approve participation in the PJM Incentive Program (incentivenergy) at no cost to the Township

Mr. Jason said he researched this and they do work with Allegheny County.

Mr. Wells asked if this is no cost to the township.

Mrs. Fitzgerald said that is correct.

Motion by Mr. Castello, second by Mr. Wells to participate in the PJM Incentive Program (incentivenergy) at no cost to the Township.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Jason	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Castello	Yes

Motion carried (9-0).

Approve payment of Estimate No. 18 for Tri Community Revitalization Project from CDM Smith in the amount of $11,989.35

Motion by Mrs. Caruso, second by Ms. Altman to approve payment of Estimate No. 18 for Tri Community Revitalization Project from CDM Smith in the amount of $11,989.35.

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Stephens	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve payment of Estimate No. 19 for Tri Community Revitalization Project from CDM Smith in the amount of $7,182.84

Motion by Mr. Castello, second by Ms. Altman to approve payment of Estimate No. 19 for Tri Community Revitalization Project from CDM Smith in the amount of $7,182.84.

Roll Call

Mr. Calabria	Yes
Mr. Giudici	Yes
Mr. Castello	Yes
Mrs. Caruso	Yes
Mr. Wells	Yes
Mr. Stephens	Yes

Ms. Altman	Yes
Mrs. Meyers	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve payment of Estimate No. 20 for Tri Community Revitalization Project from CDM Smith in the amount of $3,627.67

Motion by Mrs. Meyers, second by Ms. Altman to approve payment of Estimate No. 20 for Tri Community Revitalization Project from CDM Smith in the amount of $3,627.67.

Roll Call

Mrs. Caruso	Yes
Mr. Castello	Yes
Mr. Giudici	Yes
Mr. Calabria	Yes
Mrs. Meyers	Yes
Ms. Altman	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve payment of Estimate No. 20 for Tri Community Revitalization Project from A. Liberoni, Inc. in the amount of $9,185.14

Mrs. Fitzgerald said this should be the last month they are receiving bills.

Motion by Mrs. Meyers, second by Mr. Jason to approve payment of Estimate No. 20 for Tri Community Revitalization Project from A. Liberoni, Inc. in the amount of $9,185.14.

Roll Call:

Ms. Altman	Yes
Mr. Calabria	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mr. Giudici	Yes
Mr. Jason	Yes

Motion carried (9-0).

Conferences and Workshops

Approve the commissioners, manager and Chief of Police attending the 42nd Annual Spring Conference of the Allegheny League of Municipalities to be held at Seven Springs April 9-12, 2015 in the amount of $593 for Plan A, $417 for Plan B or $222 for Plan C (lodging), in addition to $410 conference fee

Motion by Mr. Castello, second by Mr. Jason to approve the commissioners, manager and Chief of Police attending the 42nd Annual Spring Conference of the Allegheny League of Municipalities to be held at Seven Springs April 9-12, 2015 in the amount of $593 for Plan A, $417 for Plan B or $222 for Plan C (lodging), in addition to $410 conference fee.

Roll Call:

Ms. Altman	Yes
Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Castello	Yes
Mr. Stephens	Yes
Mr. Giudici	Yes
Mr. Jason	Yes

Motion carried (9-0).

Public Comments on Items Not Listed on Agenda

None.

Commissioners' request

Mrs. Caruso – none.

Mrs. Meyers – none.

Mr. Castello – none.

Ms. Altman - none.

Mr. Giudici – none.

Mr. Stephens - none.

Mr. Wells asked the status of the grant for park equipment.

Mrs. Fitzgerald said she was told they have preliminary approval, but she has received nothing in writing about the full amount.

Mr. Wells said he received a letter from Mr. McMillen about getting a handicap placard in front of his house. He has severe respiratory problems. He suggested that he park at the top of his driveway and he is in agreement with that,

Mr. Calabria said he will talk to him. He can leave his car at the top of his driveway. The neighbor put in a parking pad and the former owner told him he could do the same thing, then the rules changed.

Mr. Jason said he contacted each commissioner about their priorities in the upcoming year. He will tabulate the results and use that to see what they will do as a board. They have to focus on the big items. As president, he has the authority to create a citizens committee to advise the Board of Commissioners and we will form a committee regarding the pool construction. He has a list of great people he is going to appoint, including Ron Ellis, Monica Gigliotti, Laura Hartman and Patty Fry. This would be an advisory group, coming in every month for a project update. They are looking at starting the pool in September and be open in May 2016.

Mr. Wells said they should include one of the guys who run the pool. They have to empower the people who work for them.

Mr. Jason said he is open to suggestions.

Mr. Castello said these are all volunteers. He cannot see these employees volunteering their time.

Mr. Stephens asked about reaching out to someone from Mt. Lebanon.

Mr. Castello said they are already a month behind. Laura Hartman contacted people in Denver and got a preliminary cost.

Mr. Lennon said they need to make a financial decision in April and the contract needs to be in place by August.

Mr. Castello said they might have to close the pool two weeks early.

Mr. Wells asked if they should be draining the pool.

Mr. Lennon said they have freeze/thaw damage when it is empty.

Executive Session

Mr. Jason said they have one item to discuss, but they will close the meeting.

Adjournment

Motion by Mr. Giudici, second by Mr. Stephens to adjourn the meeting.

Motion carried (9-0).

The meeting was adjourned at 8:150 p.m.

Attest:

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