MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
MAY 13, 2014

The meeting was called to order by President Jason at 7:30 p.m. Mr. Giudici then led all present in prayer and pledge to the flag.

Roll Call:

Patricia A. Caruso	Present	
Eileen Meyers	Present	
Thomas M. Castello, Esq.	Present	
Stacey Altman	Present	
Donald Giudici, Vice President	Present	
Craig C. Stephens, Esq.	Present	
David G. Calabria	Absent	Arrived 8:35 p.m.
William Wells	Present	
David A. Jason, Vice President	Present	

PRESENT - 8 ABSENT - 1

ALSO PRESENT:

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence J Lennon, P.E., Lennon, Smith, Souleret Engineering
Denise Fitzgerald, Manager – Secretary
Randy Lubin, Director of Public Services
Kathleen Gazda, Assistant Secretary
Chief James Secreet

Mr. Castello said they have been opening their sessions with a prayer for years. Prayer at public meetings was challenged in New York and the court decided it is appropriate.

Swearing In of Officer Steven Mitrisin

Judge Gary Zyra administered the Loyalty Oath and then extended his personal congratulations to Officer Mitrisin.

Mrs. Caruso congratulated Office Mitrisin and said she is happy to have him on the force. She said he was chosen from seventy candidates and was formerly an officer in Collier Township.

Chief Secreet said he also worked in the City of Pittsburgh. Officer Mitrisin is the third officer from the city and they are all nice, friendly and good police officers. He said he was very impressed with Steve during the testing process and he overshadowed the other candidates.

Officer Mitrisin introduced his wife and children.

Mr. Jason said they would recess the meeting to meet with Officer Mitrisin.

The meeting was recessed at 7:40 p.m.

The meeting reconvened at 8:00 p.m.

Planning, Zoning and Code Enforcement

Discuss advertising June 4 Public Meeting and August 26 Public Hearing to review Zoning Ordinance Updates

Mr. Jason said to put this on the agenda for the voting meeting.

Discuss approving mailing to all township property owners regarding adoption of Zoning Ordinance changes to take place mid-July.

Mrs. Fitzgerald said there will be a cost of a couple thousand dollars to the township.

Mr. Stephens asked if they could just do posting.

Mrs. Fitzgerald said according to the Code. They have to give written notice to every property owner.

Mr. Jason said to put it on the agenda.

Solicitor's report

Discuss Title Search for Lots 102-L-385/102-G-25 (Public Works garage property)

Mr. McTiernan said the title search is complete and has been circulated. The next step is for the Board of Commissioners to decide what they want to do. There are no clouds on the title.

Mr. Wells asked if there are any liens.

Mrs. Fitzgerald said there are no liens. She said it would be the decision of the bard if they want to separate it into two parcels.

Mr. Wells said this is a sub-division issue.

Mr. Lennon said they need to finish the survey; then have a discussion with the board about how they want to move forward. There are a myriad of options.

Mr. McTiernan said the survey would help the board assess this.

Mr. Lennon said he brought aerial photos and overlapped the tax map. They need to do the survey to see exactly where the lines are. There are issues with encroachment. Once they know the facts, they can talk about whether they want to sub-divide. The alley is not recorded and it is functioning as one parcel. They can do a sub-division plan when the board decides what they want to do. The cost of the survey would be $7,500.

Discuss procedure for conveying property located at 404 Finley Avenue

Mr. McTiernan said rather than conveying the property, there may be a way to go. Randy is going to talk to the property owner.

Mr. Lubin said they are going to put the cost appraisal at $1,500. Over $1,500 there is another procedure to be done. The owner will decide what he wants to do.

Mr. McTiernan said if it is worth more than $1,500 it has to be sold by sealed bid. The question is whether he wants to front he cost of the appraiser to come in.

Mr. Lubin said he wanted to see a summary of the options available to be what is the most cost effective.

Mr. McTiernan said the need a letter that it is not worth $1,500; get a quote on the cost of an appraisal that would be reasonable without a full appraisal.

Mr. Wells asked if he could refuse the bid.

Mr. McTiernan said an easement appraisal would be cheaper. They need the meets and bounds description to get the sidewalks.

Mr. Lubin said he wants an idea of the cost for the easement route.

Mr. Wells said no one could buy t because it is a real lot. It can only be bought by the township or the property owner.

Mr. McTiernan said they might do something on a sub-division if it is appraised at $3,000 and that is the minimum bid price.

Mr. Giudici said the cheapest thing would be the easement.

Mr. Wells said he feels bad for the man.

Mr. McTiernan said rather than spending a lot of time and money, they could try the easement approach. If the board is comfortable, take it to him and go with that.

Engineers report

Discuss approving Service Order Authorization for Public Works garage

Mr. Jason said to put this on the agenda for the voting meeting.

Discuss Duva property at 2018 Borland Road (Calabria)

Mr. Jason said they would put this on the agenda for the Sewer Committee meeting

Mr. Lennon said he went out and looked at it.

Mr. Giudici said it is not on the list of 26 properties.

Mr. Calabria said it is not a storm sewer issue.

Mr. Jason said the meeting will be the first Monday of next month, June 2 at 10 a.m.

Mr. Lennon said he would brief Ned on that.

Discuss authorizing Engineer to create bid specs for Short Street gabion baskets

Mr. Lennon said there is a reimbursement grant from FEMA to make repairs.

Public Works Report

Swallow Hill Road/Rockfield Road Reconstruction – Golden Triangle explained there is a roadway closure. The concrete was poured from Lindsay to Raven and they expect to pour the slab from Scrubgrass to Lindsay next week.

Mr. Wells said they were supposed to be keeping the road open for emergency vehicles.. There was an ambulance that had to turn around and go back.

Mr. Lennon said he will send an e-mail to find out what is going on. He said they expect to pour the slab Thursday and it is a week before you can drive on it.

Mr. Calabria said they should be done by July.

Mr. Wells said they should have a meeting with the people on the other side on how they will get in and out of their driveways.

Mr. Lennon said the contractor has submitted the request for Partial Payment No. 3 n the amount of $159,165.67. They will review it and will have it for the next meeting.

FEMA Flood Insurance Rate Map Changes – Mapping and notification data was provided to the township. The notification letters can be sent out. The revised model ordinance must be in place by September 26, 2014.

As proposed in the Biggert Waters Flood Insurance Reform Act of 2012. all flood insurance rates will be risk based; at 10 per cent of the property value per year. 300 properties in the township will be impacted by rate changes..They need to be thinking of this as they develop the ordinance.

Primary residences will be able to keep their subsidized rates until they sell the property; they lose the subsidy.

Non Primary/secondary residences will have a 25 per cent rate increase annually until the rate reflects the true risk.

Business and non- residential properties in Special Flood Hazard areas will have a 25 per cent rate increase annually until the rate reflects the true risk.

Mr. Jason said he thinks Congress went about doing this the wrong way. Wealthy people built houses on beaches and were destroyed by hurricanes. He said he wants the board to send letters to congressmen.

Mr. Giudici said a $100,000 home would pay $10,000 per year.

Mr. Lennon said that is what they are hearing.

Mr. McTiernan said he is surprised it is not graduated.

Mr. Lennon said this is considered a huge issue.

Mr. Wells said this would affect people in the 100 years flood areas.

Mr. Lennon said he would send the map around. The properties impacted are marked and, according to the map, the park is in a flood zone.

Mr. Wells said the only area that could flood is along Scrubgrass.

Mr. Lennon said this has to be passed by September 26 to continue with the subsidy rates.

Mr. Jason said he will be attending a conference in June and he plans to voice his opinion on this.

Mr. Lennon said the ordinance says if they want to do any modifications to the flood zones permit, it has to be submitted to the Plan administrator of the Flood zone Plan.

Mr. McTiernan said when they have an order like that, they can just update.

Mr. Lennon said as he gets more information, he will bring it back to the board.

2013 Roadway Improvement Program - all work is completed with the exception of lawn restoration. A field review I scheduled with the contractor on May 15, 2014 to look at the roads. Mr. Calabria brought an issue to his attention and they will meet with the contractor for remediation. He sent a letter to the contractor.

Mr. Calabria asked if they would do cores on that.

Mr. Lennon said generally no.

Mr. Stephens said if they are making any revisions to roads, the portion from Foxcroft to Swallow Hill Road is worse that the road they have designated to pave.

Mr. Lubin said they will meet on Friday. Something needs to be done next year.

Mr. Lennon said there was no discussion about changing the roads.

Mr. Wells said the gas company is going farther on Lindsay.

Mr. Lubin said the actual bid was from Greenview to Clairview.

Mr. Wells asked if he would check on that.

Mrs. Fitzgerald said they are trying to get as much paving out of the funds allotted.

Mr. Lennon said he is pushing the contractor to get a schedule out of him. He will probably start the roads in May.

Vanadium Storage – they met with the Code Enforcement Officer and a potential developer on May 9, 2014 relating to potential changes to the plan.

Storm and Sanitary Sewer Report

Year 5 Sewer System Deficiency Corrections - they met with Robinson Pipe and they submitted Final Change Order No. 1 and Partial Payment No. 7 for the project. Change order reduces contract price by $26,349.16. Final Payment request is in the amount of $100,000.

O & M Plan – they will meet with Randy to coordinate and scope 2014 O&M work that was budgeted.

Finance Committee Report

Discuss request by Bower Hill Volunteer Fire Department for annual allotment in the amount of $93,000 to be used to make payments on Pierce Fire Engine

Mr. Castello said to put it on the agenda.

Discuss proposal from General Code in the amount of $745.00 to place ordinances on the Township web-site

Mrs. Fitzgerald said a couple weeks ago, the board asked to put the ordinances on the web-site. This is the same price as last year. She said she explained that it would be given to the township to upload the revisions and recommend they do that. They will be linked to the township website.

Mr. Wells asked if they would just pay one time.

Mrs. Fitzgerald said once they buy it, it is up to her to load the revisions.

Mr. Jason said to put it on the agenda.

Public Safety Committee Report

Discuss radar for local police departments (Stephens

Mr. Stephens said the commissioners of Mt. Lebanon asked for feedback from the board and the chief.

Mr. McTiernan said there is a resolution passed where they want local police to be able to use radar as well as the State Police. There is a resolution being passed this week by one of the other municipalities.

Chief Secreet said there is legislature in Harrisburg where they want municipalities to pass resolutions to show support. Pennsylvania is the only state in the country where it is not legal. He said they are worried about money-making speed traps.
Mr. Stephens said they could use it if they want o; they don't have to.

Mr. Jason said it is his preference not to pass any resolution for or against it. He asked the wishes of the board. He said they would do nothing and let the state deal with it.

Public Works Committee Report

Discuss Intermunicipal Agreement for the Improvement, Maintenance and Access to Lower Glencoe Avenue and Bell Avenue

Mrs. Fitzgerald said this proposal was presented to the board last year. Scott has one home and a Lamar billboard. She said she couldn't see where they would be losing. They want emergency access to the homes in Green Tree. The roads are impossible and cannot be driven through. Green Tree would improve the road and Scott Township would maintain the gate.

Mr. Calabria said it has to be a public road for the township to maintain.

Mr. Lubin said an older man owns the house. There is sometimes a lot of activity there, so he said he would maintain the gate.

Mrs. Fitzgerald said Green Tree would use Penn DOT agility money.

Mr. Jason said to put it on the agenda.

Discuss LED lighting throughout the Township

Mr. Stephens said they would use these mainly in the Community Room.

Mr. Lubin said they walked through the Community Room and will put something together.

Mr. Stephens said this is an ongoing thing. He is interested in working with Scott Township with this.

Discuss ratifying the hiring of summer employees

Ward 1	Christopher Salerno
Ward 2	Jonathan O'Neil
Ward 3	Louis Kuntz
Ward 4	Dominic Slovick
Ward 5	Brian DiMartino
Ward 6	Kyle Kelsch
Ward 7	David Levy
Ward 8	Tyler Mroz
Ward 9	

Mr. Stephens said to put this on the agenda to ratify.

He said there will be a Public Works Committee meeting on June 2 at 7:00 p.m. They should contact Randy to put anything on the agenda.

Parks and Recreation

Discuss ratifying hiring the following as lifeguards for the 2014 Summer Season, as recommended by Ron Ellis:

Jonathon Doherty	$8.50 per hour
Patrick Richards	9.00 per hour

Mrs. Meyers said to put this on the agenda to be ratified.

Mrs. Fitzgerald said the person handling pool passes should be going full time until July. When someone wants a poll pass after that, a lifeguard will take care of it. Mr. Ellis said they do not work past July.

Library Liaison Report

Discuss request from Friends of the Library to hold Election Day Bake Sale in the Municipal Building Lobby

Mr. Wells said they can approve this without putting it on the agenda.

Discuss adoption of Resolution affirming status of the Scott Township Public Library as a civic association within the township regarding application for license for Small Games of Chance

Mr. McTiernan said they are applying in their own name. The township would have to pass a resolution that they are a civic organization and the township has no responsibility. They are trying to do it right and this is common practice.

Mrs. Fitzgerald said the library would like to participate in the Strategic Plan. She had a good meeting with them and they want to be part of the plan.

SHACOG

Discuss participation in seminar on the Overturning of Act 13 of 2012 on local zoning ordinances

Mrs. Fitzgerald said this is something that SHACOG is asking to attend with regard to drilling.

Mr. Jason said he will go.

Mr. Stephens said there will be a meeting Thursday at Jefferson Hills.

Public Relations Committee Report

Discuss request from Ss. Simon and Jude Church for donation of park facility for summer festival

Ms. Altman said they receive this request every year. She said to put it on the agenda for the voting meeting.

Administration

Discuss reappointing David Seybert, PhD to the Zoning Hearing Board for a period of three years with term expiring June 15, 2017

Mr. Castello said they should get input from Bob and then put on the agenda.

Discuss reappointment of Dean Losego as alternate to the Zoning Hearing Board for an additional three year term, expiring June 18, 2017

Mr. Castello said they should talk to Bob.

Discuss appointing alternate to the Zoning Hearing to Board to replace Brandon Dukes (now permanent) with term to expire August 12, 2015

He said he would like to defer appointing alternates.

Discuss reappointing Adolph Podurgiel to the Planning Commission for an additional four year term expiring May 12, 2018

Mr. Jason said to put that on the agenda.

Discuss adopting Concurring Resolution for Allegheny County Gaming Economic Development Fund grant for Berkwood Stormwater Solution project

Mrs. Fitzgerald said this should be put on the agenda for the voting meeting.

Discuss payment of Estimate No 13 for the Tri Community Revitalization Project from A. Liberoni in the amount of $155,982.82

Mrs. Fitzgerald said this should be put on the agenda.

Discuss payment of Estimate No. 5 for the Tri Community Revitalization Project from Trans Associates in the amount of $2,325.99

Mrs. Fitzgerald said this should be put on the agenda.

Conferences and Workshops

Discuss authorizing David Jason to attend Allegheny County & Western PA Association of Township Commissioners Spring Convention at the Grand Hall of the Priory on May 15, 2014 at a cost of $55.00

Mr. Jason said he does attend these conferences. He is on the Board of Directors for organizations of elected officials.

He asked that this be put on the agenda.

Public Comments on Items Not Listed on the Agenda

Susan McDonald of 509 Cress Street said there is a misunderstanding on the specs for the basketball hoops and how they are maintained on private property. Her property is being destroyed because of the neighbor's hoop. Ten to 20 children play and use her yard as a dump and ignore her No Trespassing signs. She said she cannot afford to fix the yard and put up a fence.

Mr. Wells said she should call the police or get in touch with Mrs. Meyers.

Chief Secreet said he is aware of this and Bob is looking into it as well. They asked her to lock it up when she is not home because the kids are using it whenever they want.

Mrs. McDonald said one time she was called back by the police saying they were not coming and the children can do whatever they want.

Chief Secreet said he will check into that. They have been there. There is an issue where the hoop should be on the sidewalk or street. Over the past five days they have made six arrests of juveniles for disorderly conduct. There are some things happening down there and things will e changing soon.

Ms. McDonald asked the maximum she can do to protect herself and her property. She does not feel safe in her home.

Chief Secreet said if they are on her property call the police.

Mr. Calabria asked about the curfew.

Chief Secreet said it was at 5:30 p.m.; the curfew is 11:00.

Mr. Jason said they will put it on the agenda to have Chief Secreet update them on the situation.

Pat Martin of Center Street asked when they would replace the lighting on Carothers Avenue that was torn out last week and also the bollards.

Mr. Lubin said the lights are ordered and the bollards will be ordered next week.

Mrs. Martin said the street signs are broken and the sign says Washington Pike.

Mr. Lubin said it is all on the punch list of items to be taken care of.

Mrs. Martin said there is a sink hole on Center Street that is 3' by 6' and 4' deep. And the sidewalk is falling in front.

Mr. Lubin said he did investigate this and televised the sewer and nothing showed up. The property owner said this happen before about 15 years ago. He said he doesn't know the reason but there is a sanitary sewer there. He knows it is an area with mines so it might have been a washout.

Mrs. Martin said the agenda was not on the website.

Mrs. Fitzgerald said it is there – she has done a lot of updating.

Mr. Wells asked if it can be mine subsidence that low. They cannot have a mine below the creek bed.

Mrs. Meyers said Pat Caruso celebrated her 50th Anniversary.

Mr. Augustine of Lindsay Road said there are 60-80' trees leaning over Lindsay Road.

Mr. Lubin said that is railroad property. There are a lot of dead trees and brush there. They did remove the tree that came down.

Mr. Augustine said from the municipal building to Hope Hollow after Cynthia Drive to Hope Hollow, there is a warehouse.

Mrs. Fitzgerald said she would have Bob check it and cite them. If it is a safety issue, Bob will look at it.

Mr. Wells said put it up for an update in two to three weeks.

Commissioners Requests

Mrs. Caruso – nothing.

Mrs. Meyers – nothing.

Mr. Castello – nothing.

Ms. Altman – nothing.

Mr. Giudici – nothing.

Mr. Stephens – nothing.

Mr. Calabria asked when they will be planting grass at Larsen Park.

Mr. Lubin said Meadowlark is up.

Mr. Calabria said it is ponding. It needs topsoil and then leveled.

Mr. Wells asked about the main park equipment.

Mrs. Fitzgerald said it ready to be put up

Mr. Lubin said with the weather, they hope to have it up in a week.

Executive Session.

Adjournment.

Motion by Mr. Giudici, second by Mr. Stephens to adjourn the meeting.

The meeting was adjourned at 9:30 p.m..

Attest:

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