**MINUTES**
**SCOTT TOWNSHIP**
**BOARD OF COMMISSIONERS**
**301 LINDSAY ROAD, MAIN MEETING ROOM**
**SCOTT TOWNSHIP, PA 15106**
**AGENDA MEETING**
**JUNE 10, 2014**

The meeting was called to order by President Jason at 7:30 p.m. Mr. Giudici then led all present in prayer and pledge to the flag.

**Roll Call:**

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| Patricia A. Caruso | Present |
| Eileen Meyers | Present |
| Thomas M. Castello, Esq. | Present |
| Stacey Altman | Present |
| Donald Giudici, Vice President | Present |
| Craig C. Stephens, Esq. | Present |
| David G. Calabria | Present |
| William Wells | Present |
| David A. Jason, Vice President | Present |

PRESENT - 9 ABSENT - 0

ALSO PRESENT:

John Vogel, Esq., Solicitor, Tucker Arensburg, PC
Ned Mitrovich, P.E., Lennon, Smith, Souleret Engineering
Denise Fitzgerald, Manager – Secretary
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector/Code Enforcement Officer
Kathleen Gazda, Assistant Secretary
Chief James Secreet

**Presentation of the proposed updated Zoning Ordinance to the Board of Commissioners by the Planning Commission**

Mr. Vogel said he is the Solicitor for the Planning Commission. For the past few years they have been working on updating the township's zoning ordinance to comply with the Municipal Planning Code which regulates zoning ordinances.

Part of the requirement is a presentation of the Zoning Ordinance to the Board of Commissioners. Several member of the Planning Commission are here tonight.

Ralph Murovich said he is currently President of the Planning Commission. The ordinance they had was a pretty good ordinance but was in disarray and difficult to follow/ The ordinance was scattered and . It was a difficult chore to understand the ordinance despite the fact that it had some good aspects. They collected all that and made an ordinance that has certain clarity. They reorganized the ordinance more than making changes. He personally thinks it is pretty good. He said he is an architect practicing in the 129 municipalities in Allegheny County and he thinks this ordinance will be equal to others.

The second phase of this project is the Subdivision and Land Development Ordinance (SALDO) . This is an important aspect that covers a number of things not covered in the zoning ordinance. They are asking to move forward very quickly to resolve the different they might have in the SALDO. He feels the zoning ordinance is a move in the right direction.

Mark Mox said he assisted Ralph and other members of the Planning Commission to get this new zoning ordinance underway. They have created an opportunity to allow engineers do what they need to do. It will e a great asset to the township if they update every year, it will e a really good document.

Bill Quinn said there are a lot of good people on the Planning Commission with a lot of degrees. He is a simple guy who lives next door. This ordinance is not for the high tech people; it is for the ordinary people to understand.

Kenneth Lee said he recently appointed to the Planning Commission a few years ago. The new proposed ordinance is a means to making clarity in a way plan community. The mere fact that they will be able to put it on the website will cause less confusion. There are nuances in the ordinance that it has some refinements and details, for example having to do with landscaping and lighting.

Jane Sorcan said as they worked with this ordinance, their goal was to update and make a usable document. The new ordinance is easy to use and reflects the conditions today and will serve the township very well in the future.

Mr. Vogel said if anybody wants to see the ordinance, it will be provided. Initially passed in 11975. This reflects new uses that come about. Within that, they have combined several; zoning districts but every commercial remains a commercial district and ever residential district remains residential. The boundaries do not change.

The ordinance has a new zoning map and a new permissible use table to show permitted and non-permitted uses. It defines the setbacks and lot lines and is more user friendly.

They added landscaping and lighting requirements and parking drawings. Shows oil and gas regulations that comply with the state laws and the steep slope ordinance is unchanged. This is not a perfect document. The important thing is that the Planning Commission decided to get this on the books and can tweak it annually. They want to get this going it will bring them into the 2010s and will be a useful tool. Will submit to Allegheny County Planning and they have 45 days to review. They will then hold a public hearing on August 26 before the voting meeting, assuming things go smoothly with the county planning.
In the event the Allegheny County Economic Development gives suggestions, they will make the necessary changes. And they have to provide notice to the public. In a letter indicating g they are considering this ordinance.

That is the timeline for Late August. They have been in touch with Allegheny County to be sure they are following their procedure.

Mr. Jason said he thinks the Planning Commission has worked hard and appreciates their dedication and is very impressed with what they have put together.

He and the Board look forward to moving forward.
Mr. Vogel said the Planning Commission are all members appreciates support they have received from this board.

Mr. Wells said one it is codified and n the internet it should be a fabulous document – a vast improvement over sorting through thousands of pages.

Mr. Vogel said they appreciate the support of the board.

Mr. Fischer said he would like to also thank April Showers and Emily Palmer who put in a lot of time on this project.

Mr. Vogel said Bob Fischer spend a lot of time in the field and he let them know what would work and what would not.

Mr. Wells said this has been a ten year project that started with the Comprehensive Plan. They have done a great job.

**Discuss** ladder truck funding (Castello)

Mr. Castello said the fire chiefs will give the presentation that the firemen prepared.

John Levi (Bower Hill VFD), Frank Salerno (Glendale Hose Company No. 1) and Adam Kauer (East Carnegie VFD) introduced themselves to the board.

John Levi said they wish to replace the 1999 KME tower truck. They have given the board information on why the tower needs replaces . He will give them the history of the truck. Thirty nine years ago, the township purchased a ladder truck and the ire departments purchase all their other equipment. The township does own the a ladder truck. Items on the KME that need addressed. According to the NFPA the the ladder truck has a twenty year use limit. It cannot be certified and needs to be replaced after20 years. They are coming to the end of the certificate life. They can use it without being certified but would not be up to standard.

Recently their ISO rating was improved by two levels. They went through a deep dive study which was three days of analyzing three years of call, training records. The study went back to the organization and, the information was put together and they were given a Class 3 rating. A big part of the study is what equipment they have as well as the quality of service and dispatch.

They turned the 34 page summary report over three months ago. It is something fire departments strive to meet these standards. They did determine that they need a ladder truck since they do respond

to 100 per cent of all structure fires in the township..The township is large enough to require a reserve ladder truck. A second ladder company can be 100 ft. and housed at East Carnegie. They didn't get full credit because their ladder is so old. The report gives the requirements for fire service and ladder service. The ladder truck will be going out of service. It has been owned by the township for 39 years. If they take the ladder away, they will drop immediately to an ISA Class 4. It would be Class 5 if they only had mutual aid response.

They are here to ask the Board to consider purchasing a new tower. They do not want anything extravagant; the old truck met all the requirements.

He said they want to address a specific study to Scott Township that says they need it and why they need it.

Mrs. Caruso said the tax benefit.

Chief Levi said fire insurance could go down, but that depends on the insurance company.

Mr. Castello said it depends on whether or not there are other towers with buckets in the area.

Chief Levi said the closest is in Green Tree. They are not around us when we are looking at athe number of residents with over three floors to be rescued. At 600 Chatham Park Drive, they rescued ten people with the tower. AT Manorview Apartments the only way to put the fire out was with the tower. Green Tree is the only other company that has one and they have no guarantee they will be available.

Mr. Wells asked about Mt. Lebanon.

Chief Levi said they do not have a bucket truck.

Mr. Wells asked how they would pay for this.

Chief Levi said he is not sure about the finances. In the past, the township purchased the truck It was never paid for by the fire departments He said they are looking at a timeframe of one year from the time they order it until it is built. 2015 is the earliest they could get the truck. They would iuse the existing truck while it is being built and then sell the old truck.

Mr. Wells asked if the township had put any money away for a rainy day.

Mr. Castello said no. this just came up.

Mr. Wells said 1.3 Million is a 1.2 mill increase.

Mr. Castello said there will be no tax increase for this; they would finance it. The fire departments are willing to contribute $10,000 each from their annual allotment and they still have some bond money.
He said he doesn't know the interest rate. It could be from 2 to 4 per cent and he is not saying they would finance $1.32 Million
Mrs. Fitzgerald said they could get it close to 3 per cent.

Mr. Castello said they could get a $50,000 payment with the fire departments contributing $30,000.

Mr. Wells said they talked about this in May and June. Mr Castello said they couldn't have a Finance Committee meeting and said they would meet in July.

Mr. Castello said they have a cycle that they use for building trucks.

Mr. Wells said they put money away from the bond for this truck and they were waiting for a meeting.

Mr. Calabria said he didn't know all the ins and outs and he understood there as an audit that could be reviewed and a grant available after the audit.

Chief Levi said the grant stipulates things that could be challenged like 1) who owns the truck; 2) who operates the truck and 3) they have to scrap the truck.

Chief Kauer said the AFG grant is the only grant that could make an impact and it is a competitive process. They could not pre-order the truck and the 2014 review has been completed.

Mr. Wells said Mt. Lebanon received a grant for their truck.

Chief Kauer said Mt. Lebanon has career staffing and answers 1500 calls a year. They received 75 per cent funding.

Mr. Fischer said they had to reduce their fleet size by one engine. They went from four pumpers to 3 but they felt the ladder truck would be more beneficial to them.

Mr. Calabria asked who made the decision to reduce the fleet.

Mr. Fischer said the chief made the recommendation.

Chief Kauer said East Carnegie reduced their fleet because they came under a unified system.

Chief Levi said Bower Hill does not own a rescue truck; they utilize the equipment within the township.

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**Planning, Zoning and Code Enforcement**

Mr. Castello said Denny's was given a ten day notice. They need to start moving quickly.

Mr. Calabria said they had a conference call with Denny's They are going to work out a deal.

Mr. Wells said that was two weeks ago.

Mr. Castello said they were given ten days before that.

Mr. Vogel said they will go over it with both of them and let them sort it out.

Mr. Castello said Denny's has the master lease. The franchisee has no responsibility.

Mr. Fischer said he talked to Bob McTiernan and John Vogel to come up with a plan.

Mr. Castello said by the 24t Bob will meet with Bob or John and will come back with a proposal.

Mr. Calabria said part o f the pipe is in the Penn DOT right of way.

Mr. Fisher said they were supposed to send a letter of concern but it hasn't been sent yet.

Mr. Calabria said they had two surveys. In 1973 it was an open stream and in 1974 there was pipe there. The question is who put the pipe in.

there.

**he wants something by the 24th franchise both of their lettersDiscuss granting preliminary and final approval of the Rennich Plan of Lots sub-division located at Great Oak and Sturdy Oak Drives, subject to approval from Allegheny County Planning pursuant to 502B of the Municipal Planning Code and meeting the following conditions, as required by the Planning Commission.**

**Change the note on the Plan to read "Road to be extended by owner of Lot 102 at the time of building permit issuance on Lot 102 or by owner of Lot 10 if easement access is precluded by Lot 101."**

**The property is located in Ward 6 and Zoned R**

**The Planning Commission at their March 2, 2014 meeting made favorable recommendation for referral to the Board of Commissioners**

Mr. Mitrovich said the Planning Commission reviewed this at the April meeting and made a favorable recommendation with the condition that a note be changed on the plan and approval by the county. There are no outstanding engineering issues. He said they are going to create a lot, but he does not know their intent.

Mr. Fischer said they are waiting to hear from Allegheny County.

Mr. Mitrovich said there will be two lots. One has a house on it and he is subdividing it. If they build a house in the future they would have to submit plans.

Mr. Jason said to put it on the agenda for a vote.

Mr. Jason said they would go out of order to discuss the Veterans Banner Program.

Mich _____ said he saw the banners in Castle Shannon and was interested in putting them on the main street of Bridgeville. Residents can bring a photo with an application they are making 27cents on a banner. They are as reasonable as possible the family gets a banner and one is hung in te community.

In Bridgeville they are displayed from Memrial Day until Veteran's Day. They have a young man working on his Eagle Scout award delivering the banners to the families. He said it is a great program.

Harry explained how they can get involved. When veterans come home it makes them very proud.

Harry Munson of HTM Designs said they could start at Castle Shannon the first banner was for Ryan Lane. They are an IT company that does web design and Ryan's father was a friend of theirs. AT the memorial service, people asked if they could make the banners for their sons.

When they started it was an emotional issue. They can restore pictures and the only thing families has that memorializes their veterans.

It is about honoring those who served. He said they want to show respect to what these people do.

Allegheny County wants to put the banner in the parks to honor those Killed in Action. They usually go up for Memorial Day and come down on Veteran's Day.

He said they have to order in volume. There is a website to be built that shows all the military banners. , they can scan in the pictures and furnish information, send for the family's approval and deliver the banners when they come in. Then they would invoice.

Mr. Wells asked the cost.

Mr. Munster said $35.00 for the cost of the banner on Carothers Avenue and $35.00 for the family's banner.

Mr. Muster said the banners are 2 ft. wide by three feet tall. They can take a picture and superimpose it several times.

Mr. Calabria asked if they are doing World War I banners.

Mr. Munster said they have one coming in from the Civil War.

Mr. Calabria said they are on poles on Rt. 88.

Mr. Munson said they built brackets from PCV pipe that holds 2 for the cost of $20.00

Mr. Calabria said they could extend it to other roads in the township.

Mr. Munster said the PVC pipe costs $11 and they have bracket building parties.

Mr. Wells said it is a wonderful thing he is doing.

Mr. Munster said it is not a planned thing. Once they do it it is very meaningful. He said a banner for his son has been hanging for 4 ½ years and still looks good in its fifth year.

Mr. Jason said to put it on the agenda for approval.

Mr. Calabria said he reads the names on the banners when he is riding on Route 88 and he knows members of most of the families.

Mrs. Fitzgerald said the township could purchase a $35.00 banner and the additional $35 banner would be at the expense of the resident. She said she would estimate

**Discuss** possible Sheriff Sales of the following properties:

200 Locust Street
134 Boroview Avenue
209 Magazine Street
1444 Scrubgrass Road

**Discuss** ordinance regarding cats running at large

**Discuss** Strategic Plan for township

**Solicitor's report**

**Discuss feral cats and snake issues**

Mr. Fischer said Ray from Animal Control is here to talk about what can be done about feral cats or snakes.

Ray Hayward said the township has an ordinance about pes running at large. He said he is one of four Animal Control officers and they answer 4,500 nuisance animals calls a year and 300 injured deer calls. He said they handle issues with wildlike and dom3estic animals when it concerns public safety.

He said cats are not covered under any state laws. Dogs are under the USDA dog laws. Cats only come under the Public Safety Act requiring they be vaccinated for rabies by three months of age.The Humane Society and Animal Friends are working to get that changed. Cats are the second highest carriers of rabies in Pennsylvania, second only to raccoons. Of twelve communities they represent only two have no cat ordinance. They have no authorization to deal with cats in those communities.

The current Ordinance No. 1179-72 does identify cats as not allowed to roam freely. The only time they go there is when cats are on private property. They cannot seize the animal under the 4th Amendment. Their policy is to try not to create a neighborhood issue. He went down and took pictures of the property. There are ordinances in the county about ground feeding. Another option is to talk to the humane officer and working as a solid front. The son is supplying cats with food and shelter. It should be limited when the food is put down There is a sewer in front of the residence that could create a rat and raccoon problem. They have box traps that will not hurt the animal but they might trap the wrong animal. They are taken to the kennel in Upper St Clair and checked upon arrival. They are picked up a second and third time before they are euthanized. The state law has no guidelines for holding feral cats; after 48 hours they can be euthanized. There is a Lost Pet Project where pictures of animals in the kennel are posted on the web-site and at vet offices and at shelters. . They need a resident willing to set, bait and monitor the traps. They will empty the traps.

He said thre Fish Commission is only authorized to deal with deciduous snakes . They have no jurisdiction over exotics. The Department of Agriculture is responsible for exotics. Can pass an order to have them licensed and micro-chipped. As long as they are on private property, there is nothing there is nothing the township can do about it. They can create a license.

Chief Secreet said he wonders if they can just add nuisance to include animals and reptiles.

Mr. Calabria said the snakes are not a nuisance. They are not out of the house but they should be registered.

Officer Hayward said the township could keep a record and mandate they update if they move.

Mr. Vogel said if some one has snakes in their yard, it could be seen as a nuisance.

Officer Hayward said if the township had a nuisance ordinance.

Mr. Calabria said they are not letting them loose; they are holdinfg them in the yard.

Mr. Vogel said the letter went out today regarding any constricting snakes.

Chief Secreet said they have to have something to charge them with.

Mr. Jason said they should authorize the solicitor to revise the kennel ordinance.

Mr. Vogel said they can develop an ordinance addressing this.

Mr. Jason said if they have more than five, have to have a kennel license.

Jeff Cooper of Ryan Drive said he is working with the Humane Society because of cats on this property. He said he cannot put furniture out and he is afraid to let his children outside. This is an economic concern for him He cannot rent his house because of the cat smell.

**Engineers report**

**Discuss 2014 Roadway Improvement Program**

**Discuss Swallow Hill Road Construction project and final traffic plan**

**Discuss SHACOG Joint Bids for Pipe Lining – Year 8**

**Discuss SHACOG Joint Bids for Manhole Rehabilitation**

**Storm and Sanitary Sewer Report**

*Year 5 Sewer System Deficiency Corrections –*

**Public Works Report**

*Meadowlark and Larson Parks –*
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*Swallow Hill Road/Rockfield Road Reconstruction –*

*Ordinance/Detail Update* – an updated zoning map was submitted and is under review.

*2013 Roadway Improvement Program*

*Steel City Self Storage –*

*2014 Roadway Improvement Program –*

*Sewer System Deficiency Corrections Year 5 –*

**Finance Committee Report**

**Discuss money left over from road program and old bond issues (Wells)**

**Public Safety Committee Report**

**Public Works Committee Report**

**Discuss Public Works Summer Help Program**

**Parks and Recreation**

**Discuss Lifeguard Testing to be conducted at Chartiers Valley High School on Saturday, March 29, 2014, 2013**

**Discuss security cameras**

**Library Liason Report**

**SHACOG**

Mr. Stephens said

**Administration**

**Discuss request from CONNECT for annual contribution in the amount of $1,244**

**Discuss payment of Estimate No. 008 for Tri Community Revitalization Project from CDM Smith in the amount of $17,450.00**

**Discuss payment of Estimate No. 008 for Tri Community Revitalization Project from Trans Associates Engineering Consultants, Inc. in the amount of $3,022.72**

**Discuss payment of Estimate No. 010 for Tri Community Revitalization Project from A. Liberoni, Inc. in the amount of $94.491.25**

**Discuss letter of resignation from Charles H. Edeburn, Jr. from Zoning Hearing Board, effective February 1, 2014 (Term to expire 9/26/14)**

**Discuss proposal from Integrated Goose Management regarding goose harassment at Scott Park in the amount of $2,552.54**
**Public Relations Committee Report**

**Discuss Sustainable Community Essentials Certification (Sustainable Pittsburgh)**

**Conferences and Workshops**

**Discuss Pennsylvania State Association of Township Commissioners 89th Annual Educational Conference to be held in Lancaster, PA June 12 – 15, 2014 in the amount of $200.00 registration for 1st attendee and $125.00 for each additional attending, plus $743.05 for hotel**

**Public Comments on Items Not Listed on the Agenda**

**Commissioners Requests**

Mrs. Caruso – nothing.

Mr. Giudici – nothing.

Ms. Altman – nothing.

Mr. Jason asked Randy to look at the potholes on Green Orchard alley.

Mr. Stephens asked Randy to look at the property at the corner of Greentree and Orchard Spring Road.

Mr. Lubin said he would look at it.

Mr. Calabria said Our Lady of Grace wants to start their project. Gateway asked if they were done with their work.

Mr. Lubin said the Eagle Scouts will be finished prior to the company starting work.

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Mr. Fischer told Mr. Calabria that he would find out what happened and he would get with him this week. He said when you call 911 there is sometimes a 3 to 4 min. delay at the county.
Mr. Wells said if they are removing trees, there is one in East Carnegie that the resident has been complaining about.

Mr. Castello said that is on private property and Bob as already talked to the resident.

Mr. Lubin said the tree at Sampson is the township's responsibility and the other is on private property.

Mr. Castello – nothing.

**Executive session.**

Mr. Castello said they have several items to discuss an executive session, including personnel and a legal issue.

**Adjournment.**

**The meeting was adjourned at 8:40 p.m..**

**Attest:**

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