MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
OCTOBER 13, 2015

The meeting was called to order by Vice President Giudici at 7:30 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Patricia A. Caruso	Present	
Eileen Meyers	Present	
Thomas M. Castello, Esq.	Absent	Arrived 7:35 p.m.
Stacey Altman	Present	
Donald Giudici, Vice President	Present	
Craig C. Stephens, Esq.	Absent	Arrived 7:55 p.m.
David G. Calabria	Present	
William Wells	Present	
David A. Jason, Vice President	Absent	

PRESENT - 6 ABSENT - 3

ALSO PRESENT:

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence Lennon, P.E., Lennon, Smith, Souleret Engineering
Denise H. Fitzgerald, Township Manager
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector/Code Enforcement Officer
Kathleen Gazda, Assistant Secretary
Chief James Secreet

Mr. Giudici said they have the pleasure of having two International Fellows with them until November 7. They will be shadowing the Manager to see how local government operates in the United States. Hoa Thanh Lo is from Viet Nam and Su Sandar Koe is from Burma.

Su thanked the board for a warm welcome. She said in their organization they have three main teams and she works with the team working to improve local government system and get support from the community. She came to Scott Township to see how local government works, how the community is included and how they plan to improve local government.

Hoa said she works for the government Youth Union and her main duty is to work with young people in the community to make the community better. She said she hopes to learn from another country and how she can bring back ideas in government. She thanked Denise for such a warm welcome.

Mr. Giudici said they would take a short break so they can talk to the young ladies.

The meeting was recessed at 7:35 p.m.

The meeting reconvened at 7:55 p.m.

Mr. Giudici said they have a gentleman here tonight to discuss a problem on Clairview Drive.

Mark Palastro of 49 Clearview Drive said he was here a year and a half ago to discuss his lateral. He had a document that said that the township is responsible when two laterals are connected. He had his sewer televised and they found no problem with the sewer line except when it comes out of his house there is a 90 degree angle. He asked about this before and brought the letter to ask the township's standing on this and received no response. Recently he saw an item in the Post Gazette about the sewer blockage problems and it said Scott officials learned that the sewer is not deep enough to serve all of Clairview Drive. Today he heard from the Engineer that letter he brought is not valid.

Mr. Wells said they have a letter that Attorney Bartiroma sent to the county. The letter was written in 1991 or 1992. John Schomberg was at the county at that time and the letter said the township would accept responsibility from where the two laterals connect. Tom thought there was another letter, but they have never seen it.

Mr. Lennon said he doesn't recall it that way and he was here at the time. It was his understanding that the township was not taking responsibility for the laterals. It was shortly after that the county published their county plumbing code and modified it to say that where there was a situation where two homes connected to one lateral, the two homeowners were obligated to enter into a mutual maintenance agreement or separate them. His recollection was that Tony Bartiroma was dead set against the township accepting responsibility. He remembers the letter. There was a lot of discussion back and forth and the township never took responsibility

Mr. Castello said they had a choice to come to a mutual agreement or separate them.

Mr. Stephens said there are some mutual agreements on Lindsay Road.

Mr. Lennon said that is the way it played out.

Mr. Giudici said he should attend the Sewer Committee meeting in November.

Mr. Palastro said he is hearing the letter from Allegheny County is not valid. He is asking for some response back said the township disagrees with the letter. People are buying homes and there are these types of issues and he feels Scott Township is responsible.

Mr. Castello said the seller should have disclosed that.

Mr. Palastro said Scott Township allowed them to build it that way.

Mr. Castello said that might have complied with the laws 60 years ago.

Mr. Palastro said it sounds like things changed after the letter was sent. He said it is frustrating when his taxes are raised 23 per cent and he gets a hard time from Public Works and from the board here. He has been in the township for thirty years and he has seen a lot getting done with the township. He feels the township should take responsibility from his property line to the street.

Mr. Wells said he would have to have an opening and closing of the road to get his lateral across the street.

Mr. Palastro said he wants to get this fixed and he is willing to do it from his house to the road. He would not put a 90 degree angle in.

Mr. Wells asked if he can run the line and connect the two laterals at the street.

Mr. Lennon said he wants his own separate lateral. In 1993 the township ran one sewer line over and ran a six inch line over and connected to his four inch line.

Mr. Palastro asked if it is possible to get a response to his letter.

Mr. Giudici suggested he come to the Sewer Committee meeting on November 2 at 10:00 a.m.

Mr. Wells said his problem and Clairview's problem are two different issues.

Mr. Lubin said he has seen the letter over the years. Mr. Wells called a couple weeks ago that there was a problem. They cleaned and televised and didn't see anything unusual. They wanted to put a push camera into the line. It looked fairly open.

Planning, Zoning and Code Enforcement

Solicitor's Report

Mr. McTiernan said he has two items for Executive Session. One is they are meeting with Mt. Lebanon regarding the deer hunting issue. The second issue is Public Works negotiations. He, the Manager and Mr. Wells make up the negotiating team and they will meet Monday to discuss.

He did send letters and status report on the Doris Drive. They need to get an appraiser and structural engineer to look at those houses.

John Vogel did a report on Sheriff's Sales. They have the title report on Idlewood Avenue and Duncan Street properties and there is a packet going to Bob.

They have suggested revisions in the Thepitt Building's easement agreement.

Mr. Castello attended the argument with Mt. Lebanon and was very impressed with Bob's work.

Engineers Report

Discuss Service Order Authorization for GIS Service - Software License Activation

Discuss request for Partial Payment No. 2 for Contract No. 15-S1 2015 Sanitary Sewers Repairs from Jet Jack, Inc. in the amount of $59,822.88

Discuss installation of overhead electric vs. underground electric at the new pool

Storm and Sanitary Sewer Report

ACHD/EPA Administrative Consent Order – PaDEP sent a letter on July 20, 2015 with the proposed ACO. There is a re-drafted copy of this and the solicitors will meet today. They will be mailed out today and they will have two meeting cycles to adopt it.

There is a meeting this Thursday night at Station Square. ALCOSAN sent a letter out asking for board members and managers to attend. They are going to talk about their negotiations with DEP. They also issued their report about flow reduction. It would be a good idea to have someone attend.

Sewer Committee Meeting – they did not have a meeting this month. They sent information to ALCOSAN on the trunk sewer takeover in early September. They sent a follow up letter to let them know they want them to take over additional sewers.

MS4 – Audit – the DEP did their compliance inspection on September 8. They did issue a compliance report on September 18 and there were six pages of items they had to address. The upshot is they are very serious about the implementation of the MS4 Program and the township will have to be sure that they budget money to do things they did not have to do previously. It is making sure maintenance is done on storm water ponds. It was a courtesy thing to give them a heads up on things they are not doing. They will have to do annual inspections of private ponds to be sure they are constructed properly and maintained.

Mr. Lubin said there are ten or twelve private ponds. They need to provide education for homeowner associations, document the education and follow up as information accumulates. They want a narrative, written plan for all items in the MS4.

Public Works Report:

Ordinance Detail Update – they have been working with the Planning Commission and provided them with sample SALDO Ordinances. This will be an ongoing process.

Spinner Field and Hope Street Park – they opened bids last month and gave an initial bid report at the last meeting. The bids are good until October 22, 2015 so the board has a little bit of time to see what they want to do.

2014 Bond Paving Project – this is Folino and all the punch list items have been completed. They are waiting for a payment request and this would close out last year's bond paving program and the road paving program.

Mr. Wells asked about the bump on Lindsay Road where they were tied into the gas company work.

Mr. Lennon said that was not on the punch list. If it is an issue, he will look at it.

Synthetic Ice Rink and Handicap Playground – the LWCG application was completed and submitted to DCNR. They are waiting to hear back from them.

Vanadium Storage – construction is scheduled to begin eminently.

Idlewood Avenue Bridge – they did submit the PaDEP General Permit No. 11 on July 10. They are waiting to hear back on that.

2014 Storm Sewer Improvements – everything is completed except Ryan Drive and he plans to start there the week of September 14. This is the same contractor who is working on the pool. He wanted to get his workers mobilized at the pool.

Orchardview Drive Spring Emergency Repair – the final restoration has been completed and a final walk through was held.

Chartiers Enterprises Atlas Development – the board approved the Consolidation Plan and conditionally approved the Land Development Plan in August 2015. They are waiting for a final submission from them.

Hardman Subdivision – the Board of Commissioners conditionally approved the plan in August 2015. They haven't gotten anything from them.

Mr. McTiernan said they contacted his attorney and he told them he no longer represents Mr. Hardman. They are in the process of trying to get the name of an attorney.

Mr. Castello said he can call and talk to him.

Mr. McTiernan said that would be fine if he can get the name of his new attorney.

2015 Roadway Improvement Program – the contractor started work on June 25. The storm work is completed and all work is about 65% complete. The contractor has submitted Partial Payment No. 2 in the amount of $240,493.78. He said they always have an issue with base repair. They did not use all the base repair money so they have expanded the roads to use that money. There is an item for curb restoration and lawn restoration.

Scott Township Pool – pre-construction meeting for the General Construction was held August 10. The NPDES Permit was received, demolition started last week and it is pretty far along. The deep end and Ellis Island are still in place. They are waiting for a full design package from the contractor. That has to be processed and then he can start work.

Procurement contract – the Pool Committee is reviewing the bids and they should have a recommendation for awards at the next meeting..

CDBG Year 40 Pre-Applications – due at SHACOG on September 10, 2015. They are preparing the following for submission:

THEPITT Demolition
ADA Automatic Doors Openers at Township Building Main Entrance
ADA Ramps at the Municipal Building
Whiskey Run Gabion Baskets
ADA Playground Equipment for Hope Street Park

GIS Services – they did submit a Service Order Authorization for budgeting purposes. TRAISr system on a monthly payment basis. It has taken about nine months to come to an agreement with them to have their clients use this on this basis.

Finance Committee Report

Discuss 2016 Budget (Revenues)

Mr. Castello said

Projected real estate taxes: $4,957,720. They expect a 98% collection rate with 2% at a discount.

Delinquent taxes: They collected $43,000 over what they budgeted.
The Tax collector said she requested check for filing fee. He asked Mrs. Novelli if she received that.

Mrs. Novelli said no,

Local tax enabling 511: 11% between collection of earned income tax
Mechanical devices: increased $2,000
Penalties and Interests correlate with tax collection.
Penalties and interest are projected at $22,000.
Certain items on Public Safety are high ($88,608). Some of these numbers are connected to grants.
State Capital and Operating grants: Parks and recreation $5,900.
Final payment on Meadowlark and Larsen Parks R/C grant $61,383
Public Services Police Services estimating $35,000 brought in $435,000
Contracted services will be over in November. Estimating $150,00
Building Permits: the adopted budget shows $35,000 and they brought in $71,800 in building permits and there were no complaints about the increase.
Other general financing sources $2,600.000
Money: $2,1000,000 for pool
500,000 for fire truck.

Adopted budget last year and proposed 3.5 per cent increase. Doesn't take into account grant money

Mr. Wells asked if the rubbish contract is up this year.

Mrs. Fitzgerald said they have a five year contract and they have a couple years to go. SHACOG determines the length of the contract.

Mr. Castello said their first expenditures meeting will be held October 28. The Friday before, they will receive the expenditures for the departments they will be discussing.

Public Safety Committee Report

Public Works Committee Report

Mr. Lubin said the leaf and branch pick-up program will be finished the end of October. They are finishing up crack sealing, then they are going into winter mode.

Mr. Wells asked if he got a memo about crack sealing at Our Lady of Victory.

Mr. Lubin said Columbia Gas is not finished and they will give the final determination. They are waiting for the last round to come through.

Mrs. Meyers asked about the railroad bridge.

Mr. Lubin said Swank is doing the work.

Environmental Committee (Sewer Committee)

Parks and Recreation

Mrs. Meyers said it was raining for Octoberfest.

Library Liaison Report

Discuss request from Library to use the Community Room without fee for Used Book Sale from September 16 – September 26, 2016

Gina Leone said they made $3,900 at their book sale. She said people like to buy old street signs and she would like to talk to the board about getting obsolete signs.

SHACOG

Mr. Stephens said the meeting is next Thursday at South Park.

Public Relations Committee Report

Discuss South Hills Women's Club

Ms. Altman said the South Hills Women's Club meets at Vanadium Woods and they are looking for new members. They will have a card party in April. They raised $5,000 and donated it to two charities. They are working on Hospice Care on Moffat Street. The Women's Club started as a tea party in 1943. It is an opportunity to get out without the kids. They now have programs every month If anybody would like to know more about it, let her know.

Discuss presentation of Proclamation to Ralph Murovich at October 27 meeting

Mr. Giudici said to put this on the agenda,

Administration

Discuss advertising Meeting Dates for 2016

Mr. Giudici said to put this on the agenda to advertise.

Discuss approving Proclamation as part of Community Banner Program application for 2016

Mr. Giudici said to put his on the agenda.

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Pat Martin of Center Street asked if there are any plans for the township garage. She said Fallen Timber is cutting trees there.

Mrs. Fitzgerald said another property owner is cutting on their property. She said the Public Works foreman checked it out and that was the report he brought back. She said she will have them look at it again.

Mrs. Martin said the fascia board has fallen off and is laying beside the building and someone broke out a panel at the front door.

Commissioners Requests

Mrs. Caruso – Nothing.

Mrs. Meyers – Nothing.

Ms. Altman said Chartiers Valley High School is doing a project designing fire hydrants in Heidelberg.

Mr. Lubin said the water company installs them and they are the ones to paint them.

Mr. Fischer said fire hydrants are supposed to be painted by gallons per minute. He believes the water company's response will be they want the township doing anything to them. He said he knows a person in public relations at the water company and he will contact them.

Mr. Giudici – nothing.

Mr. Stephens asked if there is any progress on putting a sign on Forsythe not to block driveways.

Mr. Calabria said they wrote to Penn DOT and they will get permission, then the township puts up the sign.

Mr. Calabria said he received a complaint about the park that the swings are broken and it is muddy.

Mrs. Fitzgerald said she hasn't had any report of the swings being broken. The parks crew gives a report every week.

Mr. Lubin said they are waiting on a part.

Mr. Calabria asked how they decided to buy instead of leasing a car for Code Enforcement.

Mr. Castello said they will keep it seven to ten years and the cost over time is cheaper.

Mr. Calabria said it was $207.00 per month for a lease and $21,000 to buy the car.

Mr. Castello said Bob asked the Finance Committee for their recommendation and he told him they recommended he buy the car.

Mr. Wells asked if they bought another Ford.

Mr. Calabria said they got good deal on the lease and then left him hanging. They could have leased a car every three years with no maintenance.

Mr. Wells asked if they are doing anything about the geese in the park. There are about 100 geese in the park.

Mrs. Fitzgerald said they have to wait three years under the harassment clause before they can euphonize them.

Mr. Lubin said he will get Ms. Hess back out to discuss.

Executive Session

Adjournment.

Motion by Mrs. Meyers, second by Mrs. Caruso to adjourn the meeting.

The meeting was adjourned at 9:25 p.m.

Attest:

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