MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
NOVEMBER 24, 2015

The meeting was called to order by President David Jason at 7:30 p.m. Mr. Giudici led all present in prayer and the Pledge of Allegiance.

Roll Call:

Patricia A. Caruso	Present
Eileen Meyers	Present
Thomas M. Castello, Esq.	Present
Stacey A. Altman	Present
Donald W. Giudici, CPA, Vice President	Present
Craig C. Stephens, Esq.	Present
David G. Calabria	Present
William E. Wells	Present
David A. Jason, President	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering, Inc.
Sandra Novelli, Finance Director
Chief James Secreet

Agenda

Approve agenda, as submitted

Motion by Mr. Castello, second by Mr. Stephens to approve the agenda, as submitted.

Motion carried (9-0).

Public Comments on Agenda Items
(To be addressed at the beginning of each Committee report)

Bill List

Approve Bill List and authorize payment of disbursements from the General Fund in the amount of $1,488,239.00

Motion by Mr. Castello, second by Ms. Altman to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of $1,488,239.00.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Yes
Mr. Giudici	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approval of Minutes

Approval of Minutes for following meetings:

Agenda Meeting	April 14, 2105	Regular Meeting	April 28, 2015
Agenda Meeting	May 12, 2015	Regular Meeting	May 26, 2015

Motion by Mr. Giudici, second by Mr. Castello to approve the minutes of the following meetings:

Agenda Meeting	April 14, 2105	Regular Meeting	April 28, 2015
Agenda Meeting	May 12, 2015	Regular Meeting	May 26, 2015

Motion carried (9-0).

Planning Zoning and Code Enforcement

Ratify advertising for Public Hearing to be held November 24, 2015 at 7:00 p.m. regarding demolition of 636-638 Idlewood Avenue and 310 Duncan Way

Motion by Mr. Jason, second by Mr. Stephens to ratify advertising for Public Hearing to be held November 24, 2015 at 7:00 p.m. regarding demolition of 636-638 Idlewood Avenue and 310 Duncan Way.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Yes
Mr. Giudici	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Solicitor's Report

Motion by Mr. Jason, second by Mr. Castello to demolish properties at 636/638 Idlewood Avenue and 310 Duncan Way.

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Stephens	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes

Motion carried (9-0).

Engineer's Report

Approve Change Order No. 1 for Contract No. 15-R01 2015 Roadway Improvement Program to include additional storm sewer improvements for White Birch Circle (increase of $16,400.00)

Motion by Mr. Castello, second by Ms. Altman to approve Change Order No. 1 for Contract No. 15-R01 2015 Roadway Improvement Program to include additional storm sewer improvements for White Birch Circle (increase of $16,400.00).

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Stephens	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve Change Order No. 2 (Final) for Contract No. 14-R01 2014 Capital Infrastructure Improvements to adjust the contract amount based on final in-place quantities - decrease of $281,511.66 (Original contract price $1,752,410.87 – Change Orders No. 1 and 2 - $21,617.56 and $281,511.66 Revised contract price $1,492,516.77)

Motion by Mrs. Caruso, second by Mr. Castello to approve Change Order No. 2 (Final) for Contract No. 14-R01 2014 Capital Infrastructure Improvements to adjust the contract amount based on final

in-place quantities - decrease of $281,511.66 (Original contract price $1,752,410.87 – Change Orders No. 1 and 2 - $21,617.56 and $281,511.66 Revised contract price $1,492,516.77).

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Yes
Mr. Giudici	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve request for Partial Payment No. 5 (Final) for Contract No. 14-R01 2014 Capital Improvements from A. Folino Construction, Inc. in the amount of $177,647.94 (2013 Bond - $146,304.90 ½ mil Capital Improvement funds - $31,343.04)

Motion by Mr. Calabria, second by Mr. Giudici to approve request for Partial Payment No. 5 (Final) for Contract No. 14-R01 2014 Capital Improvements from A. Folino Construction, Inc. in the amount of $177,647.94 (2013 Bond - $146,304.90 ½ mil Capital Improvement funds - $31,343.04).

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Yes
Mr. Giudici	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve Service Order Authorization for CD 41 3.11.5 310 Duncan Way Demolition

Motion by Mr. Stephens, second by Ms. Altman to approve Service Order Authorization for CD 41 3.11.5 310 Duncan Way Demolition.

Mr. Wells asked if the township will have to maintain this property after it is torn down.

Mrs. Fitzgerald said yes, they will maintain it,

Mr. McTiernan said they can lien it.

Mrs. Fitzgerald said these are properties Mr. Jason was trying to acquire for a park.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Yes
Mr. Giudici	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve Change Order No. 1 for Contract No. 15-PK13 Swimming Pool Accessory Procurement to adjust the Contract amount to delete Bid Item Nos. 2, 6, 7, 8, 9 and 10; revise quantity for Bid Item Nos. 3 and 11; and Add Bid Item Nos. CO1-1, CO1-2, CO1-3, CO1-4, CO1-5 and CO1-6 (decrease of $31,300.00)

Motion by Mr. Castello, second by Mrs. Meyers to approve Change Order No. 1 for Contract No. 15-PK13 Swimming Pool Accessory Procurement to adjust the Contract amount to delete Bid Item Nos. 2, 6, 7, 8, 9 and 10; revise quantity for Bid Item Nos. 3 and 11; and Add Bid Item Nos. CO1-1, CO1-2, CO1-3, CO1-4, CO1-5 and CO1-6 (decrease of $31,300.00).

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Stephens	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes

Motion carried (9-0).

Approve Partial Payment No. 4 for Contract No. 15-R01 2015 Roadway and Storm Sewer Improvements from Peter J. Caruso and Sons, Inc. in the amount of $36,792.00 (from General Fund $745.42; ½ mil Capital Program $21,286.58; ½ mil Storm Sewer)

Mr. Wells said when they cut the curb they left it with big points sticking out and they have to be fixed. They are puncturing tires.

Mr. Lennon said they should be feathered in. He said he will look at it. He said this is the final payment.

Motion by Mr. Castello, second by Mr. Calabria to approve Partial Payment No. 4 for Contract No. 15-R01 2015 Roadway and Storm Sewer Improvements from Peter J. Caruso and Sons, Inc. in the amount of $36,792.00 (from General Fund $745.42; ½ mil Capital Program $21,286.58; ½ mil Storm Sewer).

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Stephens	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes

Motion carried (9-0).

Standard Reports

Treasurer's Report

Approve the total real estate commissions due the Tax Collector for the month of October 2015 for the years 2012. 2013 and 2014 in the amount of $1,023.71

Motion by Ms. Castello, second by Mr. Giudici to approve the total real estate commissions due the Tax Collector for the month of October 2015 for the years of 2012, 2013 and 2014 in the amount of $1,023.71.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Yes
Mr. Giudici	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Standing Committee Report - Finance

Advertising Ordinance to Repeal Ordinances No. 1210-84 and No. 1212-84

Motion by Mr. Castello, second by Mr. Stephens to advertise Ordinance to repeal Ordinances No. 1210-84 and No. 1212-84.

Roll Call

Mrs. Meyers	Yes
Ms. Altman	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mr. Giudici	Yes
Mr. Calabria	Yes
Mr. Jason	Yes

Motion carried (9-0).

Advertise 2016 Budget for public inspection

Mr. Castello said they have a $592 surplus. They have a balanced budget and it is ready to be advertised.

Motion by Mr. Castello, second by Ms. Altman to advertise 2016 Budget for public inspection.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Yes
Mr. Giudici	Yes
Mr. Stephens	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Jason	Yes

Motion carried (9-0).

Advertise 2016 Budget Levy Ordinance

Mr. Castello said it is balanced with no increase.

Motion by Mr. Castello, second by Mr. Giudici to advertise 2016 Budget Levy Ordinance.

Roll Call

Mr. Giudici	Yes
Mr. Castello	Yes
Mr. Calabria	Yes
Mrs. Caruso	Yes
Mr. Wells	Yes

Mr. Stephens	Yes
Ms. Altman	Yes
Mrs. Meyers	Yes
Mr. Jason	Yes

Motion carried (9-0).

Advertise 2016 Budget Ordinance

Motion by Mr. Castello, second by Mr. Jason to advertise 2016 Budget Ordinance.

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Stephens	Yes
Mr. Giudici	Yes
Ms. Altman	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes

Motion carried (9-0).

Appoint Municipal finance Partners as Actuary for Police and Non-Uniform Pension Plans, as recommended by respective Pension Boards

Motion by Mr. Castello, second by Mr. Wells to appoint Municipal finance Partners as Actuary for Police and Non-Uniform Pension Plans, as recommended by respective Pension Boards.

Roll Call

Mrs. Meyers	Yes
Ms. Altman	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mr. Giudici	Yes
Mr. Calabria	Yes
Mr. Jason	Yes

Motion carried (9-0).

Mr. Castello said this will be effective January 1. 2016.

Exonerate Lisa M. Riley, Tax Collector for taxes for year 2012 in the amount of $50.00 or under which would amount to 109 lines or $2,779.50

Motion by Mr. Castello, second by Mr. Giudici to exonerate Lisa M. Riley, Tax Collector for taxes for year 2012 in the amount of $50.00 or under which would amount to 109 lines or $2,779.50.

Roll Call

Mrs. Meyers	Yes
Ms. Altman	Yes
Mr. Stephens	Yes
Mr. Wells	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mr. Giudici	Yes
Mr. Calabria	Yes
Mr. Jason	Yes

Motion carried (9-0).

Enter into a non-exclusive Listing and Marketing Agreement with Brindlee Mountain Fire Apparatus for sale of 1995 KME Aerial Cat Platform Truck

10% Commission (Minimum $500) if sold for less than $100,000
7% Commission if sold for a price between $100,000 and $150,000
5% Commission if sold for price above $150,000
(Agreement can be terminated at any time by notifying the other party in writing)

Mr. Wells asked if there is a minimum price on this.

Mrs. Fitzgerald said they can start with a minimum.

Mr. Wells said they should have a minimum of $90,000.

Mr. Giudici said it should be $100,000 or best offer.

Motion by Mr. Castello, second by Mrs. Meyers to enter into a non-exclusive Listing and Marketing Agreement with Brindlee Mountain Fire Apparatus for sale of 1995 KME Aerial Cat Platform Truck.
10% Commission (Minimum $500) if sold for less than $100,000
7% Commission if sold for a price between $100,000 and $150,000
5% Commission if sold for price above $150,000
(Agreement can be terminated at any time by notifying the other party in writing)

Create policy on filing assessment appeal on properties sold for an amount at least $100,000 over assessed value

This was tabled.

Standing Committee Report – Public Safety

Standing Committee Report – Public Works

Award contract for Geese Control to the U.S. Department of Agriculture in the amount of $4,485 (36 visits over 3 month period, plus training employees in geese harassment)

Mrs. Fitzgerald said the school district is interested in partnering with the township on geese control. They are looking for guidelines on harassment.

Mr. Stephens said they can approve tonight and work out the locations. He asked if they can put this off as they are out of season now.

Motion by Mr. Stephens, second by Mrs. Caruso to table awarding contract for Geese control to the U.S. Department of Agriculture in the amount of $4,485 (36 visits over 3 month period, plus training employees in geese harassment).

Motion carried (9-0).

Standing Committee Report – Environmental Advisory Committee

Standing Committee Report – Parks and Recreation

Standing Committee Report - Public Relations

Library Liaison

Approve request for Library to use the Community Room on Friday, March 4, 2016 for a fundraising event

Motion by Mr. Wells, second by Mr. Giudici to approve request for Library to use the Community Room on Friday, March 4, 2016 for a fundraising event.

Motion carried (9-0).

Standing Committee Report – SHACOG

Mr. Stephens said there is no meeting in December. He said Don Giudici was nominated as Vice President of the SHACOG Board starting in January.

Standing Committee Report – Public Relations

Ms. Altman said the Tree Lighting will be Thursday at 6:30.

Standing Committee Report – Administration

Conferences and Workshops

Public Comments on Items Not Listed on Agenda

None.

Commissioners' request

Mrs. Caruso, Mrs. Meyers, Mr. Castello, Ms. Altman, Mr. Giudici and Mr. Stephens wished everyone a Happy Thanksgiving.

Mr. Calabria said there is a sight distance problem at the intersection of Borland and Vanadium. They need to take a look at it and he wants a traffic study done. A lady said there was a stop sign there at one time and he wants to do something official.

Chief Secreet said there have been no accidents there but he will check the sight distance.

Mr. Calabria thanked Mr. Lennon for the work at 1919 Borland.

Mr. Wells wished everyone a Happy Thanksgiving. He asked why Nelson Tree Service is still parking in the park.

Mrs. Fitzgerald said she would check with Bert.

Mr. Wells said he received a letter from Mark Palastro on Clairview.

Mr. Castello said this should be discussed in Executive Session. This came up eighteen or twenty years ago and they addressed it. He remembers at that time, the letter wasn't accurate. If there is a joint sewer, they have to have an agreement or they were responsible. This letter surfaced when they had the flood of 1996.

Mr. Wells said he would like Randy to send him a letter and address it. He said Gary Willard said they accepted it "as-is".

Mr. Stephens said they shouldn't put anything in writing at his point.

Mr. Jason said Happy Thanksgiving.

Executive Session

Adjournment

Motion by Mr. Castillo, second by Mrs. Meyers to adjourn the meeting.

Motion carried (9-0).

The meeting was adjourned at 8:30 p.m.

Attest:

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