MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
JULY 14, 2015

The meeting was called to order by President Jason at 7:30 p.m. Mr. Giudici then led all present in prayer and pledge to the flag.

Roll Call:

Patricia A. Caruso	Absent
Eileen Meyers	Present
Thomas M. Castello, Esq.	Absent
Stacey Altman	Present
Donald Giudici, Vice President	Present
Craig C. Stephens, Esq.	Present
David G. Calabria	Present
William Wells	Present
David A. Jason, Vice President	Present

PRESENT - 7 ABSENT - 2

ALSO PRESENT:

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence Lennon, P.E., Lennon, Smith, Souleret Engineering
Randy Lubin, Director of Public Services
Kathleen Gazda, Assistant Secretary
Chief James Secreet

Mr. Jason said they have a presentation for St. Simon and Jude Parish tonight but Father Jay has confessions so they will proceed when he arrives. Representative Dan Miller will also be here to present a proclamation.

Bryan Calabro is a summer intern with the Township and he has a presentation for the board.

Bryan said he wanted to make the board award of projects he has been working on. One project INVEST IN SCOTT is an initiative to encourage Scott Township residents to buy products and services from Scott businesses. He is trying to raise public awareness of the businesses located in the township.

Mr. Jason said the commissioners could write an open letter saying they are recommending that people buy locally.

Mr. Wells asked if he is also working on the website.

Bryan said no.

Mr. Wells said there are some things that are very difficult to find and the LED colors are difficult to see. If you are using a phone or i-pad, it is very difficult. He said it would be great if he helps promote Scott Township. People pay their taxes here and come in when they want a building permit, then advertise they are in Green Tree, Mt. Lebanon or Carnegie.

Ms. Altman said he could work with Bob Fischer to promote these businesses.

Bryan said he is reaching out to the citizens to tell them what Scott Township is about.

Mr. Jason thank him for being here tonight.

Planning, Zoning and Code Enforcement

Discuss resolution for 2015 Side Yard and B0lighted Structure Program for 424 Glenn Avenue

Mr. Jason said they can put this on the agenda.

Mrs. Fitzgerald said they received this application from the county. They found all the paperwork in order and they are asking the township to prepare a resolution. It is in the 1st Ward.

Solicitor's Report

Engineer's Report

Discuss request for Partial Payment No. 3 for Orchardview Drive Emergency Repair from Stefanik's Next Generation Contracting Company, Inc. in the amount of $1,711.50 (to be paid from Storm Sewer Project budget – ½ mil)

Mr. Lennon said this is covered in his monthly report.

Public Works Report

CDBG Year 40 Final Applications – they did the final inspection for the demolition project on June 9 and they are waiting for the contractor to complete the punch list items.

Spinner Field Restrooms and Hope Street Park – the contract is currently out for re-bid and bids are scheduled to be opened July 25, 2015.

Synthetic Ice Rink and Handicap Playground – LWCF application was submitted to DCNR. They are waiting for a final determination.

CDGB Year 41 Applications – 310 Duncan Way demolition was approved by SHACOG with funding of $8,500 or 50 per cent of the cost, whichever is less. They have not heard on 636/638 Idlewood Avenue.

2014 Roadway Improvement Program – Retainage is being held pending completion of punch list items.

Mr. McTiernan said he sent Mr. Folino a letter on the 28th. There was some restoration and a guard rail.

Mr. Lennon said there is some line striping and yard restoration to be finished. There are two yards.

Mr. Wells said he just threw down junk with no grass seed.

Mc McTiernan said he asked for an extension,

Mr. Lennon said they are holding $110,000 against these items.

Mr. McTiernan said it might be a good idea to send him a letter listing the work to be done.

Idlewood Avenue Bridge - permitting work has been initiated, as authorized by the Board. The PA DEP General Permit No. 11 was submitted on July 10, 2015 to the DEP. They were able to get a box culvert so it will be significantly less expensive to replace.

2014 Storm Sewer Improvements –

Pine Trees Drive – the contractor to complete the work week of July 13, 2015, pending weather. General clean up starts today.

Rockhill Road – all work is completed.

Meadowlark Drive – the work is completed, except paving.

Ryan Drive – the final right of way documents have just been completed the contactor will begin after Pine Trees work is finished.

Orchardview Drive Spring Emergency Repair – the restoration has been completed.

Atlas Land Development Plan – this was reviewed at the July 1 Planning Commission meeting Several variances were received from the Zoning Hearing Board. The Planning Commission tabled until the August meeting.

Wendy's Cochran Road – he hasn't seen any update on this,

Hardman Subdivision – subdivision and consolidation plan was submitted for review at the July 1 Planning Commission meeting. The plan proposes the creation of two lots from three existing parcels between Hope Hollow Road and Hope Street. The Planning Commission recommended approval contingent on addressing comments in engineer's letter, in particular, executing a driveway easement for Lot 1 and providing a utility easement for the sewer along Hope Hollow Road, as well as executing a sewer lateral maintenance agreement with the township for the existing combined sewer lateral. The developer did not resubmit.

2015 Roadway Improvement Program – the contractor is working on inlet repairs. Work on Spreading Oak storm sewer will begin the week of July 13.

Scott Township Pool – the project is out to bid with bids scheduled to be opened on July 24, 2015.

Sanitary Sewer Report

ACO Semi-Annual Report – DEP has still not issued the 18 month interim ACO. 3Rivers did issue a Frequently Asked Questions document and it was reviewed at the sewer committee meeting. No one knows when this report will come out.

Sewer Committee – they met on July 6, 2015. ALCOSAN representatives were in attendance to discuss the potential takeover of multi-municipal trunk sewers within the township. They have asked that the township provide updated GIS mapping, Inter-municipal Service Agreements, current CCTV information, manhole physical surveys, as-built construction drawings and right of way information. They could take over more of Hope Hollow than they originally proposed; take over Whiskey Run into Green Tree; Scrubgrass Run is more than they thought it would be and they have little involvement with Painters Run. They are assembling the information they requested. They said the takeover will be with no strings attached so this is all good news.

2015 Sewer Repairs and CCTV – a pre-construction meeting was held with Jet Jack, Inc. on July 1 and the contractor was advised of contract requirements to complete work under 2015 pavement contract roadways. A schedule has been requested several times, but it has not been presented as yet.

Clairview Drive – the CCTV videos were received. They are under review and are scheduled for discussion at the next sewer committee meeting.

Finance Committee Report

Discuss request from Bower Hill Volunteer Fire Department for balance of annual allotment in the amount of $40,000

Mr. Giudici said this should be put on the agenda.

Public Safety Committee Report

Discuss "No Parking" sign on Elmbrook Lane, off Vanadium Road

Ms. Altman said she talked to the Chief about this.

Chief Secreet said he will look into it.

Public Works Committee Report

Discuss accepting bid of $69.29 per ton from Cargill for Rock Salt for the 2015-16 Winter Season through the SHACOG Purchasing Alliance

Mr. Wells said before they sign with SHACOG for the rock salt, they should probably check to see what other municipalities are paying. They should check this before they do anything at the end of the month.

Mr. Jason asked about the Orchardview Drive issue.

Mr. Stephens asked if this would include the work on Orchard Spring Road program at Madeline Paul's.

Mr. Jason said he would like to call for motion to do this work and have it ratified at the next meeting. He asked the cost for the work at Mrs. Paul's.

Mr. Lennon said he believes it was $9,000.

Mr. Stephens asked the time frame for the project. He said they can put it on for a vote.

Mrs. Fitzgerald said they would not actually vote on this until the end of the month. It would be from the ½ mil storm sewer budget and they have a remaining budget of $331,600. She said will get a spreadsheet with the balances out to the board this weekend.

Mr. Jason asked if everybody was okay with moving forward with the Orchardview project they could ratify it if the end of the month.

Mr. Stephens said as long as they vote on the Orchard Spring Road project next month.

Mr. Jason said everyone is good with that and asked Randy to contact the contractor.

Environmental Committee (Sewer Committee)

Discuss request for sewer tap fee waiver from Robin Dugas

Mr. Lubin said that Mrs. Dugas inquired about this. She lives on Swallow Hill Road and has been a resident of Scott Township since 1999. She is faced with a major sewage update at her home as she needs to discontinue using the original and existing septic system and relocate the lateral to the municipal system which is located across the street along Swallow Hill Road. The cost to relocate the lateral is $32,429 and she is requesting the tap in fee of $1,100 be waived, as it would cause a hardship. All necessary permits and inspections will be done by the Allegheny County Health Department Plumbing Division.

Mr. Jason said they could waive this. He said they are fine with this and they will help her out and instructed the manager did send her a letter.

Parks and Recreation Committee Report

Discuss plaque for pool

Mrs. Fitzgerald said the plaque is smaller than the original they were looking at. They also received a proposal from Mr. Wells' son using a different type of material.

Mr. Wells said it would be made of a material used for countertops it would be low maintenance.

Mrs. Fitzgerald said the proposal is for $700. If the board is interested in bronze, it would be much more expensive, but she would look into it.

Mr. Wells asked when the sign would go up.

Mrs. Fitzgerald said the board wanted to sign up for the demolition.

Discuss correspondence from Dave King regarding aerial photography of Scott Pool in the amount of $400

.

Mrs. Meyers said they have an e-mail from a gentleman who proposes aerial photography of the pool through the demolition and construction. She said she would rather see that $400 go toward the sign. They can get their own pictures.

Discuss request for pool pass discount

.

Mrs. Fitzgerald said she received a call from a non-resident who bought pool passes for herself, her husband and two grandchildren. She is requesting a discount because the pool closed early.

Mr. Wells said they would have to give everyone a discount.

Mrs. Meyers said they gave plenty of notice that the pool was closing.

Library Liaison Report

Mr. Wells asked if anything is being done with the roof.

Mrs. Fitzgerald said the Solicitor's office is involved in that. Bob Fischer sent them a letter if they did not follow through with the warrantee that the township will take legal action.

Mr. McTiernan said he will write a letter.

SHACOG

Mr. Stephens said they had the Golf Outing on Thursday, so there is no meeting this month.

Public Relations Committee Report

Discuss "Invest in Scott" presentation by Bryan Calabro

Mr. Jason said Father Jay has arrived and Representative Miller is here.

Father Donahue said it is an honor being here tonight.

Mr. Jason said he and Don Giudici had the honor of accompanying Father Jay to the county where they designated a day to the parish.

Proclamation

Whereas, Bishop John F. Dearden, Bishop of Pittsburgh decreed that "in order to provide more efficaciously for the welfare of souls, it has become necessary to establish a new parish for the faithful residing in the districts of Charter Oaks (Scott Township), Greentree Borough and the City of Pittsburgh along Greentree Road": and

Whereas, a large field along Greentree Road was transformed into a spiritual community by the hard work of the founding pastor and parishioners and SS. Simon & Jude Parish was established on June 16, 1955; and

Whereas, SS. Simon & Jude Parish has grown from 208 families to almost 1500 families while ministering to their souls, educating their children, and caring for the elderly and those in need of assistance; and

Whereas, the mission of SS. Simon & Jude Parish has been maintained by the commitment and dedication of each succeeding pastor; and

Now, therefore, the Scott Township Board of Commissioners extends their best wishes to Fr. Jay Donahue and the members of this parish who celebrate the 60th Anniversary of SS. Simon & Jude Church.

Signed this 23rd day of June, 2015 David A. Jason, President - Scott Township Board of Commissioners

Father Jay said he grew up on Beverly Road, near here and worked as a missionary in Mexico and he finds the work here is incredible. He appreciates the police officers' help with traffic and he sees that the Board is working for the community and he is grateful for that. And he appreciates all they do for the parish.

Representative Miller said it is good to be here with so many friends. They kicked him out of most of Scott Township so he is not around as much. Ss. Simon and Jude is a great place and it is a landmark everyone knows.

He presented Father Jay with a proclamation and said it is a great honor to be able to recognize the great work that people do.

Administration

Discuss payment of Estimate No. 022 (Revised) for the Tri Community Revitalization Project from CDM Smith in the amount of $7,917.49 This is the final invoice from CDM Smith

Mrs. Fitzgerald said she received an e-mail confirming this is the final.

Mr. Jason said to put this on the agenda.

Mr. Calabria asked if they will replace the trees that are dead.

Mrs. Fitzgerald said she will check on that.

Discuss correspondence from Ralph Murovich resigning from the Planning Commission effective June 30, 2015

Mr. Wells asked if they would prepare a proclamation for Ralph. He said he is one of the most beneficial members on the Planning Commission. He is a very smart man and he needs a thank you because he was a great asset to the township.

Mr. Stephens asked if there will be an opening.

Mrs. Fitzgerald said they need to replace him. They do not have anyone now.

Mr. Wells said he and Pat had the privilege of serving with Ralph on the Planning Commission.

Conferences and Workshops

Discuss approving eligible commissioners attending the 43rd Fall Conference for the Allegheny League of Municipalities to be held at Seven Springs September 24 through September 27, 2015 in the amount of $618 per person for Plan A; $442 per person for Plan B

Public Comments on Items Not Listed on the Agenda

None.

Commissioners Requests

Mrs. Meyers – nothing.

Ms. Altman – nothing.

Mr. Giudici – nothing.

Mr. Calabria said a lady called him about a road in disrepair on Vanadium going into the industrial park.

Mr. Lubin said Front Street was paved, but not the alley.

Mr. Calabria said he wants to thank Bob Fischer; he did a great job. People on Worcester directed their water the wrong way. Bob got the people to get together and work it out.

Mr. Wells – nothing.

Mr. Jason said they will have a sewer committee meeting on the 3rd at 10:30 a.m.

Executive Session
Personnel (2) Public Works
Real Estate

Adjournment.

Motion by Mr. Giudici, second by Mr. Stephens to adjourn the meeting.

The meeting was adjourned at 9:30 p.m.

Attest:

_____