MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
SEPTEMBER 8, 2015

The meeting was called to order by President Jason at 7:30 p.m. Mr. Giudici then led all present in prayer and pledge to the flag.

Roll Call:

Patricia A. Caruso	Present
Eileen Meyers	Present
Thomas M. Castello, Esq.	Present
Stacey Altman	Present
Donald Giudici, Vice President	Present
Craig C. Stephens, Esq.	Present
David G. Calabria	Absent
William Wells	Present
David A. Jason, Vice President	Present

PRESENT - 8 ABSENT - 1

ALSO PRESENT:

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence Lennon, P.E., Lennon, Smith, Souleret Engineering
Denise H. Fitzgerald, Township Manager
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector/Code Enforcement Officer
Chief James Secreet

Planning, Zoning and Code Enforcement

Solicitor's Report

Engineers Report

Discuss request for Partial Payment No. 2 for Contract No. 15-R01 2015 Roadway and Storm Sewer Improvements from Peter J. Caruso & Sons, Inc. in the amount of $240,493.78

Discuss CDBG 42 program

Mr. Lennon said these items are included in his monthly report.

Storm and Sanitary Sewer Report

ACHD/EPA Administrative Consent Order – PaDEP sent a letter on July 20, 2015 with the proposed ACO. This is an ongoing process. There was a technical meeting for engineers and DEP a week ago. It is his understanding DEP is going to reissue that letter sometime this month and they should have two full meeting cycles to approve the order.

Sewer Committee Meeting – they met with ALCOSAN to talk about regionalization program. They have complied with their request for information. They added some additional trunk sewers and asked them to increase the scope. ALCOSAN was in attendance at their September 1 meeting and talked about things they can do to save the township money next year. They also discussed Clairview Drive and the 2014 Storm Sewer projects.

MS4 – Audit – the township had their first audit today. They are performing initial audits to be sure they are assembling the proper data and information. This is basically a courtesy audit and it went fairly well. The next audit will be by the EPA. In general, they are finding that documentation is lacking. They are asking for a lot of information. They will be auditing once every permit cycle, which is five years. These audits are a good idea and they make the municipalities understand what is expected.

Public Works Report:

Ordinance Detail Update – they have been working with the Planning Commission and provided them with sample SALDO Ordinances. This will be an ongoing process.

Spinner Field and Hope Street Park – they open bids last month and gave an initial bid report at the last meeting. The bids are good until October 22, 2015 so the board has a little bit of time to see what they want to do.

Mr. Wells asked if they should re-bid.

Mr. Lennon said this is the second time they re-bid these and these are about the best prices they are going to see. They are approximately $25,000 over budget and they will not get cheaper if they rebid them.

Ms. Altman asked if it would be less expensive to build a block building.

Mr. Lennon said he spoke with a builder who told him it would be more expensive.

Mr. Wells said they discusses that they weren't going to do it all at one time. They were going to go as far as the bond would take them, then do more in a couple years.

2014 Bond Paving Project – this is Folino and all the punch list items have been completed. They are waiting for a payment request and this would close out last year's bond paving program and the road paving program.

Mr. Wells asked about the bump on Lindsay Road where they were tied into the gas company work.

Mr. Lennon said that was not on the punch list. If it is an issue, he will look at it.

Synthetic Ice Rink and Handicap Playground – the LWCG application was completed and submitted to DCNR. They are waiting to hear back from them.

Vanadium Storage – construction is scheduled to begin eminently.

Idlewood Avenue Bridge – they did submit the PaDEP General Permit No. 11 on July 10. They are waiting to hear back on that.

2014 Storm Sewer Improvements – everything is completed except Ryan Drive and he plans to start Ryan Drive the week of September 14. This is the same contractor who is working on the pool. He wanted to get his workers mobilized at the pool.

Orchardview Drive Spring Emergency Repair – the final restoration has been completed and a final walk through was held.

Chartiers Enterprises Atlas Development – the board approved the Consolidation Plan and conditionally approved the Land Development Plan in August 2015. They are waiting for a final submission from them.

Hardman Subdivision – the Board of Commissioners conditionally approved the plan in August 2015. They haven't gotten anything from them.

Mr. McTiernan said they contacted his attorney and he told them he no longer represents Mr. Hardman. They are in the process of trying to get the name of an attorney.

Mr. Castello said he can call and talk to him.

Mr. McTiernan said that would be fine if he can get the name of his new attorney.

2015 Roadway Improvement Program – the contractor started work on June 25. The storm work is completed and all work is about 65% complete. The contractor has submitted Partial Payment No. 2 in the amount of $240,493.78. He said they always have an issue with base repair. They did not use all the base repair money so they have expanded the roads to use that money. There is an item for curb restoration and lawn restoration.

Scott Township Pool – pre-construction meeting for the General Construction was held August 10. The NPDES Permit was received, demolition started last week and it is pretty far along. The deep end and Ellis Island are still in place. They are waiting for a full design package from the contractor. That has to be processed and then he can start work.

Procurement contract – the Pool Committee is reviewing the bids and they should have a recommendation for awards at the next meeting..

CDBG Year 40 Pre-Applications – due at SHACOG on September 10, 2015. They are preparing the following for submission:

THEPITT Demolition

ADA Automatic Doors Openers at Township Building Main Entrance
ADA Ramps at the Municipal Building
Whiskey Run Gabion Baskets
ADA Playground Equipment for Hope Street Park

GIS Services – they did submit a Service Order Authorization for budgeting purposes. TRAISr system on a monthly payment basis. It has taken about nine months to come to an agreement with them to have their clients use this on this basis.

Finance Committee Report

Discuss Budget Meeting dates

Mr. Castello said the Budget Meetings will be as follows (7:00 P.M.)

Tuesday, October 13	Revenues	(during Agenda Meeting)
Wednesday, October 28	Departments/Expenditures	
Thursday, November 12	Departments/Expenditures	
Wednesday, November 18	Strike downs	

Mr. Castello said to put it on the agenda to advertise at the voting meeting.

He said he Mrs. Riley left him a message that she would be here tonight with some information.

Lisa Riley said they discussed her taking delinquent accounts to the Magistrate. She came up with twelve delinquents and she has the letters ready to go if the commissioners want to review them. Hopefully, they will pay before they go to the Magistrate.

Mr. Wells asked the amount that would be collected.

Mrs. Riley said she will get that figure to them.

Mr. Castello said he assumes she is going after the highest amounts. She shouldn't waste her time if they are in bankruptcy.

Mrs. Riley said if they want more information, please email or call her.

Public Safety Committee Report

Discuss Agreement for Police Services with Rosslyn Farms

Mr. McTiernan said this is essentially the same as the last agreement they had. They have taken out the orientation period.

Chief Secreet said this is a two year agreement. There is an increase in the fees. They are averaging ten calls there a night.

Mr. Jason said to put this on the agenda for the vote.

Public Works Committee Report

Mr. Stephens said they met last Tuesday.

Mr. Lubin discussed the public works garage and the possibility of using it as a storage facility.

Mr. Stephens said they do have equipment that sits out all year and that might be an option that the commissioners want to consider.

Mr. Jason said they are considering opening up and reviewing the garbage can ordinance they passed a few years ago. It is a little over the top.

Mr. Castello asked if that was put in place because of Greenbriar.

Mr. Jason said no, it had nothing to do with Greenbriar. People were putting out garbage bags and putting garbage cans out with no lids on them.

Mr. Stephens asked if they are going to deliver the smaller recycling bins to people who requested them.

Mr. Lubin said they can.

Environmental Committee (Sewer Committee)

Mr. Jason said they had a Sewer Committee meeting. The main item was Clairview and they had a good discussion and hope they will have something to bring back to the board next month.

Parks and Recreation

Discuss request from Lana Kipp to use a park facility for Chartiers Valley High School Chorus students Saturday, September 19, 2015 from 5:30 to 8:00 p.m. at no cost

Mr. Wells said that is the same day as the Democratic Picnic.

Mr. Castello said that doesn't bother him as much as the fact that they charged the township to sing at the Tree Lighting then wouldn't come back the next year. The policy is that they give away ten facilities a year. They just gave one to the theatre group.

Mrs. Meyers said Denise should contact her that they can have the grove if they perform at the Tree Lighting.

Library Liaison Report

SHACOG

Mr. Stephens said the meeting is next Thursday at Collier Township.

Public Relations Committee Report

Pool Party Lottery

The organizations that were picked in the lottery were:
Ss. Simon and Jude Early Childhood Center
Chartiers Terrace Housing Authority
Our Lady of Grace Catholic School

Mr. Wells said they will have to look at how they are going to do this with the new facility. Maybe it could be half price or just give away pool passes, instead of a pool party. He asked if they sold the ADA equipment that lowers people over.

Mr. Jason said they should receive a nice letter letting them know.

Discuss designating Saturday, October 31, 2015 from 6:00 to 8:00 p.m. as Trick or Treat night in Scott Township

Ms. Altman said to put it on the agenda.

Discuss sending a letter to recognize Sam Balk for a lifetime of volunteer service at Beth El Congregation

Mrs. Fitzgerald said they would put together a proclamation for him.

Ms. Altman said they discussed giving a donation for the Chinese Auction at Octoberfest.

Mr. Castello said he would be okay with a pavilion.

Everyone agreed.

Administration

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

(Unable to hear disk)

Commissioners Requests

There were no requests from commissioners.

Executive Session

Adjournment.

Motion by Mr. Giudici, second by Mrs. Meyers to adjourn the meeting.

The meeting was adjourned at 9:00 p.m.

Attest:

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