# MINUTES
# SCOTT TOWNSHIP
# BOARD OF COMMISSIONERS
# 301 LINDSAY ROAD, MAIN MEETING ROOM
# SCOTT TOWNSHIP, PA 15106
# REGULAR MEETING
# January 26, 2021

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledge to the flag.

President Altman asked for a Moment of Silence for the Remembrance of the Holocaust.

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Present - Zoom |
| Thomas M. Castello, Esq. | Present - Zoom |
| Kathy Gazda | Present - Zoom |
| Angela Wateska | Present - Zoom |
| Nicholas Seibel, Vice President | Present - Zoom |
| Michelle Sedlak | Present - Zoom |
| William Wells | Present - Zoom |
| Stacey Altman, President | Present |
| Eileen L. Meyers | Present - Zoom |

PRESENT - 9 ABSENT - 0

**ALSO PRESENT**: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleter Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Sandy Wilkins, Finance Director – Zoom
Matt Podsiadly, Chief of Police – Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary

**Approval of Agenda**

**Motion** to approve the agenda, as submitted.

**Motion** by Mr. Seibel, second by Mr. Castello to approve the agenda as submitted.

**All in Favor**
**Motion Carries (9-0)**

**Public Comments on all Agenda Items Listed Below**

**Bill List**

**Motion** to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $697,917.26.

**Motion** by Mrs. Sedlak, second by Mrs. Gazda to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $697,917.26.

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

**Motion** to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $944,661.65.

**Motion** by Mr. Castello, second by Mrs. Meyers to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $944,661.65.

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

**Approval of Minutes**

**Motion** to approve minutes for the following meetings:

| | |
|---|---|
| Agenda Meeting | 08/11/2020 |
| Regular Meeting | 08/25/2020 |
| Agenda Meeting | 09/08/2020 |
| Regular Meeting | 09/22/2020 |
| Agenda Meeting | 10/13/2020 |
| Regular Meeting | 10/27/2020 |
| Agenda Meeting | 11/10/2020 |
| Regular Meeting | 11/24/2020 |
| Agenda and Regular Meeting | 12/08/2020 |

**Motion** by Mr. Castello, second by Mr. Seibel to approve the minutes for the following meetings of: August 11, 2020, August 25, 2020, September 08, 2020, September 22, 2020, October 13, 2020, October 27, 2020, November 10, 2020, November 24, 2020, and December 08, 2020.

**All in Favor**
**Motion Carries (9-0)**

**Planning, Zoning and Code Enforcement**

**Solicitor's Report**

**Engineers Report**

**Motion** to approve Partial Payment No. 3 in the amount of $234,082.35 for the 2019 Source Flow Reduction and Sanitary Sewer Improvements Project submitted by Stefanik's Next Generation Contracting Company, Inc.

**Motion** by Mr. Calabria, second by Mrs. Sedlak to approve Partial Payment No. 3 in the amount of $234,082.35 for the 2019 Source Flow Reduction and Sanitary Sewer Improvements Project submitted by Stefanik's Next Generation Contracting Company, Inc.

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |

| | |
|---|---|
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

**Standard Reports**

**Treasurer's Report**

**Motion** to approve the total Real Estate Commissions due to the Tax Collector for the month of December in the amount of $3,245.58.

**Motion** by Mr. Castello, second by Mrs. Sedlak to approve the total Real Estate Commissions due to the Tax Collector for the month of December in the amount of $3,245.58.

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

**Standing Committee Report – Finance**

Motion to approve **Resolution #961-21** for disposition of records listed below:

| | |
|---|---|
| **Real Estate** | **2013 and Back** |
| Payment entry books, also counterfoils used in making up deposits. | |
| **Earned Income net profits Tax** | **2013 and Back** |
| Individual payment cards and proof of earnings, W2's, Schedule C, Etc. | |
| **Occupation Tax** | **2013 and Back** |
| Ledger books used to record payments. | |
| **Mercantile Tax** | **2013 and Back** |
| Ledger books used to record payments. | |
| **Monthly Reports** | **2013 and Back** |
| Information and deposit slips used to compile monthly reports for Real Estate, earned income tax, occupation tax and mercantile tax. | |
| **Sewage Records** | **2013 and Back** |
| Individual payments, edit and posting reports. | |

**Motion** by Mr. Castello, second by Mrs. Meyers to approve **Resolution #961-21** for disposition of records listed above.

**All in Favor**
**Motion Carries (9-0)**

**Motion** to approve the payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Non-Uniform Employees' Pension Fund in the amount of $292.50 (*Invoice #2021-008*), for the Non-Uniform Employees' Pension Fund in the amount of $146.24 (*Invoice #2020-169*), and the Police Pension Fund in the amount of $682.50 (*Invoice #2020-170*). (*to be paid from the respective fund*).

**Motion** by Mr. Castello, second by Mr. Calabria to approve the payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Non-Uniform Employees' Pension Fund in the amount of $292.50 (*Invoice #2021-008*), for the Non-Uniform Employees' Pension Fund in the amount of $146.24 (*Invoice #2020-169*), and the Police Pension Fund in the amount of $682.50 (*Invoice #2020-170*). (*to be paid from the respective fund*).

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

Mr. Castello mentioned a Finance Committee Meeting to be held on February 1, 2021. Anyone considering ideas for the Bond Issue to please provide all information to Mrs. Fitzgerald.

**Standing Committee Report – Public Safety**

**Motion** to ratify the approval of the five-year Police Contract (*2021-2025*).

**Motion** by Mrs. Gazda, second by Mr. Castello to ratify the approval of the five-year Police Contract (*2021-2025*).

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |

| | |
|---|---|
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

**Motion** to ratify approval to advertise for testing to compile eligibility list for patrolman and to extend eligibility list for sergeant. (*Expiring on February 28, 2021*).

**Motion** by Mrs. Gazda, second by Mrs. Sedlak to ratify approval to advertise for testing to compile eligibility list for patrolman and to extend eligibility list for sergeant. (*Expiring on February 28, 2021*).

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

Mrs. Gazda mentioned that there will be a Civil Service Committee Meeting on February 4, 2021 at 6:00pm.

**Standing Committee Report – Public Works**

Mr. Calabria mentioned that there will be a Public Works Committee Meeting on February 2, 2021 at 7:00pm.

**Environmental Committee (Sewer Committee and MS4 Updates)**

Mr. Seibel mentioned that there will be a Sewer Committee Meeting on February 2, 2021 at 6:00pm.

**Parks and Recreation**

**Motion** to approve the request to install a Memorial bench (or a plaque on an existing bench) for William Quinn.

**Motion** by Mrs. Meyers, second by Mr. Castello to approve the request to install a Memorial bench (or a plaque on an existing bench) for William Quinn.

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

Mrs. Meyers suggested doing a Proclamation for Mr. Quinn.

Mr. Castello stated that he would like to see a Proclamation done for Mr. Quinn as well.

Mr. Calabria stated that he would like to donate the plaque for Mr. Quinn.

**Motion** to approve opening the pool on May 1, 2021 for the use of the Pittsburgh Elite Aquatics (PEAQ) Swim Team only. (PEAQ Swim Club will cover any operating expenses used during this time).

**Motion** by Mrs. Meyers, second by Mrs. Sedlak to approve opening the pool on May 1, 2021 for the use of the Pittsburgh Elite Aquatics (PEAQ) Swim Team only. (PEAQ Swim Club will cover any operating expenses used during this time).

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

Mr. Wells asked if Public Works employees would be paid from PEAQ for their time at maintaining the pool.

Mrs. Fitzgerald said it is not included. However, the employees will not be doing over time work.

**Motion** to hire Sean McCrerey as the Recreation Director for the 2021 summer recreation program in the amount of $3500.00; provided the CDC guidelines allow for the program.

**Motion** by Mrs. Meyers, second by Mr. Seibel to hire Sean McCrerey as the Recreation Director for the 2021 summer recreation program in the amount of $3500.00; provided the CDC guidelines allow for the program.

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

**Motion** to approve an Easter Egg Hunt on March 20, 2021, with an alternative plan in case the CDC guidelines change.

**Motion** by Mrs. Meyers, second by Mr. Castello to approve an Easter Egg Hunt on March 20, 2021, with an alternative plan in case the CDC guidelines change.

**Roll Call:**

| | |
|---|---|
| David G. Calabria | Yes |
| Thomas M. Castello, Esq. | Yes |
| Kathy Gazda | Yes |
| Angela Wateska | Yes |
| Nicholas Seibel, Vice President | Yes |
| Michelle Sedlak | Yes |
| William Wells | Yes |
| Stacey Altman, President | Yes |
| Eileen L. Meyers | Yes |

**Motion Carries (9-0)**

**Public Relations Report**

Mrs. Meyers suggested doing a Proclamation for William Quinn.

**Diversity & Inclusion Committee**

Mrs. Wateska mentioned the next Committee Meeting which is scheduled for February 2, 2021 @ 7:00pm. Mrs. Wateska also said Thank you to the Board President for the Moment of Silence.

**Library Liaison Report**

Mrs. Sedlak stated that February is 'Love Your Library' month. The Library is holding another Basket Raffle if anyone is interested. She also mentioned that the Library is doing another 'Dine to Donate' event at Walnut Grill on Tuesday, February 23, 2021. The Library Board also has two positions to fill.

**SHACOG**

**Standing Committee Report – Administration**

**Conferences and Workshops**

**Public Comments on Items Not Listed on the Agenda**

Bob Shalamon
416 Orchard Spring Road

Mr. Shalamon stated that he listened to the Zoning Hearing Board Meeting in reference to Nixon School and he wanted to follow up with the Tender Care located on Swallow Hill Road.

Mr. Mox stated that the Zoning Hearing Board meet to announce their decision. They did not provide a reason for their decision. However, they have until the end of this week to provide us with a written notification as to the denial reason. As far as The Tender Care property, they are working on getting the necessary permits for retaining walls to be installed.

Mr. Shalamon asked what the Non-COVID start date is for the Recreation Program.

Mrs. Fitzgerald replied that it is normally a 5-week program.

Mrs. Watson stated that the start date is usually the last week in June.

**Commissioners Requests**

**Mrs. Gazda** Thanked the Chief of Police presence on Greentree Road.

**Mr. Wells** asked about the Baby Shower that was scheduled at the park facility.

**Executive Session**

- Personnel

**Adjournment**

**Motion** by Mr. Castello, second by Mrs. Meyers to adjourn the meeting.

The meeting was adjourned at 8:12p.m.

**Attest:** _____