MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
March 14, 2023

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledged to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Presentation of two (2) Proclamations: State Representative Anita Astorino Kulik and State Representative Dan Miller.

President Altman called for a break for cake and coffee from 7:43 pm – 7:56 pm. The meeting resumed promptly afterward.

Public Comments on all Agenda Items Listed Below

Eric Bar

2001 Worcester Drive

Eric Bar stated that he was in attendance to address the possibility of adding a parking pad parallel to the street.

Commissioner Altman asked Eric Bar if he spoke to Mark Mox within the Code Enforcement Office.

Bar responded, yes, he has.

Mox stated that the Township has provisions within the Ordinance that primarily state that there would be 90 degrees to the road except as authorized by the Township Zoning Office upon recommendation of the Township Engineer.

Commissioner Altman advised that Bar gets in contact with his Commissioner, Sam Dalfonso to touch base and see if there's anything that can be done as far as the Engineering goes.

Planning, Zoning, and Code Enforcement

Discuss the resignation of the Zoning Hearing Board Solicitor, John Sembrat, effective April 1, 2023.

Mox stated that John is moving on from his practice as a Municipal Solicitor. John doesn't know if he will return, however, he did mention that he will assist the Township if there was a conflict.

Fitzgerald mentioned that she would send a thank you letter to John Sembrat for the time he served Scott Township.

Mox stated that Phil Rubenstein addressed his interest in the position and Mox feels he would be a great replacement as he is already on the Zoning Hearing Board as a member. Mox stated that he would contact Phil Rubenstein to come to the next Township meeting.

Discuss the updated Zoning Ordinance, as recommended by the Planning Commission.

Mox advised that the Zoning Ordinance updates were recommended by the Planning Commission. Mox provided the Commissioners with a summary letter with all the changes that were being recommended. Mox wanted the Commissioners to have an opportunity to address any issues, prior to sending it to the County for their review comments.

Commissioner Altman asked the Commissioners if they could email Mark Mox with any questions and/or concerns they would have about the updates.

Discuss approval of the Final Land Development Application and sidewalk waiver along Roessler Road for the construction of a Chase Bank with drive-through at 1910 Cochran Road, Pittsburgh PA 15220 as recommended by the Planning Commission and subject to satisfying the comments of the Engineer review

letter dated February 24, 2023, and subject to the execution of a satisfactory Developer's Agreement and subject to the applicant extending the sidewalk on Cochran Road all the way to the curb line at Roessler Road.

Mox stated that this was a pre-application meeting from November 1, 2022, for a proposed Chase Bank in the former Max and Erma's location. The Township granted conditional preliminary and final approval of the Major Land Development as well as a modification to provide sidewalks on Cochran Road, but not Roessler Road.

Solicitor's Report

Discuss adopting an **Ordinance** prohibiting all 18-wheeler trucks from traveling on Magazine and Finley Streets in the Township, authorizing the enforcement of truck traffic restrictions; and requiring the erection of traffic signs along Magazine and Finley Streets.

Vogel stated that a proposed Ordinance was provided to the Commissioners for their review.

Commissioner Dalfonso asked if definitions were going to be included as far as whether the Ordinance is pertaining to specific vehicles or if it is going to be a specific weight limit.

Vogel stated that definitions have been added to the Ordinance, as previously recommended by the Board of Commissioners.

Engineers Report

Discuss approval of Partial Payment No. 3 in the amount of $42,813.60 submitted by LM&R Excavating, LLC for the Splash Pad Site Work. (*Work performed from December 10, 2022, through March 6, 2023, at 10:30 am*).

Hartman suggested payment be released to LM&R Excavating, LLC.

Discuss the recommended approval of Concurring **Resolution #1036-23**, designating the manager as the "Authorized Official" to file all applications, documents, and forms on behalf of Scott Township.

Hartman stated that the Resolution is required, designating the Township Manager as the authorized official to file all applications and documents. This is for the grant that the Township received in the amount of $200,000.00 that is applicable to the restroom at the park. Hartman suggested ratifying the approval so that she can move forward with the submission.

The Board of Commissioners agreed to approve the Resolution.

Standing Committee Report - Finance

Nothing discussed currently.

Standing Committee Report – Public Safety

Nothing discussed currently.

Standing Committee Report – Public Works

Commissioner Seibel mentioned that there will be a committee meeting on April 4, 2023, at 7:00 pm and this will be a conjoined meeting with the Sewer Committee.

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Discuss the hiring of three (3) Grade Supervisors, Christine Matts-Brown, Brandy Sacks, and Kristen Quinn at a rate of $1,875.00 per supervisor, totaling $5,625.00 for the 2023 season.

Commissioner Meyers asked to amend the motion to discuss the hiring of three (3) Grade Supervisors at a rate of $1,875.00 per supervisor, totaling $5,625.00 for the 2023 season.

Motion by Meyers, second by Sedlak to amend the agenda to reflect the discussion to hire three (3) Grade Supervisors at a rate of $1,875.00 per supervisor, totaling $5,625.00 for the 2023 season.

All in favor
Motion Carries (9-0)

Discuss the approval to hire John Nemeth as the Pool Manager at a salary of $35,000.00 per year, effective March 1, 2023.

Commissioner Meyers recommended approval.

Discuss the approval of a request from Pastor Cheryl Jones-Ross from the Greater Hope Restoration Ministries for the use of Scott Park on either July 22, 2023, or July 29, 2023, to host a 5k fundraiser.

Commissioner Meyers recommended the space in front of the tennis courts because it's level. Meyers would like to include the Chestnut pavilion if it's available.

Commissioner Castello stated that he doesn't have a problem with the event, but he would recommend the Township checks that there isn't going to be a conflict with Scott AA.

Discuss offering free or discounted registration fees for the 2023 summer recreation program for the grade supervisors' children within the program.

Commissioner Meyers stated that the only issue she has with this request is that if the Board is going to open it up for the grade supervisor, they should provide it to everyone. Meyers mentioned that Public Works employees have asked for Township discounts previously and were denied.

Commissioner Seibel stated that he would be hesitant to agree to this as the program is already a great deal as it is.

Commissioner Castello agreed to state that it is not a good idea.

Fitzgerald asked if the Board of Commissioners would like to remove this topic from the agenda.

Commissioner Sedlak stated that her company always provides discounts for their employees. It shows that the company appreciates the individual.

Commissioner Meyers and most of the Board of Commissioners suggested having this item removed from the agenda at this time.

Discuss hiring recreation counselor(s) at a rate of $10.00 an hour for the 2023 summer recreation program.

Commissioner Meyers recommended approval.

Public Relations Report

Commissioner Meyers said thank you to Lisha Mihalko for the Proclamations presented tonight to the State Representatives.

Commissioner Castello stated that Chartiers Valley School District had a lot of individuals who went to state championship games. He suggested presenting proclamations to them.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned that the next Committee meeting is scheduled for March 15, 2023, at 7:00 pm.

Library Liaison Report

Commissioner Sedlak mentioned that the most current library information is on scottlibrary.org. The library will be celebrating its 22nd anniversary this month.

SHACOG

Commissioner Seibel mentioned that there will be a Board of Directors meeting on March 16, 2023. The location is at Heidelberg, and he is sure there will be more discussion about the garbage removal contract.

Administration

Discuss the request from the American Legion post 290 to use the same parade route as years past for the Memorial Day Parade on Monday, May 29, 2023, beginning at 11:00 am, and a donation in the amount of $400.00 for financial assistance for the parade.

Commissioner Altman asked if $400.00 is the amount that the Township gave last year.

Fitzgerald replied, "Yes".

Conferences and Workshops

Nothing discussed currently.

Public Comments on Items Not Listed on the Agenda

Bob Shalamon
416 Orchard Spring

Shalamon asked if the Public Works and Sewer Committee meetings were being canceled again.

Commissioner Seibel stated that the May meeting was canceled.

Shalamon asked for an update on the Clearview project. He believes it was an emergency item and wanted to know if the Township moved forward with the project. He also asked for an update on North Wren and Raven, as well as the Splash Pad being on target with opening at the same time as the pool. Shalamon also inquired about the pool managers' rate of $35,000.00 per year and the hours that will be worked per season and whether there will be a term or not.

Hartman stated that the emergency project is moving forward. The splash pad will have to be extended as she doesn't believe it will be ready when the pool opens.

Shalamon asked if there will be accommodations made.

Hartman stated, yes.

Commissioners Request

Commissioner Seibel asked if Code Enforcement and Public Works could look out for unauthorized advertising signs. He is seeing a lot of them pop up recently, especially the intersection of Swallow Hill and Green Tree, and Hope Hollow.

Commissioner Sedlak mentioned the Chicken Ordinance and if the Planning Commission would be discussing this item in March. She suggested having a public meeting for the residents to discuss their reasoning for allowing them. Sedlak also mentioned that there is a deer population issue within the Township so maybe there can be a combined meeting to discuss the chicken ordinance and the deer population.

Fitzgerald asked if the Board of Commissioners would like to have a Game Warden attend a Township meeting.

The Board of Commissioners agreed.

Commissioner Edwards stated that he has been receiving a lot of phone calls about Nixon School. He wanted to state on record that he is working with Code Enforcement and the developer to solve the issue.

Commissioner Dalfonso suggested the route of court if a solution cannot be addressed as this issue has been an ongoing issue for the Township.

Commissioner Gazda wished everyone a Happy St. Patrick's Day.

Commissioner Altman wished everyone a Happy St. Patrick's Day.

Adjournment

Motion by Edwards, second by Sedlak to adjourn the meeting.

The meeting was adjourned at 8:54 p.m.

Attest: _____

Executive Session

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.