MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
March 23, 2021

Moment of Silence held for the victims and the people effected by the tragic events that occurred in Bolton, Atlanta.

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

David G. Calabria	Present
Thomas M. Castello, Esq.	Present – Arrived 7:42pm
Kathy Gazda	Present
Angela Wateska	Present
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Present
William Wells	Absent
Stacey Altman, President	Present
Eileen L. Meyers	Present

PRESENT - 8 ABSENT - 1

ALSO PRESENT: Denise Fitzgerald, Township Manager
Robert McTiernan, Esq.; Solicitor, Tucker Arensburg – Zoom
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Sandy Wilkins, Finance Director – Zoom
Matt Podsiadly, Chief of Police – Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary/Administration Supervisor

Altman stated that Commissioner Castello will be arriving late.

Approval of Agenda

Motion to approve the agenda, as submitted.

Motion by Seibel, second by Meyers to approve the agenda as submitted.

All in Favor
Motion Carries (9-0)

Public Comments on all Agenda Items Listed Below

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $551,270.42.

Gazda asked about an item on page #6 of the Bill List, under general code for codification services, as to whether the Commissioners approved this already.

Fitzgerald stated that the approval was during the budget discussions.

Seibel asked if there was a revision done to the Sewer Department.

Fitzgerald stated that a revision was made, and an updated Bill List was sent out to the Commissioners.

Motion by Meyers, second by Gazda to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $551,270.42.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	N/A
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Planning, Zoning and Code Enforcement

Motion to approve or deny the acceptance of the possible donation of property located on Finley Avenue; Lot & Block #102-P-224.

Altman stated that Castello was going to talk to the Flood Authority to see if they have an interest in obtaining the property.

Motion to re-appoint Mark Mox as a member to the Planning Commission, effective immediately, with a term expiration of April 1, 2025.

Motion by Seibel, second by Sedlak to re-appoint Mark Mox as a member to the Planning Commission, effective immediately, with a term expiration of April 1, 2025.

All in favor
Motion Carries (9-0)

Motion to advertise for an administrative position for the Planning/Zoning/Code Enforcement Office.

Motion by Sedlak, second by Seibel to advertise for an administrative position for the Planning/Zoning/Code Enforcement Office.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	N/A
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to approve of a Final Submittal of a simple subdivision plan for the Swallow Hill Properties 1, LLC; property located at 2225 Old Greentree Road.

Motion by Meyers, second by Castello to approve of a Final Submittal of a simple subdivision plan for the Swallow Hill Properties 1, LLC; property located at 2225 Old Greentree Road.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes

Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve the advertising for a Conditional Use Hearing on Tuesday, April 27, 2021 at 7:00pm for an electronic message board for Our Lady of Grace (St. Michael the Archangel Parish).

Motion by Calabria, second by Sedlak to approve the advertising for a Conditional Use Hearing on Tuesday, April 27, 2021 at 7:00pm for an electronic message board for Our Lady of Grace (St. Michael the Archangel Parish).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve concurring **Resolution #965-21;** designating the manager as official signatory and **Resolution #966-21;** approving demolition, slums, and blight Resolution for the following properties: 423 Thompson Street; Parcel 195-C-8, 559 Carothers Ave; Parcel 102-L-300, 128 Klein Way; Parcel 144-R-82, 134 Boroview Rd; Parcel #102-G-308, 1205 Front Street; Parcel 102-M-141.

Fitzgerald stated that since the Township is going to be going through SHACOG for this, the signatory would reflect Stanley Lou Gorski from SHACOG.

Motion by Castello, second by Meyers to approve concurring **Resolution #965-21;** designating Stanley Lou Gorski as official signatory and **Resolution #966-21;** approving demolition, slums, and blight Resolution for the following properties: 423 Thompson Street; Parcel 195-C-8, 559 Carothers Ave; Parcel 102-L-300, 128 Klein Way; Parcel 144-R-82, 134 Boroview Rd; Parcel #102-G-308, 1205 Front Street; Parcel 102-M-141.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes

Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to authorize the Gateway Engineers to certify to perform a condemnation report for the following properties: 423 Thompson Street; Parcel 195-C-8, 559 Carothers Ave; Parcel 102-L-300, 128 Klein Way; Parcel 144-R-82, 134 Boroview Rd; Parcel #102-G-308 in the amount of $750.00 per property.

Calabria asked if the cost has to be provided from the Township before we know if the grant will be accepted or not.

Fitzgerald replied, yes.

Motion by Gazda, second by Meyers to authorize the Gateway Engineers to certify to perform a condemnation report for the following properties: 423 Thompson Street; Parcel 195-C-8, 559 Carothers Ave; Parcel 102-L-300, 128 Klein Way; Parcel 144-R-82, 134 Boroview Rd; Parcel #102-G-308 in the amount of $750.00 per property.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Solicitor's Report

Fitzgerald stated that the Commissioners should have received a Resolution pertaining to Douglas Burek. Fitzgerald stated that there would need to be a motion made to approve the Resolution.

Castello made the motion. Gazda second the motion.

Vogel stated that the Resolution is to establish a local agency procedure and appointing an attorney and arbitrator with respect to the adjudication of calculation of the disability pension benefit.

Motion by Castello, second by Gazda to approve Resolution 972-21, establishing local agency procedures and appointing attorney and arbitrator W. Timothy Barry as neutral hearing examiner with respect to the adjudication of calculation of the disability pension benefit of former officer Douglas Burek.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Engineers Report

Motion to approve of Partial Payment No. 4 in the amount of $95,349.69 for the 2019 Source Flow Reduction and Sanitary Sewer Improvements Project submitted by Stefanik's Next Generation Contracting Company, Inc. and as recommended in LSSE correspondence dated March 3, 2021.

Motion by Castello, second by Seibel to approve of Partial Payment No. 4 in the amount of $95,349.69 for the 2019 Source Flow Reduction and Sanitary Sewer Improvements Project submitted by Stefanik's Next Generation Contracting Company, Inc. and as recommended in LSSE correspondence dated March 3, 2021.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve of Partial Payment No. 1 in the amount of $2,340.00 for the Scott Park Poolhouse ADA Restroom-Plumbing Project (CD 46 7.5) submitted by Select Contracting LLC and as recommended in LSSE correspondence dated March 4, 2021.

Motion by Meyers, second by Wateska to approve of Partial Payment No. 1 in the amount of $2,340.00 for the Scott Park Poolhouse ADA Restroom-Plumbing Project (CD 46 7.5) submitted by Select Contracting LLC and as recommended in LSSE correspondence dated March 4, 2021.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve of Change Order No. 1 (Final) in the deduct amount of $89,131.45 for the 2020 Roadway and Storm Sewer Improvement Project submitted by Mele & Mele & Sons, Inc. and as recommended in LSSE correspondence dated February 22, 2021.

Motion by Gazda, second by Castello to approve of Change Order No. 1 (Final) in the deduct amount of $89,131.45 for the 2020 Roadway and Storm Sewer Improvement Project submitted by Mele & Mele & Sons, Inc. and as recommended in LSSE correspondence dated February 22, 2021.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve of Partial Payment No. 2 (Final) in the amount of $41,036.87 for the 2020 Roadway and Storm Sewer Improvement Project submitted by Mele & Mele & Sons, Inc. and as recommended in LSSE correspondence dated February 22, 2021.

Altman asked if this completes the project.

Hartman replied, yes, the 2020 Road Program is complete, and the Township is under budget by $89,000.00.

Motion by Calabria, second by Wateska to approve of Partial Payment No. 2 (Final) in the amount of $41,036.87 for the 2020 Roadway and Storm Sewer Improvement Project submitted by Mele & Mele & Sons, Inc. and as recommended in LSSE correspondence dated February 22, 2021.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve of **Resolution #964-21;** for the DCNR Grant Application for the Splash Pad.

Motion by Meyers, second by Castello to approve of **Resolution #964-21;** for the DCNR Grant Application for the Splash Pad.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to authorize the submission of the Bid Advertisement for the 2021 Roadway and Storm Sewer Improvement Project; bids to be opened on April 9, 2021 (virtually) and Bid Report to be prepared for consideration at the April 13, 2021, Agenda Meeting.

Motion by Castello, second by Seibel to authorize the submission of the Bid Advertisement for the 2021 Roadway and Storm Sewer Improvement Project; bids to be opened on April 9, 2021 (virtually) and Bid Report to be prepared for consideration at the April 13, 2021, Agenda Meeting.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Standard Reports

Treasurer's Report

Motion to approve the total Real Estate Commissions due to the Tax Collector for the month of February 2021 in the amount of $397.84.

Motion by Calabria, second by Sedlak to approve the total Real Estate Commissions due to the Tax Collector for the month of February 2021 in the amount of $397.84.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Standing Committee Report – Finance

Motion to approve the proposed Agreement from Pennsylvania American Water in regard to sewer shut off notices.

Motion by Castello, second by Meyers to approve the proposed Agreement from Pennsylvania American Water regarding sewer shut off notices.

All in favor
Motion Carries (8-0)

Motion to ratify the approval to advertise the not to exceed **Ordinance #1657-21;** for upcoming Bond Issue.

Motion by Castello, second by Sedlak to ratify the approval to advertise the not to exceed **Ordinance #1657-21;** for upcoming Bond Issue.

Roll Call:

David G. Calabria	No
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-1)

Motion to approve the not to exceed **Ordinance #1657-21** for upcoming Bond Issue.

Calabria stated that he wrote an email to all the Board Members expressing his opinion on the Bond. 2015 was for the pool and the fire truck around $3,000,000.00, 2013 the Township was at approximately $10,000,000.00, 2017 the Township totaled at $13,200,000.00. Calabria feels that the Township is rolling bad debt into more bad debt. He feels that the Township should focus more on applying for available grants.

Castello commented that he looks at this Bond being no different than an individual refinancing their home. He has personally refinanced his home twice and each time he has got a better interest rate. He also stated that he only refinances if the interest rates he gets plus the cost incurred to do the refinancing resulted in a savings to him. Castello continued to explain that Muscatello, the bond consultant looks at the numbers and tells the Board Members whether inlight of the interest savings and the cost involved whether the Township would have a savings.

Seibel also stated that the Township will continue to pursue available grants for most of the projects on the list, including the sewer issues.

Sedlak asked if the Township paid for it, that does not mean that we are no longer eligible for grants.

Fitzgerald explained that if the Township floats the bond and the money has not been spent yet and the Township also receives grant funding, you would apply the grant funding to the project and then you would move the money in the bond to another project.

Calabria commented to Castello's comment and stated that when you refinance your own property, there is a limit. A house is worth $300,000.00 - $500,000.00. With the Township bond we are talking about $29,000,000.00.

Motion by Castello, second by Meyers to approve the not to exceed **Ordinance #1657-21** for upcoming Bond Issue.

Roll Call:

David G. Calabria	No
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes,
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-1)

Standing Committee Report – Public Safety

Motion to appoint Matthew Podsiadly to the permanent position of Chief of Police, as certified by the Civil Service Board, at a salary of $120,884 with all benefits as accorded by the Police Contract effective May, 1, 2021. The one-year probation period to be waived because he served as Acting Chief of Police for one year.

Castello said with mixed emotions he will happily vote to promote Podsiadly to the position of Chief of Police, but he stated that's with mixed emotions because he knows with Podsiadly coming, that means that Secreet is leaving and that is very difficult to handle.

Meyers said that Secreet left some big shoes to fill, but she stated that he has been doing a good job. She also said that Secreet will be missed.

Altman said thank you to both gentlemen. She stated that the transition has been seamless, and they have been doing a fantastic job.

Motion by Gazda, second by Sedlak to appoint Matthew Podsiadly to the permanent position of Chief of Police, as certified by the Civil Service Board, at a salary of $120,884 with all benefits as accorded by the Police Contract effective May, 1, 2021. The one-year probation period to be waived because he served as Acting Chief of Police for one year.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Podsiadly said thank you for the Board Members confidence in his abilities and he is looking forward to having a working relationship with the Board to serve the Community in the best way the Township can.

Motion to waive the permit fees for replacement of a wall at the East Carnegie Volunteer Fire Department due to collapse. The Fire Department will pay any expenses the Township might incur.

Motion by Gazda, second by Sebiel to waive the permit fees for replacement of a wall at the East Carnegie Volunteer Fire Department due to collapse. The Fire Department will pay any expenses the Township might incur.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to ratify the approval to advertise for the Civil Service Meeting scheduled on March 23, 2021 at 6:00pm in the Main Meeting Room for the purpose of certifying a list of candidates for Police Officer and to certify an individual as Chief of Police.

Motion by Gazda, second by Meyers to ratify the approval to advertise for the Civil Service Meeting scheduled on March 23, 2021 at 6:00pm in the Main Meeting Room for the purpose of certifying a list of candidates for Police Officer and to certify an individual as Chief of Police.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Standing Committee Report – Public Works

Calabria asked if the Township has received any applications for Public Works.

Fitzgerald replied, yes. She continued to explain that Kelley, Smelko, and Briggs will be reviewing the applications soon, once that is completed the interviews can be set up.

Castello asked if the Board of Commissioners will be actively involved in the interview process.

Fitzgerald said that is up to the Commissioners.

The Board of Commissioners agreed to being active in the interview process.

Environmental Committee (Sewer Committee and MS4 Updates)

Hartman mentioned the next Sewer Committee Meeting scheduled for April 6, 2021 at 7:00pm.

Parks and Recreation

Meyers said that Watson and McFerron did a great job on the Easter Egg Hunt Pick-up. Meyers stated that it was well organized event, and the Township received a lot of positive feedback from it.
Altman thanked Glendale Fire Department and Chrissy Salerno for assisting with that event.

Public Relations Report

Diversity & Inclusion Committee

Wateska mentioned the next Committee meeting scheduled for April 6, 2021 at 7:00pm on Zoom. She also asked if the meeting could be advertised on the website.

Library Liaison Report

Sedlak mentioned that the library is celebrating it's 20th year. Next week the library members will be doing a dry run in opening for computer use by appointment only. The library hopes to have the patrons back by April 6, 2021 for computer appointments. Sedlak also mentioned that April 4, 2021 – April 10, 2021 is national library week.

SHACOG

Motion to approve or deny the SHACOG Joint Bid for O&M Preventive Maintenance of Sanitary Sewer Lines – Year 11.

Motion by Seibel, second by Sedlak to deny the SHACOG Joint Bid for O&M Preventive Maintenance of Sanitary Sewer Lines – Year 11.

All in favor
Motion Carries (8-0)

Standing Committee Report – Administration

Fitzgerald asked the Board of Commissioners if they felt that it would be safe to re-open the Tax Office doors.

Castello suggested asking the employees in the Tax Office.

Seibel and Wateska agreed.

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Requests

Sedlak wanted to acknowledge a resident Adriana Jurisic, for her birthday she did a fund raiser which benefit the library and she was able to raise a couple $100.00 for the library.

Meyers said that she hopes everyone has a nice Easter.

Calabria thanked Wells for helping with getting vaccinations for the Scott staff and others within the Community.

Altman gave a shout out to Hartman and her son; he won 6th place on the All-American Wrestling team.

Executive Session

- Personnel

Adjournment

Motion by Meyers, second by Castello to adjourn the meeting.

The meeting was adjourned at 8:45p.m.

Attest: _____

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.