**MINUTES**
**SCOTT TOWNSHIP**
**BOARD OF COMMISSIONERS**
**301 LINDSAY ROAD, MAIN MEETING ROOM**
**SCOTT TOWNSHIP, PA 15106**
**AGENDA MEETING**
**April 12, 2022**

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

**Roll Call:**

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|---|---|
| Thomas M. Castello, Esq. | Present |
| Samuel Dalfonso | Present |
| Brandon Edwards | Present |
| Kathy Gazda | Present |
| Eileen L. Meyers | Present |
| Michelle Sedlak | Present |
| Nicholas Seibel, Vice President | Present |
| Angela Wateska | Present |
| Stacey Altman, President | Present |

PRESENT - 9 ABSENT - 0

**ALSO PRESENT**: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director – Zoom
Kelli Watson, Parks & Recreation Director - Zoom
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

**Public Comments on all Agenda Items Listed Below**

No discussions currently.

**Planning, Zoning, and Code Enforcement**

**Discuss** amending **Ordinance** #886, to clarify the regulations related to operating recreational motorized vehicles within the Township.

Commissioner Edwards asked if this is limited to dirt bikes and quads not regularly used vehicles that are registered properly.

Vogel confirmed that is correct.

**Discuss** establishing an Ordinance, regulating the raising, and keeping of chickens in the Township.

Commissioner Altman stated that a draft was provided to all the Commissioners for their review. Altman confirmed that this is still in the early stages, and this is just a draft.

Vogel stated a couple comments that were made previously that were being reviewed.

Commissioner Altman stated that the Ordinance will be reviewed, and the Township will rediscuss this issue in May 2022.

**Discuss** adoption of an **Ordinance** amending **Ordinance #1421-96**, which establishes reserved street parking for residents with disabilities.

Vogel stated that the Ordinance is ready for adoption and the Townships decisions were addressed. Vogel asked for confirmation that this Ordinance was advertised.

Mihalko confirmed. Mihalko also stated going back to Ordinance #886, that Ordinance has not been advertised yet therefore, the motion would include approval to advertise.

Commissioner Altman confirmed.

**Solicitor's Report**

**Discuss** adoption of four (4) **Ordinances**, authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified:

- Lot & Block #143-G-108
- Lot & Block #143-C-20
- Lot & Block #143-G-32
- Lot & Block #143-G-34

Vogel stated that he believes the Township can remove the need for an Ordinance on these properties because Commissioner Wateska and Kelley have been working with the homeowners. He doesn't feel that its' the homeowners objecting to the easements as much as it is getting a hold of people and having the time to explain the project to them so they have a better understanding of the project and are comfortable.

Commissioner Wateska agreed with Vogel's comments. Wateska added that some from the above list may also be removed.

**Discuss** approval of a Developer's Agreement with 1870 Painters Run, LLC.

Vogel stated that this is the Beer Mine property located on Painters Run Road. Back in December the Township approved a Developer's Agreement based on the Commissioners comments which were discussed at various meetings.

**Engineers Report**

**Discuss** the approval to advertise for the Bower Hill Road Signal Improvements including the ADA ramps.

Mitrovich stated that this is part of the Green Light Go Grant. Traffic Planning and Design is doing the work, they prepared the specifications, which Mitrovich mentioned that he believes it was approved by PennDot. The Township has not seen the final plans at this time. Marie Hartman did reach out to Mike Mudry but has not heard anything back yet. The ADA Ramps being included are on Bower Hill Road and Vanadium Road. More information will be provided for the next meeting.

**Discuss** approving an amendment to the Developer's Agreement for Sahrista (Lot & Block #143-D-136 – Swallow Hill Road) to include allowing Sahrista as requested by People's Gas to open the street to locate the gas main in Swallow Hill Road before boring for the Sanitary Sewer Line extension. (*Developer's Agreement previously approved at the March 22, 2022 Meeting*).

Mitrovich stated that Jim Dinert inquired about obtaining a street opening permit to excavate into the concrete surface of Swallow Hill Road. The excavation on the road is required by Columbia Gas to locate the depth of a natural gas distribution line under the surface of the road across from where Jim Dinert is planning to develop two lots.

Commissioner Seibel stated that the main goal of exploring the dig is to provide sewer service to the two lots.

Mitrovich said the sewer line is believed to be five (5) feet deep, they must excavate to access the line so they can provide service to the development.

Commissioner Seibel commented stating that he thought it was to provide gas to the development.

Mitrovich said no, it is to provide sanitary service. The development is on one side of the road and the public line is on the other side of the road and there is a gas line in between. Mitrovich also mentioned that if the gas line is level with the sewer, then there is a conflict. Mitrovich is not suggesting the agreement be amended at this point; however, he would suggest changing the specification due to the gas line being in the way.

Fitzgerald asked if the bond would be taken out to cover both lanes and the slab.

Mitrovich confirmed it would be the curb and the width so it will remain in the same character that currently exists.

Mox asked if there has been any discussion about gas service being provided to the development.

Dinert stated that the gas service for the two homes is coming from the rear of the property. It is located on the same side as the development.

Commissioner Seibel asked about the water service.

Dinert responded; the water service is located on the same side as the development.

**Discuss** PRP's.

Mitrovich mentioned that three (3) PRPs were reviewed during the last sewer committee meeting. The three they discussed were Spinner Field, Green Commons/Vanadium Road, and Neville Street. There are some properties that the Township needs to acquire either by an easement or a plan to gain access necessary to install the retention ponds. Mitrovich reminded the Commissioners that there are eleven (11) in total and they will all have the same situation with accessing private property.

Commissioner Castello asked if the ponds were being installed on private property.

Mitrovich stated that they are trying to work with as little land as possible, but private property will have to be accessed by the Township.

Commissioner Castello addressed his concerns with the retention ponds being on private property and he recalls in the past the Township was thinking about putting a retention pond at the elementary school but backed out due to it being on private property.

**Discuss** Splash Pad and adding lighting to the Splash Pad area of Scott Pool. (Seibel).

Commissioner Seibel suggested the Township adding lighting to the Splash Pad area to allow it to be opened after dark.

Commissioner Castello stated that the pool lighting should light up the splash pad area.

Fitzgerald said to add the pricing for the lighting as an add alternate to the project.

**Managers Update**

Fitzgerald mentioned that the magnets were delivered. These magnets will be provided to all new residents along with a welcome letter.

**Standing Committee Report - Finance**

**Discuss** the request from Bower Hill Volunteer Fire Department for the partial release of their annual allotment in the amount of $50,000.00.

Commissioner Castello said to place this on the next agenda for a vote.

**Discuss** the request from Glendale Hose Company #1 for the partial release of their annual allotment in the amount of $33,500.00. (Monies will be used to purchase a new cascade system).

Commissioner Castello said to place this on the next agenda for a vote.

**Clarification:** GFOA Conference being attended by the Finance Director from May 1, 2022 to May 4, 2022 at Hershey Park is in the amount of $155.00 per night, for a 3 night stay totaling $465.00 for lodging, plus $450.00 for the conference.

**Standing Committee Report – Public Safety**

**Discuss** People's Gas to install a gas regulator on Township property along Scrubgrass Road. (*Township will be receiving a grant in the amount of $15,000.00 from People's Gas for this easement*).

Mitrovich stated that People's Gas is requesting to install a gas regulator on Township property along Scrubgrass Road. Mitrovich mentioned that the plans were reviewed, and he confirmed that the work involved will not disturb anything within the Township. People's Gas is provided the Township a grant in the amount of $15,000.00 for the easement.

Vogel suggested the motion be to approve People's Gas to install a gas regulator on Township property along Scrubgrass Road and approve a Township easement to People's Gas for that purpose.

Representative from People's Gas was in attendance.

Commissioner Seibel stated that there was a previous issue with a gas regulator being installed under power lines. Seibel asked if People's Gas has reviewed this.

Representative stated that People's Gas was at the location site with Tom Kelley to make sure the setbacks and such were not located under any power lines.

Commissioner Wateska asked if this regulator is going to help with the odor of gas on Scrubgrass.

Representative stated that the regulator will eliminate the odor of gas in that area.

**Discuss** the adoption of a **Resolution** and update the Disaster Emergency Operations Plan (EOP) for Scott Township.

Commissioner Gazda suggested putting this on the next agenda for a vote.

**Standing Committee Report – Public Works**

**Discuss** having Scott Electric provide the upgrade equipment in the amount of $1,048.73 and having Beverly Electric Service remove existing and install new LED lamp heads in the Township municipal building parking lot in the amount of $1,845. These vendors are COSTAR approved.

Commissioner Seibel stated that this would improve the lighting in the parking lot and around the municipal building.

**Discuss** advertising for Public Works summer help for $12.00/hr for first time hires and $12.50/hr for returning hires.

Commissioner Castello suggested opening the advertisement to Non-Residents as well, due to the lack of responses the Township has received in recent years.

The Board of Commissioners agreed to open the position up to non-residents as well.

**Discuss** the preventative maintenance service agreement for HVAC and Mechanical Systems in Scott Township Public Buildings.

Kelley stated that the Township does not currently have this service. There are a lot of HVAC units within the Township, and he feels that this service would be in the best interest to the municipality.

Commissioner Castello asked what the estimated cost would be.

Kelley stated that the cost would be $10,000.00 per year.

Commissioner Castello suggested putting this in place for the following year and the Township can discuss this during budget season.

**Environmental Committee (Sewer Committee and MS4 Updates)**

**Discuss** investigation and potential solutions to the Spreading Oak Drive, Sturdy Oak Drive, and Norsen Drive for Stormwater issues.

Mitrovich stated that he would get a cost together to present to the Board of Commissioners. Mitrovich did state that this is a problem and there needs to be more inlets installed to assist with this problem.

Commissioner Seibel mentioned the next sewer committee meeting is scheduled for May 3, 2022 at 7:00pm.

## Parks and Recreation

**Discuss** the resignation of Sean McCrerey as the Recreation Director and advertise for the open position.

Commissioner Meyers suggested putting this on the next agenda for a vote.

**Discuss** hiring seven (7) new hire lifeguards (listed below) at an hourly rate of $12.00, eleven (11) returning lifeguards (listed below) at an hourly rate of $12.50, three (3) Cashiers (listed below) at an hourly rate of $11.50, three (3) Assistant Pool Managers (listed below) at an hourly rate of $15.00, and one (1) Aquatics Director (listed below) at an hourly rate of $20.00.

**New Hire Lifeguards - $12.00/hour:**
- Calin Kane
- Kenny McFerron
- Iyla Ozbey
- Will Perham
- Josh Grimenstein
- Caroline Wright
- Brady Bernard

**Returning Lifeguards - $12.50/hour:**
- Sarah Grimenstein
- Cat Marchando
- Ellie Reinhart
- Keegan Kraeuter
- Ethan Neal
- Lilly Bernard
- Ganesh Sivaramakrishnan
- Anisha Pai
- Brooke Lundy
- Colby Bernard
- Ryan Wells

**Cashiers - $11.50/hour:**
- Lori O'Connor
- Marlene Brown
- Kim Rekula

**Assistant Pool Managers - $15.00/hour:**
- Elise Kraeuter
- Sophie Wasserman
- Garrett Fincke

**Aquatics Director - $20.00/hour:**
- Kelli Watson

Commissioner Meyers suggested putting this on the next agenda for a vote.

## Public Relations Report

No discussions currently.

## Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the next committee meeting is scheduled for April 20, 2022 at 7:00pm.

## Library Liaison Report

**Discuss** storage for the library.

Commissioner Sedlak mentioned that the library had a great weekend, they hosted their annual Comedy Night, and they also had a volunteer recognition event to recognize all the volunteers of the library. Sedlak said thank you to Lisha Mihalko for presenting a proclamation for National Library Week.

Nancy Feather – President of The Friends of the Library

Feather was in attendance to address the concern that the library has with the book sale and finding proper storage for the books collected. The books need to be removed from the current storage location by June 30, 2022. The library would like to request the approval to utilize two parking spaces within the parking lot of the municipal building to install a storage shed.

Commissioner Meyers suggested placing the storage shed behind the amphitheater in Scott Park.

Commissioner Seibel suggested the parking spaces at the Public Works building where the recycling cans are housed.

Fitzgerald stated that if the Board of Commissioners feel, they want to provide assistance we can work with the friends of the library to install a storage shed somewhere within the Township.

Kelley will coordinate with Nancy Feather to get a destination.

## SHACOG

No discussions currently.

## Administration

**Discuss** amended Personnel Policy manual.

Fitzgerald stated that everyone was provided an updated policy manual. Fitzgerald continued to state that after the Board of Commissioners approve the manual it will be forwarded to the Union for their approval.

**Discuss** the resignation of James Fisher as a member of the Non-Uniform Pension Committee and advertise for the open position.

Commissioner Castello suggested sending James Fisher a thank you letter for his years of service.

**Discuss** request from American Legion Post 290 to use the same parade route as years past for the Memorial Day Parade on Monday, May 30, 2022 beginning at 11:00 a.m. and a donation in the amount of $400.00 for financial assistance for the parade.

Commissioner Altman suggested putting this on the next agenda for a vote.

## Conferences and Workshops

No discussions currently.

## Public Comments on Items Not Listed on the Agenda

Rob Losekamp
Bower Hill Volunteer Fire Department

Losekamp addressed the concern with the Township providing salt and snow removal for the fire departments. The fire departments are spending a lot of money to remove the snow themselves.

Commissioner Castello suggested the Public Safety committee discuss this item and provide an answer for the fire departments before budget reports are due.

Bob Shalamon
416 Orchard Spring Road

Shalamon suggested utilizing the space behind the ball field for the storage shed for the library.

Fitzgerald mentioned that location would violate the steep slope Ordinance.

Shalamon asked what the update is to Greentree Road.

Fitzgerald replied that the Township has a meeting tomorrow to discuss this issue.

## Commissioners Request

**Commissioner Wateska** mentioned that the Township will be doing a clean-up on Greentree Road April 26, 2022 at 10:00am and from the Municipal building down to Washington Pike in front of the car wash on April 30, 2022 at 9:00am. Wateska also mentioned that there is a permanent bin at South Hills Village on Oxford Drive for glass recycling.

**Commissioner Castello** thanked Tom Kelley for getting the streetlight fixed in his ward.

**Adjournment**

**Motion** by Meyers, second by Edwards to adjourn the meeting.

The meeting was adjourned at 9:07p.m.

**Attest:** _____

**Executive Session**

- Litigation.

