MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
April 13, 2021

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

David G. Calabria	Present
Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present - Zoom
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Present
William Wells	Present - Zoom
Stacey Altman, President	Present
Eileen L. Meyers	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
Robert McTiernan, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Sandy Wilkins, Finance Director
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary/Administration Supervisor

Public Comments on all Agenda Items Listed Below

Planning, Zoning and Code Enforcement

Discuss waiving the demolition fees for the Lindsay Road Development Project. (Calabria).

Calabria stated that this property is currently an eye sore which is why he wanted to bring this to the Board's attention. He feels that if the Township helps the company engaging in the plans, they will follow through with the construction. He also suggested setting up an escrow account for the project.

Castello mentioned that he does not see a difference in this project and the St. Clair Hospital project, and the Township charged fees to them, along with every other development. He also mentioned that the church could have negotiated and charged more money for the property to include the cost of the demolition.

Wells stated that St. Clair Hospital did not have any demolition fees involved in the project and the church's fees are high.

Castello said that most builders think their fees are high. St. Clair Hospital paid a lot of money for their fees. Castello is worried that this will cause others to say that they are a non-profit and they would like their fees waived as well.

Wells said that the Township would not waive their expenses, it would be the churches expenses to the Township for example like checking for mitigation or engineering fees.

Altman suggested that the Board of Commissioners get the cost of the demolition and the cost of the fees being requested to waive. Once, this information is provided the Board will be able to determine the best action.

Mox stated that the Township is going to incur some engineering fees. The area that they are going to be demolishing is going to require an MVD estimate, which is going to require the Township Engineer to review along with closing off all the utilities. Mox stated that his only concern is that which everybody has already pointed out and that would be the Township would be setting a precedent if the fees are waived, or an escrow account is made for this project. Mox also commented that the demolition fees are based off of square footage and this building is very large. Given the size of the building he is estimating the demolition fees to be around $30,000.00 to $50,000.00.

McTeirnan said that the Township would have to be aware of setting a precedent. He stated that he does not recall the Township doing this for other private institutions.

Altman said that once the Board is provided with more concrete numbers, they can revisit this and discuss it at that time.

Discuss the approval of the Saint Michael the Archangel Parish (Our Lady of Grace Church) Conditional Use Application for the property located at 310 Kane Blvd. The Applicant is requesting conditional use approval to replace their existing static message sign, located along Bower Hill Rd., with an electronic message sign, subject to the comments in the Township Engineer's letter dated March 22, 2021 and dimming of the upper sign between the hours of 10pm and 6:00am, as recommended by the Planning Commission. (*Conditional Use Hearing scheduled for April 27, 2021*).

Applicant:
Brandon Myers with
Smart Signs – Representative for Saint Michael the Archangel Parish.

Myers stated the electronic portion of the sign will automatically dim. This is in reference to the top portion of the sign because that portion will be illuminated as well.

Wells asked why the sign would have to be on at all during this time, they are not open at that time.

Myers said that they are just complying with what the Township Ordinance states.

Sedlak stated that the sign should be on all night. The church will be advertising church related events and the Community will be able to see the events.

Seibel wanted to confirm that there will be a Conditional Use Hearing on April 27, 2021.

Altman confirmed.

Wells asked if another establishment takes over the building will they be able to control what is being advertised.

Seibel asked Mox if the property owner changes hands would they then display their content on the sign.

Mox replied that it stays with the land, just like a variance would.

Discuss the approval of the Final Submittal of the Minor Land Development for the Chase Bank ATM located at 1160 Washington Ave, as recommended by the Planning Commission.

Applicants:
Josh Most; Account Manager with Wesney Construction
Contractor Representing Chase Bank
791 Science Blvd.
Gahanna, OH. 43230

Ken White; Engineer with DLZ
6121 Huntley Rd.
Columbus, OH. 43229

David DiGioia, P.E. with McMahon Transportation Engineers and Planners
400 Penn Center Blvd., Ste #503
Pittsburgh, PA. 15235

Most explained that the ATM machines will be located in the 16 parking spaces on the frontage of Washington Avenue and Aldi's is on the west of the property.

Sedlak asked if they forsee any problems with the shoppers in the parking lot along with the individuals using the ATM.

White stated that a parking study was conducted, and it showed no problems.

Solicitor's Report

Discuss the status of easements for the North Wren Drainage Improvements Project.

McTiernan stated that there are still 9 residents that have not signed the easements as of yet. He will be discussing this item in executive session to suggest some ideas on how to get the remaining easements signed so the Township can move forward with this project.

Engineers Report

Discuss 2021 Road Program – Bids will be opened on April 22, 2021; LSSE will prepare a Bid Report for consideration at the April 27, 2021 Regular Meeting.

Hartman stated that the bids will be opened on April 22, 2021 and she will have a report prepared for the April 27, 2021 meeting.

Discuss approval of Partial Payment No. 2 in the amount of $10,980.00 for the Scott Park Poolhouse ADA Restroom-Plumbing Project (CD 46 7.5) submitted by Select Contracting LLC and as recommended in LSSE correspondence dated April 8, 2021.

Hartman commented that the work completed is acceptable and they would recommend payment.

Discuss submission of the Community Project Funding Application FY22 for multi-municipal sewer repairs and regionalization repairs. Total Project cost is $1,280,410; funding Requested is $999,999; Scott Township Contribution is $280,411.

Hartman stated that this item is for informational purposes. Lennon Smith submitted a Community Project Funding Application to Representative Conor Lamb's office for multi-municipal sewer repairs and regionalization repairs. The total project cost is $1,280,410.00; funding requested in the amount of $999,999.00. The funds to be provided by the Township are $280,411.00.

Discuss engaging Duke's Root Control through the COSTARS program to apply root foam within select sanitary sewer lines that have been identified by Public Works to experience root intrusion and associated problems at an approximate cost of $21,000.

Hartman stated that the Township previously used Duke's Root Control in 2018 to apply foam within select sanitary sewer lines that have been identified by Public Works to experience root intrusion and associated problems. Public Works finalized the list of problem sanitary sewer lines to be treated based upon experience.

Wells asked what happens to the roots once they start to die off.

Hartman explained that it is a slow death. Some of the finer roots will die faster than the rest. If any flushing is needed to the pipes that will be performed as well. Hartman stated that you typically don't see clogging with this type of work.

Discuss replacing the sanitary sewer line located adjacent to the storm sewer line (within the same easement) and bidding same as an Add Alternate for the North Wren Drainage Improvements Project. (*Public Works to comment on condition of sanitary sewer line*).

Hartman explained that this item was discussed at the last Sewer Committee meeting. The Committee is suggesting that the Board bid this project as an add alternate.

Standing Committee Report - Finance

Discuss the approval of the request from Bower Hill Volunteer Fire Department for the release of their annual allotment in the amount of $50,000.

Castello asked to have this placed on the Regular Agenda for the Board to vote.

Discuss exoneration of Lisa M. Riley, Tax Collector from the 2020 Scott Township taxes for the remaining 277 parcels for $88,983.37 in face, $8,898.48 in penalties, totaling the amount of $97,881.85.

Castello asked to have this placed on the Regular Agenda for the Board to vote.

Standing Committee Report – Public Safety

Discuss the line painting within the travel lanes of Summit Street and Magazine Street.

Meyers wanted to find out when this project was going to start now that the weather is better.

Kelley stated that he was at the site. The lines are about 250ft and the word 'Slow' will be painted directly on the road. The work will cost $4,595.00 and he is suggesting Parking Lot Painting complete the work.

Seibel addressed his concern with the residents parking along that road and whether that will hinder travelers from seeing the word 'Slow'.

Meyers said that street parking is all that is provided for those residents in that area so it cannot be eliminated.

Sedlak stated that she is willing to try anything at this point. She mentioned that this has been a discussion for at least two years now.

Fitzgerald wanted to make the Board aware that $3,000.00 was budgeted for thermal painting of lines.

Wells asked if the police put a speed sign in that area.

Meyers said that the police did this, however she would allow Chief Podsiadly to discuss the results from the testing.

Chief Podsiadly stated that they had an issue with the counter. He advised that the sign was up from March 13, 2021 through today. The test resulted in approximately 5,000 travelers passing however it only registered speeds of 200 cars. Chief stated that out of the 200 cars that did register a speed, there was only one that was above the speed limit at 38 mph.

Altman asked Kelley if he would be ready to move forward with this project if the board approved.

Kelley stated that he would contact Parking Lot Painting and get the project scheduled as soon as possible.

Altman asked the Board of Commissioners if most of them agreed to move forward with this action and ratify the approval at the next agenda meeting.

The majority of the Board agreed.

Discuss the adoption of the 2020 Allegheny County Hazard Mitigation Plan as the official Hazard Mitigation Plan for the Township and adopt **Resolution** in accordance to section 322 of the Disaster Mitigation Act of 2000.

Fitzgerald said that she believes the last time the Township passed this was approximately 10 years ago. She stated that this Resolution is needed to apply for the grant.

Gazda asked to have this placed on the Regular Agenda for the Board to vote.

Discuss hiring one patrolman to replace officer recently retired because of disability.

Chief Podsiadly suggested that this item be discussed during Executive Session.

Discuss promoting one patrolman to sergeant. Salary increase is included in 2021 budget.

Chief Podsiadly stated that the Townships Police Department has always had an administrative sergeant. He would like to move one of the existing patrol sergeants to the administrative sergeant and then promote to fill the position on patrol. Chief stated that there is one individual on the list who is more than qualified and that is Officer Mitrisin. Chief Podsiadly stated that this can be discussed in further detail in Executive Session.

Discuss the adoption of a **Resolution;** for the lease agreement from First National Bank Commercial Leasing for the lease of two (2) 2021 Ford Police Interceptor Utility vehicles, for three (3) annual payments with an interest rate of 3.65% for a total amount of $69,520.00 and a buyout option of $1.00 at the end of the lease.

Gazda asked to have this placed on the Regular Agenda for the Board to vote.

Discuss the speed hump on Raven Drive.

Wateska asked if the Township could work towards placing a permanent speed hump in and in the meantime, get the temporary speed hump installed again.

Seibel asked how many years the temporary speed hump has been installed.

Wateska replied, 2 – 3 years.

Altman asked how much damage the permanent speed hump will cause to the road.

Kelley replied stating that Mt. Lebanon used this speed hump and they had it removed because it was causing too much damage to the road.

Seibel said that for the safety of the residents the Township should at least install the temporary hump.

Castello said that as long as the residents are aware that when it starts damaging the road the Township may not be able to fix it at that moment.

Altman asked Kelley if he knew what the timeline would be for this project.

Kelley responded stating that a study would have to be completed first. Kelley did say that it is a long extensive process.

Gazda asked McTiernan if the Township could be faced with liability issues pertaining to this speed hump.

McTiernan stated that is why there are so many regulations with getting a permanent hump installed. Whether that be with a fire truck causing damage to the road or it causes an accident with a motorcycle.

Calabria stated that as long as the Township follows the requirements there shouldn't be any liability.

Altman asked if the Board has to vote to have the temporary speed hump re-installed.

Fitzgerald said that if the Board of Commissioners agree to have the temporary speed hump placed back on the road Public Works can move forward with doing that. She also asked Kelley to coordinate with the Township Engineer on moving forward with getting the study completed for the permanent speed hump to be installed.

Standing Committee Report – Public Works

Discuss awarding Prescott Heating & Cooling for the replacement of an HVAC Unit at the Public Works Building, second floor SHACOG Offices in the amount of $14,750.00.

Kelley asked to have this placed on the Regular Agenda for the Board to vote.

Seibel asked if the work could be completed prior to the hot weather coming.

Kelley agreed.

The majority of the Board of Commissioners agreed to move forward with getting the replacement HVAC unit for the Public Works building, this motion will be ratified at the next regular meeting.

Discuss potential toll, improvements plan for I-79 Bridgeville interchange. (Wells).

Wells stated that other municipalities have got together to voice their concerns about the potential toll improvements and Scott Township has been silent about the issue and he feels that the Township should address their concerns.

Seibel asked if Wells was suggesting the Township send a letter to the State Representatives.

Wells agreed.

Fitzgerald said that she can create a letter and have all the Board Members sign it prior to sending it out.

Discuss awarding Steinberger Floors for the removal of the existing turf and the purchase and installation of new turf service in the batting cage of the Municipal Ballfield in the amount of $6,163.25.

Kelley stated that Steinberger Floors submitted a quote last year for the same work and they decided to hold the same price for the Township.

Castello said that the condition of the ball field is bad. He suggests that the Board ratify this project as well.

The majority of the Board of Commissioners approved to move forward with the work to complete this project.

Discuss awarding AD Starr Sporting Goods for the purchase of batting tunnel netting, installation, hardware, shipping, and handling with an estimated cost of $1,140.00.

Kelley stated that he would like to move forward with the project.

The Board of Commissioners approved to move forward with the work to complete this project.

Discuss the purchase of a Trimble R-1 Unit to locate GEO manholes, catch basins, and other field assets from Precision Laser & Instrument, Inc. in the amount of $2,500.00. (*Included in 2021 budget Township Account Code #: 15-429.429.260.00*).

Kelley advised that the Township will be performing their own manhole inspections. This piece of equipment will help assist with the inspections.

Seibel asked if Kelley knew how many manholes could be done per year.

Kelley said that he would like to see approximately 200 manholes be completed in the first year.

Discuss Deer Management. (Sedlak).

Sedlak stated that she has been approached by a couple residents in reference to the deer population particularly in the Oaks area.

Castello stated that the Township had extensive discussions in reference to this topic about five (5) years ago and there is nothing that is safe for the deer.

Wells feels the same way. He explained that Mt. Lebanon does the Archery hunting, however that just pushes the deer out of the area and moves them into another.

Discuss summer help.

Seibel suggested moving forward with the Public Works summer help program.

Meyers asked if the Township could require them to be vaccinated so they can ride along side a seasonal employee in the company vehicles.

Fitzgerald said that the Township was going to suggest they be vaccinated.

Wells asked if the Township is allowed to mandate the summer help employees be vaccinated prior to starting.

McTiernan replied that he believes the Township can require a vaccination.

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Discuss the approval for the request from parish of St. Raphael the Archangel, for the use of the Lodge, Fire Pit, the Amphitheater, the Locust Pavilion, the Redwood pavilion, and the Fernwood pavilion at a discounted price on Sunday, September 12, 2021 to hold a parish picnic. (*Total cost of $640.00*).

Meyers asked to have this placed on the Regular Agenda for the Board to vote.

Discuss pool opening.

Fitzgerald stated that she emailed the Board of Commissioners the proposal for the pool information.

Watson asked the Board members if they had any questions.

Wells asked if a resident has a pool pass will they still be able to enter the pool or will there be a limit again like last year due to the pandemic.

Watson said that pool pass holders will be accepted into the pool first. They would like to open the pool earlier for those who have a pass. Watson also suggested that Non-Residents pay the daily admission fee.

Gazda asked if they have started working on the Recreation program.

Watson stated that she has been coordinating with Sean. She would like to have all the children in set groups so that they can contact track within each group if someone comes down with COVID-19. She is also suggesting temperature checks and the standard cleaning and sanitizing to keep everyone safe.

Public Relations Report

Meyers asked for an update on William Quinn's Proclamation.

Calabria stated that the plaque for the bench was completed. He is planning on dropping it off to Public Works so that they can install it. Calabria would also like to have another plaque made which could be placed somewhere in the office. The plaque can be presented at the same time as the Proclamation.

Altman asked Calabria to keep her posted as to when the plaque is completed so that the Township can invite them to a board meeting to present them with it.

Diversity & Inclusion Committee

Wateska stated that the Committee is working on drafting a Resolution for the Townships commitment to Diversity, Equity, and Inclusivity. Once, they have that completed they will present it to the Board of Commissioners for their review.

Library Liaison Report

Sedlak stated that the library is having a pop-up book sale in the hallway of the municipal building now through April 22, 2021. They are getting ready to start some reading summer programs and they encourage residents to check out their website for upcoming events.

SHACOG

Administration

Discuss request from American Legion Post 290 to use the same parade route as years past for the Memorial Day Parade on Monday, May 31, 2021 beginning at 11:00 a.m. and a donation in the amount of $500.00 for financial assistance for the parade.

Wells said that the Township use to give them $200.00, the last year they had a parade the Township provided them $400.00. Why the increase to $500.00.

A couple other Board Members agreed and questioned why the increase in the donation request.

Altman asked Fitzgerald to reach out to the Commander and see what they use the money for and then the Board of Commissioners can determine the best action.

Discuss the ratification of approval for a position change with the Assistant Secretary to Assistant Township Secretary/Administration Supervisor with a salary of $56,774.00, effective April 4, 2021.

Fitzgerald advised that this topic was previously discussed with the Board of Commissioners during Executive Session however, she feels that this should also be officially approved by the Board of Commissioners.

Discuss approving members of the board and associated staff to attend the Annual Spring Conference of the Allegheny League of Municipalities (ALOM) to be held at Seven Springs June 17 – 20, 2021 in the amount of $656 for Plan A (3 nights stay), $449 for Plan B (2 nights stay), or $228 for Plan C (1 night stay) and registration fees. (*or daily registration fees for any member who would be interested*).

Wells asked who would be considered Associated Staff.

Altman replied, Fitzgerald and Chief.

Conferences and Workshops

Managers Update

Fitzgerald mentioned that the Governor announced the revised maximum occupancy limits for indoor events to allow for 25% of maximum occupancy, regardless of venue size, and maximum occupancy limits for outdoor events to allow for 50% of maximum occupancy, regardless of venue size.

Fitzgerald stated that Public Works interviews were held this week. They should have a list of the top three (3) candidates for the next meeting. Fitzgerald also mentioned that interviews for the Administration Assistant for Planning/Zoning/Code Enforcement Officer will be held this week.

Public Comments on Items Not Listed on the Agenda

Commissioners Request

Seibel said with the warmer weather he just wanted to send a friendly reminder to drive safe there are a lot more pedestrians out walking.

Wateska stated that people have been dumping on Scrubgrass. She is suggesting installing 'No dumping' signs to be installed in this area.

Fitzgerald stated that the Township can investigate this.

Wells asked if the Townships Ambulance Service is a participating member of Medicare.

Scott Cavey
Scott Township EMS

Cavey explained that if the caller is a subscriber the Township EMS does not bill that individual.

Executive Session

Adjournment

Motion by Meyers, second by Sedlak to adjourn the meeting.

The meeting was adjourned at 9:25p.m.

Attest: _____

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.