MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
May 9, 2023

6:30 pm – Police Candidate Interviews.

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledged to the flag.

Roll Call:

Thomas M. Castello, Esq.	Absent
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 8 ABSENT - 1

ALSO PRESENT: Denise Fitzgerald, Township Manager
David Mongillo, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director - Zoom
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Public Comments on all Agenda Items Listed Below

Diane Styles
137 Ryan Drive

Styles advised that she and her husband have lived on Ryan Drive for 9 years. Diane wanted to make the Board of Commissioners aware of an accident that happened on April 20, 2023. Diane stated that there is run-off water coming from 123 Ryan Drive causing her to slip and fall. Diane had an MRI done as recommended by the doctor who saw her. There were no broken bones however, she did suffer from a mild concussion, and she must go through therapy twice a week for six (6) weeks.

Ron Bruno

Commissioner Seibel mentioned that Ron Bruno hosted a bike donation collection at Scott Park. Ron attended the meeting via Zoom conference and showed a brief presentation of how they were restoring the bikes prior to disturbing them to the children in need.

Planning, Zoning, and Code Enforcement

Discuss waiving the permit fees for the electronic sign located at the Glendale Volunteer Fire Department. *(Meyers).*

Commissioner Meyers mentioned that the Bower Hill Fire Department received prior approval to waive their permit fees for their electronic sign, so Meyers feels that the Board of Commissioners should approve the waiver of the permit fees for their electronic sign.

Solicitor's Report

No discussions.

Engineers Report

Discuss bids received on May 5, 2023, for the 2023 Roadway Resurfacing Improvements and Scott Park Basketball and the Pickleball Courts improvements.

Hartman stated that the bids were opened on May 5, 2023. The lowest bidder is Mele & Mele, & Sons, Inc. with a base bid amount of $598,680.00 for roadways, and $287,875.00 for Scott Park, for a total base bid of $886,555.00. The Township budget provides $554,000 for roadways and $260,000 for Scott Park Improvements. The three bidders were as follows:

Contractor	Base Bid – Twp Road	Base Bid - Park Items	Base Bid Total
Mele & Mele & Sons, LLC.	$598,680.00	$287,875.00	$886,555.00

A.Liberoni, Inc.	$625,266.71	$313,982.65	$939,249.36
Independent Enterprise, Inc.	$644,000.00	$341,125.00	$985,125.00

Discuss price proposals to be received on May 17, 2023, for Ash Street Sidewalk Replacement Project.

Hartman stated that price proposals were requested from several contractors for Ash Street Sidewalks and are due to be submitted for consideration by May 17, 2023.

Discuss Partial Payment No. 3 submitted by Stefanik's Next Generation Contracting Company, Inc. in the amount of $100,638.25 for work completed between November 5, 2022, and April 27, 2023, for the miscellaneous pool repair project.

Hartman mentioned that the work has been completed and payment is recommended for partial payment.

Discuss bids received for general contracting for the Splash Pad Building Installation.
Discuss rebidding the electrical and plumbing contract for the Splash Pad Building Installation.

Hartman advised prior to the bid opening; three (3) contractors requested proposal bid forms. However, no bids were received for this contract. Hartman is recommending re-bidding.

Managers Update

Denise Fitzgerald mentioned that the Township attended the final meeting to discuss the garbage collection bidders. Fitzgerald also stated that the residents will see a change in the way garbage and recycling are collected in the future. One change is that the residents will be limited to one garbage and recycling bin per collection.

Commissioner Meyers asked what the residents should do if they have more than one bin for every collection.

Fitzgerald stated that they would have the option to purchase a second garbage and/or recycling bin with a fee per year they use the second can. Fitzgerald also mentioned that there will also be a change to large household items, the residents will only allow one large household item per month, currently, it is one household item per garbage collection which is once a week.

Standing Committee Report - Finance

No discussions.

Standing Committee Report – Public Safety

Discuss the acceptance of the resignation of Jim Mykita as the Emergency Management Coordinator.

Commissioner Gazda mentioned the resignation of Jim Mykita and Gazda mentioned that this position has been advertised.

Discuss adopted **Ordinance #1682-23**, prohibiting all 18-Wheeler trucks from traveling on Magazine and Finley Street within the Township. *(Meyers).*

Commissioner Meyers stated that since the Ordinance was adopted there have been two (2) trucks that got stuck on Magazine Street. Meyers suggested increasing the fine to $1,000.00.

Discuss hiring three (3) Police Officers.

Chief Podsiadly suggested hiring two (2) police officers immediately and then hiring another one in the fall around November 2023 to replace Sergeant Stoker.

Discuss creating a Social Service Coordinator position with a salary range of $60,000 and $70,000 contingent upon qualifications.

Chief Podsiadly mentioned that this is to assist the Police Officers with mental health issues. Podsiadly mentioned that the Board of Commissioners met with two individuals so they could get an idea of how this position will work and what issues will be handled and how. Podsiadly stated that he submitted grant applications in the hopes to get the funding to either create the position or to fund the position.

Commissioner Gazda mentioned the next committee meeting is scheduled for June 6, 2023, at 7:00 pm.

Standing Committee Report – Public Works

Discuss water runoff on Ryan Drive. *(Gazda).*

Commissioner Seibel mentioned that this topic was discussed earlier in the meeting with Diane Styles who attended the meeting. Seibel asked Commissioner Gazda if she had any additional comments.

Commissioner Gazda stated that Tom Kelley has been working on a maintenance program for this issue throughout the entire community.

Discuss the proposed agreement between Scott Township and T-Mobile for the installation of a GPS-based tracking device/system that can track the location of the public works vehicles, vehicle speed, and directions at a yearly cost of $2,368.80 for ten devices.

Fitzgerald mentioned that Tom Kelley asked that this be budgeted at the beginning of the year.

Kelley stated that the Township investigated this previously and the possibility of receiving grant funding, however, that fell through. Kelley stated that the Township reviewed three (3) contracts and T-Mobile had the lowest contract.

Discuss the ratification of approval for the hiring of Michael Sedlak and Matthew Sedlak for the Public Works Summer Help Program in the amount of $12.50 per hour.

Commissioner Seibel mentioned that these were the only two applications received.

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Wateska asked for an update on the lateral issue on Meadowlark Drive.

Hartman stated that the Engineers are still trying to figure out who owns the line.

Parks and Recreation

Discuss approving the hiring of lifeguards as listed below.

Hourly rate of $13.00:

Jaylynn Welch
Grace Giles
Ella Paree
Rhi Molnar
Lleyton Fox
Dylan Yealy
Ben Whiteford

Hourly rate of $13.25:

Logan Wells
Dom Pelescak
Danica Balach
Brayden Wells
Shane Frederick
Kenny McFerron
Ashlyn Tornabene
Sylvia Roy
Brady Bernard
Josh Grimenstein

Hourly rate of $13.50:

Anisha Pai
Keegan Kraeuter
Ashley Thiel
Emma Burke
Clara Sensychak
Ellie Reinhardt
Lilly Bernard
Emily Whiteford
John Scherer

Hourly rate of $13.75:

Brooke Lundy
Tess Reinhart
Marley Reese
Sam Frederick
Sarah Grimenstein

Hourly rate of $14.25:

Ryan Wells
Colby Bernard

Commissioner Meyers suggested putting this on the next agenda for approval.

Discuss the proposal received for the Scott Township Concession Stand.

Commissioner Meyers mentioned that Dina Willard submitted an interest to run the Concession Stand at the pool. Dina would like to call it the Scott Snak Shack.

Public Relations Report

No discussions.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the next committee meeting is scheduled for May 17, 2023, at 7:00 pm.

Library Liaison Report

Commissioner Sedlak mentioned the Bake Sale on Election Day and the Book Sale is May 18, 2023 – May 21, 2023.

SHACOG

No discussions.

Administration

Discuss implementing a Conservatorship Program to assist with abandoned and blighted properties within the Township. (*Edwards*).

Commissioner Edwards suggested the Township create a Conservatorship Program. Currently, the Township has a list of all the abandoned properties that are eligible for Conservatorship, he is suggesting that the Township provide this list to the residents that are eligible for conservatorship. This process could potentially get these properties back to livable condition and get them back on the tax rolls.

Conferences and Workshops

No discussions.

Public Comments on Items Not Listed on the Agenda

No discussions.

Commissioners Request

Commissioner Wateska mentioned the meeting with the Army Corp of Engineers for Superior Mills on May 24, 2023. Wateska also suggested notice being placed on the website for public knowledge.

Commissioner Meyers asked for an update on 559 Carothers Avenue.

Hartman stated that Lou Gorski with SHACOG is still waiting for legal clearances.

Commissioner Meyers also mentioned that this Thursday will be a food truck event at Scott Park.

Commissioner Seibel suggested drafting a document along the lines of requiring local food service businesses to maintain their grease traps and clean them often. This helps eliminate grease build-up in the sewer system.

Commissioner Sedlak said thank you to Ron Bruno for hosting the bike donation event.

Commissioner Edwards asked for an update on Nixon School.

Mark Mox stated that the applicant provided the applications yesterday, but they still need fees which will not be provided until tomorrow.

Adjournment

Motion by Sedlak, second by Edwards to adjourn the meeting.

The meeting was adjourned at 9:01 p.m.

Attest: _____

Executive Session

