MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
May 10, 2022

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director - Zoom
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Public Comments on all Agenda Items Listed Below

No discussions currently.

Planning, Zoning and Code Enforcement

Discuss amending Ordinance #866, to clarify the regulations related to operating recreational motorized vehicles within the Township.

Vogel mentioned that this Ordinance was previously discussed. The Board is ready to move forward with the passing of the amended Ordinance.

Altman asked the Board of Commissioners if they had any other comments. No further comments were made.

Solicitor's Report

No discussions currently.

Engineers Report

Discuss approval to advertise the Site Development Contract for the Scott Township Splash Pad. Schedule is to award this project in June/July 2022 so that work can commence when the pool closes Labor Day weekend.

Hartman explained that LSSE has finalized the site plan to incorporate the Splash Pad package. The site plan and splash pad details were reviewed with the manager and public works committee. Hartman is requesting authorization to advertise the site development contract.

Discuss approval to advertise the 2022 Stormwater Improvements Project to include construction of PRPs at Spinner Field, Green Commons, and Neville Street/Main Street. Schedule is to award this project in July 2022.

Hartman explained that these locations do not require permitting. The other projects listed on the PRP do require permitting. Permit applications were sent to Fitzgerald to begin the process. Hartman is requesting authorization to advertise for the 2022 Stormwater Improvements Project.

Commissioner Dalfonso mentioned that the properties don't appear to have any underlining problems.

Seibel suggested posting some educational pieces in those areas explaining what they are and why they help manage the stormwater.

Discuss approval for the Engineer and Solicitor to pursue required easements associated with construction of the PPRs required for compliance with the Scott Township MS4 Permit.

Hartman stated that the majority of the PRP's are going to require easements to get to the property. The properties included in the PRP do not appear that they will be disturbed during the construction. Hartman is requesting the authorization to work with the Solicitor to pursue required easements and exhibits.

Discuss submission of a CFA Watershed Restoration and Protection Program (WRPP) Grant Application for construction of PRPs.

Hartman stated that there are two PRP's that they would like to apply for, both being the stream stabilization projects. The grant application is a 15% local match. Hartman is requesting authorization to move forward with the application process as they are due at the end of May 2022.

Seibel asked what the two locations were.

Hartman replied Scrubgrass and Cherrydell Stream Restoration Projects.

Discuss submission of a PaDEP Growing Greener Plus Grant Application for construction of PRPs.

Hartman stated that they would like to submit both stream restoration projects. This grant application is a 15% local match and due in June 2022.

Castello asked for an update on the Robin Drive Swales.

Hartman replied that they are not moving forward on this until the ponds are there. The ponds are scheduled next.

Castello mentioned that himself and Kelley met with Virginia Mansions early last fall regarding the flooding coming from above. Castello stated that he spoke to an individual from the Board, and they think that the flooding is coming from Foxcroft, which is a state road and therefore they should be contacting Penndot to assist with the flooding.

Kelley stated that Foxcroft is Scott and that would be the Townships responsibility however, the water is flowing down toward Greentree Road which is a state road. Kelley stated that he met with the state and this issue was presented to them. The state is reviewing the issue on Greentree road. Kelley will review the road and see if the curbs can be raised.

Standing Committee Report - Finance

Commissioner Castello stated that they discussed the software issue the Tax Office is having during the committee meeting. However, tax collector did not show up therefore they were not able to figure out what the actual issues are. Castello suggested meeting with Denise and Jimmy to discuss any outstanding issues.

Discuss proposals received for Utility Billing.

Commissioner Castello mentioned the proposals received from Legal Tax and Jordan Tax. Jordan Tax proposal is the best option. Castello did mention that a side conversation in executive session needs to happen as well due to this being tied to a personnel matter.

Discuss the approval of the request from East Carnegie Volunteer Fire Department for the partial release of their annual allotment in the amount of $52,000. *(Money to be used for: Apparatus Payment, Equipment purchases, and Annual testing on pump, hose, ladders, etc).*

Commissioner Castello stated to place this on the next agenda to be voted on.

Standing Committee Report – Public Safety

Discuss adopting **Resolution #1005-22** and updating the Disaster Emergency Operations Plan (EOP) for Scott Township.

Commissioner Gazda stated that the plan has been reviewed and approval is recommended by the Public Safety Committee and the Emergency Management Coordinator. Gazda also mentioned Jackie Kyle; the Deputy Coordinator and Ceil Kitchen will be working with this group. With the years of experience and service these individuals have Gazda feels that it will be a great asset for Scott Township.

Standing Committee Report – Public Works

Discuss approving Robert Wright's retirement of August 26, 2022.

Commissioner Seibel said thank you to Robert Wright for his 15+ years of service.

Discuss hiring a public works employee in accordance with the Teamsters Local 249 contract, CDL required or ability to obtain CDL within 6 months of employment.

Commissioner Seibel mentioned that approval to advertise should also be made.

Environmental Committee (Sewer Committee and MS4 Updates)

Discuss metering sanitary sewer flow on Orchard Spring Road.

Hartman stated that Tim Wonzko attended the Committee meeting. They reviewed the history of the project with him. Wonzko insist that the problem is originating up stream where the sewage flows in front of his house indicating that the pipe is full. After further discussion the Committee determined that a meter can be installed which would allow the Township to measure the velocity of the line.

Parks and Recreation

Discuss hiring a Recreation Director for our 2022 Summer Recreation Program.

Commissioner Meyers suggested putting on for a vote.

Discuss hiring (5) five new lifeguards (listed below) at an hourly rate of $12.00 and (2) two returning lifeguards (listed below) at an hourly rate of $12.50.

New Hire Lifeguards - $12.00/hour:

Brayden Wells
Ashlyn Tornabene
Danica Balach
Jonathan Halvorson

Logan Wells

Returning Lifeguards - $12.50/hour:

Ashley Thiel

Ryan Sechyshak

Commissioner Meyers suggested adding the above individuals for lifeguards.

Discuss purchasing holiday lighting for the park and municipal building parking lot from Rileigh's Outdoor Décor in the amount of $15,354.68.

Fitzgerald explained that the current snowflake lights the Township uses at the Municipal Building are very old and she would like to replace them. Fitzgerald also mentioned an interest in purchasing a poinsettia arch for Scott Parks entrance.

Public Relations Report

Nothing discussed currently.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the committee meeting scheduled for Wednesday, May 18, 2022 at 7:00pm.

Library Liaison Report

Commissioner Sedlak mentioned a Rita's Italian Ice fundraiser for Saturday, May 21, 2022 and May 22, 2022 from 1:00pm – 3:00pm located on Greentree Road. The library will be closed on Friday, June 17, 2022 to have ADA push buttons installed in the library entrance.

SHACOG

Discuss participating in the 2022 Rock Salt bidding process through SHACOG. *(Survey due by: Wednesday, June 1, 2022).*

Commissioner Seibel stated that this is the last year for the current contract.

Fitzgerald explained that this is the bidding process the Township is familiar with. If the Board of Commissioners is interested in going through the process again the Township would have to supply them with the estimated tonnage by June 1, 2022.

Administration

Discuss amended Personnel Policy manual.

Fitzgerald explained that the updated policy manual has been submitted to the Union and Police Department for their review.

Conferences and Workshops

Nothing discussed currently.

Public Comments on Items Not Listed on the Agenda

Douglas
1706 Haus Street

Douglas was in attendance today to discuss the rat issue. Douglas stated that there is a property on Klein Way which has been empty for years.

Mox stated that he spent the day cleaning out the property. Mox confirmed that he saw no signs of rodents and he also spoke to a nearby relative that also confirmed they have not seen any rodents. Mox did confirm that he did receive other complaints from individuals located along Klein Way and closure to that area.

Bob Shalamon
416 Orchard Spring Road

Shalamon was questioning the meeting pertaining to the Orchard Spring issue and how many properties were involved.

Hartman stated that they are requesting to install a meter to assist with determining how much dry and wet weather flows in that system and the location as to where the meter will be installed.

Shalamon asked If anyone from Penndot is aware of the flooding along Greentree Road.

Fitzgerald said they are very aware of the matter.

Shalamon inquired about the 2021 Roadway Improvements Project and how he was told all the work was completed, however Scott Park has not been paved yet.

Hartman stated that she reached out to the Contractor today with no response at this time. Hartman also explained that the Township is withholding funding in the amount of $9,000.00 until this work is completed.

Commissioners Request

Commissioner Wateska thanked everyone for their assistance with cleaning up trash along Greentree Road. Wateska also said thank you to those that donated hygiene bags to the Ukraine. The Township collected 90 bags and Bethel Congregation dropped off an additional 124 hygiene bags. Wateska also thanked Mihalko for her involvement in the program.

Commissioner Meyers stated that there is an individual that is requesting more pickleball courts within the Township. Meyers stated that during a visit to Scott Park she noticed that the basketball courts up top were being used and she wouldn't suggest taking them out of there. Meyers would suggest the Township monitor the tennis courts for a possible location.

The Board of Commissioners agreed to monitor the tennis courts usage and possibly budget for a new pickleball court somewhere within the Township.

Commissioner Dalfonso inquired about the Township doing anything with Act 172, which is a tax rebate for volunteer fire fighters and EMS.

Fitzgerald stated that the Township has discussed this in the past, however the Board then did not accept to act on it.

Commissioner Dalfonso asked if the Board of Commissioners would agree to discuss this topic. Dalfonso will provide information to Commissioner Gazda so this item can be discussed during a Public Safety Committee meeting.

Commissioner Seibel mentioned that the dispatching of the 911 center will be merging radio calls into Scott Police Department.

Chief Podsiadly stated there is a plan to merge two radio stations together. One being our Township and the other being West PD1. This would be a total of 15 Police Departments on one channel, currently Scott shares a station with 5 other police departments. Podsiadly advised that he wrote a letter to Rich Fitzgerald opposing the decision, but he has not heard anything back yet at this time.

Commissioner Castello suggested the Township adopting a Resolution opposing the radio merger.

Adjournment

Motion by Meyers, second by Dalfonso to adjourn the meeting.

The meeting was adjourned at 8:32p.m.

Attest: _____

Executive Session Personnel

TOWNSHIP OF SCOTT SEAL ALLEGHENY COUNTY, PA.