**MINUTES**
**SCOTT TOWNSHIP**
**BOARD OF COMMISSIONERS**
**301 LINDSAY ROAD, MAIN MEETING ROOM**
**SCOTT TOWNSHIP, PA 15106**
**AGENDA MEETING**
**June 8, 2021**

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

**Roll Call:**

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|---|---|
| David G. Calabria | Absent |
| Thomas M. Castello, Esq. | Present |
| Kathy Gazda | Present |
| Angela Wateska | Present |
| Nicholas Seibel, Vice President | Present -Zoom |
| Michelle Sedlak | Present |
| William Wells | Present |
| Stacey Altman, President | Present |
| Eileen L. Meyers | Present |

PRESENT - 8 ABSENT - 1

**ALSO PRESENT**: Denise Fitzgerald, Township Manager
David Mongillo, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Chief of Police
Sandy Wilkins, Financial Director - Zoom
Kelli Watson & Stephanie McFerron, Parks & Recreation Directors - Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary/Administration Supervisor

**Public Comments on all Agenda Items Listed Below**

**Planning, Zoning and Code Enforcement**

**Discuss** abandoned properties (Greenbrier). (Sedlak)

Sedlak was approached by several residents on Greenbrier. There are 4 properties that need attention. Sedlak stated that Mox confirmed that violation letters were sent and 2 of the property owners have contacted the Township office back stating that they are going to be working on getting their property up to

code. Sedlak asked what the Township could do if the Township would have to step in and maintain these properties for the safety of the neighborhood. Sedlak suggested the Township increase the fee that's charged for those properties. The Township currently charges a lien to the property, however Sedlak believes the current fee is responsible and if the Township makes it more of a financial burden, then maybe the Township wouldn't be faced with this problem as much.

Wells asked how much the Township charges currently.

Fitzgerald stated that the fee is based off the amount of hours it takes to clean up the property. The fee is usually high because the grass is usually very high at these properties.

Mongillo stated that he works with other municipalities that use outside contractors to do this work.

Mongillo suggested adding penalty fees and/or attorney's fees.

Fitzgerald stated that the Township currently adds the filing fees, but they can investigate adding the attorney's fees as well.

**Solicitor's Report**

Mongillo stated that the Solicitors office drafted an Ordinance to prohibit dumping and abandoning of tree limbs, branches, and related debris on private property, public roads, and rights-of-way.

Seibel asked if this Ordinance can also address any utility pole replacements.

Mongillo stated that he can look into this item. He stated that the issue with these Ordinances is under the Pennsylvania Utility Commission a municipality cannot regulate how a utility company does their job.

**Engineers Report**

**Discuss** approval of Change Order No. 1 (Final) in the deduct amount of $102,244.77 for final in-place quantities and work performed for the 2019 Source Flow Reduction and Sanitary Sewer Improvements Project submitted by Stefanik's Next Generation Contracting Company, Inc. This Change Order includes the additional work to locate and raise to grade Manhole AM-H-25.1 within Greentree Road.

Hartman stated that this Change Order is in the deduct amount of $102,244.77 for final in-place quantities and work performed as submitted by Stefanik's Next Generation Contracting, Inc. This change order includes the additional work to locate and raise to grade Manhole AM-H-25.1 within Greentree Road.

**Discuss** approval of Partial Payment No. 5 in the amount of $253,532.51 for work performed from March 1, 2021, through May 31, 2021, for the 2019 Source Flow Reduction and Sanitary Sewer Improvements Project submitted by Stefanik's Next Generation Contracting Company, Inc.

Hartman stated that this Partial Payment is in the amount of $253,532.51 for the work performed from March 1, 2021 through May 31, 2021 as submitted by Stefanik's Next Generation Contracting Company, Inc.

**Discuss** submission of the FY22 Community Project Funding Application to Senator Bob Casey for the 2022 Sanitary Sewer Repair Project in the amount of $1,280,410.

Hartman stated that this item is for informational purposes only. The Township Engineer's submitted the FY22 Community Project Funding Application to Senator Casey's office.

**Discuss** submission of the DCED Greenways, Trails and Recreation Program (GTRP) grant in the maximum amount of $250,000 for the Scott Township Splash Pad.

Hartman stated that this item is for informational purposes only. Hartman is hoping to hear something by the end of the year.

**Discuss** approval of **Resolution**; authorizing the submission of an ALCOSAN GROW Grant Funding Application for the 2021 Kane Boulevard Source Flow Reduction and Sanitary Sewer Improvements Project and commit to a budget allocation of $581,000.

Hartman said that a Resolution would need to be approved.

Altman asked about the paving program.

Hartman said that the Township Engineer's just had a pre-construction meeting with the Contractor. The Contractor stated that they would be prepared to start mid-July. Kelley is currently coordinating the relocation of the light poles at the park. Hartman will provide a written schedule to the Commissioners.

Castello asked when the work on Lindsay Road would begin.

Hartman said that this project is on hold at this time due to the Engineer's waiting on the fiscal budget because the ADA ramps are being added to the work.

**Standing Committee Report - Finance**

**Discuss** the approval of the request from Glendale Hose Company #1 Fire Department for the partial release of their annual allotment in the amount of $66,505.00. (*These funds will be used to make the annual payment on the Engine*).

Castello stated to have this added to the agenda for a vote.

**Standing Committee Report – Public Safety**

**Discuss** having a uniformed Police Officer at the Board of Commissioners Regular and Agenda meetings. (Sedlak).

Sedlak stated that she would like to open a discussion about having a uniformed police officer attending the Board of Commissioners meetings.

Castello said that Chief Podsiadly is already in attendance during the meetings.

Sedlak stated that Chief is in attendance to participate in the discussions. What happens if he must leave the room for something.

Wells said that Chief always brings back up to the meeting if he needs to leave for any reason. Wells expressed concerns with the amount of overtime pay the Township would have to pay the Police Department to provide an officer.

Castello said that he would have to agree with Wells. Castello said that in the past the Chief has provided extra staffing when necessary.

Gazda also added that Sergeant Stoker is always in attendance at these meetings.

**Discuss** the installation of white 24" Stop Bars at all stop locations and the approval for more Police observation and enforcement for multiple stop conditions along Somerville. (Calabria).

Seibel suggested having these stop bars approved by a Traffic Engineer prior to installing them and making sure the Township isn't liable.

Fitzgerald stated that the Township can request specs from Mike Mudry the Traffic Engineer.

Gazda stated that the Public Safety Committee held a meeting, and they are planning on having Public Safety Day on September 11, 2021.

Seibel asked if the Township Engineer can complete the paving of the park prior to the event happening.

Hartman stated that they are going to work around the events that are happening within the park.

**Standing Committee Report – Public Works**

Kelley stated that the Township is working on submitting a contract for review by the Township Solicitor, to provide funding to redo a section of Glenn between Highland and Paul Street.

## Environmental Committee (Sewer Committee and MS4 Updates)

Seibel stated that the Committee met and discussed the root control project which was completed. Seibel canceled the July Sewer Committee Meeting.

## Parks and Recreation

**Discuss** formulating a park permit for events being held at Scott Park. (Wells).

Fitzgerald stated that she forwarded some examples to the Board Members and the Parks and Recreation Directors from the City of Pittsburgh. These examples show how they handle their events. Fitzgerald was looking for direction from the Board Members as to whether they would like to do something similar for our Township and if the Board Members would like to include a fee for the permit.

Wells said he doesn't feel there should be an additional fee, however he feels that the Township should know what events are being held in the park.

Fitzgerald asked the Board Members if they were interested in following the lead of the City of Pittsburgh.

Altman asked if the people who were at the park this past weekend if they told anyone that they would be there.

Fitzgerald replied no.

Altman said so that is the issue. So how does the Township want to address this issue.

Mongillo stated that if the Township has an Ordinance in place, you would have the ability to list a specific time and place for particular events. Mongillo stated that there is a grey area so he would suggest the Township Solicitor be involved with creating an Ordinance for this purpose.

Sedlak expressed her concern with an individual going to the park with their family to have a kite flying contest. She continued to explain that there's only going to be 4 family members there. How do you address the different between a family having a gathering versus someone walking into the park to have a rally.

Mongillo stated that the Ordinance can specify a number of people attending the event. For example, if there are more than 25 people attending a permit would be required.

Fitzgerald asked if the Board would like to include a fee and if so, what amount the Board would agree on.

Seibel suggested a minimal processing fee of $5.00. The majority of the Board agreed.

Fitzgerald stated that she would work with the Solicitor on getting an Ordinance prepared.

Meyers would also like to address the pool.

Watson explained with the surrounding pools being closed and/or understaffed, the township pool is getting overpopulated by other communities. Watson suggested limiting individuals to attend unless accompanied by a pass holder, a Scott resident, or a Chartiers Valley School District resident.

Meyers explained that in the past the Township would only have Scott residents and those who reside in the Chartiers Valley School District.

Vito Cedro
35 Crosswinds Drive

Cedro was in attendance at the meeting to express his concerns over the current situation at the pool. Cedro proposed that the admission policy be amended to require that any non-resident must be accompanied by a Scott resident in order to gain entry. The non-resident entry rate be increased to $12.00 per adult and $8.00 per child. Those residents of other communities may enter without a Scott resident, but would be subject to the non-resident entry rates, and may not bring in non-residents from other communities. Cedro also suggested that the daycare facilities and summer camp facilities that are not based in Scott Township, not be allowed to bring large numbers of kids to the pool. And lastly, he would request that the pool manager implement a formal conduct and attire policy, and make this policy visible at the pool, on the website, and via any other method of communication.

Gina Madison
Assistant Pool Manager

Madison stated that she has been going to Scott Pool since she was a baby, and she has also worked there throughout her High School and College years. Madison has never seen what she has seen this year thus far. She does not feel that it's a cost issue or a capacity issue, what she has seen in the past is that everyone who comes to Scott Pool has always respected the Pool. This year with other communities joining the pool that hometown respect has been lost. There have been issues related to teenagers who have to be told not to do certain things on the diving board multiple times, to not use curse words, and respect the lifeguards when they are told not to do something.

Meyers said she thanked Madison for expressing her concerns. Meyers feels that the children should get one warning, after that first warning that individual should be escorted off the property and not allowed to return.

Fitzgerald explained the rules which were used in the past. You give the first warning, after the first warning you are asked to leave the pool. Depending on the scenario that individual was asked to leave for the day or in some cases they were asked not to return for the season.

Elise Kraueter
Assistant Pool Manager

Kraueter expressed the same concerns as Madison. The crowds that were at the pool this past weekend had zero respect for the pool, the lifeguards, or any other guests.

Altman thanked the Assistant pool managers for attending the meeting. She hopes that the suggestions being put into place will help. Altman said that the 'two strikes and you're out' rule will be put into place and hopefully this will set an example for these kids.

Wells stated that he feels the rates should also increase.

Elizabeth Villiotti
63 Stancey Road

Villiotti stated that she has been going to the pool for 40 years. Villiotti stated that she respects the rules that Mr. Ellis had in place for the pool. However, the kids today are not the same as they were then. Today's kids are disrespectful, and the pool has lost that Community feel. Villiotti believes that the pool should be open to residents only in order to get that Community feel back again.

Bob Shalamon
416 Orchard Spring

Shalamon stated all the conversations have been related to inside the pool. He addressed some issues outside of the pool. He stated that he was at the pool on Saturday and the parking lot was gridlocked. The circle was blocked, and vehicles were parked everywhere including in the grass. Shalamon also suggested identifying the children that are causing problems to determine if they are Scott residents or not. Shalamon also asked if the other Communities allow Scott residents at their facility, because if they do not then Scott should not feel obligated to have them attend our facility.

Altman stated that the suggestion from the Pool Manager is that anybody attending the pool must be accompanied by a pass holder, a Scott resident, or a Chartiers Valley School District resident and must pay the non-resident daily rate.

A Scott resident spoke up and said that he does not agree with this. He feels that the non-residents should be allowed to attend, but not allowed to bring any guest.

Watson stated that she would like to focus on who is coming into the pool. She feels that if the non-residents are not allowed to bring in guest this will eliminate part of the problem.

Wells also mentioned that the pool is on a bus line. The kids can get off the bus from Downtown and go straight to the pool. He feels that the non-resident rates should be raised.

Altman said that the managers don't think this is a cost issue, they think the issue is who is entering the pool. She suggested starting with the changes of who is allowed to enter the pool, allowing enforcement of rule breakers, and the days the daycare facilities will be at the pool be listed on the Township website.

Anthony Roscoe
1400 Greentree Road

Roscoe suggested announcing an implementation date for these changes.

Altman stated that the changes will be in effect immediately.

**Public Relations Report**

No items discussed.

**Diversity, Equity, & Inclusivity Liaison**

**Discuss** approval of a potential **Resolution** stating the Township's commitment to Diversity, Equity, and Inclusion.

Wateska stated that a Resolution was created to reflect the commitment to Diversity, Equity, and Inclusion.

**Library Liaison Report**

Sedlak mentioned that the Summer Reading Program starts this upcoming Saturday from 10:00am to 2:00pm.

**SHACOG**

No items discussed.

**Administration**

**Discuss** the request from Saint Raphael the Archangel Parish (Ss. Simon & Jude Parish) for a donation of a pavilion to be raffled at their Annual Summer Festival. (Festival scheduled for July 15, 16, & 17).

Fitzgerald stated that this has been approved in years past.

**Managers Update**:

Fitzgerald mentioned that there was a previous question for the status update of the signs at the park entrance. She continued to explain that the remaining parts have been received and the new signs have been installed today.

Fitzgerald also gave the following updates regarding the COVID mitigation in Pennsylvania:

- The masking order will be lifted on June 28, 2021 or when 70 percent of adults are fully vaccinated, whichever comes first.
- Fully vaccinated Pennsylvanians may choose not to wear a mask unless they are required by a business or organization.
- The Townships offices, pool, and parks are running and open to the public, however the Township will continue to follow the CDC guidelines with regards to limiting the occupancy to the pool to 75% maximum capacity which would result in a maximum of 604 people in the pool at one time.

**Conferences and Workshops**

No items discussed.

**Public Comments on Items Not Listed on the Agenda**

Bob Shalamon
416 Orchard Spring Road

Shalamon made a comment that the signs at the entrance of the park look great and he thanked the Township for replacing them. Shalamon asked if there is a need for summer help within the Public Works Department.

Fitzgerald replied, yes there is.

**Commissioners Request**

**Sedlak** inquired about a car that has been sitting on the side of Greentree road for a long period of time. Sedlak mentioned that she previously spoke to the Chief about this, and the police department is currently trying to reach the owner of the vehicle.

**Seibel** asked where the summer help notification was posted.

Fitzgerald replied, the Township website and the LED Message board.

**Meyers** stated that she spoke to Dean Losago about the flooding issues he is having near his property. She also mentioned that she spoke to State Representative Anita Kulik in order to get assistances as Meyers is worried about the businesses in that area. Washington Road was closed today due to flooding.

Altman mentioned that Fitzgerald send an email to Anita Kulik's office as well and the Township is currently awaiting a response in the hopes that the Township can get a resolution.

**Wells** asked if there were any changes to the Military Banner program.

Fitzgerald stated that the office did speak to the vendor and for those residents that would like to choose their particular location for the flag to be hung within the Community, they will be required to order a double-sided banner with no smaller banners included. The double-sided banners will be provided at the same price as the single-sided banners.

**Sedlak** also inquired about the OVR Program for the summer help that is needed within the Public Works Department.

Fitzgerald stated that she has reached out to the OVR program coordinator. She currently has 7 applications that will be reviewed, and a list of qualified candidates will be provided at the end of the month.

**Executive Session**

- (2) Personnel
- Real Estate

**Adjournment**

**Motion** by Sedlak, second by Castello to adjourn the meeting.

The meeting was adjourned at 9:10p.m.

**Attest:** _____