MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
June 14, 2022

7:00pm – Sarah Wilson with Marquette Associates for a quarterly Pension productivity review.

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present - Zoom
Michelle Sedlak	Absent
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 8 ABSENT - 1

ALSO PRESENT: Denise Fitzgerald, Township Manager
David Mongillo, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director – Zoom
Kelli Watson, Pool Manager - Zoom
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Amendments were made to the agenda as follows:

Commissioner Castello made a motion to have the agenda amended to add the discussion regarding the asset allocations for the pension funds under Finance as a result of the presentation that took place earlier with Sarah Wilson.

Motion by Castello, second by Dalfonso to add a discussion to the Finance topic regarding the asset allocations for the pension funds.

All in favor
Motion Carries (8-0)

Commissioner Altman made a motion to have the agenda amended to add the discussion under Public Safety regarding Ordinance #369 and Ordinance # #428, regulating the discharge of a firearm in the Township of Scott.

Motion by Altman, second by Wateska to add the discussion to the agenda regarding Ordinance #369 and Ordinance #428, regulating the discharging of a firearm in the Township of Scott.

All in Favor
Motion Carries (8-0)

Mongillo suggested to amend the agenda to add the discussion under Solicitors Report regarding approval to advertise for the updated Zoning Ordinance pertaining to Short-Term Rentals.

Motion by Castello, second by Dalfonso to add the discussion to the agenda regarding approval to advertise for the updated Zoning Ordinance

All in favor
Motion Carries (8-0)

Public Comments on all Agenda Items Listed Below

Larry Brewer
146 Greenbriar Drive

Brewer was in attendance to discussion the traffic calming within Scott Park. He has attended the meetings in the past to discuss the issue with speeding vehicles in the park. Brewer did not attend the meetings looking to argue with anyone, however he does want to find a solution. Brewer is asking for a logical solution. Brewer feels that the stop signs that were recently installed in the park are helping with the issue and showed concern for removing them.

Public Comments on Items Not Listed on the Agenda

Commissioner Altman asked the Board of Commissioners if they agreed to allow Tim Wonzko to discuss his issue although it is not listed on the agenda as a discussion point.

The Board of Commissioners agreed to allow Tim Wonzko to discuss his issue although it is not listed on the agenda as a discussion point.

Tim Wonzko
Orchard Spring Road

Wonzko stated that it's been 6 weeks since he has attended a Township meeting to speak with someone about the sewer issue at his property. He requested a follow-up.

Hartman mentioned that the meter was approved by the Board of Commissioners. That was the first step to alleviate the issue and that meter was installed on May 1, 2022. Hartman stated that the meters collect data weekly which that data is reviewed monthly.

Wonzko asked if there were any grant opportunities and if the Township would apply.

Hartman stated that the Township would apply if there were any available grants for this type of project.

Joe Shalamon
Formal Public Works Employee

Shalamon attended tonight's meeting as he was requested to return his keys for the Public Works building. He placed his keys on the table in front of the Board of Commissioners.

Planning, Zoning and Code Enforcement

Discuss Act 172 and proposed resolution that allows tax credits for Volunteer Firefighters within the Township and discuss advertising proposed ordinance regarding the tax credit program. (*Dalfonso*).

Commissioner Dalfonso suggested the Committee discuss the Act 172. It is a tax credit for volunteer fire fighters if they meet certain requirements such as training and volunteer hours. This can be done through the Real Estate Taxes or there is also the option of Earned Income as well.

Commissioner Seibel asked if there is something for those volunteers who live in Scott and volunteer elsewhere or vis versa.

Commissioner Dalfonso replied that the individual must live within the Township they are volunteering in.

Solicitor's Report

Discuss approving an application under the Allegheny County Side Yard and Blighted Structure Program by 3 Rivers Realty Holdings, LLC regarding property located at 612 Carothers Avenue (Lot & Block 102-L-272), and adoption of a **Resolution** approving that acquisition.

Mongillo advised that this is the abandoned property program which always residents or owners to take over abandoned properties.

Discuss approving an application under the Allegheny County Side Yard and Blighted Structure Program by Linda Klutch regarding property located at 436 Glenn Ave. (Lot & Block 102-N-102), and adoption of a **Resolution** approving that acquisition.

Mongillo stated this is also the abandoned property program and a Resolution would need adopted to move forward with this.

Discuss the approval of a TEFRA Resolution and approval certificate pertaining to Baptist Homes Society's issuance of bonds/notes relating to refinance existing debt at the Providence Point campus located in Scott Township as well as finance new capital expenditures at Providence Point.

Mongillo stated that the application is from Baptist Homes Society for a tax issuance bond to refinance at the existing Providence Point Campus.

Christopher
Representative from Baptist Homes Society

Baptist Homes financed back in 2018 for the independent living tower of Providence Point. They will also be financing new capital expenditures at Providence Point. They are looking for the Townships approval to move forward with this process.

Mongillo asked if the Township would accrue any funds.

Christopher confirmed that there is no liability / cost to the Township to issue this approval, it is just required by Federal Tax Law.

Discuss the request from Mindful Brewing (1001 Washington Ave.) for the Township to file an exemption from the PLCB Noise Ordinance.

Dustin Jones & Charlie

Charlie explained that since Mindful Brewing holds a restaurant with a liquor license, under the liquor code there is a prohibition on the owner playing amplified music whether it's from inside or outside the premises or beyond the property line. Charlie continued to explain that Mindful Brewing has an outdoor patio area where they have live entertainment and the restriction in the liquor code is very restrictive it applies 24/7 with no exceptions. It says if you can hear the music beyond the property line it does not matter what decibel levels, a citation will be given. There is a procedure that allows the Township to seek an exception from that section of the liquor code. Charlie explained that essentially the Township would be asking the Liquor Control Board to allow the Townships Noise Ordinance to be enforced in place of the restricted liquor codes from the Liquor Control Board. The Township will be asked to hold a hearing along with a public notice of this hearing.

Jones advised that the property is in the C-1 district right at the border of Carnegie and Scott Township, and so the problem is coming from the bordering Community. Jones wants the best solution to accommodate both Communities.

Commissioner Castello asked if the hearing is being held by the Liquor Control Board and not the Township because then the expenses of the publication of the hearing would be the responsibility of the Liquor Control Board.

Charlie replied yes.

Mongillo agreed.

Commissioner Seibel asked Mox if he has a way to enforce the decibel levels.

Mox said he does not.

Commissioner Meyers said that the Police would be the ones responsible to enforce this action.

Commissioner Castello stated that the Police enforce graduation parties so they would be responsible. Castello also asked if the Townships Ordinance currently reflects that it cannot exceed 65 decibels which is only speaking voice so how is this exception going to help with allowing live bands to play.

Jones mentioned that it's within the course of an hour. Technically the bands could play 45-minute sets, but they don't want to press the issue. Jones also mentioned that the bands would play earlier approximately around 6:00pm.

Commissioner Castello wants to make sure that if the Township moves forward with requesting the exception, that it will benefit Mindful Brewing.

Commissioner Meyers asked what time the bands typically stop playing.

Jones replied approximately 7:00pm or 8:00pm.

Commissioner Meyers was concerned because the prior owners had complaints reported because of the bands playing there.

Jones stated that he was aware of those issues. He just wants a solution that suits everyone.

Mongillo stated that the Township would need a Resolution to file the petition.

Commissioner Altman advised them that the next Board of Commissioners meeting is June 28, 2022.

Commissioner Altman asked Mongillo if he had anything else to discuss for tonight.

Mongillo commented and said that approval to advertise to amend the Zoning Ordinance to regulate Short-Term Rentals is required.

Engineers Report

Discuss the approval of Partial Payment No. 1 submitted by Stefanik's Next Generation Contracting in the amount of $67,601.25 for the Scott Township Pool Improvements (*CO #22-PK1*).

Hartman stated that the work has been completed and the Board of Commissioners can approve the payment at this time.

Discuss the approval of Change Order No. 1 submitted by Stefanik's Next Generation Contracting, for the purpose of an extension of 159 calendar days due to delays in material procurement for the Scott Township Pool Improvements Project (*CO #22-PK1*).

Hartman stated that the ordering of the Butterfly Valve which helps prevent any back flow from going back into the filter building has been delayed. The plan is to prep the area for work to begin after the pool is closed. Hartman recommends this be placed on the next agenda for approval.

Discuss additional concrete slab repairs along Lindsay Road.

Hartman explained that the project was bid and awarded to Independent Enterprise's. The Engineers met with Independent at the site for the purpose of walking the road and marking the repair areas. The contract was provided for 225 square yards of concrete slab to be replaced. This was based on some measurements that were taken when visiting the site last year. The Township is looking at having to replace approximately 400 square yards this would increase the cost approximately $46,000.00.

Commissioner Seibel asked what it would cost to replace all the concrete slabs with asphalt.

Hartman said that the Township looked into this several years back. The problem with the asphalt is there is no base, currently under the slabs it's very soft and when the utility companies come in and dig up a portion of the road, they back fill the trench and when they go to replace the slab part over the soft area it causes heaving to occur.

Commissioner Altman said that the Road Program will have to be adjusted to include the $46,000.00.

Hartman confirmed.

Commissioner Altman asked when the work could potentially start.

Hartman said the utility company is at least 8 weeks out. The contractor can start at the direction of the Board of Commissioners. If the Board of Commissioners wishes to start the work this can be ratified at the next meeting.

Commissioner Altman asked the Board of Commissioners.

They gave their approval to ratify the approval at the next Township meeting.

Discuss applying for an ARLE Grant to PennDOT to include mobility improvements in Scott Park.

Hartman stated that this is a PennDOT application. The Engineer suggests an ARLE Grant be submitted to include mobility improvements within Scott Park.

Discuss authorization to prepare bid documents for the 2022 Sidewalk Replacement Project to include replacement of sidewalks along Bower Hill Road (Rock Hill Road to Painter's Run Road) and Ash Street (near Scott Park). This work is included in the 2022 Budget.

Hartman stated that the Engineers are requesting authorization to prepare bid documents for the 2022 Sidewalk Replacement Project. This project would include the replacement of the sidewalks along Bower Hill Road (Rock Hill Road to Painter's Run Road) and Ash Street (near Scott Park).

Commissioner Meyers stated that the Motion should be corrected to reflect that Ash Street is near Glendale Park, not Scott Park.

Discuss authorization to prepare bid documents for replacement of the Municipal Building Generator. This work is included in the 2022 Budget.

Hartman stated that the Engineers are requesting authorization to prepare bid documents for the replacement of the Municipal Building Generator. Hartman also stated that the generator will be moved to the Public Works Building.

Discuss authorization to prepare bid documents for replacement of the Municipal Building roof (*Over administration office only*), the Community Center roof, and Public Works Garage roof. This work is included in the 2022 Budget.

Hartman stated that the Engineers are requesting authorization to prepare bid documents for the replacement of the Municipal Building Roof (over administration office only), the Community Center Roof, and the Public Works Garage Roof. Hartman also stated that this work was included in the 2022 budget.

Commissioner Wateska mentioned that the replacement of the roof should be done so that in the future solar panels can be added.

Hartman stated that it would be a requirement in the bid documents that the structure of the roof supports solar panels if the Township so wishes to move forward with installing them in the future.

Discuss approval of Change Order No. 1 submitted by Jet Jack, Inc. to extend the contract time an additional 140 days due to delays in material procurement for the Worcester Drive Sanitary Sewer Replacement (CO #21-S1).

Hartman stated that Jet Jack, Inc. is struggling to get pipe in. The pipe was ordered therefore, Hartman feels that the delay would be guaranteed to allow more time to acquire the necessary material.

Discuss approval to engage Duke's Root Control through the COSTARS program to apply root foam within select sanitary sewer lines that have been identified by Public Works that experience root intrusion and associated problems at an approximate cost of $18,000.

Hartman stated that Public Works compiled a list of sewer lines to be treated in 2022. The Engineers recommend approval to engage Duke's Root Control. Duke's Root Control is through the COSTARS program. The work will include applying root foam within select sanitary sewer lines that have been identified by Public Works and that have experienced root intrusion and associated problems at an approximate cost of $18,000.00.

Discuss approval of the execution of Funding Commitment Letters for the local share match (15%) for the below projects / amounts:

- Scrubgrass Stream Restoration – Scott Township Funding Commitment – $53,000 (15% Match).
- Cherrydell Stream Restoration – Scott Township Funding Commitment - $37,800 (15% Match). (*Applications are due to be uploaded by June 24, 2022*).

Hartman stated that this would be the second round of applications submitted.

Commissioner Castello stated that this would have to be ratified for approval because the next Township meeting isn't scheduled until June 28, 2022.

Commissioner Altman asked the Board of Commissioners if they are all in agreement to move forward with the application process.

The Board of Commissioners agreed to ratify the approval at the next Township meeting.

Commissioner Castello asked for an update on the Swales.

Hartman stated that the Swales are being surveyed and everything is getting ready to go out to begin work.

Standing Committee Report - Finance

Discuss sending RFP for Actuarial Services for the non-uniform and police pension plans.

Commissioner Castello mentioned that after meeting with Sarah Wilson to discuss the Actuarial Services the Board of Commissioners decided to move forward with changing the Townships Asset Allocations because of the way the economy is going.

Discuss the approval of payment to Pierce Park Group for Investment Consulting Services for Police Pension Fund in the amount of $14,087.98 and the Non-Uniform Employees' Pension Fund in the amount of $6,959.24.

Commissioner Castello asked to have this placed on the next agenda for approval.

Standing Committee Report – Public Safety

Discuss re-writing/combining **Ordinance #525** and **Ordinance #1489-01**; requiring registrations for permits for the purpose of solicitation and peddling in the Township of Scott.

Chief Podsiadly stated that he submitted a re-write to the Board of Commissioners for their review. Chief stated that the current fines are set at $10.00 for the first offense and $25.00 for every offense after that. Chief suggested reviewing the entire Ordinance as it is very old and some of the language just needs to be updated.

Standing Committee Report – Public Works

Discuss hiring Ryan Estatico and Mark Jaquay for the Public Works Summer Help Program in the amount of $12.00 per hour.

Kelley stated that he must follow up with Mark Jaquay, he believes that Mark is applying for the full-time position. However, he recommends ratifying approval for Ryan Estatico as a Summer Help Employee.

Commissioner Altman asked if the Board of Commissioners are in approval of ratifying the hiring of Ryan Estatico as a summer help employee during the next Township meeting.

The Board of Commissioners agreed.

Environmental Committee (Sewer Committee and MS4 Updates)

Nothing discussed at this time.

Parks and Recreation

Discuss traffic calming in Scott Park. (*Meyers*).

Commissioner Meyers stated that this topic was covered earlier in the meeting with Hartman.

Discuss hiring 17 recreation counselors (listed below) at an hourly rate of $7.25 per counselor.

Recreation Counselors:

Brendan Cruz
Dom Pelescak
Gavin Taylor
Hunter Dolatowski
Joey DeAngelis
Josie Coptis

Keira Daugherty
Kilian Devers
Liam Devers
Lleyton Fox
Logan Connolly
Lucy McFerron
Owen Taylor
Riley Mankiewicz
Ryan Fox
Santo Riccardi
Dillon Korona

Commissioner Altman asked if the Board of Commissioners agreed with ratifying the approval at the next Township meeting so that these individuals can start the onboarding process.

Watson stated that she was under the impression that the fees were raised to $10.00 per hour.

Fitzgerald confirmed that this was discussed but not agreed upon to raise the fee.

Public Relations Report

Nothing discussed currently.

Diversity, Equity, & Inclusivity Liaison

Nothing discussed currently.

Library Liaison Report

Discuss approving the request from the library for the use of the Community Room on Friday, September 16, 2022 from 10:00am – 10:00pm to host the 7th annual trivia night as a library fundraiser.

Commissioner Altman mentioned that the library is having their annual book sale on June 23, 2022 through June 26, 2022, the sale will be held in the lobby area of the Municipal Building. The summer reading kick-off event is scheduled for Saturday, June 18, 2022 from 11:00am – 1:00pm, the theme for the summer reading program is Oceans of Possibilities.

SHACOG

Nothing discussed currently.

Administration

Discuss the approval of the request from Saint Raphael the Archangel Parish (Ss. Simon & Jude Parish) for a donation of a pavilion to be raffled at their Annual Summer Festival. (Festival scheduled for July 14, 15, & 16, 2022).

Commissioner Altman stated that the Board of Commissioners approve a donation for a pavilion in years past, Altman advised to put this on the next agenda for a vote.

Discuss the approval of the Township Manager to attend the ICMA Conference being held on September 17 – September 21, 2022. Registration and lodging not to exceed $2,000. ($3,000 budgeted).

Commissioner Altman stated to have this added to the next agenda for a vote if there is no objection.

Conferences and Workshops

Nothing discussed currently.

Public Comments on Items Not Listed on the Agenda

Bob Shalamon
416 Orchard Spring Road

Shalamon asked if the Administration roof is going to be installed this year.

Hartman replied yes.

Shalamon commented that the trees around the building are higher than the building itself and advised if the trees will be trimmed prior to a new roof being installed.

Hartman stated that Kelley was looking into this.

Shalamon also suggested that the generator be doubled in size and relocate it.

Carmela Kraft
122 Knox Street

Carmela advised that Commissioner Wateska did contact her and advise her that the Ordinance pertaining to discharging of a firearm did not get discussed. Carmela commented that she understands there is a procedure that needs to be followed and proceeded to ask what that process was.

Fitzgerald replied that changes to an Ordinance, the Police Chief is going to make a recommendation as to what modifications need to be made to the Ordinance. The Board of Commissioners would discuss and make any changes / additions and then at that time the Board of Commissioners will make a motion to

advertise the updated Ordinance. The following month after the Ordinance has been advertised is when the Board of Commissioners will vote to adopt or not.

Commissioners Request

Commissioner Castello asked if Duquesne Light was coming back out to install the plates back in the lights they replaced.

Kelley stated that Duquesne Light is planning on installing a diffuser which will protect the light bulb and eliminate some of the brightness of the LED's.

Commissioner Castello also mentioned that a bird knocked out a piece of the streetlight and built a nest in the light fixture near his house. The Pole is in front of Castello's home.

Commissioner Seibel suggested moving the 'Click Here' link on the website for the Ordinances to the top of the web page. Seibel also asked about the rodent control packet and if this is being handed out to certain areas or Township wide.

Fitzgerald confirmed that it would be for certain areas.

Commissioner Meyers suggested putting signs at Scott Park for no personal fireworks to be displayed during the 4th of July events.

Adjournment

Motion by Castello, second by Seibel to adjourn the meeting.

The meeting was adjourned at 9:08p.m.

Attest: _____

Executive Session - Personnel

TOWNSHIP OF SCOTT SEAL ALLEGHENY COUNTY, PA.