MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
July 12, 2022

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledged to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary/Administration Supervisor- Zoom

Public Comments on all Agenda Items Listed Below

Bob Shalamon
416 Orchard Spring Road

Shalamon asked about the payment on the agenda for Robinson Pipe and asked for confirmation that this was the work being done yesterday in that area.

Commissioner Seibel confirmed and explained that it was an emergency repair being completed on Stancey Road and Foxcroft Road.

Hartman explained the work included cleaning and CCTV of the sanitary sewer line and locating a buried manhole.

Shalamon asked when the Public Works Contract expires.

Fitzgerald commented that the Township just got an extension on the current contract.

Shalamon also commented that there is a vision impaired sign that is down at 602 Hope Street.

Planning, Zoning, and Code Enforcement

Discuss the adoption of an amendment to the Zoning Ordinance to regulate Short-Term Rentals.

Vogel mentioned that there were changes made during the last meeting to make it effective 90 days upon the adoption of such an Ordinance. Vogel also mentioned the hearing which is scheduled prior to the next Township meeting at 7:00 pm.

Discuss the acceptance of the resignation of Dana Slizik as a member of the Planning Commission.

Fitzgerald commented that this position can be posted once the board approves.

Board members agreed to have the position posted.

Discuss the approval of a Minor Land Development Application to construct a Chase Bank Drive-Through ATM located at 2100 Washington Pike and approval of the waiver requests for the submittal of a Landscape Plan and Public Improvement Plan. The Planning Commission recommended approval of the Minor Land Development Application and the waiver requests, subject to satisfying the Engineer's Comment Letter, dated July 5, 2022, and clarification of the parking requirements including all crossover parking.

Mox stated that the applicant provided an updated plan regarding the parking question along with their response letter from the Engineer's comment letter.

Fitzgerald mentioned that there is a representative from Chase Bank in attendance if the board members had any questions.

Josh Most, Account Manager
Chase Bank Representative

Most stated that there was a question about the parking requirements. The Ordinance requires when multiple uses occupy a building or property, the parking requirements for each use shall be separately computed and accumulated to determine the total number of spaces required. Most explained that a tubulation of existing parking has been provided. The tabulation includes data for Shop 'N Save, Rite Aid, Cigarettes 4 less, and H&R Block only. Google imagery indicates additional use located between the Shop 'N Save and Cigarettes 4 Less.

Commissioner Castello commented that Chase Bank should be aware of the address to be utilized for the location of the ATMs as 2100 Washington Pike; Scott Township, PA. 15106, not Carnegie, PA. 15106.

Most advised that he believes the address is a typo on the application, however, he will confirm that the proper city of Scott Township is used.

Solicitor's Report

No report to discuss.

Engineers Report

Discuss the ratification of approval for Robinson Pipe Cleaning company to do an emergency repair dated July 1, 2022 (*per-day and per-ton rates listed below*) to cut cast iron lateral break-in connections that protruded into the sanitary sewer line (H-23A-E to H-23A-F to H-23A-G), clean, and CCTV the sanitary sewer line and locate buried manhole H-23A-F along Stancey Road off of Foxcroft Road with the following cost. (*Project estimated at 4-hour minimum).*

- Reinstatement of CCTV Truck, Operator, and Laborer $4,050.00/Day
- Support Truck with additional Laborer $1,560.00/Day
- Disposal $200.00/Ton

Hartman mentioned this project pertains to the blockage existing within the sanitary sewer line between Foxcroft Road and Stancey Road between the properties along the vegetated hillside. The SHACOG crew attempted to clear the blockage and locate the buried manhole to possibly keep the cost down. However, they do not have the proper equipment to cut the cast iron laterals that protruded into the sanitary sewer line to provide needed access. Hartman explained that bids were received from Robinson Pipe Cleaning Company and Jet Jack, Inc. Jet Jack, Inc. did not provide a price proposal.

Discuss approval of Partial Payment No. 1 submitted by Robinson Pipe Cleaning Company in the amount of $98,107.41 for the ACHD O&M Plan Cleaning/CCTV (Sub-Area 1) project.

Hartman recommends partial payment in the amount of $98,107.41 be released to Robinson Pipe Cleaning Company.

Discuss authorization to advertise the 2022 Stormwater Swale Improvements project for bid.

Hartman explained that Public Works provided a list of swales that need to be re-established and involve work beyond that which can be performed in-house. The research and field survey is completed, the design is underway, and the project is ready for advertising for bids in July/August.

Commissioner Castello asked if this includes the swales in his ward.

Hartman replied, yes.

Discuss approval of the Final Payment Request submitted by Minniefield Demolition Services, Inc. in the amount of $15,000 for the demolition of the residential structure at 128 Klein Way.

Hartman recommends payment in the amount requested of $15,000.00, which is in accordance with the approved proposal.

Discuss authorization to advertise the building outfitting contract. Building structures (restrooms and mechanical building) to be purchased through COSTARS; Contract needed for outfitting to include General, Plumbing, HVAC, and Electrical work.

Hartman advised the request for authorization to advertise the building procurement and outfitting contract for the restrooms and mechanical building.

Discuss Traffic Calming Plan within Scott Park submitted by the Township Engineer.

Hartman distributed a hard copy of the traffic calming plan to all the board members. The plan outlines all the issues that the park currently needs to address; speeding, vehicles not stopping at appropriate stop signs, and pedestrians not having any crosswalks. The document also provides a list of each item that needs to be addressed within the park. The intent is to install speedbumps to slow down the vehicles, install raised crosswalks for pedestrians, install sidewalks, locate speed tables, face crosswalks, and remove some of the current stop signs and relocate them within the park to improve traffic flow. Hartman also suggested looking into DCNR Grants that may be available for funding. She is requesting a plan to move forward with the traffic calming plan within the park.

Commissioner Castello asked about the speed tables and if they are as wide as the road.

Hartman explained where all the speed tables are on the map, and Hartman confirmed they are the length of the road.

Commissioner Meyers asked if they are permanent.

Hartman confirmed yes, but also commented that there is no problem with snow removal. They are common in school zones and parks.

Managers Update

Fitzgerald mentioned that there was an issue with the fireworks display for this year. Fitzgerald confirmed that the Township will be receiving a credit of 100 shells for next year's fireworks display.

Standing Committee Report - Finance

No report to discuss.

Standing Committee Report – Public Safety

Discuss the approval to advertise an **Ordinance** that will re-write/combine Ordinance #525 and Ordinance #1489-01; requiring registrations for permits for the purpose of solicitation and peddling in the Township of Scott.

Vogel stated that his office would have something available for the Board members to review during the next Township meeting. Vogel suggested deferring the Ordinance to discuss in August.

Commissioner Castello asked if the Terrace would be included in this Ordinance as they are private property.

Vogel stated that this Ordinance would not override the private property rules regarding soliciting.

Discuss the adoption of an **Ordinance**, amending Ordinance #369, Ordinance #428, and Ordinance #316, establishing regulations regarding the discharging of a firearm in the Township of Scott.

Vogel stated that a draft Ordinance was provided to the board members. There was a discussion regarding fines and violations. Vogel did ask the Chief if he feels that the Police Department would be responsible for enforcing this action.

Chief agreed.

Vogel told the board that the Ordinance will be updated with the sections discussed and the board can proceed with the adoption next Township meeting.

Commissioner Sedlak asked if all the Ordinances that are currently on the books, would get canceled and if this Ordinance will replace them.

Vogel said yes.

Commissioner Castello stated that the Ordinance covers shooting a gun within the Township and pointing it at someone, so what is the difference between this Ordinance and the State Statute?

Chief commented and said that there is not much difference between the two, however, there is no statute for discharging unless discharged into a building, person, or vehicle, and reckless endangerment would be another one.

Commissioner Wateska stated that the Ordinance currently states that you cannot discharge a firearm within the Township, however, section 2B states no firearms should be discharged between Sunset and 8:00 am.

Commissioner Castello asked if an approved shooting range was brought into the Township, would the Township have any grounds for discipline if section B was removed from the Ordinance.

Commissioner Sedlak feels that the language in section B will be a way for individuals to circumvent the system.

Commissioner Altman stated that the Ordinance reflects that it would be unlawful at any time.

Commissioner Castello said that the Ordinance reflects exceptions being an acceptable shooting range or a gun club, therefore, section B should remain.

Commissioner Sedlak mentioned the general rule is that you cannot discharge a firearm within the Township.

Fitzgerald asked if the Board would approve moving section B to exceptions.

The Board of Commissioners agreed to move section B and include them with the exceptions of an approved shooting range and target shooting.

Commissioner Gazda asked if this Ordinance would interfere with the Mt. Lebanon deer population program where they hunt deer in the Township.

Commissioner Altman stated any person licensed to hunt in this Commonwealth and lawfully engaged in hunting and regulated by the Pennsylvania Game and Wildlife Code.

Commissioner Gazda asked the Chief if he reviewed the Ordinance.

Chief confirmed.

Discuss approving the request from the Glendale Volunteer Fire Department for the 2nd part of their allotment in the amount of $66,500.00.

Commissioner Castello commented to put this on the next agenda for a vote and advised to move the motion under Finance.

Discuss approving Atlas Supply's request to install speed detection signs in front of their business. (Direction to be taken by Chief Podsiadly).

Commissioner Gazda said that she didn't think the Township has ever voted on anything like this before.

Fitzgerald explained that the Township has not done this in the past, this is a request from the business.

Commissioner Castello asked if this will be similar to the one the Township has.

Chief confirmed and stated that it would collect speed data.

Commissioner Sedlak asked if the business is having issues with speeding there.

Chief stated that there was an accident that occurred approximately 6 months ago, which lead to this conversation today.

Commissioner Seibel asked if the signs would collect data and if the Township would be able to have access to those reports as well.

Chief said that he would have to ask the business owner.

Fitzgerald mentioned that this would have to be approved by the board as this sign will be installed in the Townships roadways.

Standing Committee Report – Public Works

Discuss the approval of an Agreement for $88.96 per ton from Cargill, Inc. for Rock Salt from July 1, 2022, to June 30, 2023, through the SHACOG Purchasing Alliance.

Commissioner Seibel stated that this is a 13% increase due to transportation costs.

Environmental Committee (Sewer Committee and MS4 Updates)

No report to discuss.

Parks and Recreation

Discuss the ratification of approval to send a letter to SHACOG accepting the ADA Pool Building Chair Lift Grant in the amount of $20,000.00, Scott Township's intention to undertake this project is due by July 15, 2022.

Commissioner Altman asked if the Board of Commissioners had any objections.

The Board of Commissioners agreed.

Discuss the approval to hire Dom Pelescak as a lifeguard for the 2022 season at an hourly rate of $12.00.

Commissioner Altman asked if this should be ratified as well.

Commissioner Meyers suggested approval be given tonight.

Commissioner Altman asked if the Board of Commissioners had any objections.

The Board of Commissioners agreed.

Discuss the proposal for a park permit to revise a 5% rate to a 10% rate of the total revenues to be obtained by Scott Township (Meyers).

Commissioner Meyers explained that the Township has a current park permit, however, Meyers feels that the rate of 5% should be increased to 10%.

Commissioner Seibel asked if this was for nonprofit organizations and fundraising events.

Commissioner Meyers confirmed. These individuals are utilizing the Townships facilities, therefore, that facility is not able to be rented out that day. Meyers also suggested this include the Main Meeting Room and the Small Library Room across the hallway.

Commissioner Gazda suggested doing 10% for Residents and 15% for Non-Residents.

Commissioner Seibel asked if the agenda can be updated to reflect the document as a 'Special Park permit'.

Commissioner Meyers said that Kelli Watson also has a cashier leaving and she has a replacement if the board is approving of the hire.

Vogel stated that there would have to be a motion to amend the agenda to hire Julie Nagle as a cashier for the 2022 pool season.

Motion by Sedlak, second by Edwards to add a motion to hire Julie Nagle as a cashier for the 2022 pool season.

All in favor
Motion Carries (9-0)

Commissioner Meyers stated that the hiring of Julie Nagle will be ratified at the next regular agenda.

Commissioner Meyers also mentioned that there will be a Parks and Recreation Committee Meeting on Monday, August 1, 2022, at 7:00 pm.

Public Relations Report

No report to discuss.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned that a committee meeting is scheduled for July 20, 2022, at 7:00 pm.

Library Liaison Report

Discuss the proposal from the library to install a Story Walk at Scott Township Park from September 1, 2022, thru October 31, 2022.

The majority of the Board of Commissioners expressed concern as to where the story walk will be placed.

SHACOG

No report to discuss.

Administration

Discuss the acceptance of the Teamsters Local 249 Collective Bargaining Agreement with the clerical union for a period of 4 years.

Conferences and Workshops

No report to discuss.

Public Comments on Items Not Listed on the Agenda

Carmela Kraft
122 Knox Street

Kraft explained an event that happened on May 24, 2022, in their neighborhood and how it directly relates to the Ordinance discussion for tonight, regarding discharging of a firearm. Kraft has attended every meeting since the event back in May. Kraft suggested the Township increase the fines.

Bob Shalamon
416 Orchard Spring Road

Shalamon asked for clarification as it relates to the discussion under Engineer's Report regarding the building outfitting contract and what that pertains to.

Commissioner Seibel said that it is part of the Splash Pad project.

Hartman explained that these are the restroom buildings that are being installed with the splash pad. Hartman also commented that the Township received a $100,000.00 GEDTF Grant for this portion of the project.

Commissioners Request

No report to discuss.

Adjournment

Motion by Meyers, second by Sedlak to adjourn the meeting.

The meeting was adjourned at 9:05 p.m.

Attest: _____

Executive Session