MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
July 27, 2021

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

David G. Calabria	Present
Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Absent
William Wells	Absent
Stacey Altman, President	Present
Eileen L. Meyers	Present

PRESENT - 7 ABSENT - 2

ALSO PRESENT: Denise Fitzgerald, Township Manager
Robert McTiernan, Esq.; Solicitor, Tucker Arensburg
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc- Zoom
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Sandy Wilkins, Finance Director
Kelly Watson & Stephanie McFerron, Parks and Recreation Directors - Zoom
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary/Administration Supervisor

Approval of Agenda

Motion to approve the agenda, as submitted.

Motion by Castello, second by Meyers to approve the agenda as submitted.

All in Favor
Motion Carries (7-0)

Public Comments on all Agenda Items Listed Below

Joseph Delmonte
427 Carothers Ave.

Delmonte applied for a handicapped parking space for in front of his home. He currently has to park in the back which then he has to climb steps to get to his house. He has underlining health conditions which makes this task hard do.

Fitzgerald asked if he was a renter or if he was the homeowner.

Delmonte replied that he is the renter.

Fitzgerald explained that there are requirements to obtaining a handicapped parking spot. The applicant must be the property owner and the vehicle must be parked in the front of the property. Delmonte's applicant identified that the handicapped parking spot would be in front of the property next door to his.

Delmonte explained that the homeowner also owns the property next door to his and they did give approval for him to park his vehicle in that space.

Fitzgerald stated that she would get in contact with Delmonte. If the homeowner is willing to work with him in this matter the Township will move forward with the approval.

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $969,292.13.

Motion by Seibel, second by Castello to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $969,292.13.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)
Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting	May 11, 2021
Regular Meeting	May 25, 2021

Motion by Castello, second by Wateska to approve the minutes for the following meetings of May 11, 2021 and May 25, 2021.

All in Favor
Motion Carries (7-0)

Planning, Zoning and Code Enforcement

Motion to approve the preparation and advertising of bid specs for the demolition of the following properties: 1205 Front Street, 423 Thompson Street, 134 Boroview Avenue, 128 Klein Way and 559 Carothers Avenue. (Budget of $40,000).

Motion by Meyers, second by Castello to approve the preparation and advertising of bid specs for the demolition of the following properties: 1205 Front Street, 423 Thompson Street, 134 Boroview Avenue, 128 Klein Way and 559 Carothers Avenue. (Budget of $40,000).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to approve or deny the possibility of the Township acquiring Lot & Block #100-K-83 and turn it into green space due to the slope. (Wells).

Castello mentioned that this motion should be tabled since Wells is not in attendance this week.

Altman stated to place the motion on the August agenda for discussion.
Motion by Castello, second by Seibel to table the possibility of the Township acquiring Lot & Block #100-K-83 and turn it into green space due to the slope. (Wells).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to ratify the approval to advertise a change of date to the Zoning Hearing Board Meeting originally scheduled for August 19, 2021 to August 16, 2021.

Motion by Castello, second by Meyers to ratify the approval to advertise a change of date to the Zoning Hearing Board Meeting originally scheduled for August 19, 2021 to August 16, 2021.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Solicitor's Report

No items to be discussed.

Engineers Report

Mitrovich stated that the Township Engineers are requesting a proposal for manhole to manhole cured-in-place lining of approximately 400 linear feet of 12-inch diameter sanitary sewer line located between SMH C-6 and

SMH C-5 along Center Street. The Engineers received two bids; the lowest bidder was Insight Pipe Contracting, LLC. in the amount of $21,600.00.

Seibel asked if the funds will be taken from the Sewer Fund.

Fitzgerald replied yes as this is a repair.

Motion by Meyers, second by Seibel to aware Insight Pipe Contracting, LLC. for manhole to manhole cured-in-place lining of approximately 400 linear feet of 12-inch diameter sanitary sewer line located between SMH C-6 and SMH C-5 along Center Street in the amount of $21,600.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Standard Reports

Standing Committee Report – Finance

Motion to approve the payment from The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of $3,320.00 and the Non-Uniform Employees' Pension Fund in the amount of $3,125.00. (*to be paid from the respective funds*).

Motion by Castello, second by Wateska to approve the payment from The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of $3,320.00 and the Non-Uniform Employees' Pension Fund in the amount of $3,125.00. (*to be paid from the respective funds*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A

William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to approve the payment from The Phoenix Benefits Group Inc, Invoice #2021-059 for Actuarial Services for the GASB (Government Accounting Standard Board) in the amount of $2,500.00. (*to be paid from the General fund*).

Motion by Castello, second by Meyers to approve the payment from The Phoenix Benefits Group Inc, Invoice #2021-059 for Actuarial Services for the GASB (Government Accounting Standard Board) in the amount of $2,500.00. (*to be paid from the General fund*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Castello mentioned that Sarah Wilson will be in attendance at the August 10, 2021 Board of Commissioners meeting.

Standing Committee Report – Public Safety

Motion to approve the hiring of a school crossing guard at the corner of Magazine and Carothers.

Motion by Gazda, second by Meyers to approve hiring Margaret Warner as a school crossing guard at the corner of Magazine and Carothers.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes

Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to authorize a helicopter to land at Scott Park for Public Safety Day on September 11, 2021.

Motion by Gazda, second by Seibel to authorize a helicopter to land at Scott Park for Public Safety Day on September 11, 2021.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Gazda mentioned that the Public Safety Committee will be hosting a Public Safety Day at Scott Park on Saturday, September 11, 2021 from 12:00pm – 4:00pm.

Standing Committee Report – Public Works

Motion to ratify the approval to increase the summer help Public Works employees wage to $12.00 an hour.

Motion by Calabria, second by Castello to ratify the approval to increase the summer help Public Works employees wage to $12.00 an hour.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A

William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to approve the Contribution (cost sharing) Agreement with PA American Water in the amount of $21,048 for the restoration and paving work along Glenn Avenue between Paul and Hilland. (Total cost estimate of Glenn $116,021.00).

Motion by Calabria, second by Meyers to approve the Contribution (cost sharing) Agreement with PA American Water in the amount of $21,048 for the restoration and paving work along Glenn Avenue between Paul and Hilland. (Total cost estimate of Glenn $116,021).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to approve the cost sharing arrangement with Peoples Natural Gas in the amount of $24,900 for the restoration, milling and paving work along Brookfield from Rockhill to Rockfield and Rockhill at the intersection. (*Total cost of project to be supplied by engineer*).

Calabria asked Mitrovich if there was a total cost for this project.

Motion by Calabria, second by Wateska to approve the cost sharing arrangement with Peoples Natural Gas in the amount of $24,900 for the restoration, milling and paving work along Brookfield from Rockhill to Rockfield and Rockhill at the intersection. (*Total cost of project to be supplied by engineer*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes

Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to approve the cost sharing arrangement with Peoples Natural Gas in the amount of $(*to be supplied by engineer*) for the restoration, milling and paving work along Borland Road from 1612 to 1800 Borland Road. (*Total cost of project to be supplied by engineer*).

Mitrovich stated that the entire project is $33,000.00 that Peoples Natural Gas is going to pay and $73,000.00 is what the Township will pay. The total cost would be $106,000.00.

Mitrovich advised on the last motion for Brookfield, they are not doing any work on the roadway so that one got eliminated from the list.

Seibel said that Brookfield would not be getting any work done then.

Mitrovich confirmed.

Altman stated that the Board of Commissioners would have to make a motion to eliminate Brookfield from the project.

Hartman stated that her and Kelley met with Peoples Natural Gas on Brookfield. Originally a cost sharing agreement was discussed with them as they were intending to put their line in the roadway. However, they just had some minor roadway disturbance, so they are just repairing the patches on the road therefore, the Township does not need an agreement with Peoples Natural Gas for Brookfield. Hartman advised that Borland does need an agreement and the numbers that Mitrovich provided are correct.

Motion by Calabria, second by Castello to approve the cost sharing arrangement with Peoples Natural Gas in the amount of $106,000.00 for the restoration, milling and paving work along Borland Road from 1612 to 1800 Borland Road. (*Total cost of project to be supplied by engineer*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A

William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Calabria made a motion to eliminate Brookfield per the information the Township Engineer provided.

Motion by Calabria, second by Wateska to eliminate the cost sharing arrangement with Peoples Natural Gas in the amount of $24,900 for the restoration, milling and paving work along Brookfield from Rockhill to Rockfield and Rockhill at the intersection.

All in favor
Motion Carries (7-0)

Motion to award Great Lakes Commercial Roofing, LLC. for the upper ballast roof repairs to the Township administrative offices roof in the amount of $2,979.00.

Motion by Calabria, second by Meyers to award Great Lakes Commercial Roofing, LLC. for the upper ballast roof repairs to the Township administrative offices roof in the amount of $2,979.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to award G. Pasquale and Sons Construction Company for the repair of a concrete wall located at the municipal building in the amount of $9,535.00.

Altman asked if any of the Board of Commissioners had any questions on this item since it was not discussed prior.

Seibel stated that he knows Kelley has been trying to get bids on this project, but he is wondering if the Township should hold this for another month in the hopes that more bids can be received.

Castello is worried that the Township won't get any more Contractors to come forward and by waiting it may go up in cost.

Kelley mentioned that a lot of Contractors aren't even accepting any work until the fall.

Castello suggested moving forward with the motion.

Motion by Calabria, second by Castello to award G. Pasquale and Sons Construction Company for the repair of a concrete wall located at the municipal building in the amount of $9,535.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to award Armin Iron Works, Inc. for the stairwell railings located at the municipal building in the amount of $2,750.00.

Kelley stated that another Contractor is looking at the stairwell railing tonight, and he would suggest holding off on this for the time being to see if this other Contractor comes in with a lower bid amount.

Calabria said that this Contractors bid amount is already listed, so it wouldn't be fair because the other Contractors could bid a lower price since this Contractors amount was given publicly.

Motion by Calabria, second by Castello to award Armin Iron Works, Inc. for the stairwell railings located at the municipal building in the amount of $2,750.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes

Angela Wateska	Yes
Nicholas Seibel, Vice President	No
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (6-1)

Environmental Committee (Sewer Committee and MS4 Updates)

Seibel mentioned that the August 3, 2021 Committee meeting will be cancelled.

Parks and Recreation

Motion to ratify the approval to increase the lifeguards wage to $12.00 for new hires and $12.50 for returning lifeguards.

Motion by Meyers, second by Catello to ratify the approval to increase the lifeguards wage to $12.00 for new hires and $12.50 for returning lifeguards.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Motion to approve the request from the Chartiers Valley Youth Girls Lacrosse Boosters for the use of the Fire Pit and Lodge free of charge on Friday, October 22, 2021 from 2:00pm to 10:00pm, to host their annual Halloween Party.

Motion by Meyers, second by Seibel to approve the request from the Chartiers Valley Youth Girls Lacrosse Boosters for the use of the Fire Pit and Lodge free of charge on Friday, October 22, 2021 from 2:00pm to 10:00pm, to host their annual Halloween Party.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Public Relations Report

No items to be discussed.

Diversity, Equity, & Inclusivity Liaison

No items to be discussed.

Library Liaison Report

No items to be discussed.

SHACOG

No items to be discussed.

Standing Committee Report – Administration

Motion to approve the Township Manager to attend the ICMA Conference being held on October 3, 2021 – October 6, 2021. (*Registration Opens July 14, 2021*).

Motion by Castello, second by Meyers to approve the Township Manager to attend the ICMA Conference being held on October 3, 2021 – October 6, 2021, not to exceed the amount of $3,000.00. (*Registration Opens July 14, 2021*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	N/A
William Wells	N/A
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (7-0)

Conferences and Workshops

No items to be discussed.

Public Comments on Items Not Listed on the Agenda

Commissioners Requests

Wateska wanted to follow up on the 'No Dumping' signs on Scrubgrass.

Kelley stated that the signs are on order and will be installed as soon as they are received.

Castello mentioned that a former Commissioner for the Township; Richard G. Fallon recently passed away. Castello shared nice words about the gentleman.

Seibel wanted to follow up on the restoration on Orchard Spring and during last years paving project the vast speed lines were removed Seibel was wondering if the Township would be willing to paint those back on the road.

Calabria asked for an update at the last meeting regarding the North Wren traffic signal, the Stop Bars along Somerville, and Starbucks. He mentioned to Kelley that the Contractor is staging their equipment directly in front of the stop signs on Worcester at Bower Hill Road. Calabria also suggested the Township re-paint all the crosswalks within the Township and look into buying a changeable message sign and put it up when construction is going on. The sign can also be used in the park for different events. Calabria provided the following pricing for the changeable message boards:

- $5,400.00 without telecommunication.

- $10,000 with telecommunication.

Fitzgerald proposed a beautification project to the Board of Commissioners where the Code Enforcement Officer will go through all the wards (one at a time) and address all code violations. This project will include all departments and all areas where it is needed. Fitzgerald stated that the money that was not used for the summer help individuals can be used to pay for overtime to complete this project, estimated at 8 hours a week, 5 employees. Fitzgerald also stated that she would be asking for assistants from the State on their roads that need attention.

Executive Session

- Clerical.

Adjournment

Motion by Meyers, second by Seibel to adjourn the meeting.

The meeting was adjourned at 8:22p.m.

Attest: _____

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.