MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
September 12, 2023

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledged to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Chief of Police
Karla McGill, Finance Director - Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Public Comments on all Agenda Items Listed Below

The purpose of public comment is to hear the public's comments and express their views.
If you have any questions concerning agenda items, please email the manager or your commissioner.

Commissioner Altman stated the purpose of the public comment is to hear the public's comments and express their views. If you have any questions concerning agenda items, please email the manager or your commissioner.

Bob Shalamon
416 Orchard Spring Road

Shalamon inquired about the restrictions in size and weight on Lindsay Road. Also inquired as to why the helicopter landing for Public Safety Day is on the agenda for discussion.

Planning, Zoning, and Code Enforcement

Discuss the adoption of an **Ordinance**, repealing in part Ordinance #258, to clarify the regulations related to keeping of chickens within the Township of Scott.

Discussion took place on the adoption of an Ordinance, repealing in part Ordinance #258, to clarify the regulations related to the keeping of chickens within the Township of Scott.

Commissioner Wateska asked if the Township has an Ordinance this whole time.

Vogel stated that there was, however, there was not much information and there were no real guidelines.

Commissioner Seibel said they are only repealing the Ordinance about the keeping of chickens. Sam Dalfonso asked how many properties would fit the Ordinance requirements.

Mark Mox said he does not know off the top of his head. He can investigate this.

Commissioner Wateska suggested they could add additional language stating that if there is a death in the flock, they must report it to the Department of Agriculture.

The board directed the manager to place this on the agenda for the end of the month for advertising the Ordinance. The solicitor stated the updated Ordinance is to reflect if 50% of chickens die, they need to contact the Agricultural Department.

Discuss the reappointment of Jane Sorcan as a member of the Planning Committee for a 4-year term, effective October 1, 2023.

Discussion took place on the reappointment of Jane Sorcan as a member of the Planning Committee for a 4-year term, effective October 1, 2023. Stacey

Altman stated that most of the board already knew her, so they didn't need to meet her, but she is welcome to come at the end of the month.

Solicitor's Report

Solicitor Vogel stated that he had nothing to report this evening.

Engineers Report

Discuss authorization to bid for the Municipal Building, Community Center, and Public Works Garage Roof Replacement.

Marie Hartman requested the authorization to bid for the Municipal Building, Community Center, and Public Works Garage Roof Replacement. Hartman also stated that the design is nearing being completed at this time. Coordination with PA Solar is ongoing. Michelle Sedlak inquired about the Costars program.

Tom Kelley stated that the roof of the Public Works Garage is in bad shape.

Discuss authorization to bid for the Grow 6: 2021 Source Flow Reduction and Sanitary Sewer Improvements.

Marie Hartman requested authorization to bid for the Grow 6: 2021 Source Flow Reduction and Sanitary Sewer Improvements. Marie Hartman stated the design is nearing completion and requested to bid on the project.

Marie Hartman discussed the status of easements for the Pollutant Reduction Plan (PRP). Eight (8) have been executed, six (6) easements remain outstanding. A follow-up letter was sent to the property owners requesting the return of the executed easement agreement by July 31, 2023.

Vogel said the next step would be to make a condemnation of those properties that are not answering the letters being sent to them from the Township.

Commissioner Dalfonso asked if it would help for the board of commissioners to discuss with the homeowners. Marie Hartman said it wouldn't hurt. There are some in Brandon's ward and one in Angela's ward.

Marie also stated that four (4) would likely proceed through eminent domain, as they have not been responsive or are requesting large monetary compensation. (+$70k); one agreed to sign but has not yet done so; one has requested reimbursement for a tree to be removed ($5,725) – Compensation for this request may be less than proceeding through eminent domain.

Discuss project status. The contract completion date was July 28, 2023; Work is not complete.

Marie Hartman discussed the contract completion date was July 28, 2023, for the Stormwater Swale Improvement Project; Work is not complete or finished.

Standing Committee Report - Finance

Tom Castello requested the board ratify the approval to advertise for the budget meeting dates at 7 pm on October 17, October 26, November 8, and November 21.

Discuss the approval of the request from the East Carnegie Volunteer Fire Department for the remaining allotment in the amount of $62,735.00, to be used for the Apparatus Payment, Equipment Purchasing, and Yearly Testing (*pump, hose, ladders, etc.*).

Commissioner Castello requested the approval of the request from the East Carnegie Volunteer Fire Department for the remaining allotment in the amount of $62,735.00, to be used for the Apparatus Payment, Equipment Purchasing, and Yearly Testing (*pump, hose, ladders, etc.*).

Discuss the approval of the request from the Bower Hill Volunteer Fire Department for the remaining allotment in the amount of $75,672.00.

Commissioner Castello requested the approval of the request from the Bower Hill Volunteer Fire Department for the remaining allotment in the amount of $75,672.00.

Discuss the approval of the request from the Glendale Volunteer Fire Department for their remaining allotment in the amount of $33,500.00, to be used for the upgrade to the breathing apparatus for the firefighters.

Commissioner Castello requested the approval of the request from the Glendale Volunteer Fire Department for their remaining allotment to be placed on the agenda for a vote at the end of the month.

Discuss the proposal from Hosack, Specht, Muetzel & Wood, LLP for the audit of the financial statements for the Township for the years ending December 31, 2023, December 31, 2024, and December 31, 2025, in the amount of $19,895.00, $20,495.00, and $21,110.00, respectively.

Commissioner Castello requested the proposal from Hosack, Specht, Muetzel & Wood, LLP for the audit of the financial statements for the Township for the years ending December 31, 2023, December 31, 2024, and December 31, 2025, in the amount of $19,895.00, $20,495.00, and $21,110.00, respectively be placed on the agenda for a vote at the end of the month.

Commissioner Seibel asked if he would do one year or put it in writing that we have some sort of assurance that what happened this year would not happen moving forward.

Fitzgerald stated that she would ask the firm to provide a one-year proposal.

Standing Committee Report – Public Safety

Discuss the adoption of an **Ordinance**, restricting the size/weight of any motor vehicle, truck, trailer, or semitrailer, along Lindsay Road between Greentree Road and Hope Hollow Road requiring the erection of traffic restriction signs at the intersection of Hope Hollow Road and Lindsay Road, Lindsay Road, and Greentree Road, and Ursula Drive and Greentree Road in Scott Township; and authorizing the enforcement of said restrictions; establishing violations and penalties; adding definition and interpretations and repealing inconsistent Ordinances. *(Advertised on August 31, 2023).*

Commissioner Gazda requested the adoption of an **Ordinance**, restricting the size/weight of any motor vehicle, truck, trailer, or semitrailer, along Lindsay Road between Greentree Road and Hope Hollow Road requiring the erection of traffic restriction signs at the intersection of Hope Hollow Road and Lindsay Road, Lindsay Road, and Greentree Road, and Ursula Drive and Greentree Road in Scott Township; and authorizing the enforcement of said restrictions; establishing violations and penalties; adding definition and interpretations and repealing inconsistent Ordinances be placed on the agenda at the end of the month. *(Advertised on August 31, 2023).*

Discuss nominating Sergeant Shawn Kosanovich and Sergeant Dan Walker to the Civil Service Commission, to be subject to a non-competitive examination to be certified as qualified for appointment to the position of Captain in the police department.

Commissioner Gazda requested the nominations of Sergeant Shawn Kosanovich and Sergeant Dan Walker to the Civil Service Commission, to be subject to a non-competitive examination to be certified as qualified for appointment to the position of Captain in the police department be placed on the agenda at the end of the month.

Discuss the ratification of authorization for a helicopter to land at Scott Park for Public Safety Day on September 9, 2023.

Commissioner Gazda requested the ratification of authorization for a helicopter to land at Scott Park for Public Safety Day on September 9, 2023. She stated the Township Ordinance requires Chief and Board of Commissioner approval.

Discuss potential speed bumps on Wise Road. (Sedlak).

Commissioner Sedlak discussed the potential speed bumps on Wise Road. Sedlak also stated she has been getting complaints about speeding and suggested speed data be calculated.

Standing Committee Report – Public Works

Commissioner Seibel stated he had nothing to report.

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Wateska stated she had nothing to report.

Parks and Recreation

Commissioner Meyers inquired about the coordination of park events with the Scott Township Athletic Association.

IT Director Stoker stated that he sent an invitation to the community pass software so that Mike Giammatteo could add all the baseball field events.

Public Relations Report

Commissioner Meyers stated that she had nothing to report.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska stated that they are going to scale back their meetings. The next meeting will be on September 20, 2023, at 7:00 pm. They will be canceling the meeting for October and November of 2023.

Library Liaison Report

Commissioner Sedlak asked that the appointment of Carolan Engel and Rosemary Moore to the Library Board be added to the agenda for a vote at the end of the month. Sedlak also requested that we invite them to the next meeting for an introduction.

SHACOG

Discuss the approval of the Board of Commissioners, Township Manager, Management Team, Planning, and Zoning Board Members to attend the SHACOG 50th Annual Dinner Meeting to be held at the Club at Nevillewood on Thursday, October 19, 2023, in the amount of $75.00 per person.

Commissioner Seibel requested the approval of the Board of Commissioners, Township Manager, Management Team, Planning, and Zoning Board Members to attend the SHACOG 50th Annual Dinner Meeting to be held at the Club at Nevillewood on Thursday, October 19, 2023, in the amount of $75.00 per person.

Discuss the approval of placing an ad in the SHACOG program book at a cost of $35.00 for a ¼ page for the 50th Annual Dinner Meeting to be held at the Club at Nevillewood on Thursday, October 19, 2023.

Commissioner Seibel requested the approval of placing an ad in the SHACOG program book for $35.00 for a ¼ page for the 50th Annual Dinner Meeting to be held at the Club at Nevillewood on Thursday, October 19, 2023.

Commissioner Seibel requested that we add a motion to approve a door prize gift from the board of commissioners for $50. Seibel volunteered to get the gift cards again this year for dinner.

Administration

Discuss the proposal from Horizon Information Services to provide and install a new audio system in the Main Meeting Room of the Municipal Building in the amount of $14,400.00.

Commissioner Altman discussed the proposal from Horizon Information Services to provide and install a new audio system in the Main Meeting Room of the Municipal Building for $14,400.00 and asked that it be added to the agenda for a vote at the end of the month.

Discuss the proposed letter to residents pertaining to the recent garbage bid letter. (Dalfonso).

Commissioner Dalfonso discussed the proposed letter to residents pertaining to the recent garbage bid letter.

Discuss advertising for board members for the Scott Township Environmental Advisory Board. (Wateska).

Commissioner Wateska requested the board to advertise for board members for the Scott Township Environmental Advisory Board.

Conferences and Workshops

Discuss approving attendance of the Annual 2023 Fall Conference presented by the Allegheny County & Western Pennsylvania Association of Township Commissioners to be held at Sheraton Erie Bayfront from October 19, 2023, to October 22, 2023, for $225.00 per person for the full conference, meal plans are as follows: Plan 1: $125.00 per person, Plan 2: $240.00 per person, and Plan 3: $330.00 per person. Lodging plans are as follows: 3-Night: $559.35 per person, 2-Night: $372.90 per person, and 1-Night: $186.45 per person. (*Registration deadline is October 5, 2023*).

Commissioner Altman requested ratifying approval of attendance of the Annual 2023 Fall Conference presented by the Allegheny County & Western Pennsylvania Association of Township Commissioners to be held at Sheraton Erie Bayfront from October 19, 2023, to October 22, 2023, in the amount of $225.00 per person for the full conference, meal plans are as follows: Plan 1: $125.00 per person, Plan 2: $240.00 per person, and Plan 3: $330.00 per person. Lodging plans are as follows: 3-Night: $559.35 per person, 2-Night:

$372.90 per person, and 1-Night: $186.45 per person. Altman stated the *Registration deadline is October 5, 2023.*

Public Comments on Items Not Listed on the Agenda

The purpose of public comment is to hear the public's comments and express their views.
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Bob Shalamon
416 Orchard Spring Road

Shalamon inquired about the audio system and said he could not hear the people talking. He inquired about the letters to residents and suggested we make the font bold or put it in red font, so it stands out more. Shalamon also inquired about Solar Panels and whether there were any benefits to going with stand-alone solar panels instead of supporting the roof for the solar panels.

Commissioners Request

Commissioner Castello discussed the speed limit on Hope Street. Castello asked if the Township could order 'Watch Children Signs' like the 'Drive Like Your Kids Live Here' signs.

Commissioner Seibel asked that the garbage letter be placed on Township letterhead.

Commissioner Dalfonso asked that the garbage letter have bold lettering on the information about Waste Management not picking up anything outside of the cart and considering the market, our options were limited.

Adjournment

Motion by Michelle Sedlak, second by Tom Castello to adjourn the meeting.

The meeting was adjourned at 9:04 p.m.

Attest: _____

Executive Session
An executive session was held to discuss possible litigation.

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.