MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
September 14, 2021

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

David G. Calabria	Present
Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Present
William Wells	Present
Stacey Altman, President	Present
Eileen L. Meyers	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
Robert McTiernan, Esq.; Solicitor, Tucker Arensburg
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services – Zoom
Kelly Watson, Recreation Director - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer - Zoom
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Commissioner Altman stated that the two properties for consideration of an AirBnB are being removed from the agenda as both applications have withdrawn their request. If there are still residents who would like to speak about these properties they can still be discussed, however she wanted to make it known that the applicants did withdraw their application at this time.

Public Comments on all Agenda Items Listed Below

Christine Sypien
136 Kane Blvd

Christine was in attendance to address the concern of an abandoned property located behind her house on Klein Way. She provided photos to the Board of Commissioners. The smell is horrible, and she cannot even use her backyard. Neighbors have spoken to her and expressed their concern with rats migrating to their properties.

Commissioner Altman stated that the Board of Commissioners did vote to move forward with the demolish of this property.

Dean Losego
322 Boden Ave

Dean Losego explained that he owns the property where the 16" sewer pipe is coming out of the hillside. The Railroad Company has been there, and they have not been able to locate where the pipe leads to. Dean would like to see the Township move forward with the smoke test on the sewer pipe.

Commissioner Calabria asked if there is still water coming out of the pipe.

Dean stated that he believes there is a retention somewhere, because it will be hours after a heavy rainstorm before you see the water rush out of the pipe.

Commissioner Meyers asked if this is an item that the Board of Commissioners can vote on tonight.

Most of the Board of Commissioners agreed to approve moving forward with the smoke test on the sewer pipe. The ratification of approval will take place during the next voting meeting.

Karen Kalliojarul
700 Idlewood Ave

Karen stated that she resides next to the property being considered for an Airbnb on Idlewood Avenue. Karen had a survey done of her property and the only side exit from the Airbnb property is located along the side of the house which is approximately 2' onto their parking pad. Karen is concerned with the liability she would have if something happened on their property.

McTiernan explained that the uses are within the Townships authority with respect to uses and zoning. With the issue of a boundary line the Township is very limited in a boundary dispute. He suggested if there is a hearing Karen should participate to address her concern with a safety issue.

Ron Wilson
700 Idlewood Ave

Ron stated that when the Planning Commission was discussing the short-term and long-term rentals. Ron explained that a long-term rental is described to be rented for a year or longer. He addressed the concern with the short-term Airbnb's as these would be different people coming and going from the property.

David Metcalf
156 Kane Blvd

David is the owner of the Airbnb on Kane Boulevard. David feels that the Townships Ordinance is strong and addresses a lot of concerns an individual would have. David explained a case that was presented to the Supreme Court, where a nun would welcome individuals into her home after they have left a rehabilitation center or something similar. That individual resides in the house and stays there with the individuals renting the space. David advertises for 2 people, and he resides in the property being rented.

Cailean Sweeney
1039 Raven Dr

Cailean is interested in building a shed near his property. However, the location where he would like to build is partially owned by Scott Township.

Commissioner Wells asked if Cailean would be interested in purchasing the property from the Township.

Cailean stated that he would have to consider purchasing the property.

McTiernan stated that it wouldn't be in the best interest of the Township to donate the property. However, the Township could sell the land for a minimal fee.

Fitzgerald asked Cailean if he could email her what he feels would be a good price to purchase the property from the Township and the Township can include it on the agenda to be voted on.

Planning, Zoning and Code Enforcement

Discuss the approval of a conditional use application submitted by Mahamed Abdrabou for short term rental on AirBnB/VRBO at the property of 708 Idlewood Avenue, as recommended by the Planning Commission. *(Conditional Use Hearing scheduled for September 28, 2021).*

The hearing was cancelled due to applicant withdrawing their application.

Discuss the approval of a conditional use application submitted by Chadi Irani for a Vacation Rental at the property of 1141 Lindsay Road, as recommended by the Planning Commission, subject to conditions. (*Conditional Use Hearing scheduled for September 28, 2021*).

The hearing was cancelled due to applicant withdrawing their application.

Discuss the approval to recommend the TOGO Custom Homes Land Development Consolidation Plan Application for the consolidation of two lots, Ash Street Carnegie subject to addressing comments from the Engineers letter dated August 23, 2021, regarding compliance with Township Subdivision Ordinance, as recommended by the Planning Commission.

Mox explained that this is going to be two lots combined into one. The Planning Commission reviewed the application, there are a couple items on the Engineer's letter. Mox also stated that the Engineer already obtained an updated plan in accordance with the concerns addressed.

Solicitor's Report

Discuss the adoption of **Ordinance #1658-21**, Prohibiting dumping and abandoning of tree limbs, branches, and related debris on private property, public roads, and rights-of-way.

McTiernan stated that the Board has had the opportunity to review the Ordinance in consideration. This Ordinance is a health safety welfare, and it will be requiring the contractors to conform to the standards and to avoid health and safety hazards to the public.

Commissioner Seibel addressed an issue with abandonment of telephone poles. Seibel has two in his ward where the contractor just left the utility pole adjacent to the new utility pole that was installed.

McTiernan stated that he can re-review the Ordinance and this issue to be sure it is addressed properly.

Discuss request from property owner at 1039 Raven Drive (Parcel #143-H-40) to install a shed on part of an unused property owned by Scott Township (Parcel #143-H-28) and consider the possibility of donating the property (143-H-28) to the property owner of 1039 Raven Drive.

Commissioner Altman stated that this item was discussed earlier. The Township will speak with the property owner and see if an agreement can be arranged.

Commissioner Sedlak asked for a copy of the easement for this property.

Fitzgerald stated that the property would have to be bid on.

Commissioner Altman stated that more information about this property will go out to the Board of Commissioners and then a discussion can be made from there.

Engineers Report

Discuss American Leak Detection conducting a professional smoke test and the installation of a plywood plug for the Boden Avenue storm pipe in the amount of $550.00 for the first two hours and $195.00 per hour beyond the two hours.

Kelley stated that American Leak Detection has equipment to conduct a professional smoke test and allow the Township to determine where the pipe goes.

Commissioner Meyers asked how soon American Leak Detection would be able to complete this.

Kelley said that it would have to be set up with the vendor when we are expecting a few dry days. Kelley is potentially thinking next week.

Commissioner Altman asked if the Board of Commissioners moved forward with this and ratify the approval during the next voting meeting.

Most of the Board of Commissioners approved.

Discuss appointing Traffic Planning and Design, Inc. as the Township Traffic Engineer.

Hartman stated that this item goes along with the discussion to advertise for bids for traffic signal enhancements along Bower Hill Road.

Discuss advertising for bids for traffic signal enhancements along Bower Hill Road in accordance with the Green Light Go Grant.

Hartman stated that Mike Mudry of Traffic Planning and Design put the bid specs together for this project. Fitzgerald and Hartman are waiting for the final plans. Hartman can review the updated plans once they are received, and the Board of Commissioners should be able to decide during the next meeting.

Discuss Route 50.

Hartman stated that there was an on-site meeting with Carnegie Borough representatives on August 26, 2021 to view and discuss this issue. These storm sewers contain debris that is prohibiting them from functioning properly, which results in flooding along this section of Washington Road. The system will have to be cleaned of debris and Dye Tested to possibly determine the connectivity. Carnegie Borough is willing to cooperate and share in the cost of the investigative work. Hartman stated that the bid specs are being formed currently so the Township can receive proposals for this work.

Fitzgerald stated that these pipes are not Scott Township pipes, they are under Route 50 which leaves the Township under the impression that these pipes would be the States responsibility.

Hartman explained that the Township still needs to determine who is responsible for the pipes in question. Hartman also explained that the Township Solicitor has been in discussion with the Carnegie Solicitor to create a letter to PennDOT stating that the Township doesn't want to resume responsibility of these pipes after they have been cleaned.

McTiernan stated that the cleaning of the pipes is only to protect the health and well being of the public.

Hartman stated that it's been determined that the State has cleaned these pipes approximately 4 years ago.

Fitzgerald asked Hartman if she would have the pricing for the next meeting.

Hartman stated that she would have pricing to discuss for the next meeting.

Discuss the Final Payment (invoice #10743) submitted by Insight Pipe Contracting, LLC. in the amount of $21,600.00 for Center Street Sanitary Sewer Lining.

Hartman stated that the work has been completed and the Township Engineer is recommending approval of the invoice submitted by Insight Pipe in the amount of $21,600.00.

Discuss Phase II Consent Order and Agreement.

Hartman stated that the document was distributed on September 1, 2021 for review and execution by the municipalities. The Township Engineer is reviewing the Phase II Consent Order and Agreement and will discuss with the Manager and Commissioners at the October work session meeting. Hartman explained that she would like to schedule a meeting with the Board of Commissioners prior to the next Township Meeting to discuss in further detail.

Board of Commissioners scheduled the meeting for Tuesday, September 28, 2021 at 7:00pm.

Hartman mentioned more items to be discussed that have not been added to the agenda.

Discuss the 2021 Road Program: Duquesne Light poles in Scott Park have been relocated. Contractor informed that paving would begin the week of September 20, 2021.

Hartman advised that Duquesne Light has relocated the poles within the park and after speaking with the Contractor paving will begin September 20, 2021. The Contractor will be providing a list of the roads, Hartman will forward this information to the Township.

Commissioner Meyers asked if the road paving includes Glenn Avenue.

Hartman replied yes.

Discuss Lindsay Road Concrete Rehabilitation: This project includes the installation of seven (7) ADA curb cut ramps (Contract A) formerly associated with the Green Light Go project; concrete roadway spot repairs and planning (Contract B); and bituminous seal coating (Contract C). The Commissioners can select any or all of these options as budget permits. Bids will be opened on September 24, 2021 at 11:00 AM for consideration at the September 28, 2021 Regular Meeting.

Hartman stated this project includes the installation of seven (7) ADA Curb cut ramps formerly associated with the Green Light Go Project, concrete roadway spot repairs and planning and bituminous seal coating. The Commissioners can select any or all these options as budget permits. Bids will be opened virtually on September 24, 2021 at 11:00am.

Discuss CD Year 48: Pre-Applications submitted to SHACOG on September 2, 2021 for Structure Demolitions (5); Community Center Doors/Sidewalk/ADA Ramps; and Community Center Chair Lift.

Hartman explained that the pre-applications were submitted to SHACOG on September 2, 2021 which include the structure demolitions of 5 properties, Community Center Doors/Sidewalks, ADA Ramps, and the Community Center Elevator / Chair Lift.

Commissioner Meyers asked if the 5 properties were budgeted for.

Fitzgerald said that the Township budget includes the properties demolition.

Hartman explained that the demolition properties were submitted the past two years and were denied for the grant funding.

Commissioners Wells asked if Fitzgerald reached out to the individual who was interested in the Boroview property.

Fitzgerald replied that she spoke with the individual and they applied through the blighted property program.

Discuss ACHD O&M Repairs: This project was authorized by the Commissioners with a budget amount of $500,000. Project to be advertised in September. A separate contract to raise buried manholes to grade during the CCTV project is recommended such that the CCTV work can proceed efficiently. **Request authorization** to prepare and bid this work.

Hartman stated that this portion of the CCTV work will include post-CCTV inspection of multi-municipal sewer repair areas to validate work performed.

Commissioner Wells asked if the Public Works Employees could handle raising any buried manholes.

Fitzgerald stated that some of the jobs can be performed by the Public Works Crew, but others will have to be contracted out.

Hartman advised that she spoke with the Public Works Crew, and this is typically work that the Township would contract out. However, if it is something simple the Public Works Crew would be able to assist. If it is more

involved the Township would be better off contracting the work out. Hartman asked the Commissioners if they approve to move forward with the plans and specifications so the project could be advertised in September.

Discuss Noblestown Road / Norland Court: Construction is complete. Punch List letter sent to Contractor on September 13, 2021. **Recommend approval** of Payment Request No. 1 in the amount of $121,117.50. Retainage in the amount of 10% is being withheld pending completion of punch list items.

Hartman explained that the construction has been completed. Punchlist letter was sent to the Contractor on September 13, 2021. The Township Engineer is recommending approval of payment for the request in the amount of $121,117.50. Retainage in the amount of 10% is being withheld pending completion of the punch list items.

Discuss Stormwater MS4: LSSE is preparing Permit Year 4 Memo summarizing findings; to be submitted by September 30, 2021. Findings to be reviewed with Manager and Public Works. Notice of an MS4 Compliance Audit (*not conducted in person*) was received by Scott Township on August 18, 2021. LSSE submitted a response on September 13, 2021.

Hartman mentioned this for informational purposes.

Discuss Annual Commissioners MS4 Training: **Request** to be scheduled for September 28, 2021.

Commissioners agreed to hold the training at 7:00pm on September 28, 2021 along with the discussion of the Consent Order and Agreement.

Standing Committee Report - Finance

Discuss the approval for the request from the East Carnegie Volunteer Fire Department for the release of their remaining annual allotment in the amount of $45,000.00. (*Monies being used for future SCBA/Apparatus Replacement purchases*).

Commissioner Castello asked to have this placed on the next agenda for a vote.

Discuss 2022 MMO (Minimum Municipal Obligation) for the police and non-uniform pension plans and passing appropriate resolutions setting employee contribution rates.

Commissioner Castello asked if this item can be discussed prior to the voting meeting as all information has not been provided from the Actuary yet.

Board of Commissioners agreed to discuss this item on September 28, 2021 at 6:30pm.

Commissioner Castello also mentioned the budget meeting dates of September 20, 2021, October 14, 2021, October 27, 2021, November 10, 2021, and November 17, 2021.

Standing Committee Report – Public Safety

Discuss the North Wren Signal. (Calabria).

Commissioner Calabria provided some background on the North Wren Signal. The residents of Birdland gave up a lot for the new hospital and during the negotiation's safety was a main concern of those residents. To conform to what the residents wanted the hospital did make changes in their plans including a split phase traffic signal, eliminate the pedestrian crosswalk, a third lane approaching the traffic signal for right turns, and restricting right turns while exiting the parking lot on North Wren. When the hospital was opened the traffic signal was changed eliminating the split phase. Commissioner Calabria stated that Dr. Yeasten agreed that the traffic signal was to remain as a split phase.

Commissioner Calabria asked Fitzgerald when she got the approval to sign and send a letter regarding North Wren's traffic signal.

Fitzgerald replied that the letter was signed after further comment from the Board of Commissioners. Fitzgerald emailed the Commissioners for their comments on June 30, 2021. Fitzgerald explained that the only comment received was from Commissioner Calabria in which he addressed that he did not agree with the proposal.

Commissioner Altman asked Commissioner Calabria why he would like to discuss this topic again.

Commissioner Calabria said that he does not recall a discussion on this item prior to the letter being signed and sent.

Commissioner Altman stated that this process has been discussed numerous of times. Commissioner Altman said that the traffic signal was changed back to split phase which is what he wanted. She asked Commissioner Calabria what he wants to happen.

Commissioner Calabria stated that he would have liked to have a discussion on this prior to the letter being signed and sent by Fitzgerald.

Commissioner Altman asked Fitzgerald to place this item on the agenda to move forward with a vote.

Discuss review of the EOC (Emergency Operation Center) activation. (Seibel).

Commissioner Seibel wanted to say thank you to those who stepped up to help with the most recent EOC of Hurricane Ida. Commissioner Seibel asked Fitzgerald if there were any items that she would like to address including the space in the room and if any equipment would need upgraded.

Fitzgerald explained that this was the first time using the new room. Fitzgerald said that the radios did not work as well as they anticipated, she would like to upgrade the radios and Fitzgerald also suggested a Public Works channel in the EOC room.

Discuss authorizing the Chief of Police to hire two qualified applicants for the position of crossing guard, to be ratified at voting meeting.

Commissioner Gazda stated that the Chief currently does not have any qualified applicants interested in the crossing guard position, however Chief would like to hire if a qualified candidate does come across his desk. Commissioner Gazda asked if this item can be voted on tonight so Chief can move forward immediately.

The Board of Commissioners agreed to approve the hiring of qualified applicants once he determines whom those individuals are.

Discuss the proposed contract with Rosslyn Farms for continuation of provided police services.

Commissioner Wells asked if there was a price increase.

Chief replied a 3% increase a year. The Contract remains the same as years past. The only updates to the Contract were the dates within the Contract to reflect the current dates and the 3% increase in price per year.

Commissioner Gazda stated that the Public Safety Day event went well, a lot of great comments were received. Commissioner Gazda also said thank you to those who volunteered their time to help with this event.

Standing Committee Report – Public Works

Discuss recommendation received from supervisors recommending Vincent Zymroz as a full-time public works employee as his probationary period expired September 7th with Public Works.

Commissioner Calabria asked to have this added to the voting meeting agenda.

Discuss recommendation received from supervisors recommending Brian Carilli as a full-time public works employee as his probationary period expired September 10th with Public Works.

Commissioner Calabria asked to have this added to the voting meeting agenda.

Environmental Committee (Sewer Committee and MS4 Updates)

Nothing to discuss currently.

Parks and Recreation

Discuss designating Sunday, October 31, 2021, from 6:00pm to 8:00pm as Trick or Treat night in Scott Township.

Commissioner Meyers asked to have this added to the voting meeting agenda.

Discuss the resignation of Stephanie McFerron, tentatively effective October 5, 2021, in accordance with her letter.

Commissioner Meyers asked to have this added to the voting meeting agenda. Commissioner Meyers also said thank you for everything Stephanie has done for the Township.

Discuss the Tree Lighting event on December 2, 2021, and request from South Hills Model Railroad Club for such event.

Commissioner Altman stated that the gentleman would like to know what dates and time the club could run the trains for the Community.

Discuss the request from the Chartiers Valley Youth Wrestling program for the use of the fire pit and the Locust Pavilion in Scott Park free of charge on Saturday, October 30, 2021, to host their annual season kickoff/registration event.

Commissioner Meyers asked to have this added to the voting meeting agenda.

Discuss the request from the Chartiers Valley Hockey Club for the use of the Locust Pavilion in Scott Park free of charge on Sunday, October 17, 2021, to hold a Painting Night fundraiser.

Commissioner Meyers asked to have this added to the voting meeting agenda.

Commissioner Meyers stated that herself and Kelly Watson had a meeting to discuss proposing raising fees for the recreation counselors. Commissioner Meyers asked if this could be added to the voting meeting agenda.

Public Relations Report

Nothing to discuss currently.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the meeting scheduled for tomorrow, September 15, 2021 at 7:00pm on zoom. This meeting is reflected on the website.

Library Liaison Report

Commissioner Sedlak mentioned that yard signs are available as it is love your library month. Tomorrow, September 15, 2021 is a Texas Roadhouse fundraiser. The 7th annual trivia night will be held on September 18, 2021 and a wine tasting event scheduled on September 23, 2021.

SHACOG

Nothing to discuss currently.

Administration

Discuss placing an ad in the SHACOG program book at a cost of $35 for a ¼ page, $60 for a ½ page, or $115 for a full page for the 47th Annual Dinner Meeting to be held at the Club at Nevillewood on Thursday, October 21, 2021.

Commissioner Castello suggested doing the ¼ page. The Board of Commissioners agreed.

Fitzgerald also suggested discussing the SHACOG annual dinner event at $60.00 per person.

Commissioner Castello asked when SHACOG needs to know who will be attending.

Commissioner Seibel stated that SHACOG needs the dinner selection of everyone attending by Wednesday, October 13, 2021.

Board of Commissioners agreed to add this item to the voting meeting agenda.

Managers update

Fitzgerald stated that the Beautification program was delayed due to the recent storms. The Planning/Zoning/Code Enforcement Office is currently working within Ward #5. They expect to be back in the field to identify properties for violations. The Public Works Crew is currently working within Ward #8. The Police Department is focusing on visibility and enforcement and the night shift has been focusing on the streetlights that need to be repaired.

Conferences and Workshops

Nothing to discuss currently.

Public Comments on Items Not Listed on the Agenda

Bob Shalamon
416 Orchard Spring

Shalamon said thank you to everyone involved in the Washington Avenue issue. Was there consensus that there is a problem.

Commissioner Meyers asked if he was speaking about Washington Avenue.

Shalamon said yes.

Commissioner Meyers replied absolutely.

Shalamon asked if the Township and Carnegie is buying in on this project, why is the State not contributing.

Commissioner Altman stated that the Township is working on the State.

Shalamon asked if there were any updates to the COVID pandemic and if anyone knew about the transfer of Our Lady of Victory.

Fitzgerald stated that the policy in place currently is that no-one is to enter the building without a mask. The Township is following all the CDC guidelines for employees.

Commissioner Altman asked Fitzgerald if she could research the transfer of Our Lady of Victory and get back to Shalamon.

Commissioners Request

Commissioner Castello stated that there are streetlights out in his Ward; all of Fieldstone, part of Robin, and part of Swallow Hill. Commissioner Castello also said thank you to Tom Kelley for working with the School District and getting the branches hanging over the sidewalk along Swallow Hill cut down.

Commissioner Seibel asked about Cochran and Robinwood being a part of the Green Light Go Grant for the future.

Tom Kelley stated that Cochran and Robinwood could be included in next years list.

Commissioner Seibel also said thank you for the beautification project.

Commissioner Sedlak said thank you for the beautification project as it seems to be well received.

Commissioner Calabria stated that one of his neighbors was in tears due to a violation letter she received. Calabria went to her house and the yard is manicured. Calabria explained to the resident that they are not getting fined for this; it is more of a notice to them.

Fitzgerald stated that she would have Mox review this and follow up with the resident.

Adjournment

Motion by Castello, second by Meyers to adjourn the meeting.

The meeting was adjourned at 9:30p.m.

Attest: _____

Executive Session

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.