MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
October 11, 2022

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledged to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Arrived late
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present - Zoom
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 8 ABSENT - 1

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director - Zoom
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Public Comments on all Agenda Items Listed Below

No discussions currently.

Planning, Zoning, and Code Enforcement

Public Hearing Notice: Tuesday, October 25, 2022, beginning at 7:00 pm. Lot & Block 102-L-300, 559 Carothers Avenue, Scott Township -- Hearing on any appeal filed by the owner of the record, David J. Critchlow, or others with an interest in the Property as to a Notice of Condemnation filed against the Property by the Township of Scott.

Mox stated that the advertisement was not able to be published in time due to the post-Gazette going on strike. The Township is left with no way to follow the proper requirements to hold a public hearing on October 25, 2022.

Vogel stated that if the hearing is not able to be published by October 16, 2022, the hearing will have to be postponed.

Discuss approval of a Simple Subdivision Application for the property located on Old Greentree Road, Lot & Blocks 100-E-1, 100-E-2, 100-E-3, 100-E-30 & 100-F-190 as recommended by the Planning Commission and subject to satisfying the comment of the Engineer's Review Letter, dated September 29, 2022, and the modification request to review as a Simple Subdivision Application.

Mox explained that this property is located to the South of Old Greentree Road and is Zoned R-3 – Medium Density Multifamily District. The applicant proposes the lot line revision between four existing lots to match as-built party walls for fee-simple multi-family lots, and the subdivision of one existing lot into seven lots for the future development of a multifamily structure.

Discuss an Ordinance regulating the use of Consumer & Display Fireworks and approval to advertise such Ordinances.

Mox stated that the Ordinance will have to be advertised before we can adopt it, therefore, this may be held off another month due to the post-gazette being on strike.

Discuss the Zoning Ordinance update approval schedule and approval to advertise such Ordinance.

Mox stated that the Ordinance will have to be advertised before we can adopt it, therefore, this may be held off another month due to the post-gazette being on strike.

Solicitor's Report

Engineers Report

Discuss approval of Partial Payment No. 1 in the amount of $97,816.95 submitted by Independent Enterprises, Inc. for the Lindsay Road Concrete Rehabilitation Project for work completed between September 14, 2022, and September 28, 2022.

Hartman stated that the concrete slab replacement is complete, and concrete milling is underway. Hartman recommends payment at the next Commissioners' meeting.

Discuss proposals received for the demolition of the structure at 559 Carothers Avenue.

Hartman stated that the Township Engineer solicited proposals from 12 firms for the demolition of the structure. Three (3) proposals were received, and the lowest bidder was submitted by Myers Demolition & Excavation, LLC. in the amount of $22,650.00. This amount exceeds the public bidding threshold of $21,900.00.

Discuss approval of Partial Payment No. 4 submitted by Robinson Pipe Cleaning Company in the amount of $96,558.25 for the 2022 ACHD O&M Plan Cleaning / CCTV (Sub-Area 1) Project for work completed between August 29, 2022, and September 23, 2022.

Hartman stated that the work is completed, and she recommends payment at the next Commissioners' meeting.

Discuss the extinguishment of an easement through Scott Park for inactive fuel lines.

Hartman stated that the soft dig at the Scott Pool Splash Pad area was performed. The gas line was not located, and the owner did not respond to the PA One Call.

Discuss possible grant application submission for the Multimodal transportation fund program *(Due: November 14, 2022).*

Hartman suggested applying for the Multimodal Grant Application for the Scott Park Traffic Calming Plan. Currently, the Township Engineer is awaiting a response from PennDOT.

Standing Committee Report - Finance

Discuss the adoption of an **Ordinance**; amend and restate **Ordinance #1447-99**; establishing a fee schedule for certification of real estate tax payments, municipal liens, and dye testing letters for compliance; and establishing a fee schedule relating to other tax collector services. *(Advertised on: October 6, 2022).*

Fitzgerald mentioned that the approval for advertisement has been obtained previously, however, the post-Gazette is currently still on strike causing a delay in the Township adopting this Ordinance. Once the Ordinance has been properly advertised it will be presented to the Board of Commissioners for adoption.

Vogel stated that the paper was not circulated on October 6, 2022. The Township must hold off on the adoption until the advertisement can be published properly.

Discuss the approval to advertise proposals for the Township's insurance coverage to include Commercial Liability & Property, Public Officials, Police Liability, Workers' Compensation, and Emergency Services Insurance for the period of two (2) years effective January 1, 2023.

Commissioner Castello addressed a concern with not being able to advertise for these proposals as the Township cannot let the Insurance laps.

Fitzgerald asked Vogel if this is considered a professional service because if that is the case then the Township does not have to publicly advertise.

Vogel stated that professional services do not have to be publicly advertised, the Township can move forward with requesting RFPs.

Fitzgerald stated that she will correct the verbiage so that the Board of Commissioners approve the request for proposals.

Standing Committee Report – Public Safety

Discuss the adoption of an **Ordinance**; Amending and Restating **Ordinance #525**, as previously amended to clarify regulations governing Peddlers, Transient Merchants, Canvassers, and Solicitors in the Township of Scott. *(Advertised on: October 6, 2022).*

The Township will be holding off on adoption until the Ordinance can be properly advertised.

Discuss approving the advertisement for an Ordinance, amending Ordinance #1440-98, establishing Residential permit parking only along Shawhan Avenue. *(Solicitor recommendations were submitted to the board for review).*

The Township will be holding off on adoption until the Ordinance can be properly advertised.

Discuss placing traffic calming signs along Lindsay Road. *(Commissioner Edwards).*

Commissioner Edwards mentioned that there have been some complaints about excessive speeding on Lindsay Road, especially at the bottom where the sharp curve is. The Police installed a speed sign to record the speed in that area. It was determined that most of the traffic was maintaining the accurate speed of 25 mph. Edwards is suggesting the installation of signs stating that 15 mph is recommended.

Standing Committee Report – Public Works

Discuss approval of a Temporary Construction Agreement/Permanent Access Agreement for the benefit of owners of 8 John Street, subject to a sufficient letter of credit and naming the Township as an additional insured concerning the construction of private water service lien and sewer lateral.

Vogel mentioned that the agreement has been prepared and distributed to the Board of Commissioners for review.

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Seibel mentioned a conjoined Committee meeting with Public Works and the Sewer Committee on November 1, 2022, at 7:00 pm.

Parks and Recreation

Discuss the use of pavilions in Scott Park (*Commissioner Eileen*).

Commissioner Meyers suggested creating a policy for the use of the pavilions in Scott Park. This will help eliminate some of the damage that is occurring.

Commissioner Castello suggested not putting an amount to rent it, just the requirement of a permit.

Fitzgerald asked if the Commissioners wanted to have specific hours set aside for free use.

Commissioner Sedlak suggested a cleaning fee.

Fitzgerald stated that there can be a $25.00 rental fee and then an additional charge for cleaning fees.

Commissioner Dalfonso suggested creating a committee to discuss this issue and provide possible solutions.

Commissioner Meyers mentioned that the Parks and Recreation Director is hosting an Adult Halloween Party on October 21, 2023, and there will be three (3) more food truck events for the remainder of this year.

Public Relations Report

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the next Committee meeting is scheduled for October 19, 2022, at 7:00 pm.

Library Liaison Report

Commissioner Sedlak mentioned that registration is still open to register for the book story discussion which will be conjoined with the Diversity, Equity, and Inclusivity Liaison.

SHACOG

Administration

Discuss the request from 'Punch' to host a free Community workout event every few months (mild to warm weather days) at Scott Park and utilize the Chestnut pavilion and tennis courts free of charge.

The owner of Punch, Anthony Colonna inquired about offering the Township a free community workout session every few months weather permitted at Scott Park.

The Board of Commissioners agreed and advised Colonna to get in contact with the Parks and Recreation Director to set up available time.

Conferences and Workshops

Nothing currently.

Public Comments on Items Not Listed on the Agenda

Bob Shalamon
416 Orchard Spring Road

Shalamon asked in relation to the advertisements, specifically what direction the Township is going to take if they cannot move forward with the adoption of Ordinances due to the strike with the post-Gazette. Shalamon also asked about the rental permits for the Scott Park Pavilions.

Commissioners Request

Commissioner Wateska mentioned that there are a lot of streetlights out in the Township. Wateska stated that she would email a list of the pole numbers to the Chief of Police. Wateska also asked if signs could be installed in the Birdland area.

Commissioner Meyers welcomed back Commissioner Altman and mentioned that there is a food truck event scheduled for Thursday at Scott Park.

Commissioner Gazda asked in reference to a quarterly billing report.

Fitzgerald stated that she would follow up on this.

Adjournment

Motion by Edwards, second by Sedlak to adjourn the meeting.

The meeting was adjourned at 8:54 p.m.

Attest: _____

Executive Session

