MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
October 12, 2021

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

David G. Calabria	Present
Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Present
William Wells	Present
Stacey Altman, President	Present
Eileen L. Meyers	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq,; Solicitor, Tucker Arensburg
Robert McTiernan, Esq.; Solicitor, Tucker Arensburg
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Chief of Police - Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Public Comments on all Agenda Items Listed Below

Planning, Zoning and Code Enforcement

Discuss the approval of the Roger Young Final Minor Land Development Application to increase the existing building size located on the northern side of Painters Run Road by 632SF for a new beer distributor; subject to satisfactorily addressing the outstanding comments of the October 4, 2021, Township Engineer Letter, formulation of a Developer's Agreement, and the Planning Commission recommends the waiver of the sidewalk requirement, as recommended by the Planning Commission.

This site is located on the Northern side of Painters Run Road 1870 Painters Run Road. The site is Zoned C-2, General Business District. The applicant intends to convert the existing building to a beer distributor retail location. In addition to the internal fit out work to the building, the Applicant will be adding a small addition (600SF) to the rear of the building to protect and enclose the cooler area.

Applicant:
Donte Cellitti, Project Manager
Morris Knowles & Associates, Inc.

Cellitti stated that the site is the old Bob's Diner.

Commissioner Wells asked if there was currently a sidewalk.

Cellitti replied, No.

Solicitor's Report

Discuss a possible Ordinance surrounding the posting of Political signs. (Seibel).

Commissioner Seibel stated that this subject has been brought up due to the upcoming election. He reviewed other Municipalities to determine if there was a restriction on the duration of the signs being posted.

Commissioner Wells asked if profanity can be restricted from the signs.

Solicitor Vogel stated that controlling profanity is eliminating peoples first amendment right.

Commissioner Wells stated that the Township owns approximately 15ft of the property from the street to their property line. Could the Township create an Ordinance allowing the Township to control that area of the property?

Solicitor Vogel replied if the sign is in their yard, it is considered private property. Vogel stated that he would send an email to the Township Manager outlining what can be addressed and what cannot be controlled by the Township.

Engineers Report

Discuss execution of the Service Order Authorization dated September 28, 2021, submitted by Lennon, Smith, Souleret Engineering for tasks related to Exhibit B Baseline Due Diligence Period for the ACHD Phase II Consent Order & Agreement.

Engineer Hartman stated that the SOA was provided to the Township. Engineer is asking for consideration in executing this document to move forward with the project.

Discuss execution of **Resolution #980-21**, Authorizing execution of the Allegheny County Health Department Phase II Consent Order & Agreement.

Engineer Hartman explained that a Resolution must be adopted for the Phase II Consent Order and Agreement. The Resolution must be executed by the end of October 2021.

Discuss approval of payment Application No. 21-0084-1 in the amount of $39,180.00 submitted by Stefanik's Next Generation Contracting Co. for the emergency storm sewer repair near 1899 Greentree Road.

Engineer Hartman explained that all construction has been completed. There have not been any complains made. Hartman is recommending approval of payment to the Contractor.

Discuss proposals received for cleaning and CCTV of storm sewer inlets and storm sewers along Washington Road from Boden Avenue to Hope Street.

Proposals for CCTV and cleaning services to identify the location, size, connectivity, and condition of the existing storm sewers generally located along State Route 50 from the intersection to Boden Ave.
Request for proposals were sent to Robinson Pipe Cleaning Company, Jet Jack, Inc, State Pipe Services, Inc., and Insight Pipe Contracting, LLC.

The scope of work includes cleaning all storm sewer inlets and storm manholes, cleaning and internally inspecting all connecting storm sewer piping, and dye testing as needed within the work area. Scott Township and Carnegie Borough Police Department will provide traffic control as needed to perform the work.

Proposals Received:

Robinson Pipe Cleaning

CCTV Service w/ cleaning truck - $3,2500.00/day
Transportation/Disposal of Strom Debris - $145.00/ton
Traffic Control (If needed) - $1,250.00/day

Insight Pipe Contracting, LLC.

CCTV Service w/ cleaning truck - $3,350.00/day
(With dye testing, if necessary)
Transportation/Disposal of Strom Debris - $175.00/day

Engineer Hartman stated that the lowest bidder is Robinson Pipe Cleaning.

Commissioner Wells asked if the cost of the project would be split with Carnegie Borough.

Engineer Hartman stated that she would forward a letter to Carnegie Borough if the Board of Commissioners consent.

Majority of Board of Commissioners agreed to authorize the Township Engineer to open the discussion of splitting the cost for this project with Carnegie Borough.

Discuss the Scott Township Splash Pad: COSTARS purchase contract with Vortex, concept plan, opinion of probable cost and timing of funding decisions from DCNR (Fall) and DCED (*Expected November 16, 2021*) and implications on construction.

Engineer Hartman stated that the Board of Commissioners were hoping to have the splash pad installed and ready for use for the opening of the pool in 2022. The grant funding has not been approved as of yet and it doesn't look like it will be approved until after fall sometime. If the grant funding isn't approved until fall, the construction will not begin until Spring 2022 and completion of the structure will not be ready by opening day of the pool. Hartman asked the Board of Commissioners if they would like to move forward with the construction and plans or wait for the grant funding approval.

Commissioner Sedlak asked if the Board of Commissioners execute the contract with Vortex, is there still a possibility that the grant will be approved.

Engineer Hartman replied that the grant funding will not be approved if construction begins prior to getting approval from the grant.

Majority of the Board of Commissioners agree to wait until the grant approval is received.

Discuss proposals for Geotechnical Engineering Services for Worcester Drive Sanitary Sewer Replacement to be provided for consideration at the Regular Meeting.

Engineer Hartman submitted four (4) proposals. They are due to be received next Friday, October 22, 2021. This project can be placed on the agenda for approval.

Discuss the authorization of the Township Engineer to obtain pricing from Contractors to re-establish the swale located within a drainage easement through the rear yards along Robin Drive.

Engineer Hartman explained that this was a resident compliant along Robin Drive. Public Works Director, Tom Kelley, Commissioners Castello, and Engineer Hartman looked at the site. The swale does need cleaned out. In speaking with the Public Works crew, they feel that this work would need to be completed by a contractor.

Commissioner Seibel suggesting sending a notification to the public in reference to dumping in the swales.

Commissioner Altman asked if there are any other swales within the Township and if they also need cleaned.

Engineer Hartman stated that she will follow up with the Public Works Foreman, Bert Smelko.

Majority of the Board of Commissioners agreed to include all swales that need cleaned within the Township.

Discuss submission of GEDF Applications and approval of supporting **Resolutions** for the following projects:

- Worcester Drive Sanitary Sewer Replacement
- North Wren Sanitary Sewer Replacement
- Scott Splash Pad Restrooms
- Scott Township PRPs

Engineer Hartman stated that the Gaming Infrastructure Development Tourism Grant Applications are due October 22, 2021. The minimum request is $150,000.00 and the maximum request is $500,000.00. Applications for the above projects are being prepared. Supporting Resolutions and Applicant Certification is required for the grant process. With the grant application being due October 22, 2021, Hartman is requesting approval tonight and ratification of approval during the October 26, 2021, Board of Commissioners meeting.

Commissioner Altman asked if the Board of Commissioners approve submitting the grant application.

Majority of Board of Commissioners agreed to proceed with the grant process.

Engineer Hartman also wanted to add a discussion regarding the CD Year 48 Structure Demolitions. Last Board of Commissioners meeting it was determined that five (5) properties would be bid for demolitions. Hartman explained that an email from SHACOG was distributed last Friday identifying that there is a grant that will allow the Township to apply for the demolition work. Hartman asked if the Board of Commissioners would be interested in submitting the grant application.

Motion by Seibel, second by Sedlak to amend the agenda to add the discussion to adopt a Resolution approving the CD Year 48 Community Block Grant Application submitted to SHACOG for the demolition of the following properties:

- 423 Thompson Street, Lot & Block #196-C-6
- 128 Klein Way, Lot & Block #144-R-82
- 1205 Front Street, Lot & Block #102-M-141
- 559 Carothers Avenue, Lot & Block #102-L-300
- 134 Boroview Avenue, Lot & Block #102-G-308

Motion Carries (9-0)

Commissioner Castello asked the Township Manager to contact Lou Gorski with SHACOG to determine if he feels that the grant application will be approved since the Township is submitting more than one property.

Standing Committee Report - Finance

Discuss Sandra Wilkins resignation letter as the Finance Director, effective Thursday, October 14, 2021.

Commissioner Castello asked to have this placed on the agenda to be voted on.

Commissioner Castello also mentioned that the first budget workshop meeting is scheduled for October 14, 2021.

Standing Committee Report – Public Safety

Discuss the speeding in Scott Park.

This issue was presented by resident Larry Brewer during the September 28, 2021, Board of Commissioners meeting.

Commissioner Seibel suggested installing something that could be removed during the winter season to make plowing snow easier within the park.

Commissioner Calabria suggested installing stop signs in the park next to the big Baseball Field and little Baseball Field in both directions.

Public Works Director, Kelley agreed with the installation of stop signs.

Commissioner Wells suggested in addition to the stop signs installing speed limit signs of 15 MPH.

Public Works Director, Kelley agreed with the speed limit signs also.

Commissioner Altman advised Kelley to move forward with the installation of stop signs and the 15MPH speed limit signs.

Commissioner Calabria suggested someone from the office contact resident Brewer advising him what the Board of Commissioners decided.

Standing Committee Report – Public Works

Nothing to discuss currently.

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Seibel stated that the items were previously discussed during the Engineer's Report.

Parks and Recreation

Discuss the request from the Chartiers Valley Girl Scout Troop #16203 for the use of the Fernwood Pavilion and the fire pit free of charge on Sunday, October 17, 2021. (*Ratification will be needed if approved*).

Commissioner Meyers advised that approval is needed prior to the next Board of Commissioners meeting.

Commissioner Altman asked if the Board of Commissioners approve this request.

Majority of the Board of Commissioners approved the use of the Fernwood Pavilion and the fire pit to the Chartiers Valley Girl Scout Troop #16203.

Discuss the request from the Chartiers Valley Girls Volleyball Boosters for the use of the Locust Pavilion free of charge on Saturday, October 23, 2021. (*Ratification will be needed if approved).*

Commissioner Meyers advised that approval is needed prior to the next Board of Commissioners meeting.

Commissioner Altman asked if the Board of Commissioners approve this request.

Majority of the Board of Commissioners approved the use of the Locust Pavilion to the Chartiers Valley Girls Volleyball Boosters.

Discuss the request from Dan McIlroy to purchase a tree and plant it in a designated spot within Scott Park for Mr. Yost on Swallow Hill Road. (*The Township will advise what type of tree to be purchased and designate the location for it to be planted).*

McIlroy attended the meeting via Zoom. He introduced himself and explained that Mr. Yost is his uncle who recently passed away. McIlroy would like to plant a tree for Mr. Yost. McIlroy is planning on coming into Town next week and he would like to purchase and plant the tree when he is in town.

Commissioner Meyers advised McIlroy to contact Fitzgerald to schedule the planting of the tree.

Fitzgerald confirmed that she would work with Kelley to get the appropriate type of tree for our area and location where the tree can be planted.

Commissioner Meyers mentioned that the Parks and Recreation Director, Kelli Watson sent an email to the Board of Commissioners to see if there was an interest in a Trunk or Treat event in Scott Park on October 23, 2021, at 3:00pm.

Motion by Meyers, second by Castello to add the discussion of Trunk or Treat at Scott Park on October 23, 2021, at 3:00pm to the agenda.

Motion carries (9-0)

Commissioner Altman asked the Board of Commissioners approval to host this event.

Majority of the Board of Commissioners approved.

Public Relations Report

Nothing to discuss currently.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the committee meeting scheduled for October 20, 2021 at 7:00pm.

Library Liaison Report

Commissioner Sedlak mentioned that the library sent a thank you letter to the Board of Commissioners for the 'Love your Library' month.

SHACOG

Nothing to discuss currently.

Administration

Discuss approval to advertise the Annual Meeting dates for 2022.

Commissioner Altman mentioned that the Board of Commissioners got a list of the meeting dates for 2022 and advised they review them.

Commissioner Seibel asked why the sewer committee meetings are scheduled for 10:30am or 7:00pm and asked if it can be changed to only 7:00pm.

Fitzgerald stated that the 10:30am was for a committee member that is no longer on the board. It can be changed to only be at 7:00pm if that committee is okay with the change.

Majority of Board of Commissioners agreed to remove the am time from the sewer committee meetings.

Commissioner Castello stated that the Re-Organization meeting should be January 3, 2022, not 2021.

Discuss designating the Township Municipal Building as a drop off location for the Toys for Tots 2021 Campaign. (*Collections accepted thru 12/10/2021*).

Commissioner Sedlak asked when the collections can begin.

Fitzgerald stated that this is an event that Mihalko always handles for the Township and asked when the collection can begin.
Mihalko confirmed that she is prepared to begin whenever and asked the Board of Commissioners when they would like to begin.

Commissioner Sedlak suggested getting through Halloween first.

Majority of the Board of Commissioners agreed to begin collections on November 1, 2021.

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Request

Adjournment

Motion by Calabria, second by Sedlak to adjourn the meeting.

The meeting was adjourned at 8:49p.m.

Attest: _____

Executive Session

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.