MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
October 26, 2021

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledge to the flag.

Commissioner Wateska asked for a moment of silence to reflect on the tragic event that occurred over three (3) years ago, The Tree of Life.

Roll Call:

David G. Calabria	Present
Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Present
William Wells	Present
Stacey Altman, President	Present
Eileen L. Meyers	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg - Zoom
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Chief of Police – Zoom
Kelli Watson, Parks and Recreation Director - Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Approval of Agenda

Motion to approve the agenda, as submitted.

Commissioner Altman mentioned that there are several modifications to the agenda for tonight. The following motions identify what changes have been made.

Motion by Castello, second by Seibel to amend the agenda to change the Bill List amount from $1,672,318.86 to reflect the amount of $1,761,514.07.

All in favor
Motion Carries (9-0)

Motion by Gazda, second by Seibel to amend the agenda to add a motion to ratify the approval to hire Barbara Douglas as a Crossing Guard for Washington Avenue and School Street with an hourly rate of $16.00 per hour.

All in favor
Motion Carries (9-0)

Motion by Castello, second by Wateska to amend the agenda to add a motion to ratify the approval to hire Karla McGill as the Finance Director, effective November 1, 2021, with a salary of $75,000.00.

All in favor
Motion Carries (9-0)

Motion by Castello, second by Meyers to approve the agenda as submitted and modified.

All in Favor
Motion Carries (9-0)

Public Comments on all Agenda Items Listed Below

Nothing currently.

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $1,761,514.07.

Motion by Castello, second by Seibel to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $1,761,514.07.

Commissioner Wells asked if these include the past due bills.

Fitzgerald responded yes and mentioned that the revised bill list is on Google Drive.

Roll Call:

David G. Calabria	Yes

Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting: August 10, 2021
Regular Meeting: August 24, 2021

Motion by Seibel, second by Wateska to approve the minutes for the following meetings of: August 10, 2021 and August 24, 2021.

All in Favor
Motion Carries (9-0)

Planning, Zoning and Code Enforcement

Motion to approve the Roger Young Final Minor Land Development Application to increase the existing building size located on the northern side of Painters Run Road by 632SF for a new beer distributor; subject to satisfactorily addressing the outstanding comments of the October 4, 2021, Township Engineer Letter, formulation of a Developer's Agreement, and the waiver of the sidewalk requirement, as recommended by the Planning Commission.

Motion by Calabria, second by Castello to approve the Roger Young Final Minor Land Development Application to increase the existing building size located on the northern side of Painters Run Road by 632SF for a new beer distributor; subject to satisfactorily addressing the outstanding comments of the October 4, 2021, Township Engineer Letter, formulation of a Developer's Agreement, and the waiver of the sidewalk requirement, as recommended by the Planning Commission.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes

Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Solicitor's Report

Motion to approve title search for Township owned property off Raven Drive price not to exceed $250.00.

Motion by Wateska, second by Seibel to approve title search for Township owned property off Raven Drive price not to exceed $250.00.

Commissioner Wells asked why the Township is doing this.

Solicitor Vogel explained when the Township wants to put the property up for sale, the County website doesn't describe where the prior lot and block are.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Engineers Report

Motion to execute the Service Order Authorization dated September 28, 2021, submitted by Lennon, Smith, Souleret Engineering for tasks related to Exhibit B Baseline Due Diligence Period for the ACHD Phase II Consent Order & Agreement.

Motion by Castello, second by Gazda to execute the Service Order Authorization dated September 28, 2021, submitted by Lennon, Smith, Souleret Engineering for tasks related to Exhibit B Baseline Due Diligence Period for the ACHD Phase II Consent Order & Agreement.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to adopt **Resolution #980-21**, Authorizing execution of the Allegheny County Health Department Phase II Consent Order & Agreement.

Motion by Gazda, second by Castello to adopt **Resolution #980-21**, Authorizing execution of the Allegheny County Health Department Phase II Consent Order & Agreement.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to approve payment Application No. 21-0084-1 in the amount of $39,180.00 submitted by Stefanik's Next Generation Contracting Co. for the emergency storm sewer repair near 1899 Greentree Road.

Motion by Wateska, second by Castello to approve payment Application No. 21-0084-1 in the amount of $39,180.00 submitted by Stefanik's Next Generation Contracting Co. for the emergency storm sewer repair near 1899 Greentree Road.

Commissioner Seibel asked if this was a final payment.

Engineer Hartman replied, yes.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to award Robinson Pipe Cleaning for cleaning and CCTV of storm sewer inlets and storm sewers along Washington Road from Boden Avenue to Hope Street with the following pricing:

- $3,250.00 per day for CCTV and Cleaning.
- $145.00 per ton for Transportation and Disposal of debris.

Commissioner Wells asked how many days the project will take to complete.

Engineer Hartman replied that it all depends on how much debris is in the line and how much must be removed, estimating 7-10 days.

Commissioner Wells asked if the Borough of Carnegie agreed to splitting the cost of this project.

Fitzgerald explained that the cost sharing was discussed on site when everyone met to review the issue.

Commissioner Wells asked if the agreement can be received in writing.

Fitzgerald asked the Board of Commissioners if they wish to proceed with this project if Carnegie Borough does not agree with splitting the cost.

Commissioner Altman stated that she feels the Township has to.

Commissioner Calabria mentioned that this project got this far in discussions because the Carnegie Borough was onboard with splitting the cost. Calabria stated that Carnegie should be aware of the price and the time frame in which the Township is looking at for this project.

Fitzgerald explained that the Carnegie Borough is aware of the cost of the project. The estimated timeframe was just provided to the Township tonight.

Commissioner Calabria suggested putting a condition on the motion to only proceed with the project if Carnegie provides approval to splitting the total cost.

Motion by Calabria, second by Meyers to amend the motion to include the stipulation that the Township will not move forward with this project unless the Carnegie Borough agrees to split the total cost.

All in favor
Motion Carries (8-1) Commissioner Sedlak disagrees.

Motion by Meyers, second by Castello to award Robinson Pipe Cleaning for cleaning and CCTV of storm sewer inlets and storm sewers along Washington Road from Boden Avenue to Hope Street in the amount of $3,250.00 per day for CCTV and Cleaning and $145.00 per ton for Transportation and Disposal of debris, contingent upon the Borough of Carnegie splitting the total cost of the project.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	No
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-1)

Motion to award GeoMechanics, Inc. for Geotechnical Engineering Services for Worcester Drive Sanitary Sewer Replacement in the estimated amount of $13,730.00.

Motion by Calabria, second by Wateska to award GeoMechanics, Inc. for Geotechnical Engineering Services for Worcester Drive Sanitary Sewer Replacement in the estimated amount of $13,730.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to authorize the Township Engineer to obtain pricing from Contractors to re-establish the swale located within a drainage easement through the rear yards along Robin Drive and other drainage swales as recommended by Public Works.

Motion by Castello, second by Seibel to authorize the Township Engineer to obtain pricing from Contractors to re-establish the swale located within a drainage easement through the rear yards along Robin Drive and other drainage swales as recommended by Public Works.

Commissioner Wells asked how many other swales were located throughout the Township.

Engineer Hartman said that Kelley and Bert Smelko, Public Works Foreman are working on provided a full list of all the swales.

Commissioner Altman stated that the motion on the floor is only to authorize the Township Engineer to obtain proposals.

Commissioner Seibel asked if the bids can be separate, similar to how the Road Program is bid out. This will allow the Township to decide to move forward with the swale along Robin Drive or add any other swales within the Township.

Engineer Hartman replied yes.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to ratify the submission of GEDF Applications and approval of supporting **Resolutions** for the following projects:

- Worcester Drive Sanitary Sewer Replacement **Resolution #981-21**
- North Wren Sanitary Sewer Replacement **Resolution #982-21**
- Scott Splash Pad Restrooms **Resolution #983-21**
- Scott Township PRPs **Resolution #984-21**

Motion by Calabria, second by Wateska to ratify the submission of GEDF Applications and approval of supporting **Resolutions** for the following projects: Worcester Drive Sanitary Sewer Replacement

(***Resolution #981-21***), North Wren Sanitary Sewer Replacement (***Resolution #982-21***), Scott Splash Pad Restrooms (***Resolution #983-21***), and Scott Township PRP's (***Resolution #984-21***).

All in favor
Motion Carries (9-0)

Motion to adopt Concurring **Resolution #985-21**, authorizing the submission of a CDBG Application be submitted to the South Hills Area COG for the Community Center Chair Lift in the amount of $55,000.00.

Motion by Castello, second by Meyers to adopt Concurring **Resolution #985-21**, authorizing the submission of a CDBG Application be submitted to the South Hills Area COG for the Community Center Chair Lift in the amount of $55,000.00.

All in favor
Motion Carries (9-0)

Motion to adopt Concurring **Resolution #986-21**, authorizing the submission of a CDBG Application be submitted to the South Hills Area COG for the Community Center ADA Door Replacement in the amount of $78,100.00.

Commissioner Calabria asked if this resolution should be for the Lodge ADA Door Replacement, not the Community Center.

Engineer Hartman confirmed.

Motion by Calabria, second by Seibel to amend the motion to reflect the Lodge ADA Door Replacements.

All in favor
Motion Carries (9-0)

Motion by Meyers, second by Castello to adopt Concurring **Resolution #986-21**, authorizing the submission of a CDBG Application be submitted to the South Hills Area COG for the Lodge ADA Door Replacement in the amount of $78,100.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes

Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to adopt Concurring **Resolution #987-21**, authorizing the submission of a CDBG Application be submitted to the South Hills Area COG for Structure Demolitions (list below) in the amount of $105,400.00.

- 423 Thompson Street, Lot & Block #196-C-6
- 1205 Front Street, Lot & Block #102-M-141
- 559 Carothers Avenue, Lot & Block #102-L-300
- 134 Boroview Avenue, Lot & Block #102-G-308

Commissioner Wells asked if anyone from the Township contacted the individual who is interested in the Boroview property.

Fitzgerald said that she did contact the individual and they are moving forward with the process on their end. If they get approval this property can be removed from the grant application.

Commissioner Wells asked if the grant will still be approved if the property is removed from the application.

Fitzgerald stated that she spoke to Lou Gorski with SHACOG, and he confirmed that the grant would still be considered as long as the amount is $20,000.00 or above.

Motion by Wells, second by Seibel to adopt Concurring **Resolution #987-21**, authorizing the submission of a CDBG Application be submitted to the South Hills Area COG for Structure Demolitions (listed below) in the amount of $105,400.00.

- 423 Thompson Street, Lot & Block #196-C-6
- 1205 Front Street, Lot & Block #102-M-141
- 559 Carothers Avenue, Lot & Block #102-L-300
- 134 Boroview Avenue, Lot & Block #102-G-308

All in favor
Motion Carries (9-0)

Discuss the 2021 Road Improvement Program – Glenn Street and pricing for additional sidewalks at Scott Park.

Engineer Hartman explained that she received a quote from A. Liberoni for the additional sidewalks at Scott Park in the amount of $18,525.00. The original budget amount for the Road Program was $800,000.00 the bid that was awarded to A. Liberoni was $734,824.50, which left a remaining balance of $65,175.50 in the road program budget. Hartman also explained that the work originally planned for Glenn Street does not appear that it will be as extensive as originally thought. Therefore, if the Board of Commissioners wish to add the additional funding for the sidewalks within Scott Park the budget would allow for that.

Motion by Calabria, second by Meyers to add a motion to the agenda to award A. Liberoni to replace a portion of the sidewalk within Scott Park from Lindsay Road toward the new sidewalk currently being constructed in the amount of $18,525.00.

All in favor
Motion Carries (9-0)

Commissioner Wells asked if that portion of the sidewalk is uneven.

Engineer Hartman stated that the sidewalk is higher in some spots and there are several cracks that need repaired.

Commissioner Seibel asked for an update on the Road Program.

Engineer Hartman said that they are currently on Glenn Street working on inlets. The Contractor will not be tearing up the street prior to trick or treat, they will return after the Holiday has passed.

Motion by Meyers, second by Seibel to award A. Liberoni to replace a portion of the sidewalk within Scott Park from Lindsay Road toward the new sidewalk currently being constructed in the amount of $18,525.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Standing Committee Report – Finance

Motion to approve Sandra Wilkins resignation letter as the Finance Director, effective Thursday, October 14, 2021.

Motion by Castello, second by Meyers to approve Sandra Wilkins resignation letter as the Finance Director, effective Thursday, October 14, 2021.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes

Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to ratify the approval to hire Karla McGill as the Finance Director, effective November 1, 2021, with a salary of $75,000.00.

Motion by Castello, second by Meyers to ratify the approval to hire Karla McGill as the Finance Director, effective November 1, 2021, with a salary of $75,000.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Commissioner Castello mentioned the next budget meeting is scheduled for October 27, 2021 at 6:30pm.

Standing Committee Report – Public Safety

Motion to ratify the approval to install four (4) additional stop signs and 15MPH signs within Scott Park.

Motion by Gazda, second by Wells to ratify the approval to install four (4) additional stop signs and 15MPH signs within Scott Park.

Roll Call:

David G. Calabria	No
Thomas M. Castello, Esq.	No
Kathy Gazda	Yes
Angela Wateska	Yes

Nicholas Seibel, Vice President	Yes
Michelle Sedlak	No
William Wells	No
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (5-4)

Motion to ratify the approval to hire Barbara Douglas as a Crossing Guard for Washington Avenue and School Street, effective October 4, 2021, with an hourly rate of $16.00.

Motion by Gazda, second by Castello to ratify the approval to hire Barbara Douglas as a Crossing Guard for Washington Avenue and School Street, effective October 4, 2021, with an hourly rate of $16.00.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Standing Committee Report – Public Works

Nothing to discuss currently.

Environmental Committee (Sewer Committee and MS4 Updates)

Nothing to discuss currently.

Parks and Recreation

Motion to ratify the approval for the request from the Chartiers Valley Girl Scout Troop #16203 for the use of the Fernwood Pavilion and the fire pit free of charge on Sunday, October 17, 2021.

Motion by Meyers, second by Castello to ratify the approval for the request from the Chartiers Valley Girl Scout Troop #16203 for the use of the Fernwood Pavilion and the fire pit free of charge on Sunday, October 17, 2021.

All in favor
Motion Carries (9-0)

Motion to ratify the approval for the request from the Chartiers Valley Girls Volleyball Boosters for the use of the Locust Pavilion free of charge on Saturday, October 23, 2021.

Motion by Meyers, second by Castello to ratify the approval for the request from the Chartiers Valley Girls Volleyball Boosters for the use of the Locust Pavilion free of charge on Saturday, October 23, 2021.

All in favor
Motion Carries (9-0)

Motion to ratify the approval for the request from Dan McIlroy to purchase a tree and plant it in a designated spot within Scott Park for Mr. Yost on Swallow Hill Road. (*The Township will advise what type of tree to be purchased and designate the location for it to be planted).*

Motion by Meyers, second by Castello to ratify the approval for the request from Dan McIlroy to purchase a tree and plant it in a designated spot within Scott Park for Mr. Yost on Swallow Hill Road. (*The Township will advise what type of tree to be purchased and designate the location for it to be planted).*

All in favor
Motion Carries (9-0)

Motion to ratify approval to host a Trunk or Treat event at Scott Park on October 23, 2021, at 3:00pm.

Motion by Meyers, second by Castello to ratify approval to host a Trunk or Treat event at Scott Park on October 23, 2021, at 3:00pm.

All in favor
Motion Carries (9-0)

Public Relations Report

Nothing to discuss currently.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned that the November committee meeting will be cancelled.

Library Liaison Report

Commissioner Sedlak stated that the library was thankful for the matching grant from the Township. Their next meeting is scheduled for Monday, November 1, 2021.

SHACOG

Motion to ratify the approval for the Township to donate two (2) $50.00 gift certificates from Il Burloni Restaurant for the SHACOG's 47th Annual Dinner Event. (*Total $100.00*).

Motion by Seibel, second by Meyers to ratify the approval for the Township to donate two (2) $50.00 gift certificates from Il Burloni Restaurant for the SHACOG's 47th Annual Dinner Event. (*Total $100.00*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Standing Committee Report – Administration

Motion to approve the advertisement of the Annual Meeting dates for 2022.

Motion by Castello, second by Seibel to approve the advertisement of the Annual Meeting dates for 2022.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes

Eileen L. Meyers Yes

Motion Carries (9-0)

Motion to approve designating the Township Municipal Building as a drop off location for the Toys for Tots 2021 Campaign. (*Collections to begin 11/01/2021 thru 12/10/2021*).

Motion by Meyers, second by Castello to approve designating the Township Municipal Building as a drop off location for the Toys for Tots 2021 Campaign. (*Collections to begin 11/01/2021 thru 12/10/2021*).

All in favor
Motion Carries (9-0)
Conferences and Workshops

Nothing to discuss currently.

Public Comments on Items Not Listed on the Agenda

None currently.

Commissioners Requests

Commissioner Castello asked about the Memo which was provided outlining the new Sunshine requirements and if the Memo can be sent to him.

Commissioner Altman stated that she has re-sent the email in reference to the new Sunshine requirements.

Commissioner Castello also mentioned that some of the polling locations for the upcoming election have been changed.

Adjournment

The meeting was adjourned at 8:17p.m.

Attest: _____

Executive Session

SEAL