MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
November 9, 2021

The meeting was called to order by Vice President Seibel at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

David G. Calabria	Present
Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Present
William Wells	Present
Stacey Altman, President	Absent
Eileen L. Meyers	Present

PRESENT - 8 ABSENT - 1

ALSO PRESENT: Denise Fitzgerald, Township Manager
Robert McTiernan, Esq.; Solicitor, Tucker Arensburg
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Chief of Police - Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Commissioner Seibel mentioned that there will be an addition to the agenda to discuss the approval to recommend the Senterra Building & Development Final Minor Land Development Application for the division of one parcel into two for the purpose of creating two single-family residential lots and the extension of the sanitary sewer main subject to satisfying outstanding comments from October 29, 2021 Engineer's letter including proof of the recording of the easement to travers Lot No. 143-C-230.

All in favor (8-0)

Public Comments on all Agenda Items Listed Below

No discussions currently.

Planning, Zoning and Code Enforcement

Discuss the approval to recommend the Senterra Building & Development Final Minor Land Development Application for the division of one parcel into two for the purpose of creating two single-family residential lots and the extension of the sanitary sewer main subject to satisfying outstanding comments from October 29, 2021 Engineer's letter including proof of the recording of the easement to traverse Lot No. 143-C-230.

Mox stated that this is a sub-division on Swallow Hill Road. The applicant is interested in dividing one parcel into two for the purpose of creating two single-family residential lots.

Commissioner Wells asked how the curb cut was going to be cut for the driveways.

Mox stated that the developer will describe how the curbs will be cut for the driveway. Mox also mentioned that the Planning Commission will also be looking into having a sight distance study completed.

Commissioner Wells asked if there were going to be waterlines going to the property.

Mox replied, yes.

Applicant:

Jim Dinert, Senterra Building & Development
104 Kenyon Road
Pittsburgh, PA 15205

Dinert explained that the Township has an ordinance in place for the curb cut and they will be following the requirements from that ordinance.

Commissioner Wells stated that he is concerned with the new road that was just put in and asked if there was going to be a bond for the road.

Hartman explained that the bond is part of the subdivision bond. Once, the development and inspection is completed the bond would be released.

Commissioner Wells asked if a long-term bond could be put into place.

Hartman stated that is something that the Township can negotiate in the developer's agreement.

Solicitor's Report

Discuss request from property owner at 1156 Hope Hollow Road to possibly purchase the property located at 1138 and 1140 Hope Hollow Road (*Parcel ID 0100-A-00205-0000-00*).

Commissioner Seibel stated that this request came to the Township from Steve Schwartzmiller.

Vogel stated that the individual stated in his letter that it appears the owner has no intention of doing anything with the property and he would like to explore the legal options the Township has at their disposal to force the sale of this property. The Township can do a Sheriff Sale of the property and he would recommend Schwartzmiller pay for the Sheriff Sale up front. Vogel also stated that the Township has done this in the past.

Commissioner Wells asked why the individual doesn't purchase the property under the blighted property program.

Vogel replied that it would be up to Schwartzmiller and how he would like to proceed.

Engineers Report

Discuss adoption of a **Resolution** for plan revision for new land development for the Scott Park Splash Pad Improvements.

Engineer Hartman presented the Sewage Facilities Planning Module for the restrooms that will be installed as part of the Splash Pad Project. This Resolution is required with the plan.

Standing Committee Report - Finance

Discuss the approval to advertise the 2022 Budget for public inspection.

Commissioner Castello mentioned that the next three items pertain to the budget, and it is a state requirement that these Ordinances get advertised and passed.

Discuss the approval to advertise the 2022 Tax Levy Ordinance.

Same comment as discussion above.

Discuss the approval to advertise the 2022 Budget Ordinance.

Same comment as discussion above.

Discuss Jordan Tax proposal to handle Real Estate Tax and Utility Billing for the Township.

Commissioner Wells mentioned that the Township received a proposal from Jordan Tax, he asked the Township Manager to address.

Fitzgerald mentioned that Jordan Tax Services provided the Township with two proposals. Real Estate collections Jordan Tax would charge $3.50, the Township does approximately 7,000 bills giving the Township a cost of $24,500.00 per year. The sewage collection portion would be 45 cents per bill plus postage which is estimated at 45 cents. The Township sends out approximately 5,641 bills per quarter which would total $5,760.90 per quarter which ends up being $20,307.60.

Commissioner Wells stated that the Township can get all the taxes collected for $44,807.00 and asked what the township currently spends on the tax office.

Fitzgerald stated that the budget is estimated at approximately $300,000.00.

Commissioner Castello advised that this should be presented to the Finance Committee.

Standing Committee Report – Public Safety

Discuss hiring a crossing guard for the intersection of Carothers Avenue and Magazine Street.

Commissioner Gazda mentioned that the Board provided the Chief of Police with prior approval to hire so Gazda would ask that this be ratified at the next meeting.

Standing Committee Report – Public Works

Commissioner Calabria mentioned the high loader that is being requested for next years budget. Calabria mentioned that a bid came in for $72,000.00. He feels that there may be better options out there for leasing this type of equipment.

Commissioner Seibel asked for an update on the road program.

Hartman stated that Glenn and Robin are scheduled for final paving tomorrow and the contractors will be back in the park next week.

Commissioner Seibel asked about the railing on the side of the municipal building.

Kelley stated that the contractor got covid and was hospitalized. They should be back out next week to finish the work.

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Discuss the request to install a Memorial Plaque on a park bench for Robert Williams.

Commissioner Seibel asked how many benches the Township still has available.

Public Relations Report

Diversity, Equity, & Inclusivity Liaison

Library Liaison Report

Commissioner Sedlak stated that the library is going to be requesting the use of the Community Room for April 7, 2022.

Fitzgerald stated that it is a weekday she can check for availability and provide approval.

SHACOG

Administration

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Request

Commissioner Wateska asked if the sale for lot parcel on Raven went through.

Vogel stated that the Township was authorized to do a title report due to not knowing how the Township obtained the property. In order to sell the Township has to provide a description of what we are giving to them.

Commissioner Wateska also stated that there have been some cases where Waste Management has not picked up. Wateska asked if this occurs can the Township send Public Works out to pick up.

Fitzgerald stated that it is part of the contract that if Waste Management doesn't pick up within a 24-hour turnaround timeframe, then Public Works would pick up the garbage and the Township would charge Waste Management.

Commissioner Castello asked what time the garbage collection can begin pick-up.

Mox stated the Ordinance states 7:00pm.

Commissioner Castello asked what time the residents can start to put the garbage at curb side.

Mox stated the Ordinance states that residents cannot place the garbage at curbside prior to 5:00pm Sunday night.

Commissioner Meyers said thank you to the Veterans for upcoming Veterans Day.

Adjournment

Motion by Castello, second by Meyers to adjourn the meeting.

The meeting was adjourned at 8:17p.m.

Attest: _____

Executive Session

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.