MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
November 9, 2022

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledged to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
David Mongillo, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Mark Mox, Planning/Zoning/Code Enforcement Officer
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Presentation regarding the proposed expansion of the Panhandle Trail. (Darla Cravotta).

Public Comments on all Agenda Items Listed Below

Kathy
127 Cherrytree Road

Kathy stated that she has lived in the community for 49 years, Kathy attended the meeting this evening to address her concerns with the water runoff of the sewer issue. She believes the additional housing development being discussed will make the situation worse. Kathy stated that she knows the Township is handling the situation, however she wants it on record that she is concerned.

Bob Shalamon
416 Orchard Spring Road

Shalamon asked about the last discussion topic under the Engineers Report on the agenda in reference to the sewer line from manhole S-26-6 to Manhole S-26-1 and where that is specifically located.

Hartman stated that is along the drainage channel that comes down Scrubgrass, the sewer line originates on Claireview Drive and goes between house number 40 and 44 and then it comes down the drainage channel and connects to the sanitary sewer line on Scrubgrass Road. Hartman stated that it is a board decision on how they would like to move forward with this project.

Shalamon asked why it is urgent and were the funds budgeted for?

Hartman stated that the project is not a budgeted item, it is considered an emergency because the sewer line is collapsing, and the multiple spots within the line are clogged therefore, this project would be considered an emergency.

Planning, Zoning, and Code Enforcement

Discuss the reappointment of Robert Burlett as a member of the Planning Commission Board; for a 4-year term, effective December 1, 2022.

Mox stated that this is a continuation of a four-year term. Mox mentioned that Robert was online if the Board had any questions for him.

Commissioner Altman asked if there was anything Robert would like to add.

Burlett stated that he is interested in finishing the open term on the Planning committee.

Discuss the approval of the Subdivision and Preliminary Major Land Development application for the development of the former Nixon Elementary School at 1000 Lindsay Road; Carnegie, PA. 15106, as recommended by the Planning Commission and subject to satisfying the comments of the Engineer's review letter, dated November 2, 2022.

Commissioner Edwards mentioned that several residents on Cherrytree brought up a few concerns. One is the sewer lines and if the lines can handle the flow of the additional housing. Although Edwards understands the school used to hold 300 students, it did not handle the capacity the new development is going to create. Edwards asked if there will be a study completed to make sure the capacity can be handled properly.

Matt Kramer, the developer stated that the sewage study will be performed to determine what capacity the sewer lines can handle.

Hartman added that the lines will be televised and replaced if necessary. Hartman confirmed that the board is not approving of the development without evaluating the sewer flow. That is required by the Townships planning module, that's the purpose of the planning module.

Commissioner Edwards' second question is regarding the planted privacy trees, it's his understanding that they are not in the greatest of shape now as they are currently dying. Will those be re-planted?

Kramer stated that new trees will be planted.

Commissioner Edwards also addressed the concern with the run-off water from the road above and asked if it will affect the residents at the bottom of the hill more due to this new development.

Hartman stated that the Township Ordinance will require the developer to reduce the amount of stormwater flow coming from the property. The developer will look at the pre-existing conditions and post-construction conditions and size his stormwater management facilities accordingly.

Commissioner Seibel stated that although he understands 300 students is a lot, However, they are not showering or producing the same level of water usage as the new development will produce.

Matt, Civil Engineer for the developer mentioned that there is still some supporting documentation that needs to be provided as part of the planning module.

Hartman also added that the fact that there were 300 students there is irrelevant to the developer or the Township Engineer as they look at what the sewer is experiencing today and if it can accommodate the additional flow that they're projecting to increase.

Commissioner Seibel asked for one more clarification statement regarding the water flow issue, which is that the problem was not found due to the new development, correct?

Hartman replied, no, the Township discovered the Claireveiw issue because of a resident complaint. Robinson pipe was doing cleaning and televising, the Engineer directed them to try to access the pipe where it previously couldn't be due to a blockage or a collapse. Robinson Pipe was able to access that area of the pipe and determine that the pipe was not in good condition.

Commissioner Edwards asked if there are plans to install stop signs at the corner of Cherry Tree and Peachtree.

Kramer stated that stop signs are proposed.

Solicitor's Report

No report to discuss currently.

Engineers Report

Discuss approval of Partial Payment No. 4 (Final) in the amount of $22,170.64 submitted by A. Liberoni, Inc. for work completed between December 17, 2021, and July 15, 2022, for the 2021 Roadway Improvements Program. *(To be paid from the Capital Improvements Fund).*
Hartman stated that this is the final payment for the 2021 Roadway Improvements, for the work completed between December 17, 2021, and July 15, 2022. This is to be paid for by the capital improvements fund.

Commissioner Castello asked if there is a time limit for when the Township must pay this. Castello's concern is with the post-Gazette strike the Township may want to think about holding up some of these payments until it can be determined where the Township stands from a cash standpoint at the end of the year as the money may need to pay the employees.

Hartman stated that she feels the Solicitor should comment on this because if the work is completed in a proper manner, then the contractor is obligated to be paid. Hartman stated typically there is a 30-day limit from the date of approval to the date of payment. Hartman stated that she will review the specs to see what the time limit is for receiving the payment.

Discuss approval of Change Order No. 1 (Final) in the amount of $25,931.50 for final in-place quantities and additional concrete slab replacement as previously discussed with the Commissioners for the Lindsay Road Concreate Rehabilitation Project.

Hartman stated that the board originally discussed the additional concrete slab replacement and approved to work into the final adjusting change order, therefore, this is being presented for the Boards consideration.

Discuss approval of Partial Payment No. 2 in the amount of $87,488.14 submitted by Independent Enterprises, Inc. for work completed between September 29, 2022, and October 11, 2022, for the Lindsay Road Concrete Rehabilitation Project. *(To be paid from the Capital Improvements Fund).*

Hartman mentioned that this is not the final payment, the Township is still holding a retainage fee. The Engineer expects the final payment to be submitted in December.

Discuss the authorization for the Township Engineer to prepare bidding documents for the SHACOG / ACED awarded Act 152 Blight Removal Program funding in the amount of $24,000 for the demolition of properties located at 423 Thompson Street and 559 Carothers Avenue *(Total Project Cost of $48,000; Grant Requested $24,000; Scott Township Contribution $24,000).*

Hartman stated that the project was submitted at a total project cost of $48,000, A 50% grant was requested and awarded and the remaining 50% is Scott Townships' contributions. The Township Engineer would be asking for authorization to move forward with contract documents.

Discuss approval of Partial Payment No. 1 in the amount of $114,277.50 submitted by LM&R Excavating, LLC for work completed between September 13, 2022, and October 21, 2022, for the Splash Pad Site Preparation. *(To be paid from the Bond Fund).*

Hartman mentioned that this project is to be paid from the bond fund. The contractors are nearing completion of the work at the splash pad site. Their estimated completion date is mid-November. They may have a few days off because of the weather and because of the encounter with an unmarked gas line, but for intents and purposes they are on schedule.

Discuss approval of Partial Payment No. 5 submitted by Robinson Pipe Cleaning Company in the amount of $58,346.20 for work completed between September 26, 2022, and October 20, 2022, for the 2022 ACHD O&M Plan Cleaning/CCTV (Sub-Area 1) Project. *(To be paid from the Bond Fund).*

Hartman stated that this is not a final payment, however, she expects the final payment to be submitted in December. The work is complete. The Engineers have received all the final deliverables and the CCTV report is being reviewed to identify any defects in the line that needs to be repaired.

Discuss approval of Invoice No. 22-0117-1 (Final) submitted by Stefanik's Next Generation Contracting Company, Inc. in the amount of $68,000 Stancey/Foxcroft Sanitary Sewer Repair Project. *(To be paid from the Bond Fund).*

Hartman stated that the awarded proposal project for this was in the amount of $80,387.00, so the Township is under budget by $12,387.00 on this project. Hartman is asking the Boards consideration for payment at the next meeting.

Discuss the authorization to rescind **Resolution No. 1027-22** and approve a new Concurring Resolution authorizing the filing of an application requesting $83,000 for the Scott Township Structure Demolitions project to be approved. (*This needs to be approved at the Agenda Meeting*).

Hartman stated that the new change was made because the Township originally had included, the property on Carothers Avenue, and subsequent to the passing of the resolution, we were informed that the Township got the Act-152 Blighted Property project approved. Hartman stated that there are now four (4) properties on the resolution and the amount being requested is $83,000. Hartman explained that the execution of the resolution during tonight's meeting would be appreciated as the applications are due tomorrow.

Commissioner Altman asked if any of the Board members denied the approval.

The majority of Board members agree with moving forward with the execution tonight.

Discuss the authorization for LSSE to prepare plans and specifications for the replacement of the sanitary sewer line from approximately Manhole S-26-6 to Manhole S-26-1 along Scrubgrass Road to replace the damaged sanitary sewer line. (*This needs to be approved at the Agenda Meeting*).

Hartman stated that based on the CCTV reports, the line is in poor condition. There are a few areas where the line is collapsing and there are several spots in the line that are obstructing flow. Hartman asked for approval at tonight's meeting.

Commissioner Altman asked if any of the board members denied the approval.

The majority of Board members agree with moving forward with the execution tonight.

Hartman stated that based on the CCTV reports, the line is in poor condition. There are a few areas where the line is collapsing, and she would like to move forward with the bidding of this project.

Managers Update

Fitzgerald mentioned that the Township has moved to online open registrations for the Parks and Recreation reservations for 2023. Fitzgerald mentioned that there was only a handful of individuals who came into the office in person to reserve a facility, and by 9:00 am every facility was rented for the month of July.

Standing Committee Report - Finance

Discuss the approval of an Agreement with Maiello, Brungo, & Maiello, LLP. And MBM Collections for the collection of delinquent real estate taxes effective January 1, 2023.

Commissioner Castello explained that this agreement is not going to reflect a different amount or charge, it is an agreement to reflect the merger with Maiello, Brungo, & Maiello, LLP.

Discuss the adoption of a Resolution establishing fees for the collection of delinquent real estate taxes.

Commissioner Castello stated that the above change and Agreement also require a Resolution for adoption.

Discuss the approval of payment to The Phoenix Benefit Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of $1,170.00 and the Non-Uniform Pension Fund in the amount of $828.75. *(To be paid from the respective Pension Trust Accounts).*

Commissioner Castello stated that this is the Township's fee for our actuary for the pension funds. Castello also asked Fitzgerald if this was going to be the last invoice from The Phoenix benefit group, Inc.

Fitzgerald stated that the Township would receive one more from The Phoenix Group and the new firm should start on January 1, 2023.

Discuss the approval of payment to Marquette Associates for Investment Consulting Services from July 1, 2022, through September 30, 2022, for the Police Pension Fund in the amount of $12,300.09 and the Non-Uniform Employees' Pension Fund in the amount of $6,181.67. (*To be paid from the respective Pension Trust Accounts).*

Commissioner Castello recommended putting this on for a vote at the next Commissioner's Meeting.

Discuss the approval to advertise the 2023 budget for public inspection.
Discuss the approval to advertise the 2023 Tax Levy Ordinance.
Discuss the approval to advertise the 2023 Budget Ordinance.

Commissioner Castello addressed all three (3) items above together. Castello explained that each item is required for the passing of the budget at the end of the year, and he is recommending approval.

Commissioner Castello mentioned that the last budget meeting will be held on Tuesday at 7:00 pm

Standing Committee Report – Public Safety

Nothing discussed currently.

Standing Committee Report – Public Works

Commissioner Seibel stated that the most recent sewer committee and public works committee meeting was productive and if Hartman agrees, the December 6, 2022, combined sewer and public works committee meeting can be canceled.

Hartman agreed to cancel.

Environmental Committee (Sewer Committee and MS4 Updates)

Nothing discussed currently.

Parks and Recreation

Commissioner Meyers stated that the Commissioners received a report from Carla Mann, Parks & Recreation Director providing everyone with an update on all upcoming events.

Commissioner Meyers also mentioned that there will be a committee meeting on December 6, 2022, at 7:00 pm.

Public Relations Report

Nothing discussed currently.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned that the book club will have the open discussion on November 16, 2022, at 6:30 pm. The last day to register online is Friday, November 11, 2022.

Library Liaison Report

Discuss the request from the library for the use of the Community Room on Friday, April 28, 2023, from 10:00 am – 10:00 pm to host the 7th annual Adult Comedy Night free of charge.

Commissioner Sedlak recommended to put on the next agenda as a motion for approval.

Discuss the approval of the library to receive a matching grant in the amount of $6,500.00 for the 2022 library-generated income.

Commissioner Sedlak recommended putting this on the next agenda for approval.

SHACOG

Nothing discussed currently.

Administration

Discuss advertising the 2023 annual meeting dates.

Fitzgerald mentioned that the Administration will email the annual calendar. The Commissioners can review the dates prior to the next Commissioners' meeting. If there are any questions and/or concerns she advised the board to email her. Fitzgerald confirmed the final document will be available prior to the next meeting.

Conferences and Workshops

Nothing discussed currently.

Public Comments on Items Not Listed on the Agenda

Bob Shalamon
416 Orchard Spring Road

Shalamon asked if anyone could address what is going on at Hope Street Park.

Commissioner Castello stated that a contractor is staging equipment at that location.

Hartman confirmed that is just a location for staging equipment. She also confirmed that this is a DEP project.

Shalamon asked where specifically they are grading the property.

Fitzgerald mentioned to Shalamon that he is welcome to come to the office to look at the plans. This is a comment period, not a question-and-answer time. Fitzgerald mentioned that Shalamon coming into the office would eliminate a lot of time for himself and the Township Engineer.

Shalamon stated that he has been asking for this information for the past 6 months.

Mongillo advised that the Township will address the concerns later.

Shalamon mentioned the incident that happened earlier in the day, he stated that it was his understanding that a general comment on social media went out, but that was it. Shalamon mentioned a lot of senior citizens on his street, himself included. He advised that it would have been nice for the Township would have been there to protect and serve him and his fellow residents of Scott Township, receiving one phone call at my home is not acceptable.

Commissioners Request

Commissioner Edwards thanked the Police and the First responders for the service they provided today.

Commissioner Sedlak received several texts and calls today in reference to the situation that happened today. She also stated that the police and first responders handled it well.

Commissioner Seibel agreed to thank the police department and the first responders for their assistance with today's incident.

Adjournment

Motion by Edwards, second by Sedlak to adjourn the meeting.
The meeting was adjourned at 8:24 p.m.

Attest: _____

Executive Session