MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
November 23, 2021

6:30pm Budget Meeting – Final Revisions.

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

David G. Calabria	Present
Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Present - Zoom
William Wells	Present
Stacey Altman, President	Present
Eileen L. Meyers	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
Robert McTiernan, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director
Matt Podsiadly, Chief of Police - Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Approval of Agenda

Motion to approve the agenda, as submitted.

Motion by Seibel, second by Castello to amend the agenda to reflect the bill list amount of $972,285.86 and to move the bill list motion to the end of the agenda and to add the verbiage 'per directed Sheriff Sale' to the end of the motion requesting approval from the property owner at 1156 Hope Hollow Road to possibly purchase the property located at 1138 and 1140 Hope Hollow Road.

All in favor
Motion Carries (9-0)

Motion by Meyers, second by Wateska to approve the agenda as submitted.

All in Favor
Motion Carries (9-0)

Public Comments on all Agenda Items Listed Below

No discussions currently

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting	September 14, 2021
Regular Meeting	September 28, 2021
Agenda Meeting	October 12, 2021
Regular Meeting	October 26, 2021

Motion by Castello, second by Seibel to approve the minutes for the following meetings of September 14, 2021, September 28, 2021, October 12, 2021, and October 26, 2021.

All in Favor
Motion Carries (9-0)

Planning, Zoning and Code Enforcement

Motion to approve the recommendation for Senterra Building & Development Final Minor Land Development Application for the division of one parcel into two for the purpose of creating two single-family residential lots and the extension of the sanitary sewer main, subject to satisfying outstanding comments from October 29, 2021 Engineer's letter including proof of the recording of the easement to traverse Lot No. 143-C-230.

Motion by Gazda, second by Wells to approve the recommendation for Senterra Building & Development Final Minor Land Development Application for the division of one parcel into two for the purpose of creating two single-family residential lots and the extension of the sanitary sewer main, subject to satisfying outstanding comments from October 29, 2021 Engineer's letter including proof of the recording of the easement to traverse Lot No. 143-C-230.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes

Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Solicitor's Report

Motion to approve the request from property owner at 1156 Hope Hollow Road to possibly purchase the property located at 1138 and 1140 Hope Hollow Road (*Parcel ID 0100-A-00205-0000-00*) per directed Sheriff Sale.

Motion by Castello, second by Meyers to approve the request from property owner at 1156 Hope Hollow Road to possibly purchase the property located at 1138 and 1140 Hope Hollow Road (*Parcel ID 0100-A-00205-0000-00*) per directed Sheriff Sale.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to permit and approve **Resolution #989-21** authorizing a notice of condemnation of lot and block #144-R-82, owned by Thomas F. Jarrett and authorizing advertising of hearing.

Motion by Meyers, second by Calabria to amend the motion to reflect a motion to permit and approve **Resolution #989-21** authorizing a notice of condemnation of lot and block #144-R-82, owned by Thomas F. Jarrett and authorizing advertisement of hearing.

All in favor
Motion Carries (9-0)

Motion by Wateska, second by Calabria to permit and approve **Resolution #989-21** authorizing a notice of condemnation of lot and block #144-R-82, owned by Thomas F. Jarrett and authorizing advertisement of hearing.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Engineers Report

Motion to adopt **Resolution #988-21** for plan revision for new land development for the Scott Park Splash Pad Improvements.

Motion by Castello, second by Meyers to adopt **Resolution #988-21** for plan revision for new land development for the Scott Park Splash Pad Improvements.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Standard Reports

Standing Committee Report – Finance

Motion to approve the advertisement of the 2022 Budget for public inspection.

Motion by Castello, second by Wateska to approve the advertisement of the 2022 Budget for public inspection.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to approve the advertisement of the 2022 Tax Levy Ordinance.

Motion by Castello, second by Meyers to approve the advertisement of the 2022 Tax Levy Ordinance.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to approve the advertisement of the 2022 Budget Ordinance.

Motion by Castello, second by Meyers to approve the advertisement of the 2022 Budget Ordinance.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes

Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to ratify approval to advertise the re-scheduled Budget meeting from Wednesday, November 17, 2021 at 6:30pm to Tuesday, November 23, 2021 at 6:30pm.

Motion by Castello, second by Seibel to ratify approval to advertise the re-scheduled Budget meeting from Wednesday, November 17, 2021 at 6:30pm to Tuesday, November 23, 2021 at 6:30pm.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to approve or deny the proposal from Maher Duessel to conduct accounting services to reconcile the July 1, 2021 to date tax collections of the Scott Township and recommend procedures at a cost not to exceed $5,000.00. (*Cost to be split 50% School District 50% Scott Township*).

Motion by Castello, second by Meyers to approve the proposal from Maher Duessel to conduct accounting services to reconcile the July 1, 2021 to date tax collections of the Scott Township and recommend procedures at a cost not to exceed $5,000.00. (*Cost to be split 50% School District 50% Scott Township*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Motion to approve the request for payment to Peirce Park Group for Investment Consulting Services for the Police Pension Fund in the amount of $13,991.48 and the Non-Uniform Pension Fund in the amount of $6,878.98. (*to be paid from the respective funds*).

Motion by Castello, second by Wateska to approve the request for payment to Peirce Park Group for Investment Consulting Services for the Police Pension Fund in the amount of $13,991.48 and the Non-Uniform Pension Fund in the amount of $6,878.98. (*to be paid from the respective funds*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Commissioner Castello said thank you to everyone who assisted with the budget.

Standing Committee Report – Public Safety

Motion to hire Edward Ogden as a crossing guard for the intersection of Carothers Avenue and Magazine Street.

Motion by Gazda, second by Meyers to hire Edward Ogden as a crossing guard for the intersection of Carothers Avenue and Magazine Street.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Standing Committee Report – Public Works

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Seibel mentioned that the Sewer committee meeting scheduled for December 7, 2021 will be cancelled.

Parks and Recreation

Motion to approve the request to install a Memorial Plaque on a park bench for Robert Williams.

Motion by Meyers, second by Wateska to approve the request to install a Memorial Plaque on a park bench for Robert Williams.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Public Relations Report

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the next meeting is scheduled for December 15, 2021 at 7:00pm.

Library Liaison Report

SHACOG

Standing Committee Report – Administration

Conferences and Workshops

Motion to approve or deny the newly elected Commissioners to attend the Local Government Academy's Newly Elected Officials Course (NEOC) in the amount of $600.00 per person. (*Courses begin December 4, 2021*) or Newly Elected Municipal Officials Boot Camp presented by Pennsylvania State Associations of Boroughs (PSAB) in the amount of $125.00 per person. (*Courses begin January 14, 2022*).

Motion by Castello, second by Meyers to approve the newly elected Commissioners to attend the Local Government Academy's Newly Elected Officials Course (NEOC) in the amount of $600.00 per person. (*Courses begin December 4, 2021*) or Newly Elected Municipal Officials Boot Camp presented by Pennsylvania State Associations of Boroughs (PSAB) in the amount of $125.00 per person. (*Courses begin January 14, 2022*).

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Public Comments on Items Not Listed on the Agenda

Joyce Turkaly
Pines Drive

Joyce attended via zoom regarding the storm sewer issue at the end of Vanadium Road. The grate needs repaired. The water pulls around the grate causing ice patches during the winter season. Joyce asked if this is something that the Township can review and possible repair once the weather cooperates.

Commissioner Altman mentioned that she reached out to Kelley for review. Kelley will get in contact with someone at the County as this is a county road and they would have to address this issue.

Bob Shalamon
416 Orchard Spring Road

Bob asked when the quarterly school taxes are billed.

Fitzgerald said that they have already been sent out for this quarter.

Calabria stated that the letter should have come with coupons and the next quarter is scheduled for December 15, 2021.

Fitzgerald suggested Bob reach out to Lisa Riley the Tax Collector for clarification.

Bob asked for an update to the water issue on Washington Avenue and inquired as to whether Carnegie Borough responded to the Townships request.

Hartman said that the last time Fitzgerald spoke to Carnegie, they advised that they have the means and equipment to assist.

Bob asked who is responsible for cleaning and salting the road.

Hartman said that it is a state road and therefore the state would handle the cleaning and salting of the road.

Bob also asked if the Township has a Solicitation Ordinance.

Fitzgerald replied yes.

Vogel stated that the Ordinance is used to regulate disturbance in the Township.

Bob said he agrees with the Township having an Ordinance and stated that he sees deliver trucks in his neighborhood late at night.

Vogel stated that the Township cannot regulate what time the delivery trucks deliver until.

Sedlak stated that the Township cannot control this. Sedlak mentioned that everyone orders deliveries.

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $972,285.86.

Motion by Seibel, second by Sedlak to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $972,285.86.

Roll Call:

David G. Calabria	Yes
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes

Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (9-0)

Commissioners Requests

Commissioner Wells asked about Carothers Avenue and why patch work is being done instead of repaving the entire lane. Wells also mentioned the paving company is still dumping dirt in the park, and resident Patricia Martin is in the hospital.

Commissioner Castello stated that a resident in his ward passed away recently. He is the father-in-law of one of our Police Officers.

Commissioner Meyers wished everyone a Happy Thanksgiving.

Commissioner Seibel stated that there was supposed to be someone from Waste Management here to address the issues with trash collection. He also mentioned possibly extending the leaf/branch pick-up dates as fall seems to be running late this year and we still have a lot of leaves on the trees.

Commissioner Altman stated that Kelley is agreeing. The Township is going to move the dates for the upcoming years newsletter, so it coincided with the seasons.

Commissioner Gazda mentioned that there will not be a public safety meeting scheduled for December.

Adjournment

Motion by Meyers, second by Castello to adjourn the meeting.

The meeting was adjourned at 9:17p.m.

Attest: _____

Executive Session

- Personnel

TOWNSHIP OF SCOTT SEAL ALLEGHENY COUNTY, PA.