MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
December 13, 2022

The meeting was called to order by President Altman at 7:30 p.m. She then led all present in prayer and pledged to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present - Zoom
Nicholas Seibel, Vice President	Present - Zoom
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Chief of Police - Zoom
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Public Comments on all Agenda Items Listed Below

No discussions currently.

Planning, Zoning, and Code Enforcement

Discuss potential updates to **Ordinance #1654-20**, regulating temporary advertising signs within the Township. (Seibel).

Commissioner Seibel mentioned that this subject came up because there were some long-term temporary signs posted along Greentree Road. The Township gets a large number of temporary advertising signs from businesses that end up being out for long periods of time. They end up blowing around, becoming a hazard to traffic. He is interested in trying to find a solution to prevent this in the future, by limiting it to a regulated quantity.

Vogel asked if this was an issue on private property or public areas.

Commissioner Seibel stated both, however, it is a huge problem in public areas like Marshalls and Raceway Plaza.

Commissioner Sedlak mentioned that she recently got a new roof installed on her house and the contracting company expects her to have an advertising sign in her yard for 30 days. Therefore, she would suggest at least a 30-day timeframe if the Township plans to put a time limit on signs being posted.

Solicitor's Report

No report to discuss currently.

Engineers Report

Discuss approval of Partial Payment No. 1 (Final) in the amount of $534,380.12 submitted by Youngblood Paving, Inc. for work completed for the 2022 Roadway Improvements Project.

Hartman stated that the work has been completed and she would recommend payment.

Discuss approval of Change Order No. 1 in the deduct amount of $41,488.13 for final in-place quantities for the 2022 Roadway Improvements Project.

Hartman stated that she would recommend approval for this change order as it is a deducted amount of $41,488.13.

Discuss approval of Partial Payment No. 3 (Final) in the amount of $4,751.41 including the release of retainage submitted by Independent Enterprises for the Lindsay Road Concrete Rehabilitation.

Hartman stated that this is the final payment for this project. The contractor is addressing a punch list item and she believes there is one small item that the contractor needs to take care of, but they are waiting on the availability of the milling equipment to take care of it.

Discuss approval of Partial Payment No. 2 in the amount of $122,118.65 submitted by LM&R Excavating, LLC for work completed between October 21, 2022, and December 9, 2022, for the Splash Pad Site-Preparation.

Hartman stated that the full work has not been completed yet. However, this partial payment will take him through the work he has completed at this point. Hartman would recommend payment.

Discuss ratification of the execution of the Notice to Proceed for ROMTEC to produce the Restroom Building and Mechanical Building.

Hartman stated that the contractor submitted the final plans. They will be able to move forward once the Township agrees to the layout and everything else involved.

Discuss approval of LSSE SOA dated November 14, 2022, in the amount of $88,500 to perform Phase II COA tasks including night-time flow isolation studies, cost-effectiveness evaluation, hydrologic and hydraulic (H&H) model updates and alternatives analysis as required by the Phase II COA.

Hartman stated that this is what the Township is obligated to complete for the phase two consent order. This work is the next round to be completed. Hartman explained that this is typically submitted in a SOA format so that you know what the Township's providing and the cost.

Discuss approval of Partial Payment No. 6 (Final) submitted by Robinson Pipe Cleaning Company in the amount of $11,360.01 for work completed between October 22, 2022, and November 29, 2022.

Hartman stated that this is for the cleaning and CCTV phase. The work is completed, and the Engineer has received the CCTV information along with all the written reports.

Discuss approval of **Resolution #1032-22,** for the Phase I PRP Improvements Project authorizing a grant request in the amount of **$370,600.00** from the Commonwealth Financing Authority and designating Denise H. Fitzgerald and Stacey A. Altman as signatories for all documents and agreements. (*50% match by the Township*).

Hartman stated that this is a 50/50 match project. Half the funds will be requested from the Commonwealth and the other half would be contributed by Scott Township. Hartman stated that all three (3) projects were included in your capital budget, therefore this is not a new project. Hartman asked for a recommendation of approval at tonight's meeting.

The majority of the Board of Commissioners agreed.

Discuss approval of **Resolution #1033-22,** for the Phase II PRP Improvements Project authorizing a grant request in the amount of $611,900.00 from the Commonwealth Financing Authority and designating Denise H. Fitzgerald and Stacey A. Altman as signatories for all documents and agreements. (*50% match by the Township*).

Hartman explained that this is also a 50/50 match, and she is asking for a recommendation of approval at tonight's meeting.
The majority of the Board of Commissioners agreed.

Discuss approval of **Resolution #1034-22**, for the 2023 Stormwater Improvements Project authorizing a grant request in the amount of $507,000.00 from the Commonwealth Financing Authority and designating Denise H. Fitzgerald and Stacey A. Altman as signatories for all documents and agreements. (*50% match by the Township*).

Hartman explained that this is also a 50/50 match, and she is asking for a recommendation of approval.

Standing Committee Report - Finance

Discuss the adoption of an **Ordinance**, establishing the 2023 Budget.
Discuss the adoption of an **Ordinance**, establishing the 2023 Tax Levy, with no tax increase proposed.

Commissioner Castello addressed both items above regarding requirements for the 2023 budget.

Discuss Insurance proposals (*Deadline for proposals: 12-13-2022*).

Fitzgerald mentioned that two (2) proposals were received.

Jeff Howard from C.W. Howard Insurance was in attendance. He explained his proposal and answered any questions the Commissioner had for him.

Florian Rajakovich with HUB International was also in attendance. He explained his proposal and answered any questions the Commissioners had for him.

Standing Committee Report – Public Safety

Standing Committee Report – Public Works

Commissioner Seibel mentioned that the next Committee meeting is scheduled for January 3, 2023, at 7:00 pm.

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Wateska mentioned the next Committee Meeting is scheduled for January 3, 2023, at 7:00 pm.

Parks and Recreation

Discuss the request from Vintage Tin of Western PA for the use of the Lodge, Community Room, and Parking area free of charge on Sunday, May 21, 2023, for the annual Vintage Tin Event.

Fitzgerald asked Lisha Mihalko if she could verify the date and time with the administration staff.

Public Relations Report

No report currently.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the next Committee Meeting is scheduled for December 21, 2022, at 7:00 pm.

Library Liaison Report

No report currently.

SHACOG

No report currently.

Administration

Discuss revising our current tobacco-free YLAP (Young Lungs at Play) Policy to include restrictions on electronic nicotine delivery systems, electronic cigarettes, and vaping devices.

Fitzgerald mentioned that the Township already has a young lung at-play policy in place. However, it does not include these types of items and she feels this is something that should be added as a restriction.

Conferences and Workshops

No report currently.

Public Comments on Items Not Listed on the Agenda

David Murphy
1229 Blue Jay Drive

Murphy advised that he attended tonight's meeting as he was presenting a 'Model Train' event to be displayed for the Township's residents to come and enjoy.

Carol Varley
119 Green Commons Drive

Varley attended tonight's meeting to address their concern with speeding on Vanadium Road. she stated that she has been coming out onto Vanadium Road from Green Commons for many years and she is concerned with the speeding that happens on that road. Varley asked what she can do to make the walkways more visible for pedestrian's walkways.

Commissioner Altman advised that this is not the first time the Township has been concerned about this issue. Altman commented that signs used to be installed at Elmbrook where the crosswalk is and sadly, they all got removed from moving vehicles.

Commissioner Altman advised that Tom Kelley, the Director of Public Works stated that he has contacts with the County, and he can assist with trying to get new signs installed.

Mike Barbour
119 Green Commons Drive

Barbour stated that he attended tonight's meeting to suggest installing more sidewalks throughout the Township. He is a cyclist and does not feel safe as there are no bike trails in the Community.

Commissioners Request

Commissioner Gazda said Merry Christmas to everyone.

Commissioner Castello asked for a follow-up on the water line near Hope Street.

Kelley stated that the contractors should be back on the site this week. Kelley will send a follow-up correspondence out to the Board the following day.

Commissioner Meyers said Merry Christmas to everyone.

Commissioner Wateska mentioned that there is a 'No Dumping' sign down on Scrubgrass.

Adjournment

Motion by Castello, second by Meyers to adjourn the meeting.

The meeting was adjourned at 8:56 p.m.

Attest:
Executive Session

TOWNSHIP OF SCOTT
SEAL
ALLEGHENY COUNTY, PA.