MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
July 23, 2024

President Altman called the meeting to order at 7:30 p.m. She then led all present in prayer and pledged to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director
Matt Podsiadly Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Approval of Agenda

Motion to approve the agenda, as submitted.

Motion by Meyers, seconded by Castello to approve the agenda as submitted.

All in Favor
Motion Carries (9-0)

Public Comments on all Agenda Items Listed Below

The purpose of public comment is to hear the public's comments and express their views.
Please email the Manager or your Commissioner if you have any questions concerning agenda items.

No Comments

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of $3,714,775.63.

Motion by Castello, seconded by Seibel to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of $3,714,775.63.

All in favor
Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting	June 11, 2024
Regular Meeting	June 25, 2024
Amended Minutes	April 24, 2024

Motion by Edwards, seconded by Castello to approve the meeting minutes of June 11, 2024, June 25, 2024, and the amended minutes from April 24, 2024.

All in Favor
Motion Carries (9-0)

Planning, Zoning, and Code Enforcement

Motion to approve the resignation of Anthony Roscoe from the Scott Township Vacancy Board, effective August 1, 2024.
Motion by Sedlak, seconded by Dalfonso to approve the resignation of Anthony Roscoe from the Scott Township Vacancy Board, effective August 1, 2024.

All in Favor
Motion Carries (9-0)

Motion to appoint Anthony Roscoe as a member of the Scott Township Zoning Board, effective August 1, 2024.

Motion by Sedlak, seconded by Meyers to appoint Anthony Roscoe as a member of the Scott Township Zoning Board, effective August 1, 2024.

All in Favor
Motion Carries (9-0)

Motion to appoint Dennis Truckley as an Alternate member of the Scott Township Zoning Board, effective August 1, 2024.

Motion by Dalfonso, seconded by Castello to appoint Dennis Truckley as an Alternate member of the Scott Township Zoning Board, effective August 1, 2024.

All in Favor
Motion Carries (9-0)

Dennis Truckley was in attendance, introduced himself, and expressed his interest in becoming a member of the Zoning Hearing Board.

Solicitor's Report

No discussions currently.

Engineers Report

Motion to award the 2024 Roadway Improvement Program (*Contract No. 24-R01*), to Mele & Mele & Sons, Inc. based upon their base bid in the amount of $697,775.75.

Motion by Edwards, seconded by Dalfonso to award the 2024 Roadway Improvement Program (*Contract No. 24-R01*), to Mele & Mele & Sons, Inc. based upon their base bid in the amount of $697,775.75.

All in Favor
Motion Carries (9-0)

Commissioner Dalfonso mentioned in the last discussion, there was mention that the budget amounts were slightly higher than what is necessary, does Marie still feel this is the case?

Marie said she couldn't guarantee pricing, but she feels confident.

Commissioner Seibel asked if the Township is confident in the contractor due to the Pickleball Courts.

Marie replied, yes.

Motion to award the 2024 Roadway Improvement Program (*Contract No. 24-R02*) Reconstruction of Lindsay Road, to A. Liberoni, Inc. based upon their bid in the amount of $215,819.72.

Hartman stated that this is the liquid fuels portion of the 2024 Roadway Improvements Project. This amount is specific to the reconstruction of Lindsay Road.

Motion by Castello, seconded by Seibel to award the 2024 Roadway Improvement Program (*Contract No. 24-R02*) Reconstruction of Lindsay Road, to A. Liberoni, Inc. based upon their bid in the amount of $215,819.72.

Roll Call:

Thomas M. Castello, Esq.	Yes
Samuel Dalfonso	No
Brandon Edwards	Yes
Kathy Gazda	Yes
Eileen L. Meyers	Yes
Michelle Sedlak	Yes
Nicholas Seibel, Vice President	Yes
Angela Wateska	Yes
Stacey Altman, President	Yes

Motion Carries (8-1)

Motion to approve Partial Payment No. 1 submitted by G&R Excavation & Demolition, Inc. in the amount of $28,820.25 for the 2023 Structure Demolition – Allegheny County Act 152 Program (*Contract No. 23-D01*) for the work completed through 07/11/2024. (*Payment to be processed through SHACOG*).

Motion by Edwards, seconded by Seibel to approve Partial Payment No. 1 submitted by G&R Excavation & Demolition, Inc. in the amount of $28,820.25 for the 2023 Structure Demolition – Allegheny County Act 152 Program (*Contract No. 23-D01*) for the work completed through 07/11/2024. (*Payment to be processed through SHACOG*).

All in Favor
Motion Carries (9-0)

Motion for approval to re-bid the 2024 Traffic Signal Improvements (*Green Light Go Project*) (*Contract No. 24-TS01*). *(No bids received).*

Hartman stated that this is the project located at Cochran and Robinwood Drive, no bids were received therefore, she would ask that the Board of Commissioners reconsider bidding on this project again.

Commissioner Seibel asked if there was anything that could be changed to make the bid look more appealing to contractors.

Hartman stated that she doesn't feel the bid is unappealing, she just feels that the contractors are overwhelmed with all the projects that are out there currently.

Motion by Wateska, seconded by Seibel for approval to re-bid the 2024 Traffic Signal Improvements (*Green Light Go Project*) (*Contract No. 24-TS01*). *(No bids received).*

All in Favor
Motion Carries (9-0)

Motion to approve Partial Payment No. 5 (*Final*) submitted by McRandal Company, Inc. in the amount of $13,659.73 for the Splash Pad Building Installation (*Plumbing Contract 22-PK4*) for the work completed between 04/30/2024 and 06/30/2024.

Motion by Meyers, seconded by Castello to approve Partial Payment No. 5 (*Final*) submitted by McRandal Company, Inc. in the amount of $13,659.73 for the Splash Pad Building Installation (*Plumbing Contract 22-PK4*) for the work completed between 04/30/2024 and 06/30/2024

All in Favor
Motion Carries (9-0)

Motion to award the Scott Park ADA Restroom Improvements (*Contract No. 23-PK1*) to Graham Construction upon their base bid amount of $47,605.00, Add Alternate No. 1 in the amount of $2,436.00 and Add Alternate No. 2 in the amount of $14,698.00.
Hartman stated that this project is estimated to cost $20,000 in CD Funding and $60,000.00 from the Township contributions.

Commissioner Dalfonso mentioned the potential for slippage due to the type of flooring. He discussed the need for a more durable and non-slip flooring solution for the public restrooms. He suggested using industrial-grade epoxy, which would prevent moisture from absorption and will last longer than a residential-grade epoxy.

Mr. Kelley confirmed that the Public Works Department could paint the outside of the building.

Motion by Dalfonso, seconded by Seibel to award the Scott Park ADA Restroom Improvements (*Contract No. 23-PK1*) to Graham Construction upon their base bid amount of $47,605.00.

All in Favor
Motion Carries (9-0)

Discuss bids received for the Bower Hill Road Sidewalk Improvements project (*Contract No. 24-SW01*). *(Bids scheduled to be opened on July 19, 2024.*

Motion by Dalfonso, seconded by Seibel to award the Bower Hill Road Sidewalk Improvements Project (Contract No. 24-SW01) to Excaliber Construction, LLC. in the amount of $169,025.00.

All in Favor
Motion Carries (9-0)

Standard Reports
Standing Committee Report – Finance

No discussions currently.

Standing Committee Report – Public Safety

Motion to approve advertisement of **Ordinance**, prohibiting all 18-wheeler trucks from traveling on Insurrection Avenue in the Township; Authorizing the enforcement of truck traffic restrictions; requiring the erection of traffic signs on Insurrection Avenue; establishing violations and penalties; adding definitions and interpretations and repealing inconsistent Ordinances.

Motion by Gazda, seconded by Sedlak to approve advertisement of **Ordinance**, prohibiting all 18-wheeler trucks from traveling on Insurrection Avenue in the Township; Authorizing the enforcement of truck traffic restrictions; requiring the erection of traffic signs on Insurrection Avenue; establishing violations and penalties; adding definitions and interpretations and repealing inconsistent Ordinances.

All in Favor
Motion Carries (9-0)
Commissioner Seibel suggested contacting Google or Apple to notify them of these changes so they can make any necessary changes necessary.

Standing Committee Report – Public Works

Motion to award Classic Landscaping, Inc. to cut 35 walnut trees flush to the ground in the amount of $2,500.00.

Motion by Seibel, seconded by Dalfonso to table awarding Classic Landscaping, Inc. to cut 35 walnut trees flush to the ground in the amount of $2,500.00.

All in Favor
Motion Carries (9-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Wateska mentioned that the Public Works and Sewer Committee Meeting was canceled for August 2024.

Parks and Recreation

No discussions currently.

Public Relations Report

Commissioner Meyers mentioned a proclamation for Tom Sommers and asked if anyone knows someone who deserves a proclamation to let her know.

Library Liaison Report

Commissioner Sedlak mentioned that the summer reading theme for this summer will be 'Adventures Start at your library'. Registration is still taking place through August 10, 2024. Please visit the library at www.scottlibrary.org.

SHACOG

Commissioner Edwards mentioned that the CD Year 51 funding will be opening soon. The Township should start to think about what projects might be beneficial to submit.

Standing Committee Report – Administration

Motion to approve the request from the Scott Conservancy for reimbursement for operating expenses, specifically insurance expenses in the amount of $3,000.00.

Motion by Sedlak, seconded by Seibel to approve the request from the Scott Conservancy for reimbursement for operating expenses, specifically insurance expenses in the amount of $3,000.00.

All in Favor
Motion Carries (9-0)

Motion to appoint Josh Lapiana to the Vacancy Board of Scott Township.

Motion by Seibel, seconded by Meyers to appoint Josh Lapiana to the Vacancy Board of Scott Township.

All in Favor
Motion Carries (9-0)

Josh Lapiana was in attendance via Zoom. He introduced himself and said thank you for the opportunity to serve his community.

Commissioner Altman explained what the vacancy board member does.

Commissioner Seibel said thank you to Josh for attending the meeting. Nick also mentioned that Josh had just purchased a blighted property within the community.

Conferences and Workshops

No discussion currently.

Public Comments on Items Not Listed on the Agenda

The purpose of public comment is to hear the public's comments and express their views.
If you have any questions concerning items not listed on the agenda, please email the manager or your commissioner.

Commissioners Requests

Commissioner Wateska inquired about the no-littering signs on Scrubgrass Road.

Tom Kelley stated that he would look into replacing the signs and possibly installing more.

Commissioner Seibel mentioned that there is a tree down on Greentree Road across from the NTB Tire Company and asked if it can be removed by our Public Works Crew.

Commissioner Sedlak mentioned that a resident contacted her inquiring if the Township would be interested in having the West Hills Symphonic Band perform at Scott Park.

Commissioner Edwards mentioned that the quote for the Dek Hockey lighting came in. It was received from Musko company; however, Brandon feels that the bid was high. He is suggesting that the Board consider budgeting these funds for next year.

Commissioner Seibel asked if this was something that Duquesne Light would possibly consider donating to the Township.

Fitzgerald stated that she would inquire.

Adjournment

Motion by Sedlak, seconded by Seibel to adjourn the meeting.

The meeting was adjourned at 8:29 p.m.

Attest: _____

Executive Session: None