Scott Township Regular Meeting Agenda

Minutes

Scott Township
1/28/2025 7:30 PMEST @ 301 Lindsay Rd Carnegie Pa 15106 and Zoom

Attendance

Present:

Members: Stacey Altman, Tom Castello, Sam Dalfonso, Brandon Edwards, Denise Fitzgerald, Kathy Gazda, Marie Hartman, Tom Kelley (remote), Karla McGill, Eileen Meyers, Lisha Mihalko, Mark Mox, Matt Podsiadly (remote), Michelle Sedlak (remote), Nick Seibel, Jim Stoker, John Vogel, Angela Wateska (remote)

Call to Order, Moment of Prayer, and Pledge of Allegiance

Roll Call: Commissioner Gazda, Commissioner Edwards, Commissioner Sedlak, Commissioner Seibel, Commissioner Castello, Commissioner Dalfonso, Commissioner Meyers, Commissioner Wateska, Commissioner Altman

Presentation by Danielle and Jes representatives of Amazing Athletes and Ty Prince from Jump Start Sports.

1. Approval of Agenda

1.A. Motion

Motion to approve the agenda, as submitted.

Motion:

Motion moved by Commissioner Dalfonso and motion seconded by Commissioner Meyers. Motion Carries 9-0

2. Public Comments on all Agenda Items Listed Below

The purpose of public comment is to hear the public's comments and express their views. Please email the Manager or your Commissioner if you have any questions concerning agenda items.

3. Bill List

3.A. Motion

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of $1,570,461.25.

Motion:

Motion moved by Commissioner Castello and motion seconded by Commissioner Gazda. Motion Carries 9-0

4. Approval of Minutes

4.A. Motion to approve minutes for the following meetings:

Agenda Meeting December 10, 2024
Regular Meeting December 30, 2024

Motion:

Motion moved by Commissioner Seibel and motion seconded by Commissioner Castello. Motion Carries 9-0

5. Planning, Zoning, and Code Enforcement

5.A. Motion

Motion to approve the Simple Subdivision of Lot No. 33 in the Greenbriar Plan No. 2 at 60-62 Greenbriar Drive as recommended by the Planning Commission, subject to satisfying the comments of the Allegheny County Economic Development review letter, satisfying the comments of the Engineer review letter dated January 2, 2025, approval of all three required variances and the applicant adding an easement for the electrical wires for property owners of divided lots.

Motion:

Motion moved by Commissioner Dalfonso and motion seconded by Commissioner Castello. Motion Carries 9-0

5.B. Motion

Motion to approve the Manor Oak Associates, LLC 60-day time extension request to submit the required proof of financial security for the Max & Erma's Redevelopment Project located at 1910 Cochran Road. If approved, the time extension will expire on February 26, 2025.

Motion:

Motion moved by Commissioner Seibel and motion seconded by Commissioner Castello. Motion Carries 9-0

5.C. Motion

Motion to ratify approval for the advertisement for a Certified Third-Party Agency to perform building plan review and inspection services, on an as needed basis for the Code Enforcement Department. (Advertised: January 16, 2025).

Motion:

Motion moved by Commissioner Seibel and motion seconded by Commissioner Dalfonso. Motion Carries 9-0

6. Solicitor's Report

7. Engineer's Report

7.A. Motion

Motion to approve Partial Payment No. 3 in the amount of $3,328.96 submitted by Insight Pipe Contracting, LLC for work completed under the 2024 ACHD O&M Cleaning & Televising project (Contract No. 24-S1) between 11/01/2024 and 11/30/2024.

Motion:

Motion moved by Commissioner Seibel and motion seconded by Commissioner Gazda. Motion Carries 9-0

7.B. Motion

Motion to advertise the North Wren Storm and Sanitary Sewer Improvements Project for public bidding.

Motion:

Motion moved by Commissioner Wateska and motion seconded by Commissioner Seibel. Motion Carries 9-0

7.C. Motion

Motion to advertise the Salt Storage Building Replacement Project for public bidding.

Motion:

Motion moved by Commissioner Castello and motion seconded by Commissioner Meyers. Motion Carries 9-0

7.D. Motion

Motion to advertise the PRP Phase I Project (Hope Street PRP, Spinner Field PRP, and Green Commons PRP) for public bidding.

Motion:

Motion moved by Commissioner Dalfonso and motion seconded by Commissioner Dalfonso. Motion Carries 9-0

7.E. Motion

Motion to authorize the Geotechnical Engineer to proceed with their Geotechnical Investigation for the PRP Phase II Project at Neville Street in accordance with their approved proposal.

Motion:

Motion moved by Commissioner Meyers and motion seconded by Commissioner Seibel. Motion Carries 9-0

7.F. Motion

Motion to advertise the PRP Phase II Project (Neville Street PRP and Cherrydell Stream Improvements) for public bidding.

Motion:

Motion moved by Commissioner Dalfonso and motion seconded by Commissioner Gazda . Motion Carries 9-0

7.G. Motion

Motion to ratify approval for a Maintenance Bond in the amount of $100,000 for an additional 3.5 years upon the expiration of the original 18-month Maintenance Bond in the amount of 100% of the project cost submitted by Mele & Mele & Sons, Inc. for the 2023 Road Improvement Program as a condition of release of final payment.

Motion:

Motion moved by Commissioner Castello and motion seconded by Commissioner Meyers. Motion Carries 9-0

8. Standing Committee Report - Finance

8.A. Motion

Motion to adopt Ordinance #1699-25; setting the amount paid to the elected Real Estate Tax Collector at $10.00 per annum. (Advertised on: January 9, 2025).

Motion:

Motion moved by Commissioner Castello and motion seconded by Commissioner Dalfonso. Motion Carries 9-0

8.B. Motion

Motion to approve the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC for out-of-scope Actuarial Services for the cost study performed on the Non-Uniform Pension Fund in the amount of $4,160.00. (*to be paid from the respective Pension Trust Accounts).*

Motion:

Motion moved by Commissioner Castello and motion seconded by Commissioner Wateska. Motion Carries 9-0

8.C. Motion

Motion to approve a four (4) year contract with Acrisure Mid-Atlantic Partners Insurance Services, LLC for Actuarial Services.

Motion:

Motion moved by Commissioner Castello and motion seconded by Commissioner Meyers. Motion Carries 9-0

8.D. Discuss

DAC Certificate of Excellence.

9. Standing Committee Report – Public Safety

9.A. Motion

Motion to ratify approval of joining H-GAC Cooperative Purchasing Program.

Motion:

Motion moved by Commissioner Gazda and motion seconded by Commissioner Edwards. Motion Carries 9-0

9.B. Motion

Motion to accept the resignation of Frank Salerno, Jr. as the Scott Township Emergency Management Coordinator as of January 31, 2025.

Motion:

Motion moved by Commissioner Gazda and motion seconded by Commissioner Seibel. Motion Carries 9-0

9.C. Motion

Motion to appoint Dan Romaniello, Jr. as the Scott Township Emergency Management Coordinator, effective February 1, 2025.

Motion:

Motion moved by Commissioner Gazda and motion seconded by Commissioner Castello. Motion Carries 9-0

10. Standing Committee Report – Public Works

10.A. Motion

Motion to approve the proposal for Road AI (Artificial Intelligence) submitted by Vaisala, Inc. to implement a smartphone-based data collection application to survey, inspect, and audit the condition of the Township roads at a cost of $12,190.00 (*$7,000 per year thereafter*). Public Works staff will be trained to collect the data and prepare reports to be used for the selection of roads for the annual road improvement program. (*Funding for this service is included in the 2025 budget).*

Motion:

Motion moved by Commissioner Seibel and motion seconded by Commissioner Dalfonso. Motion Carries 9-0

10.B. Motion

Motion to approve the purchase of one (1) Star Model #736TA Heavy Duty Electric Griddle for $5,369.00, one (1) Star Electric Countertop Fryer Star Model #53OFF for $2,713.00 and $900.00 to remove the existing equipment and install new equipment for a total price amount of $8,982.00 being paid to TriMark SS Kemp (*a CoStars Vendor)(Funding included in the 2025 budget*).

Motion:

Motion moved by Commissioner Seibel and motion seconded by Commissioner Castello. Motion Carries 9-0

11. Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Wateska stated that the February Public Works Committee meeting is being canceled.

12. Parks and Recreation

12.A. Motion to award a Recreation Program for the 2025 season.

Motion:

Motion moved by Commissioner Meyers and motion seconded by Commissioner Castello. Motion to table 9-0

12.B. Motion

Motion to advertise for proposals for the operation of the concession stand at Scott Pool for 2025.

Motion:

Motion moved by Commissioner Meyers and motion seconded by Commissioner Seibel. Motion Carries 9-0

12.C. Motion

Motion to re-hire Benon Brewer as the Pool Manager at a yearly rate of $35,000.00.

Motion:

Motion moved by Commissioner Meyers and motion seconded by Commissioner Dalfonso. Motion Carries 9-0

12.D. Motion

Motion to hire two (2) Assistant Pool Managers at an hourly rate of $20.00/hour.

Motion:

Motion moved by Commissioner Meyers and motion seconded by Commissioner Seibel. Motion Carries 9-0

12.E. Motion

Motion to approve having Addison Varnish and Annabelle Helt host an Easter Egg Hunt on April 5, 2025, at 11:00 am free of charge.

Motion:

Motion moved by Commissioner Meyers and motion seconded by Commissioner Castello. Motion Carries 9-0

13. Public Relations Report

14. Library Liaison Report

Commissioner Sedlak mentioned that the library is accepting donations of used books for the library used book sale scheduled for May 1, 2025, through May 4, 2025. East Coast Subs will be holding a dining fundraiser from 6:00 pm to 9:00 pm 10% of all sales support the library and no flyer is needed for this event. The Library has programs scheduled for the winter months, including a winter reading challenge. Please visit the website at www.scottlibrary.org.

Commissioner Sedlak mentioned that the library is accepting slightly used books for the used book sale in May. The Library is planning different programs for the winter season including a winter reading challenge. Please visit the library at www.scottlibrary.org.

15. SHACOG

16. Standing Committee Report – Administration

Denise Fitzgerald mentioned that there are currently 6 different options for residents to pay their sewer billing. Those options have been posted on the website.

17. Conferences and Workshops

18. Public Comments on Items Not Listed on the Agenda

The purpose of public comment is to hear the public's comments and express their views. If you have any questions concerning items not listed on the agenda, please email the manager or your commissioner

19. Commissioner's Request

Commissioner Seibel mentioned that he spoke to Joe Walker with Waste Management and they did have a nice chat about the issues with delays on our schedule. Joe advised Seibel that he will be addressing Scott Township's schedule and will be reviewing the streets of our community during garbage pick-up.

Commissioner Castello stated that he noticed an issue with the storm sewer located at Robin and Hope seem to be collapsing. Castello asked Kelley if he could research this concern. He and his neighbor hit the bottom of their vehicles when pulling into their driveway.

Commissioner Dalfonso mentioned that if residents want to create an account for their sewer billing, it will allow them to get around the $150.00 limit payment. He wants the residents to be aware that the Township is working with Jordan to resolve these issues.

Commissioner Meyers stated that the mirror placed at the end of Superior is missing. She also requested that Kelley look at the Stop bars at the bottom of Magazine Street as the bars are further back than the stop sign causing visual issues for those coming down Superior.

Commissioner Sedlak mentioned that the residents should contact their Commissioner for any missed garbage and/or recycling pick-up.

Commissioner Edwards stated that the best way to report a missed pick-up is through the website, there is a form for missed pick-ups.

Adjournment

Motion moved by Commissioner Dalfonso, seconded by Commissioner Edwards to adjourn the meeting at 8:52 pm.

Executive Session:

Personnel