

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
January 10, 2017**

The meeting was called to order by President Giudici at 7:36 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey Altman	Present
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering
Denise H. Fitzgerald, Secretary – Manager
Randy Lubin, Director of Public Services
James Secreet, Chief
Todd Tulowitzki, Code Enforcement Officer
Lisha Mihalko, Assistant Secretary

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Planning, Zoning and Code Enforcement

None

Solicitor's Report

Mr. McTiernan stated that he has a few items to be discussed during executive session.

Engineers Report

January 2017 Engineering Public Works Report

2014 Capital Infrastructure and Paving Improvements:

Spinner Field Restroom

Awaiting delivery of the prefabricated unit to the site

Deck Hockey Rink:

Bids received for the Deck Hockey Amenities Contract were awarded at the November meeting and held until 2017 and all other deck hockey bids were rejected. Deck Hockey contracts to be re-bid in February 2017.

Playground Improvements:

Bids received for the Playground Contract were rejected. Playground Contract to be re-bid in February 2017.

Providence Point Phase II:

The Plan was approved with conditions by the Board of Commissioners.

2017 Road Program:

Awaiting selection of roads by the Board. This work is to be coordinated with the Deck Hockey Parking Lot construction (millings to be used in the proposed parking areas).

January 2017 Engineering Storm and Sanitary Sewer Report

ALCOSAN GROW (Green Revitalization of our Waterways):

ALCOSAN is scheduled to make decisions at its January meeting.

O & M Plan:

The 2016 Sanitary Sewer Repair Contract was awarded to Stefanik Next Generation Construction Company, Inc. Pre-Construction Meeting is scheduled for Thursday, January 12, 2017.

ALCOSAN Wet Weather Plan:

CCTV work for Scott Township sewers proposed to be included in the "regionalization" transfer should be completed this month. Next steps unknown.

PCSM BMP Inventory and Inspections:

Township sent notification to BMP owners with outstanding maintenance/repairs based on the reviews completed in June. Township is beginning to receive responses. To date the responses are as follows:

- The Pines – Township staff followed up in December with homeowner representative. Work is to be undertaken in the spring.
- Providence Point – Township staff followed up in December with homeowner representative. Work is to be undertaken in the spring.
- Vanadium Woods – Township Staff met with property manager. Work is to be undertaken in the spring.
- Kathryn Manor – Township Staff met with property manager. Work is to be undertaken in the spring.
- Scott Towne Center / The Bourse – Work completed.
- Highpointe I and II - Township Staff followed up in December 2016 with representative. Work is to be undertaken in the spring.
- Bowerhill Professional Center – No unresolved maintenance issues.

Written MCM Plans:

Township Staff is currently reviewing the plan.

Stormwater Pond Maintenance:

Current Status: Contractor is addressing final punch list items for project closeout in the spring. Final Change Order to the Township was approved (deduct of \$14,316.45).

Chapter 94 Wasteload Management Report:

A Service Order Authorization for completion of the required report due to ALCOSAN March 3, 2017 was provided at the December 13, 2016 meeting.

Discuss the Service Order Authorization for preparation of the 2016 Wasteload Management Report (ALCOSAN).

Put this item on the agenda for a vote.

Discuss revisions and/or improvements for Raceway Plaza. ([Calabria](#)).

Mr. Calabria stated that the manager from Shop N Save asked him for a status on the new signs. Mr. Calabria advised him that the new signs were approved by PennDot however; PennDot also wanted to do the new pavement markings to change the pattern on Route 50 at the same time. Mr. Calabria continued to say that Scott Township Chief of Police had one of his officers at the intersection directing traffic and it was still not flowing properly. Mr. Calabria feels that the issue is internally and he is suggesting the Township write a letter to PennDot requesting that they would change the signs without doing the pavement markings and return to do the markings once weather permits.

Mrs. Fitzgerald asked for confirmation as to what the letter should state. She continued to say that the letter would ask PennDot if they can change the signs and if it is possible for them to install the signs now, and also ask approval for the Township to put the post mounted signs for the time being.

Mr. Bruckner asked for clarification about the Stop sign.

Mr. Calabria said that the Stop sign issue PennDot would support the Township if the Township can show per a study that the traffic coming out of the plaza would not back up traffic onto Route 50. He clarified that the Stop sign has nothing to do with the letter they are discussing.

Mr. Bruckner stated that he wanted to make it clear that he is against the Stop Sign installation.

Mr. Castello asked Mr. Calabria if there is a possibility that the old BP station is going to become a small strip of stores consisting of about 4 or 5 structures, when this occurs don't they have to get a highway permit.

Mr. Calabria replied 'Yes'.

Mr. Bruckner stated that this was the reason he wrote an email to Mrs. Fitzgerald asking that the board set up a meeting with Dan Cessna about agility and all these interactive issues so that the board can speak about actual facts and not hypothetical ones.

Mrs. Fitzgerald stated that Dan Cessna did agree to send a representative out to meet with the board to discuss agility and the different programs they have in place.

Discuss traffic signal at Kane Blvd and Bower Hill and requesting Mike Mudry of Traffic Planning and Design to attend our next meeting. ([Caruso](#)).

Mrs. Caruso said that it had been some time since the Township had reached out to PennDot for their approval.

Mr. Wells asked if the Township would have to rebid.

Mrs. Fitzgerald replied that Mike Mudry is the gentleman that the board agreed to work with previously. She felt that if the Township asked Mr. Mudry to come back out and re-review the intersection and the new traffic study it should be a little easier of a process this time.

Mrs. Caruso stated that she feels there is going to be even more traffic flow at that intersection once the phase II portion of the Providence Point development is completed.

Mr. Bruckner asked for clarification on the subject.

Mrs. Fitzgerald stated that the Township has an old proposal that is very dated.

Mr. Bruckner asked how old the proposal was.

Mrs. Fitzgerald replied that the traffic study is new, however the proposal is quite old.

Mr. Bruckner asked what traffic study Mr. Calabria was referring to as Mr. Bruckner was not provided the same material as Mr. Calabria and therefore, Mr. Bruckner felt that he could not make an intelligent decision on the matter.

Mr. Calabria asked Mr. Bruckner if he received the email that he sent out.

Mr. Bruckner asked him to clarify as he was not familiar with an email.

Mr. Calabria said that the email was in reference to Mrs. Fitzgerald stating that the Township dropped the ball on this traffic signal.

Mr. Bruckner clarified that he was the one who stated that the 'ball was dropped'.

Mr. Calabria stated that the email outlined what Mr. Calabria thought happened in these past years. He asked the board to confirm if they received such email.

Mr. Bruckner and Mrs. Fitzgerald responded that neither of them received the email Mr. Calabria is referencing.

Mr. Calabria said that the email was sent out by Mrs. Fitzgerald.

Mrs. Fitzgerald stated that she has not received an email from Mr. Calabria.

Mr. Calabria advised the board what the email had discussed.

Mrs. Fitzgerald clarified that she did receive the email and she had sent it to the board of Commissioners.

Mr. Calabria said to Mrs. Fitzgerald that PennDot was looking at other places too and that is when they advised the board back in 2004.

Mrs. Fitzgerald stated that the Township is waiting for approval from PennDot. The letter Mr. Calabria is referencing was sent to PennDot however, the Township never received a response back from them.

Mrs. Fitzgerald asked the Board for clarification as to whether the Township was going to move forward with the traffic signal as the funds are already budgeted within the 2017 budget and if so, the board has to approve who is going to design the traffic signal.

Mr. Calabria said the original study showed that the intersection at Bower Hill and Kane Blvd is the only intersection that warrants a traffic signal. The letter stated that the Township was questioning which intersection needed the traffic signal.

Mrs. Fitzgerald stated that she had all the information in her office from the time the Providence Point started the building.

Mr. Castello asked why the board was discussing the traffic study from 2004.

Mr. Calabria replied that the study warranted a traffic signal back in 2004 and it is still not installed; now the price to design and install this traffic signal could possibly be double the original cost.

Mr. Castello stated that the Township did not install the traffic signal back in 2004 therefore, it will have to make up the cost difference as the intersection is still in need of a traffic signal.

Mrs. Altman asked if the traffic signal would have to be re-bid.

Mrs. Fitzgerald replied 'No'; there was never a motion and that is why she feels that Mike Mudry needs to come back out to discuss this subject with the board.

Mr. Giudici said that the Township has to send in a letter to Penndot asking for their approval.

Mr. Calabria made the comment that the Township 'dropped the ball'.

Mrs. Fitzgerald stated that the Township did not drop the ball. She does not believe that the Township dropped the ball. She explained to Mr. Calabria that she has emails from him stating that he was going to contact Penndot.

Mr. Calabria said that he did contact Penndot, however what they told him is not official.

Mrs. Fitzgerald advised that she has completed all tasks asked by the Board.

Mr. Calabria asked how the previous meeting with Penndot was collaborated. He continued to state that a letter was written by Mrs. Fitzgerald asking for the meeting.

Mr. Bruckner stated that the Townships public works department needs a representative to reach out to, that is not an individual on the Board, it should be a contact at Penndot. He suggested that the Township needs to get in contact with Dan Cessna and find out who he suggest the Township goes through.

Mr. Calabria said that Mrs. Fitzgerald should write the letter.

Mr. Bruckner stated at this point the Township needs to start from the beginning. The engineer of District 11 will tell the board who he wants the Township to go through. He suggested that the Township meet with Dan Cessna or one of his representatives.

Mrs. Fitzgerald indicated that she would send a letter to Penndot with the new traffic study, the letter will request approval from Penndot for the installation of the traffic signal and also state that the Township will bear the cost of the signal.

Standing Committee Report - Finance

Discuss the adoption of Ordinance No. 1629-16 fixing the compensation of the elected tax collector for the period beginning January 2, 2018 to December 31, 2021 in the amount of \$4,500.00 per annum.

Place this item on the agenda for a vote.

Discuss exonerating Lisa M. Riley, current Tax Collector from collecting delinquent taxes for year 2013 which would amount to 192 lines or \$41,368.45, which will be turned over to Jordan Tax Service, Inc. as follows:

- 95 lines under \$50 with a value at penalty is \$1,035.28. The cost to lien 95 lines at \$45.50 is \$2,422.50. (No lien).
- 97 lines \$50 or more with a value of \$40,333.26 which includes face \$30,065.13, penalty \$3,006.56 and interest \$7,261.57. (These have a lien).
- TOTAL lines to be sent to Jordan Tax Service, Inc. is 97 lines.

Place this item on the agenda for a vote.

Discuss revising Ordinance #1604-13 to reflect the new court cost fees per Jordan Tax Service.

Mrs. Fitzgerald stated that she had not received anything from the County clarifying the new court cost. However, she did receive a notice from Jordan Tax Services. She said she will get something for the board for the end of the month in order to have the change advertised.

Standing Committee Report – Public Safety

Discuss the approval of application for the Drop Pension Benefit submitted by Officer Edward Povirk with a retirement date effective February 25, 2017.

Mr. Bruckner asked for clarification that he is starting in February.

Mr. Wells asked how many years employees have to work in order to fall into the Drop Pension.

Mr. McTiernan replied that an employee has to be employed for 25 years, which is the normal retirement amount.

Mr. Wells asked if this subject can be discussed in front of the public or if it should be done in the Executive Session.

Mr. McTiernan advised that this subject can be discussed during Executive Session prior to the voting meeting or it can be discussed publicly.

Mr. Jason stated that this is the officer that retired once, collected years of pension and then came back to work as an officer. Mr. Jason asked how many years he has been back.

Mr. McTiernan advised that Officer Povirk has been back for 4 years.

Chief Secreet stated that he had 21 years when he retired the first time.

Mr. Giudici advised that he still maintains his service.

Mr. McTiernan explained that Officer Povirk worked 21 years then retired for 7 years and collected pension during that time period. Then Officer Povirk came back as a regular officer and he became a school resource officer.

Mr. Wells asked Mr. McTiernan if he could research this subject.

Mr. McTiernan advised that he would look into the subject to be sure everything is done properly.

Discuss ratifying the hiring of Eugene Arasiewicz for crossing guard, which would be replacing Carol Partee.

Mrs. Caruso advised that the gentleman's application was provided to the Commissioners and he is qualified.

Place this item on the agenda for a vote.

Standing Committee Report – Public Works

Discuss the update to the 2017 Roadway Improvement Program.

Mr. Lubin provided a report to each of the Commissioners that discussed the roads within their wards. The roads that are rated 0-1 shows the roads that have cracks and should be considered now or within the next year. Mr. Lubin asked for the Commissioners to review the report and notify him of the roads that each of them would like to consider to be paved in 2017.

Mr. Wells asked about the portion of Lindsay Road down to Wynnecliffe Road. He stated that this section of the road was paved in 1992 and re-milled in 1993 and that was the last time it was paved.

Mr. Lubin confirmed that there was a lot of information that states it was paved in 2003 from Our Lady of Victory church down to Wynnecliffe approximately 3,200 feet and 9,000 square yards.

Mr. Lubin advised that he would like to hear back from everyone by the following week if at all possible.

Mr. Calabria stated that he would like to see Vanadium done however, if they pave all the way down to the bottom they will have to install the ADA Ramps.

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Jason advised that there is a Sewer Committee meeting scheduled for Monday, February 6, 2017 at 10:30 AM.

Parks and Recreation

Joseph Bambaugh
1943 Borland Rd.

Joseph said that him and his friends play pick up hockey at Meadowlark Park. Joseph wanted to come in front of the Board of Commissioners to request the permission to paint lines around the hockey court. Joseph also requested the Commissioners donate another picnic table for the side of the court.

Mrs. Meyers provided her contact information for the gentleman to get into contact with her.

Mr. Calabria asked when the boys would like to paint the courts.

Joseph stated that he would be able to paint it whenever the Board would approve it.

Mr. Calabria advised that he would donate the paint for the boys to use being they are volunteering their time to get the court painted.

Library Liaison Report

Comedy night set up for March

SHACOG

Administration

Conferences and Workshops

Discuss the approval of commissioners, managers, and Chief of Police to attending the Annual Spring Conference of the Allegheny League of Municipalities to be held at Seven Springs April 6-9, 2017 in the amount of \$616 for Plan A (3 Night stay), \$432 for Plan B (2 night stay) or \$228 for Plan C (1 Night stay).

Place this item on the agenda for a vote.

Discuss an interest in becoming a new member of the Bridgeville Greater Area Lions Club with a fee of \$30 and/or attending the dinner which will be held on Thursday, January 12, 2017 at 6:00pm.

The board was not interested. Not placing on the voting meeting.

Discuss the approval for Lisha Mihalko to attend the PSATS for 'Basic Training for Township Secretaries and Administrators'. This class is scheduled for March 9, 2017.

Place this item on the agenda for a vote.

Public Comments on Items Not Listed on the Agenda

Commissioners Request

Mr. Calabria asked if Bob Fischer had reviewed the flyer for the fire truck advertisement.

Mrs. Fitzgerald replied back 'Yes' and stated that Mr. Fischer did place the old Township Firetruck in the book previously and there was no interest.

Mr. Wells requested that the Board apologize to Mrs. Riley for their actions regarding her use of the state emblem on her reports because it was found that the Administration and Tax Office use this on their own letter head and business cards.

Executive Session

Adjournment

Motion by Mrs. Altman, second by Mr. Jason to adjourn the meeting.

The meeting was adjourned at 8:53 p.m.

Attest:

