

**MINUTES  
SCOTT TOWNSHIP  
BOARD OF COMMISSIONERS  
301 LINDSAY ROAD, MAIN MEETING ROOM  
SCOTT TOWNSHIP, PA 15106  
AGENDA MEETING  
FEBRUARY 9, 2016**

The meeting was called to order by President Donald Giudici at 7:30 p.m. Mr. Jason then led all present in prayer and pledge to the flag.

**Roll Call:**

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey Altman	Present
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 9

ABSENT - 0

**ALSO PRESENT:**

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC  
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering  
Denise H. Fitzgerald, Secretary – Manager  
Randy Lubin, Director of Public Services  
Kathleen Gazda, Assistant Secretary  
Chief James Secreet

**Planning Zoning and Code Enforcement**

Mr. Fischer said he received a call from Mark Mox, who is working with Wendy's on Cochran Road. Wendy's is selling off their franchises and privates owners will now own it and they will be holding off on renovating. The Planning Commission wanted the area behind Wendy's cleaned up so they will be working Onights to clean that up. There is brown water coming off the hillside so they will be routing that into a drain. He said he wanted to keep the board updated on what is going on at the site.

Mr. Wells said they know they cannot be pulling that stuff off the hill.

Mr. Fischer said they do not want to do that.

Mr. Wells asked what is going on with Federauch.

Mr. Fischer said they are bringing materials in, grinding it up and sending it out.

Mr. Wells asked if they have air controls there. Should the county be notified?

Mr. Fischer said the county has been notified and they have been out.

Mr. Wells said it might be a commercial piece of property, but he is not sure it fits with all the residential properties. They usually have equipment to wash off the cars and air quality equipment to keep it out of the air. You go down one block and you are in a residential area. It used to be a garden center where you could buy mulch, but now they are grinding up this stuff.

Mr. Lennon said they could contact the county Health Department.

Mr. Fischer said the county has been there.

Mr. Jason said Bob has contacted the county and the county did not find violations.

Mrs. Meyers said Max and Erma's closed yesterday.

Mr. Jason asked if he could update him later on when the demolition will occur in East Carnegie and on the houses that burned there.

### **Solicitor's Report**

Mr. McTiernan said the property at 200 Locust Street has been sold at Sheriff's Sale for \$32,000. The township should get some taxes back and the property rehabbed. Also, the property on Magazine Street sold for \$14,000. If the gentleman who was interested put up any money, he will get it back.

On the property on Scrubgrass, they finally got approval to notify the owner by legal ad and nothing has happened. They have a motion pending for February 23.

The owner of the Hammond Street property wanted the township to take a payment plan. If they do not hear by the 15<sup>th</sup> they will go to court.

Hardman Subdivision – they are asking him to modify the drawings and they are still waiting for his engineer to get them done.

Mr. Fischer said they were dropped off at his office

### **Engineers Report**

Mr. Lennon said Brian Baer is here tonight from McMann Associates. Last month they discussed traffic issues at Raceway Plaza and the board asked for a proposal from a traffic engineer who had not been involved with the property.

Mr. Baer said they submitted the proposal for Raceway Plaza. They would accumulate data and observe the situation first hand.

Mr. Calabria asked if they talked to Penn DOT.

Mr. Baer said they have not talked to them yet.

Mr. Calabria said the impact study was already done and the traffic signals are coordinated. They would have to go through Penn DOT for revised permits or permission to do anything. Anything internal is the responsibility of the business owners. If the board would hire them, they would be paying him to do all this work that has already been done, then taking it to the business owners to see if they want to invest in him.

Mr. Castello said that is not right. They wanted to get an estimate. The only thing they wanted was a cost, then set up a meeting with the business owners and sit down with them with the cost of \$3,500.00. Then there were complaints from him and Bill to bring the gentleman in.

Mr. Wells said they were told that \$3,500 was the basic fee and then there were add-ons.

Mr. Castello said the whole point of getting the proposal was that they would have information to take to a meeting with the business owners. If they do not want to go for it, they have not spent a penny on this. He said Mr. Calabria was not here when they discussed this.

Mr. Calabria said he thinks this is putting the cart before the horse. They have a public safety committee. They should go and talk to the business owners. He wrote an email to all the commissioners and didn't get any response. All they own is the traffic signal and it is all they are only responsible for that.

Mr. Castello said they are not spending anything. This is an estimate they would bring to the business owners.

Mr. Giudici said they would have to have a figure to take to the merchants.

Mr. Wells said they had this conversation with these people and they always said no. It is a mess down there. They could probably force them into using police officers and they could close them down if they don't patch those potholes.

Mrs. Meyers said she is sure they have gotten complaints. If they hear complaints from their customers they will do something out it. It was easier getting out of there before when it was two lanes than it is now.

Mr. Calabria said part of the problem is they took a lane off of Rt. 50 for parking in Heidelberg. The township wrote a letter to Penn DOT regarding the left lane going to Collier. He asked why they should they have an exclusive left lane and why they should Heidelberg close off an entire lane for parking.

Mr. Lennon said the contract would be held by the township but they expected to be reimbursed by the business owners. Last month when it was discussed the board wanted a firm that had never been involved with the shopping center and wanted a fresh pair of eyes to look at it.

Mr. Giudici thanked Brian for coming in tonight.

#### **Discuss 2016 Roadway Improvement Program**

Mr. Lubin said this is a guide to start looking at. They talked about it and put a cost estimate to the roads and narrowed it down to put together bid specs together. In order to stay with the time table for last year, they want to get the process started.

Look at the roads that are rated 0-1. At this time of year, things are wet and there are some issues that might pop up in the next month. If they can have their roads for next month, then they can put it together to bid in March.

Mr. Giudici said they have \$41,600 for each ward. With the way the oil is dropping they should get good prices.

Mr. Lubin said if there are roads they want to consider, let him know.

#### **Discuss traffic study at Walmart/Lowe's/Shop n Save (Castello)**

#### **Discuss authorizing engineer to research private drive at end of Hope Street**

Mrs. Fitzgerald said she has had conversations with a resident who claims that when the township bought the property there, they also own the gravel roadway. She just wants to clarify this. County records and their deed shows that the parcel they purchased extends out to where the concrete where Hope Street begins. She said they will not have to do this because they do have the information.

#### **Discuss approval of Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No. 15-PK7 (Re-Bid) HVAC to include additional work for installation of a ducted intake connected to sidewall exhauster to the bottom of the filter heater pit in the new pool building with an increase of \$1,080.00**

Mr. Lennon said this should go on the agenda for the voting meeting.

#### **Discuss approval of Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No.15-PK6 (Re-Bid) Plumbing to include additional work including material and labor to install a 4 inch drain in the filter pit room with an increase of \$2,370.00**

Mr. Lennon said this should go on the agenda for the voting meeting.

#### **Discuss approval of Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No. 15-PK4 General Construction to include additional work to include two downspout**

**connections to the existing storm sewer, and reinforcement of the existing support posts for the second story deck on the Community Room with an increase of \$16,330.00**

Mr. Lennon said this should go the agenda for the voting meeting.

**Discuss request for Partial Payment No. 9 for Contract No. 14-S1 2014 Storm Sewer Improvements from Stefanik's Next Generation Contracting Company, Inc. in the amount of \$12,616.50**

Mr. Lennon said they have reviewed this it is in order and he would recommend payment at the next meeting. This is the final work on the storm sewers.

## **Public Works Report**

*Spinner Field* – contracts were awarded to the low bidders. Contract documents have been sent out.

*Synthetic Ice Rink and Handicap Playground* – alternative conceptual site plans have been completed and submitted to the township for review. They need to sit down with the manager and Eileen to discuss.

### *CDBG Year 41 Applications*

*301 Duncan Avenue Demolition* – the contract was awarded to Allen Demolition and SHACOG is waiting for his bond documents. Upon receipt of agreement and bonds, SHACOG will schedule a pre-construction meeting.

### *CDBG Year 42 Pre-Applications* – final applications were submitted to SHACOG:

Thepitt Demolition

ADA Automatic Door Openers at the Township Building Main Entrance

ADA Ramp at the Township Building

*2014 Storm Sewer Improvements* – all punch list work is completed and a final walk through is scheduled for February 10, 2016. The contractor has submitted Partial Payment No. 9 in the amount of \$12,616.50.

*2015 Roadway Improvement Program* – a final review is scheduled for February 10, 2016. Upon completion, the contractor will submit final payment to close out the contract.

### *Scott Township Pool* –

*General Construction -PK4* – the construction of the filter building is ongoing. The building is up, enclosed and the roof has been completed. Work within the building is underway. Stefanik has completed site prep and is preparing to remove the stockpiled material to the Hope Street Park site. Partial Payment No. 6 in the amount of \$102,168.00 has been submitted and is under review.

*Electrical Contract -PK5* – Duquesne Light has installed a new utility pole and extended the electrical service. Electrical contractor is in the process of installing the electrical service within the filter building.

*Plumbing Contract –PK6* - Stefanik is in the process of installing the remainder of the filter building sanitary sewer. Partial Payment No. 1 in the amount of \$12,186.00 has been submitted and is under review.

*HVAC Contract – PK7* - No change.

*Pool Construction –PK8* – Stoneridge has completed installation of the reinforcing steel bar for the pool and has installed the plumbing and foundations for the water features within the zero entry area of the pool. The concrete slab has been placed for the deep end of the floor of the pool. Stoneridge is preparing to start the work within the filter building. The contractor has submitted Partial Payment No. 5 in the amount of \$139,248.51.

*Pool Procurements Contracts* – they have been rewarded and they are waiting for the appropriate time to install

## **Storm and Sanitary Sewer Report**

*ALCOSAN Wet Weather Plan* – ALCOSAN has advised the 3 Rivers Source Reduction Committee that in January it replied to US EPA's request for preliminary flow estimates. They understand that the response will be shared with municipalities at some point in the future, more than likely by the end of February. Those numbers could have a significant impact on all municipalities.

His firm attended a Regionalization Coordination meeting with ALCOSAN on February 4, 2016. ALCOSAN provided revised mapping based on the township's special request to add certain sewers to the regionalization scope of work. ALCOSAN will provide an updated scope of work associated with televising proposed regionalized sewers and they plan to perform the CCTV work in the summer of 2016. Scott has been televising for the past eight years.

The township's selected alternative at Hope Hollow is to replace the entire sanitary sewer. They are not certain if or when they will adopt your recommended alternative. That is a discussion they will have to have with them later..

*MS4* – they did issue a letter dated January 28, 2016 detailing the outfall results and follow ups required by the township as well as maintenance. There are 113 outfalls mapped within the township and 20 per cent have to be tested. This year there were five that actually had detergent or fecal coliform. There have been 67 outfalls tested to date.

*2015 Sewer Repairs and CCTV* – they did prepare a final change order and sent it to Jet Jack to reconcile final quantities. They also issued a final punch list pertaining to outstanding items.

## **Finance Committee Report**

**Discuss adoption of Resolution No. 884-16 appointing McGrail & Associates LLC as the Delinquent Tax Collector per proposal and agreement**

**Discuss advertising an Act 20 Ordinance reflecting the tax collector's fees and costs**

Mr. Castello said to put these on for a vote.

**Discuss advertising to hire Aquatics Marketing Director**



Mr. Castello said he and Denise are still working on the job description and hopes to have it to the Board by next week. He said to put it on the agenda for a vote.

#### **Discuss advertising to hire IT Technician**

Mr. Castello said this is someone who will work on all their computer functions and work with Sandy in the Tax Office. They do not have all their systems connected. They will upgrade the page and coordinate all the systems.

Mr. Jason said they would be able to send out updates when the pool is going to close or when snow is expected.

Mrs. Fitzgerald said she wants to get this out to ITT Tech and other schools.

Mr. Wells asked if this would be a union job.

Mrs. Fitzgerald said no.

Mr. McTiernan said he would have to look into that.

#### **Discuss proposal from MunicPay for accepting credit cards for tax bills, sewer bills and other fees**

Mrs. Novelli said she has been talking to them since 2008 trying to get this together. She got four proposals from different companies, but MunicPay seems to fit Scott Township the best. It is 2.45 percent with a minimum of \$3.00 in addition to the township charge. They can use all credit cards.

Mr. Wells asked for copies of all the proposals.

Mrs. Novelli said went to GFOA to see what company municipalities are using and they all said MunicPay.

Mr. Castello said they cannot lose with this.

Mrs. Novelli said once they have the IT person, they will put it on the web site so residents will be able to pay on line. This is a convenience for the customer. She said the card readers are \$85.00 and they will need three or four.

Mr. Castello said to put that on for a vote.

#### **Public Safety Committee Report**

#### **Discuss request from James T. O'Leary to park opposite of traffic direction on Carothers Avenue**

Chief Seccret said his concern is he would have to cross traffic there. He thinks it is a liability. They might look at giving him a handicapped parking space there. There is a reserved space there and they can do that for him. If he gets out of the car slowly, the door would be open with traffic going by. Maybe they can give him a space on Lee Street, which is the side street. He said his problem is getting in and out of car so he will look into a parking space on a side street. He said he will talk to him to see if they can find a spot for him.

**Discuss adopting the 2015 Allegheny County Hazard Mitigation Plan as the official Hazard Mitigation Plan for the Township and adopting Resolution stating ACHMP is adopted as official Plan for Township**

Mrs. Fitzgerald said the county is requiring them to pass this in order for any funding to be available in the future.

Mr. Giudici said they should put this on the agenda.

**Public Works Committee Report**

**Discuss ratifying Public Works contract**

Ms. Altman said this should be put on the agenda.

**Discuss installing light pole at 312 Orchard Spring Road**

Mrs. Fitzgerald said Mr. Bruckner requested this.

Mr. Jason said they discussed it before the meeting and they are all good with it.

Mrs. Fitzgerald said she will put it on the agenda.

Ms. Altman said they would have a committee meeting on March 1 at 7:00 p.m.

Mr. Wells asked about the flyer they received on MS Awareness. He said they should prepare a Proclamation and put it on the agenda for the end of the month.

**Environmental Committee (Sewer Committee)**

Mr. Jason asked if they need to schedule a meeting.

Mr. Lennon said there is nothing pressing. They could schedule it tentatively for Monday, the 7<sup>th</sup>.

**Parks and Recreation**

**Discuss approving contract for fireworks display to Pyrotechnico for a period of two years in the amount of \$9,800**

Mrs. Meyers said Pyrotechnico has agreed to lower their cost to \$9,800.00.



Mr. Giudici said to put it on the agenda for the voting meeting.

### **Library Liaison Report**

Mr. Giudici said he attended a meeting Monday and they talked about their audit. They are holding some fundraisers. They are continuing their monthly raffles, they are hosting a craft fair in the fall and they are planning a wine and craft beer night. They have a Comedy Night on March 4.

### **SHACOG**

Mr. Giudici said the next meeting will be here on the 18<sup>th</sup> at 8:00. Most people come in around 7:00.

Mr. Wells said there is a \$10 charge on his monthly cable bill for the community channel. They should ask about that if they are not getting the service. It is for community meetings and local sports.

Mr. Giudici said he would look into it.

### **Administration**

#### **Discuss appointing David Zimmaro as 1<sup>st</sup> Alternate on the Zoning Hearing Board (578 Highpointe Drive 15220)**

Mrs. Fitzgerald said she will have him attend the next meeting. She asked that this be put on the agenda.

### **Conferences and Workshops**

#### **Discuss Todd Tulowitzki attending International Building Code Essentials training on May 9-13, 2016 in the amount of \$495.00, plus cost of books**

Mr. Giudici said to put it on the agenda for the voting meeting.

Mr. Wells asked Mrs. Fitzgerald when she is going to Vietnam.

Mrs. Fitzgerald said she will be there from February 19 to March 5. She will be trading how our government works with reference to how their government works. She just received her government clearances and will be a U.S. Ambassador for the United States in Vietnam. She will be doing presentations on how local government is run and applying for grants. The ICMA will be paying for her airfare and hotel.

### **Public Comments on Items Not Listed on the Agenda**

### **Commissioners Requests**

Mr. Bruckner - nothing.

Mr. Castello – nothing.

Mrs. Meyers wished everyone a Happy Valentine's Day.

Mrs. Caruso – nothing.

Mr. Jason – nothing.

Ms. Altman – nothing.

Mr. Calabria said he was approached by a resident that said the links do not work on the web site. Also it has some 2015 information.

Mrs. Fitzgerald said she will check with the person who manages it. She said they check it when they activate then sometimes the links are broken.

Mr. Wells asked what the manager found out about the bike path.

Mrs. Fitzgerald said Mr. Wright said in order for the county to move on this, each community would have to send a letter indicating that they would be interested in purchasing the railroad property. Years ago, it was owned by a different railroad company and they were not interested in selling the property. It would go in front of the Thepitt Building into Carnegie. She asked if she is cleared to move forward with that.

Several members of the Board said yes.

Mr. Giudici asked if he could have the speed monitor on Ryan and Cherrydell.

Chief Secreet said he would put it there.

#### **Executive Session**

#### **Adjournment.**

**Motion by Mr. Jason, second by Mrs. Caruso to adjourn the meeting.**

**The meeting was adjourned at 9:00 p.m.**

**Attest:**

A handwritten signature in dark ink, appearing to be 'A. V. Jeff', is written over a horizontal line.