

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
FEBRUARY 23, 2016**

The meeting was called to order by President Donald Giudici at 7:30 p.m. Mr. Jason led all present in prayer and the Pledge of Allegiance.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey A. Altman	Absent
David G. Calabria	Present
William E. Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT: John Vogel, Esq., Solicitor, Tucker Arensburg, PC
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering, Inc.
Denise H. Fitzgerald, Township Manager
Sandra Novelli, Finance Director
Randy Lubin, Director of Public Services
Kathleen Gazda, Assistant Secretary
Chief James Secreet

Agenda

Approve agenda, as revised and submitted

Motion by Mr. Jason, second by Mrs. Meyers to approve the agenda, as revised and submitted.

Mr. Castello said he is pulling some items off the agenda. Under Finance: Motion to adopt Resolution No. 886-16, Motion to advertise an Act 20 and also Motion to approve proposal from MunicPay.

Mr. Jason said he would amend his motion.

Mrs. Meyers said she would amend her second.

Motion by Mr. Jason, second by Mrs. Meyers to approve the agenda, as revised and submitted.

Motion carried (8-0).

Public Comments on Agenda Items

(To be addressed at the beginning of each Committee report)

Bill List

Approve Bill List and authorize payment of disbursements from the General Fund in the amount of \$953,217.20

Motion by Mr. Bruckner, second by Mr. Castello to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$953,217.20.

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approval of Minutes

Approval of minutes for the following meetings:

June 9, 2015	Agenda Meeting	June 23, 2015	Regular Meeting
July 14, 2015	Agenda Meeting	July 28, 2015	Regular Meeting
August 11, 2015	Agenda Meeting	August 25, 2015	Regular Meeting
September 8, 2015	Agenda Meeting	September 22, 2015	Regular Meeting
October 13, 2015	Agenda Meeting	October 27, 2015	Regular Meeting
November 10, 2015	Agenda Meeting	November 22, 2015	Regular Meeting
December 8, 2015	Agenda Meeting	December 21, 2015	Regular Meeting

Motion by Mr. Jason, second by Mr. Castello to approve minutes for the following meetings:

June 9, 2015	Agenda Meeting	June 23, 2015	Regular Meeting
July 14, 2015	Agenda Meeting	July 28, 2015	Regular Meeting
August 11, 2015	Agenda Meeting	August 25, 2015	Regular Meeting
September 8, 2015	Agenda Meeting	September 22, 2015	Regular Meeting
October 13, 2015	Agenda Meeting	October 27, 2015	Regular Meeting
November 10, 2015	Agenda Meeting	November 22, 2015	Regular Meeting
December 8, 2015	Agenda Meeting	December 21, 2015	Regular Meeting

Motion carried (8-0).

Planning Zoning and Code Enforcement

2-23-2016 rm

Solicitor's Report

Engineer's Report

Approve Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No. 15-PK7 (Re-Bid) HVAC to include additional work for installation of a ducted intake connected to sidewall exhauster to the bottom of the filter heater pit in the new pool building with an increase of \$1,080.00

Motion by Mr. Castello, second by Mr. Wells to approve Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No. 15-PK7 (Re-Bid) HVAC to include additional work for installation of a ducted intake connected to sidewall exhauster to the bottom of the filter heater pit in the new pool building with an increase of \$1,080.00.

Mr. Castello said the first three items are all regarding the pool. His notes show that they had a contingency that would cover these things, but they budgeted for the actual costs. He said these costs would come from Capital Improvements.

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No.15-PK6 (Re-Bid) Plumbing to include additional work including material and labor to install a 4 inch drain in the filter pit room with an increase of \$2,370.00

Motion by Mr. Castello, second by Mrs. Meyers to approve Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No.15-PK6 (Re-Bid) Plumbing to include additional work including material and labor to install a 4 inch drain in the filter pit room with an increase of \$2,370.00.

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes

Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No. 15-PK4 General Construction to include additional work to include two downspout connections to the existing storm sewer, and reinforcement of the existing support posts for the second story deck on the Community Room with an increase of \$16,330.00

Motion by Mrs. Caruso, second by Mr. Castello to approve Change Order No. 1 for 2015 Scott Park Pool Replacement Contract No. 15-PK4 General Construction to include additional work to include two downspout connections to the existing storm sewer, and reinforcement of the existing support posts for the second story deck on the Community Room with an increase of \$16,330.00.

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve request for Partial Payment No. 9 for Contract No. 14-S1 2014 Storm Sewer Improvements from Stefanik's Next Generation Contracting Company, Inc. in the amount of \$12,616.50

Mr. Lennon said this request has been reviewed by his office and it is in order.

Motion by Mr. Castello, second by Mr. Jason to approve request for Partial Payment No. 9 for Contract No. 14-S1 2014 Storm Sewer Improvements from Stefanik's Next Generation Contracting Company, Inc. in the amount of \$12,616.50.

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve request for Partial Payment No. 5 for Contract No. 15-R01 2015 Roadway and Storm Sewer Improvements from Peter J. Caruso & Sons, Inc. in the mount of \$62,694.45

Mr. Lennon said that pay request has been reviewed by his office and it is in order.

Motion by Mr. Castello, second by Mr. Wells to approve request for Partial Payment No. 5 for Contract No. 15-R01 2015 Roadway and Storm Sewer Improvements from Peter J. Caruso & Sons, Inc. in the mount of \$62,694.45.

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve request for Partial Payment No. 6 for Contract No. 15-PK4 – General Construction from Stefanik’s Next Generation Contracting, Inc. in the amount of \$102,168.00 (to be paid from pool loan)

Motion by Mrs. Meyers, second by Mrs. Caruso to approve request for Partial Payment No. 6 for Contract No. 15-PK4 – General Construction from Stefanik’s Next Generation Contracting, Inc. in the amount of \$102,168.00 (to be paid from pool loan).

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve request for Partial Payment No. 1 for Contract No. 15-PK6 – Plumbing – in the amount of \$12,186.00

Mr. Lennon said this has been reviewed by his office and it is in order.

Motion by Mr. Castello, second by Mrs. Meyers to approve request for Partial Payment No. 1 for Contract No. 15-PK6 – Plumbing – in the amount of \$12,186.00,

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve request for Partial Payment No. 1 for Contract No. 15-PK5 – Electrical – in the amount of \$11,424.45 (to be paid from Pool loan)

Motion by Mr. Castello, second by Mrs. Caruso to approve request for Partial Payment No. 1 for Contract No. 15-PK5 – Electrical – in the amount of \$11,424.45 (to be paid from Pool loan).

Mr. Lennon said this has been reviewed by his office and it is in order.

Roll Call

Mr. Bruckner	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve request for Partial Payment No. 5 for Contract No. 15-PK8– Pool Construction from Stoneridge, Inc. in the amount of \$139,248.51 (to be paid from pool loan)

Motion by Mrs. Meyers, second by Mr. Castello to approve request for Partial Payment No. 5 for Contract No. 15-PK8– Pool Construction from Stoneridge, Inc. in the amount of \$139,248.51 (to be paid from pool loan).

Mr. Lennon said this has been reviewed by his office and it is in order.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Mr. Bruckner	Yes
Mr. Jason	Yes
Mr. Wells	Yes
Ms. Altman	Absent
Mr. Calabria	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Mr. Lennon said they are making great progress on the pool.

Rescind award for Contract 15PK3 (Re-Bid) Electrical Contract Spinner Field Improvements to David W. Jones Company in the amount of \$8,200 and award to Stefanik's Next Generation Contracting in the amount of \$7,640.00

Mr. Lennon said when the bid tab was read, it was misread.

Motion by Mr. Castello, second by Mrs. Meyers rescind award for Contract 15PK3 (Re-Bid) Electrical Contract Spinner Field Improvements to David W. Jones Company in the amount of \$8,200 and award to Stefanik's Next Generation Contracting in the amount of \$7,640.00.

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Bruckner	Yes
Mr. Jason	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Ms. Altman	Absent
Mr. Giudici	Yes

Motion carried (8-0).

Authorize Engineer to create cost estimate and bid specs for 2016 Roadway Improvement program

Mr. Lennon said he assumed they have a list.

Ward 1	Torrence Avenue, from Highland to Paul Street
Ward 2	Crosswinds Drive, from Swallow Hill to end
Ward 3	Braun Way, from Front Way to end
Ward 4	Vanadium Rd. Norsen Drive, from Bower Hill to Borland and Somerville to House No. 1600 Norsen
Ward 5	Fieldstone, Sandridge, from Robin Drive to end and Hope Street to end
Ward 6	Spreading Oak and White Birch to Green Tree line

- Ward 7 Orchaed Spring Road, from House No. 471 Orchard Spring to Blackberry Road
- Ward 8 Raven Drive, from Scrubgrass to Oriole Drive
- Ward 9 Greenlawn Drive, from McMonagle to end

Motion by Mrs. Caruso, second by Mr. Castello to authorize Engineer to create cost estimate and bid specs for 2016 Roadway Improvement program.

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Bruckner	Yes
Mr. Jason	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Ms. Altman	Absent
Mr. Giudici	Yes

Motion carried (8-0).

Mr. Calabria asked if they could get a quote on a skim patch or 1 ½ inches of mill and wearing surface. The he would be able to get a longer length of road.

Mr. Lennon said it would be curb to curb.

Mr. Calabria said he understands that. He would try to do as many of the flat roads in the plan. There is no problem with the curbing. It needs a skim patching. He would see what he can do with Sillview, Moynelle and Norsen – they are cracked on the surface.

Mr. Wells said he would like to do the same thing. He would like the sewer fixed in front of Mr. Heyl's house, but they could do the skim coat on Crosswinds. There are not big potholes there but the road surface is just worn out. Maybe Larry could look at them and let them know if the skim patching would work.

Standard Reports

Treasurer's Report

Approve the total real estate commissions due the Tax Collector for the month of January 2016 for the years 2012, 2013, 2014 and 2015 in the amount of \$1,367.51

Motion by Mr. Giudici, second by Mrs. Meyers to approve the total real estate commissions due the Tax Collector for the month of January 2016 for the years 2012, 2013, 2014 and 2015 in the amount of \$1,367.51.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes

Mr. Castello	Yes
Ms. Altman	Absent
Mr. Jason	Yes
Mr. Bruckner	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Standing Committee Report - Finance

Motion to adopt Resolution No. 886-16 appointing McGrail & Associates LLC as the Delinquent Tax Collector per proposal and agreement
Removed from the agenda.

Motion to advertise an Act 20 Ordinance reflecting the tax collector's fees and costs
Removed from the agenda.

Advertise to hire Aquatics Marketing Director

Mr. Castello said at the last meeting he told them he and Denise had not had time to go over the job description for Aquatics Marketing Director. It is complete, they ran it by Eileen and it has been distributed to the board.

Motion by Mr. Castello, second by Mrs. Meyers to advertise to hire Aquatics Marketing Director.

Roll Call

Mr. Calabria	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mr. Bruckner	Yes
Mr. Wells	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Giudici	Yes

Motion carried (8-0).

Advertise to hire IT Technician

Motion by Mr. Castello, second by Mr. Jason to advertise to hire IT Technician

Roll Call

2-23-2016 rm

Mr. Calabria	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mr. Bruckner	Yes
Mr. Wells	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Giudici	Yes

Motion carried (8-0).

Motion to approve proposal from MuniciPay for accepting credit cards for tax bills, sewer bills and other fees

Removed from agenda.

Standing Committee Report – Public Safety

Adopt the 2015 Allegheny County Hazard Mitigation Plan as the official Hazard Mitigation Plan for the Township and adopt Resolution No. 887-16 stating ACHMP is adopted as official Plan for Township

Motion by Mrs. Caruso, second by Mr. Castello to adopt the 2015 Allegheny County Hazard Mitigation Plan as the official Hazard Mitigation Plan for the Township and adopt **Resolution No. 887-16** stating ACHMP is adopted as official Plan for Township.

Motion carried (8-0).

Approve Agreement with Chartiers Valley School District for School Resource Officer, effective February 1, 2016 and expiring December 31, 2017

Motion by Mrs. Caruso, second by Mr. Castello approve Agreement with Chartiers Valley School District for School Resource Officer, effective February 1, 2016 and expiring December 31, 2017.

Roll Call

Mr. Calabria	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mr. Bruckner	Yes
Mr. Wells	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Giudici	Yes

Motion carried (8-0).

Standing Committee Report – Public Works

2-23-2016 rm

Ratify Public Works contract, effective January 1, 2016 and expiring December 31, 2020

Motion by Mr. Wells, second by Mr. Jason to ratify Public Works contract, effective January 1, 2016 and expiring December 31, 2020.

Roll Call

Mr. Calabria	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mrs. Meyers	Abstain
Mr. Bruckner	Yes
Mr. Wells	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Giudici	Yes

Motion carried (7-0). 1 Abstain

Approve installing light pole at 312 Orchard Spring Road in the amount of \$1,200.00

Mr. Wells said he thought there was no cost involved.

Mr. Castello said most of the cost is the pole.

Motion by Mr. Wells, second by Mr. Bruckner to approve installing light pole at 312 Orchard Spring Road in the amount of \$1,200.00.

Roll Call

Mr. Calabria	Yes
Mrs. Caruso	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mr. Bruckner	Yes
Mr. Wells	Yes
Mr. Jason	Yes
Ms. Altman	Absent
Mr. Giudici	Yes

Motion carried (8-0).

Standing Committee Report – Environmental Advisory Committee

Mr. Jason asked if they need a Sewer Committee meeting next month.

Mr. Lennon said yes, on March 7 at 10:30 a.m.

Standing Committee Report – Parks and Recreation

2-23-2016 rm

Approve proposal for fireworks display from Pyrotechnico (contract for a period of two years) in the amount of \$9,800

Motion by Mrs. Meyers, second by Mrs. Caruso to approve proposal for fireworks display from Pyrotechnico (contract for a period of two years) in the amount of \$9,800.

Roll Call

Mr. Wells	Yes
Mr. Calabria	Yes
Mr. Bruckner	Yes
Mr. Jason	Yes
Mr. Castello	Yes
Mrs. Meyers	Yes
Mrs. Caruso	Yes
Ms. Altman	Absent
Mr. Giudici	Yes

Motion carried (8-0).

Library Liaison Report

Mr. Giudici said there is nothing to report.

SHACOG

Mr. Giudici said the meeting here last month was very good. They had a demonstration of all their equipment and it was well attended. There is a price adjustment for the rock salt which is coming down.

Standing Committee Report – Administration

Approve Proclamation designating March 7 as the beginning of MS Awareness Week

Motion by Mr. Giudici, second by Mr. Jason by to approve Proclamation designating March 7 as the beginning of MS Awareness Week

Motion carried (8-0).

Conferences and Workshops

Approve Todd Tulowitzki attending International Building Code Essentials training on May 9-13, 2016 in the amount of \$495.00, plus cost of books

Mr. Wells said he is a real asset to the township. He always gets back to you and follows through.

Motion by Mr. Wells, second by Mr. Giudici to approve Todd Tulowitzki attending International Building Code Essentials training on May 9-13, 2016 in the amount of \$495.00, plus cost of books.

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Absent
Mr. Jason	Yes
Mr. Bruckner	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Approve Sandra Novelli attending GFOA Conference April 24-27, 2016 in the amount of \$350.00 Registration, plus cost of lodging (\$123 + tax for 3 nights)

Motion by Mrs. Caruso to approve Sandra Novelli attending GFOA Conference April 24-27, 2016 in the amount of \$350.00 Registration, plus cost of lodging (\$123 + tax for 3 nights).

Roll Call

Mrs. Caruso	Yes
Mrs. Meyers	Yes
Mr. Castello	Yes
Ms. Altman	Absent
Mr. Jason	Yes
Mr. Bruckner	Yes
Mr. Calabria	Yes
Mr. Wells	Yes
Mr. Giudici	Yes

Motion carried (8-0).

Public Comments on Items Not Listed on Agenda

None:

Commissioners' request

Mr. Bruckner – nothing.

Mr. Castello – Nothing.

Mrs. Meyers – Nothing.

Mrs. Caruso – Nothing.

Mr. Jason – Nothing.

2-23-2016 rm

Mr. Calabria said he talked to the Chief about cars driving down the berm of the road at Greentree Road and Swallow Hill to turn up the hill. He asked if they had heard back from the county regarding the detour. He said he thinks the county should give them money for traffic control. They are allowing two lanes on Painters Run Road to the road closure going to Kelso.

Chief Secreet said he will call the county.

Executive Session

Adjournment

Motion by Mr. Jason, second by Mr. Castello to adjourn the meeting.

Motion carried (8-0).

The meeting was adjourned at 8:30 p.m.

Attest:

