

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
MARCH 8, 2016**

The meeting was called to order by President Donald Giudici at 7:30 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Absent
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT:

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering
Denise H. Fitzgerald, Secretary – Manager
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector/Code Enforcement Officer
Sandra Novelli, Finance Director
Kathleen Gazda, Assistant Secretary
Chief James Secreet

Presentation of Officer of the Year Award

Chief Secreet said this year's Officer of the Year is Adam Helf. He was voted Officer of the Year by himself and the sergeants in the department. Adam had several notable incidents in 2015, but one stands out. Several houses burned in East Carnegie and over 20 people were displaced and lives were put in jeopardy. Several days later, Officer Helf was on patrol and observed a vehicle matching the description of one at the scene. He obtained the registration information and noted the time. The Carnegie Police Department was investigating an attempted arson to a store in Carnegie ten minutes before Officer Helf ran the registration plate. Had Adam not observed that vehicle, lives would have been in jeopardy. He was charged with two fires and over twenty counts of attempted homicide.

Adam has done this several times since he has been here and he has made a high amount of drug arrests.

Officer Helf said it is an honor to work for Scott Township and more of an honor to receive this award. He said he looks forward to coming to work every day. He thanked the Board and Chief Secreet.

The meeting was recessed at 7:35 p.m.

The meeting reconvened at 7:55 p.m.

Planning Zoning and Code Enforcement

Bob Fischer said after a discussion with Commissioner Jason, they budgeted for demos on 636/638 Idlewood Avenue duplex. They did not get the SCAGOG grant for this but Mr. Jason wanted to move forward on these. He obtained two bids, one for \$21,000 one from Allen Demolition for \$10,000. Allen is doing the demolition on 310 Duncan through SHACOG. It has to come down and he thinks \$10,000 is a normal price.

Mr. McTiernan said the owner of the Thepitt Building wanted to deal on taxes. They were told they will not make a deal on taxes.

Mr. Fischer said he is not involved with the taxes, but the building has to come down.

Mr. McTiernan said the school district is only concerned about the taxes, but Scott Township wants the building down. John Vogel gave him a deadline; then the option would be to go ahead with the sale and the demolition.

Mr. Wells asked if anyone wants the property.

Mr. Fischer said it is in bad condition.

Mr. McTiernan said the owner of the Thepitt Building has not answered the notice. They will lien the property for the demolition.

Mr. Fischer said he thinks the tax office might have already liened the property.

Mr. Giudici said to put it on for a vote.

Solicitor's Report

Discuss application under Allegheny County Side Yard and Blighted Structure Program by Douglas F. Bovard regarding property at 379 Pierina Drive (B&L 254-B-86)

Mr. McTiernan said this is a program a lot of municipalities participate in. Unless there is an objection, the county will set a price on it.

Mr. Fischer said the property has been vacant and abandoned for some time. The Bovard property abuts the back yard of the property.

Mr. McTiernan said he would ask the Board to authorize advertising an ordinance regarding the sewer system on Claireview. They hope to wrap it up in April so he would like to have it on the agenda to advertise. The property at 1442 Scrubgrass is scheduled for June and they should get some pro-rata amount from that. It is a slow process but they are making progress.

Mr. Wells asked about the Biggerstaff house on Old Greentree. Residents are complaining that he is back in there.

Mr. Fischer said he has filed. There is a 12" x 12" hole in the roof. He owns the property and has many health issues.

Mr. McTiernan said he also has three pieces of litigation for Executive Session.

Engineers Report

Discuss demolition of 636/638 Idlewood Avenue

Mr. Lennon said this has already been discussed

Discuss approval of Change Order No. 3 (Final) for Contract No. 15-S1 2015 Sanitary Sewer Repairs from Jet Jack, Inc. adjusting the contract amount based on measurement of in-place quantities and work completed with increase of \$17,113.60 (Original contract price \$192,200 contract price with previous change order \$214,513.49; contract price with all approved change orders \$231,627.09)

Mr. Lennon said this should be put on the agenda for approval. There were two emergency repairs they had to call them in for last year and the township asked him to televise additional pipes.

Discuss request for Partial Payment No. 3 (Final) for Contract No. 15-S1 2015 Sanitary Sewer Repairs from Jet Jack, Inc. in the amount of \$59,822.88 (to be paid from sewer fund)

Mr. Lennon said this is the final payment and the contract will be closed out.

Discuss advertising 2016 Roadway Improvement Program

Mr. Lennon said this is covered in his report.

Storm and Sanitary Sewer Report

The items on Pages 1 and 2 are good information, but there has been no change.

ALCOSAN Wet Weather Plan – they had to submit preliminary flow estimates to US EPA by the end of January. They understand that the response will be shared with the municipalities by the

end of February. They did e-mail it last Wednesday and it is nothing more than a recitation of current flows at all the points of connection, so they will see if the regulators accept what was submitted.

Regionalization Coordination - they attended their third meeting and the township is asking they take over these additional sewers:

- Eight inch sewer along Mt. Lebanon/Scott border above Roessler Road
- Eight inch diameter trunk sewer in Birdland from Raven to Bower Hill Road
- Eight inch diameter MH to MH segment at C50 (Woodville)
- Ten inch diameter sewer on Bower Hill Road from Painters Run to the Mt. Lebanon border at Somerville

Public Works Report

Ordinance/Detail Update – he met with the Planning Commission last week and they started into the Subdivision and Land Development Ordinance. They selected the ordinance they like and began changing the definitions. It will take the rest of the year to get through it.

Synthetic Ice Rink and Handicap Playground – they are preparing revised plans based on the selected option and will be sitting down with the township in a week or two to discuss.

Mrs. Meyers said she talked to Kevin about the possibility of changing it to deck hockey. The engineering would be the same. It would have an overlay that could be frozen for ice skating, so they would have the best of both worlds.

Mr. Wells said that is a much better idea and it will be a lot less cost.

Mr. Lennon said it is about the same. They can add a liner on top for ice skating.

Mr. Giudici said the Commissioners will look at the plans.

Mr. Lennon said they can do it here or have a special meeting.

Mr. Giudici said it would be best to have a special meeting.

Mrs. Meyers said she talked to Chris Kunitz and he feels they would get more out of a deck hockey rink. She said she thought that is what they practiced on, but he said years ago but not in recent years.

CDBG Year 41 Applications – 301 Duncan Way Structure Demolition they are still waiting for Allen Demolition to get their bond to SHACOG, so SHACOG can issue the contract.

CDBG Year 42 Applications – Thepitt Building Demolition they do have the final applications into SHACOG for the demolition of that building.

Mr. Wells asked when the playground will be put in the park.

Mr. Lennon said it is part of the grant with the deck hockey. It could possibly be done by the end of July and the deck hockey by the end of October. He said he has pictures of the handicap playground

equipment and some of the old equipment might be saved and put down below. He said they have the same equipment at Settler's Cabin Park.

Mrs. Fitzgerald said they could possible buy everything from Co-Stars and save money.

Mr. Wells asked if they are doing anything with the dirt. The ponding will breed mosquitoes.

Mr. Lennon said it is all coming out of there. He still has concrete and all back fill to be used at the pool. It is part of the contract that he has to clean that all up.

2014 Storm Sewer Improvements – all the work is completed. A final walkthrough was held on February 10, 2016 and his firm issued a punch list letter dated February 12.

Hardman Subdivision – they have been working with John Vogel and they are waiting for Mr. Hardman to record the easements.

Mr. Castello said Mr. Hardman said he is waiting to see what needs to be done.

Mr. Fischer said John Vogel wrote him a letter telling him what needs to be on the drawing. He and John Vogel met with him before the Planning Commission meeting.

Mr. Lennon said he received an e-mail from John Vogel saying Mr. Hardman is taking care of it.

Chartiers Enterprises – his firm prepared the Project Bonding Summary and Stormwater Facility Maintenance Fund letters for the Solicitor's use in preparing the Developer's Agreement. Based on the thirty year estimate of doing inspections for Chartiers Enterprises, they will need to write a check for \$11,000.00. They are obligated to do an inspection every year.

Mr. Castello asked if this in the general budget or are they escrowing it.

Mrs. Fitzgerald said this is the first and they haven't had any discussion on how they want to handle it.

Mr. Giudici said it should be put into the General Fund, then they are obligated to do the inspections.

Mr. Lennon said it could be done by Public Works.

Mr. Castello said the Finance Committee will discuss it.

Mr. Lennon said part of the discussion was they are obligated to do the inspections once a year. If they find a deficiency, they have to fix it. If they do not, the township can levy a fine.

Mr. Wells said it has to be recorded on the deed, or it has to e recorded somewhere.

2016 Roadway Improvement Program – they put together a cost estimate for the project. Option 1 is the full scope of what they usually do. Option 2 is to only mill and pave 1 1/2 inches on the cartway. This is cheaper than the 3 1/3 inch milling and binder and curbs.

Mr. Wells said he doesn't want any more curbs than they have to do.

Mr. Castello said they have \$495,000 budgeted or \$55,000 each. In the Capital Improvement Fund, they have allotted \$153,000 or \$17,000 each. They have two parcels of real estate they are considering and \$100,000 for the MS4, so each commissioner will have \$72,000 for the road program.

Mr. Calabria said the add alternate for Ward 4 is Vanadium Road and they cannot do a skim patch there because the pot holes are bad.

Mr. Lennon said Mr. Calabria said he was working he has walked the streets and doesn't see a need for the usual paving. Personally, he would not want to do it.

Mr. Giudici said Dave knows his roads and he is comfortable with it.

Mr. Castello said he can do it in his ward.

Mr. Wells said prior to paving the last time, they knocked the asphalt off the curbs and laid it on again.

Mrs. Meyers asked why they would do that in Glendale where the curbs are part of the sidewalks. They did it on Ignatius.

Mr. Lennon said they cannot take the curb out if it is part of the sidewalk.

Mr. Wells said two of the worst roads by Our Lady of Victory and between Raven and Cardinal are a mess and they were just paved about five years ago.

2015 Roadway Improvement Program – they had a final review of the roads on February 22 and there are still items the contractor needs to resolve.

Scott Township Pool

General Construction 15-PK4 – Stefanik is continuing work inside the building. They are moving the stockpile to the Hope Street fill site. Hope Street will be seeded and mulched once weather permits. They are starting work on the deck supports.

Electrical Contract 15-PK5 – Merit Electric is continuing installing electrical service within the Filter Building. They have submitted a payment request in the amount of \$10,695.48, which is under review.

Plumbing Contract 15-PK6 – Stefanik is in the process of installing the rest of the Filter Building plumbing. Change Order No. 1 has been prepared to address work related to the installation of an additional 4 inch overflow drain with an increase of \$2,370.

HVAC Contract – 15-PK7 – Stefanik is continuing work on the building. No payment requests have been received.

Pool Construction Contract 15-PK8 – Stoneridge has completed the concrete slab for the 50 meter lane. All pool concrete work should be done by the week-end.

Pool Procurement Contracts – the slide is ordered and delivery will be in April. The hoops and buckets are on site and partially installed. The climbing wall is ordered and expected delivery date is April.

Mr. Castello said they discussed a wheel chair for the pool. They should have one if someone is totally disabled. He said one would be sufficient.

Mr. Lennon said they roll right into the water and they are made out of PVC pipe and they are not very expensive.

Finance Committee Report

Discuss invoices from Municipal Finance Partners, Inc for administrative services to the Police Pension Plan in the amount of \$1,500.00 and the Non-Uniform Pension Plan in the amount of \$1,500 (to be paid from respective pension funds)

Mr. Castello said to put it on for a vote.

Discuss proposal from MunicPay for accepting credit cards for tax bills, sewer bills and other fees

Ms. Novelli said they are planning to come out to go over the plan with the employees.

Mr. Castello said to put it on the agenda for a vote.

Public Safety Committee Report

Public Works Committee Report

Discuss changes in electronic recycling (e-waste) program

Mr. Lubin said there have been a lot of changes in the electronic recycling agency and there is some new legislation regarding this. They are getting so much material now and there is no vehicle to take this back to the manufacturer. He received a notification from e-loop that they will no longer accept this material free. There is a fee schedule for material. The municipality would have to collect and package the items. They recycled over 100,000 pounds of material, so it would be \$25,000 for the same type of event they had in the past. He needs guidance whether the board wants to continue this, or hold off.

Mr. Wells asked if the manager talked to the manager of Upper St. Clair. They are starting their program where you can drop off one TV free.

Ms. Altman said they have a lot of non-residents showing up at these events. She suggested residents stop at the township building to get a permit showing they are residents. She is concerned they will end up with TVs and monitors littering the streets.

Mr. Lubin said they cannot just schedule an event. The DEP has to approve it. This can become a problem. They are charging for these and they have no outlet to dispose of electronics. The Pennsylvania Resource Council has a web-site where they post any events they hold, but they do charge.

Mr. Giudici said they would put a hold on that.

Discuss request from PAWC to use the Municipal Building as a test sampling location to monitor water in their distribution system

Mr. Lubin said they have to take a certain number of water samples and they asked if they can use the Municipal Building or Public Works building. They would take water from a spigot or water fountain to test.

Mr. Giudici said they do not need to vote on that.

Discuss tree cutting by Duquesne Light at Rt. 50/Hope Hollow Road (Meyers)

Mrs. Meyers said there are logs in the stream on Hope Hollow Road. The hillside behind the flower bed on Rt. 50 has all the trees cut down that would compromise the integrity of the hillside.

Mr. Wells said they cut trees and left them where they fell. It is a mess.

Mr. Lubin said they would be willing to come in here and address the issues and answer any questions the board might have.

Mrs. Meyers said she can see why they cut away from the wires, but they are cutting trees down to the ground.

Mr. Lubin said they are willing to come out.

Mr. Wells said they start 16 diesel engines every morning and it sounds like a racetrack.

Mrs. Meyers asked why they are parking in the park anyway.

Mr. Lubin said they have been there for years. He can move them down below.

Mr. Giudici said they have at least 20 trucks with the booms up.

Mrs. Meyers said they should find somewhere else to park. The facilities will be rented soon and they need the parking for the residents.

Mr. Wells said they are not getting anything out of it. They cut down one tree that was dedicated to someone.

Mrs. Fitzgerald said they were told there was an ADA issue. She had Randy look to see if it was lifting the sidewalk and it was. They are planning to put a table over the stump. Herb will put a plaque on the table or plant a new tree.

Mr. Calabria asked if they fixed the sidewalks.

Mrs. Fitzgerald said they still need to clean the area up and it will put it back. She is not sure if they will replace or reset it.

Mr. Calabria said it is better to replace. What they reset before needs reset again.

Ms. Altman said they had a good meeting. She said they discussed Earth Day and summer employees will make \$9.00 for new employees and \$9.50 for returning employees. Randy was asked to sit on the Board at 3 Rivers reviewing the DEP audit to let them know what to expect and prepare for the audit.

Mr. Wells asked how many days they used the Vactor truck last week.

Mr. Lubin said it was used Tuesday through Friday.

Environmental Committee (Sewer Committee)

Discuss Earth Day

Jane Sorcan said they discussed the Earth Day cleanup with Stacy and Randy. It has been poorly supported by the community the past two years. But she decided to try it one more year. They will reach out to the school district and youth groups. She said the cost of 25 signs would be \$250.00. They can use the old signs and place stickers on them for less cost. She thinks a bigger food budget would entice workers with a pizza lunch.

Mr. Castello said they might contact Craig Stephens. He might have a community service program and he can designate where they serve.

Mr. Giudici said to put it on the agenda for a vote.

Parks and Recreation

Discuss request by Chartiers Valley PTG to use Locust Grove on Friday, May 6 and Tuesday, May 10 from 11:30 a.m. to 1:30 p.m. at no charge

Mr. Giudici said they can approve it without voting on this.

Discuss request from Nelson Tree Service to use the Lodge on March 15 and 16 from 3:30 to 7:00 p.m. for CPR and First Aid training for their employees at no charge

Mrs. Meyers said she doesn't want them.

Mr. Wells said he agrees with Eileen.

Mr. Castello said no.

Mrs. Fitzgerald said it would be in violation of the township's policy.

Mrs. Meyers said the Easter Egg Hunt will be held March 20 at 2 p.m.

Library Liaison Report

Mr. Giudici said the next Board meeting is scheduled for next Monday.

SHACOG

Discuss members of the Board of Commissioners, Management Team, Planning Commission, Zoning Hearing Board and Chief of Police attending SHACOG 43nd Annual Dinner Meeting to be held April 21, 2016 at the Club at Nevillewood in the amount of \$50.00 per person

Discuss donation of a \$50 gift card to SHACOG for 43nd Annual Dinner Meeting

Mr. Giudici said to put these both on the agenda for the voting meeting.

Administration

Discuss request by American Legion Post 290 to use the same parade route as last year for the Memorial Day Parade on May 30, 2016 beginning at 11:00 a.m. and a donation of \$200 to defray the cost of the parade

Mr. Giudici said to put it on the agenda for the voting meeting.

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Pat Martin of Center Street said Nelson Tree Service is working in Pennsbury, Crafton and on Campbells Run Road.

Mrs. Meyers said it is time to find a new spot.

Mrs. Martin said she noticed that the web-site has been updated, but the Board of Commissioners' picture is from last year.

Mrs. Fitzgerald said it has been fixed. They updated the web-site and it reverted back to some of the old. The new tech person will be doing the web-site, but they need to get it in good shape.

Mrs. Martin asked when the adopted budget will be put on.

Mrs. Fitzgerald said it is one there.

Commissioners Requests

Mr. Bruckner said he talked to the Chief about an internet exchange area.

Chief Seccret said sometimes a court order says to exchange at the local police department.

Mr. Bruckner said this would be an approved, advertised area with a camera on it 24/7.

Mrs. Meyers said this is a good, safe place to exchange items if you sell on the internet or Craig's List.

Mr. Wells if they were buying more cameras for the Lodge. They discussed having camera inside the buildings.

Mrs. Fitzgerald said they discussed outside the building.

Mr. Castello said Commissioner Jason had his second child, a boy named John Raymond. Also, Our Lady of Grace's boys' basketball team won their championship and he would like to bring them in for a resolution.

Mrs. Meyers – nothing.

Mrs. Caruso – nothing.

Ms. Altman – nothing.

Mr. Calabria said the traffic from the detour has traffic backed up to Somerville. One day it was backed to the Crooked Bridge. He told them they would need a police officer for traffic and they would need more green time. People are going through Somerville and onto Kelso. This should have been addressed with the county before it became a problem.

Mrs. Fitzgerald said it was address with the county and they related all Mr. Calabria's concerns. As of this time they still have not made a decision.

Mr. Calabria said this has been a month and it is not getting better. They need to get on the county.

Mr. Giudici directed the manager to call Mr. Finnerty tomorrow to discuss this.

Mr. Wells said Freight Liquidators is advertising they are in Carnegie. He asked the status of the fire truck for sale.

Mrs. Fitzgerald said they had one response from a man in Texas who offered \$50,000. Municibid was not successful.

Mr. Wells asked when the union meeting is scheduled. They are supposed to meet with them four times a year.

Mrs. Fitzgerald said she can set that up.

Mr. Wells said there was an article that the county is offering police training to handle mentally ill people.

Chief Secreet said the officers are taking an on line course and all the men are taking two hour training on this.

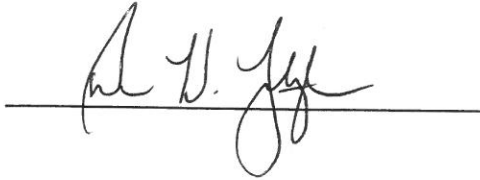
Executive Session

Adjournment.

Motion by Mrs. Meyers, second by Mr. Castello to adjourn the meeting.

The meeting was adjourned at 9:50 p.m.

Attest:

A handwritten signature, appearing to be "A. H. J.", is written over a horizontal line.