

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
March 28, 2017**

The meeting was called to order by President Donald Giudici at 7:30 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey Altman	Present
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

John Vogel, Tucker Arensburg
Larry Lennon, Lennon, Smith, Souleret Engineering, Inc.
Denise Fitzgerald, Manager
Lisha Mihalko, Assistant Secretary
Sandy Novelli, Finance Director
Randy Lubin, Director of Public Services
Jason Cherep, IT Director

Approval of Agenda

Motion to approve the agenda as submitted

Motion by Ms. Altman, second by Mr. Giudici to approve agenda as revised and submitted.

**All in Favor
Motion Carries**

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$1,104,802.44.

Mr. Wells asked two questions:

- Fire Truck payment in the amount of 1,250.00. This is a brand new truck why are we paying a maintenance fee; it should still be included in the warranty.

Mrs. Fitzgerald asked if the Board of Commissioners would be interested in excluding the amount of \$1,250 for the fire truck so that she can research the fee.

- The amount for the bollards for \$1,176.47 is that for one or two?

Mr. Lubin replied that this amount was for several bollards. The Township is getting reimbursed for the bollards that were damaged due to the accident. The rest were ordered for extra's.

Mr. Wells asked if that price includes the installation.

Mrs. Fitzgerald said that the Township installs them. She went back to the fire truck item and explained that the amount of \$1,250.00 was for an air leak. They had to install a compressor. This was a safety issue and had to be added to the truck.

Mr. Wells asked if this should have been included in the original purchase of the truck.

Mrs. Fitzgerald said that this item can be removed from the bill list so that she can review it further.

Motion by Mr. Giudici, second by Mr. Jason to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$1,104,802.44 minus the fire truck amount of \$1,250.00.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting	2/14/2017
Regular Meeting	2/28/2017

Motion by Mrs. Caruso, second by Mr. Castello to approve the minutes for the following meetings of February 14, 2017 and February 28, 2017.

All in Favor
Motion Carries

Planning, Zoning and Code Enforcement

Mr. Fischer advised that the fence around the 'THEPITT' building was installed today.

Solicitor's Report

Motion to approve a Sheriff Sale for the property located at 636 Idlewood Avenue. (Lot 67 Block P123).

Mr. Wells asked what the Township was going to do with 310 Duncan Way. If Idlewood Avenue is sold there is no way to get to 310 Duncan Way. He feels that the Sheriff Sale should have to include both of the properties.

Mr. Vogel responded that both properties would not have to be sold together.

Motion by Mr. Jason, Second by Mr. Castello to approve a Sheriff Sale for the property located at 636 Idlewood Avenue. (Lot 67 Block P123).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	No
William Wells	No
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (7-2)

Engineers Report

Public Comments:

Pat Martin at 529 Center St.

Mrs. Martin asked where the ADA doors were located.

Mrs. Giudici replied that they are in the front of the building and right out front of the meeting room doors.

Mrs. Martin asked if people are aware of the doors being ADA compliant.

Mr. Lubin replied that there are signs posted on the doors stating that they are handicapped accessible.

Mrs. Martin advised the board that they are sometimes locked when there is a 7:00pm meeting.

Mr. Lubin responded that the doors are on an automatic lock system which is controlled by the police department.

Mr. Lennon reviewed the contracts below:

- CO #17-R01 2017 Roadway and Storm Sewer Improvements.
 - 5 submitted bids. Youngblood, Inc. was the lowest bidder in the amount of \$659,454.50.

Mr. Castello asked if Mr. Lennon was familiar with Youngblood, Inc.

Mr. Lennon advised that they are getting all of the work with the bids.

Mr. Bruckner stated that Youngblood is getting about 60 – 75% of the bids they are submitting.

- CO #16-PK1 Playground Equipment.
 - 3 submitted bids. Palombo_Landscaping, Inc. was the lowest bidder in the amount of \$62,650.00
- CO #16-PK2 and 16-PK4 Regulation and Reduced Size Rink.
 - 3 submitted bids. A. Liberoni, Inc was the lowest bidder.
 - Regulation Rink: A. Liberoni, Inc in the amount of \$228,310.00
 - Reduced Rink: A. Liberoni, Inc in the amount of \$229,847.00

Mrs. Fitzgerald explained that there is \$213,206.00 in the General Fund and \$200,000.00 in bond issue. In addition a DCNR Grant was received in the amount of \$413,206.00, totaling an amount of \$826,400.00.

Mr. Wells asked about the reduced size rink and if the Township received any bids.

Mr. Lennon replied that bids were received, but the reduced size rink came in higher than the

Mrs. Fitzgerald stated that the pricing for the reduced size rink came in at a total of \$735,102.50 plus any add alternates that would need to be included. The regulation size rink came in at \$789,641.00.

Mr. Wells asked where people will be able to park once the regulation size rink is installed. He feels that the park is being overbuilt and there is going to be a limit in available parking areas.

Mr. Lennon stated that the Deck Hockey Rink is being built where it is currently a grass area. Therefore, it wouldn't be any different than now.

Motion to approve Partial Payment No. 1 (Final) for Contract No. 16-M01 (CD42 7.5) Municipal Building ADA Doors to Automated Entrance Systems, Co., Inc. for the completion of the work and recommend final payment in the amount of \$12,725.00. Payment to be made by SHACOG.

Motion by Mr. Castello, second by Mrs. Meyers to approve Partial Payment No. 1 (Final) for Contract No. 16-M01 (CD42 7.5) Municipal Building ADA Doors to Automated Entrance Systems, Co., Inc. for the completion of the work and recommend final payment in the amount of \$12,725.00. Payment to be paid by SHACOG.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to award Costars Contract for the 2017 Scott Park Playground equipment to General Recreation in the amount of \$195,668.00, plus instruments in the amount of \$6,160.00. Total award amount of \$201,828.00.

Motion by Mrs. Meyers, second by Mr. Castello to award Costars Contract for the 2017 Scott Park Playground equipment to General Recreation in the amount of \$195,668.00, plus instruments in the amount of \$6,160.00. Total award amount of \$201,828.00.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes

Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to award Contract No. 16-PK3– Deck Hockey amenities to Rink Systems, Inc. in the amount of \$154,500 and Change Order #1 to include ice rink liner in the amount of \$7,286.00.

Motion by Mrs. Meyers, second by Mrs. Caruso to award Contract No. 16-PK3– Deck Hockey amenities to Rink Systems, Inc. in the amount of \$154,500 and Change Order #1 to include ice rink liner in the amount of \$7,286.00.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	No
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (8-1)

Motion to award Contract No. 16-PK2 to A. Liberoni, Inc. for the General Construction of the Deck Hockey rink installation in the amount of \$228,310.50, plus add alternate #2 site lighting conduit in the amount of \$7,292.00. Total award amount of \$235,602.50.

Motion by Mrs. Meyers, second by Mr. Jason to award Contract No. 16-PK2 to A. Liberoni, Inc. for the General Construction of the Deck Hockey rink installation in the amount of \$228,310.50, plus add alternate #2 site lighting conduit in the amount of \$7,292.00. Total award amount of \$235,602.50.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes

David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	No
William Wells	No
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (7-2)

Motion to award Contract No. 16-PK1 (Re-Bid) to Palombo Landscaping, Inc. for the general construction of playground installation in the amount of \$62,658.00, plus add alternate #1 for existing playground rubber surface in the amount of \$26,212.50, and alternate #3 for the playground site preparation for play booster play structure instruments in the amount of \$11,477.50. Total award amount of \$100,348.00.

Motion by Mr. Jason, second by Mr. Castello to award Contract No. 16-PK1 (Re-Bid) to Palombo Landscaping, Inc. for the general construction of playground installation in the amount of \$62,658.00, plus add alternate #1 for existing playground rubber surface in the amount of \$26,212.50, and alternate #3 for the playground site preparation for play booster play structure instruments in the amount of \$11,477.50. Total award amount of \$100,348.00.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to award the 2017 Roadway Improvement Program to Youngblood Paving, Inc. to include 2017 road program, Playground Parking Area, Deck Hockey Rink Paving in the amount of \$642,379.50, and add alternate #1 for additional quantities for full size rink in the amount of \$17,075.00. Total award amount of \$659,454.50.

Motion by Mr. Jason, second by Mr. Castello to award the 2017 Roadway Improvement Program to Youngblood Paving, Inc. to include 2017 road program, Playground Parking Area, Deck Hockey Rink

Paving in the amount of \$642,379.50, and add alternate #1 for additional quantities for full size rink in the amount of \$17,075.00. Total award amount of \$659,454.50.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to approve the Service Order Authorization for the Idlewood Avenue Bridge Replacement with Box Culvert Survey, Permitting and Design Tasks.

Mr. Lennon stated that this SOA was provided to the Township when the work first started back in 2014. This SOA has been reduced.

Motion previously approved. Do not need to make a motion on this item.

Motion to deny Contract No. 16-PK4 and 16-PK5.

Motion by Mr. Jason, Second by Mr. Castello to deny Contract No. 16-PK4 and 16-PK5.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Standard Reports

Treasurer's Report

Motion to approve the total real estate commissions due the Tax Collector for the month of November 2017 for the years 2014, 2015 and 2016 in the amount of \$2,816.11.

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Motion by Mr. Jason, second by Mr. Giudici to approve the total real estate commissions due the Tax Collector for the month of November 2017 for the years 2014, 2015 and 2016 in the amount of \$2,816.11.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Standing Committee Report - Finance

Motion to approve the request from Bower Hill Volunteer Fire Department for portion of their annual allotment in the amount of \$65,000.00 for payment of Engine #2, which would be expended in April.

Motion by Mr. Castello, second by Mrs. Caruso to approve the request from Bower Hill Volunteer Fire Department for portion of their annual allotment in the amount of \$65,000.00 for payment of Engine #2, which would be expended in April.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes

Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Standing Committee Report – Public Safety

Mrs. Caruso mentioned that there will be a public safety meeting scheduled for the first Tuesday in April 2017.

Standing Committee Report – Public Works

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Jason advised that there is sewer committee meeting scheduled for April 3, 2017 at 10:30am.

Parks and Recreation

Motion to approve the Resolution for the Scott Park walking trail, exercise equipment, and splash pad.

Motion by Mrs. Meyers, second by Mr. Castello to approve the Resolution for the Scott Park walking trail, exercise equipment, and splash pad.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to ratify the approval for the use of the Scott Township baseball field for the Chartiers Valley Jr. High baseball team at a rental fee of \$50 per game. (List of dates including in email).

Motion by Mrs. Meyers, second by Ms. Altman to ratify the approval for the use of the Scott Township baseball field for the Chartiers Valley Jr. High baseball team at a rental fee of \$50 per game. (List of dates including in email).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	No
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (8-1)

Mrs. Fitzgerald stated that she got another request from GC Baseball league they start practice next week. The league is located in Canonsburg.

Mr. Castello said to place them on the agenda for approval.

Mrs. Meyers also mentioned that the annual Easter Egg hunt is this Sunday, April 2, 2017.

Library Liaison Report

Mr. Giudici advised that the library is going to start the replacement of their carpet.

SHACOG

Motion to approve Resolution No. 01-17 and No. 896-17 for the Joint Bid for Solid Waste Collection and Disposal.

Motion by Mr. Jason, second by Mr. Castello to approve Resolution No. 01-17 and No. 896-17 for the Joint Bid for Solid Waste Collection and Disposal.

Mr. Wells asked when the Township bids the contract, and will the changes be made.

Mrs. Fitzgerald said the only change request that she received was from Mr. Wells to eliminate the apartment buildings. If there is any disagreement to that she requested to know sooner than later because SHACOG will be asked to revise the documents.

Mr. Jason asked if there was a significant amount of savings in doing this.

Mrs. Fitzgerald replied that there would be a significant amount of savings.

Mr. Castello stated that the board should make a motion on the changes. When are the changes needed?

Mrs. Fitzgerald said that this change request can be placed on April's agenda for a discussion.

Mr. Castello suggest that the change be tabled until further discussion was possible.

Mrs. Fitzgerald said that the motion for the resolution can still be done at this time as it is only showing that we are interested in participating.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to approve members of the Board of Commissioners, Management Team, Planning Commission, Zoning Hearing Board and Chief of Police attending SHACOG 44th Annual Dinner Meeting to be held Thursday, April 27, 2017 at the Club at Nevillewood in the amount of \$50.00 per person.

Motion by Mr. Giudici, second by Mr. Castello to approve members of the Board of Commissioners, Management Team, Planning Commission, Zoning Hearing Board and Chief of Police attending SHACOG 44th Annual Dinner Meeting to be held Thursday, April 27, 2017 at the Club at Nevillewood in the amount of \$50.00 per person.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to approve the donation of a \$50 gift card to SHACOG for 44th Annual Dinner Meeting.

Mr. Jason advised that he goes to a restaurant where he gives \$50 to the owner, and the owner then gives him back \$100.00 in gift cards for that restuarant.

Motion by Mr. Giudici, second by Mr. Castello to approve the donation of a \$50 gift card to SHACOG for 44th Annual Dinner Meeting.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Standing Committee Report – Administration

Motion to approve the creation of bid specs from Shamrock signs in the amount of \$400 and advertisement for the Electronic Message Center in front of the Township Municipal Building. (Mr. Bruckner).

Motion by Mr. Bruckner, second by Mr. Jason to approve the creation of bid specs from Shamrock signs in the amount of \$400 and advertisement for the Electronic Message Center in front of the Township Municipal Building. (Mr. Bruckner).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to approve the proposed Employee E-mail, and other Electronic Communications Policy.

Mr. Wells asked if this policy was reviewed by the Township Solicitor.

Mrs. Fitzgerald stated that the Solicitor did review the policy and did not find any issues. The next step is to present it to the Unions.

Motion by Mr. Bruckner, second by Mr. Jason to approve the proposed Employee E-mail, and other Electronic Communications Policy.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Conferences and Workshops

Motion to approve Commissioner David Jason to attend the PSATC 92nd Annual Educational Conference to be held at the Double Tree in Lancaster, PA on June 22- June 25, 2017 in the amount of \$261.35/night or \$783.96 for all three (3) nights and a \$200.00 registration fee.

Motion by Mr. Castello, second by Mr. Jason to approve Commissioner David Jason to attend the PSATC 92nd Annual Educational Conference to be held at the Double Tree in Lancaster, PA on June 22- June 25, 2017 in the amount of \$261.35/night or \$783.96 for all three (3) nights and a \$200.00 registration fee.

Mr. Jason stated that this would be minus his registration fee from Seven Springs.

Mr. Wells said that the Bill List had a check for \$150.00 to you.

Mr. Jason stated that he provided the check back to Sandy Novelli.

Mr. Wells advised that this should be changed on the bill list.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Public Comments on Items Not Listed on the Agenda

Commissioners Requests

Mr. Bruckner

Mr. Bruckner told the Board of Commissioners that he will be working with Lisha Mihalko to create a proclamation for Mr. Frank Zuk. There will not be a formal presentation for this proclamation as the gentleman is 90 years old. Mr. Bruckner will be personally delivering it to Mr. Zuk and family. He also advised that he attended the State Representative Dan Miller summit.

Mr. Bruckner also asked Mrs. Gino Leoni (Library Director) how Comedy night went.

Mr. Leoni responded that it went well.

Mrs. Caruso

Mrs. Caruso asked when the pot holes around the area will start to be repaired.

Mr. Lubin stated that they are being worked on. If there is a specific road that anyone feels would need to be completed sooner than later to get in contact with him so he can review it and possibly make arrangement if needed.

Mrs. Caruso stated Scrubgrass Road and Raven Road being two spots that are in need of major repairs.

Mr. Jason

Mr. Jason advised Mr. Lubin that Bell Avenue has pot holes and the road is now being used more frequently due to Idlewood bridge being closed.

Mr. Calabria

Mr. Calabria advised Mr. Lubin to keep an eye on the main roads.

Mr. Wells

Mr. Wells asked if it was possible to include the apron at the bottom of Kerr Road in the Townships budget for 2018.

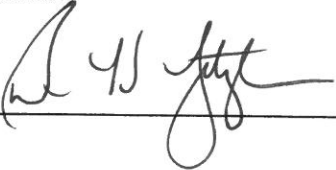
Executive Session

Adjournment

Motion by Mr. Jason, Second by Mrs. Meyers to adjourn the meeting.

The meeting was adjourned at 8:37 p.m.

Attest:



A handwritten signature in black ink, appearing to read "W. H. Jett", is written over a solid horizontal line.