

**MINUTES  
SCOTT TOWNSHIP  
BOARD OF COMMISSIONERS  
301 LINDSAY ROAD, MAIN MEETING ROOM  
SCOTT TOWNSHIP, PA 15106  
AGENDA MEETING  
APRIL 12, 2016**

The meeting was called to order by President Donald Giudici at 7:30 p.m. He then led all present in prayer and pledge to the flag.

**Roll Call:**

|                                      |         |
|--------------------------------------|---------|
| Frank W. Bruckner                    | Present |
| Thomas M. Castello, Esq.             | Present |
| Eileen L. Meyers                     | Present |
| Patricia A. Caruso                   | Present |
| David A. Jason, Vice President       | Present |
| Stacey A. Altman                     | Present |
| David G. Calabria                    | Present |
| William Wells                        | Present |
| Donald W. Giudici, C.P.A., President | Present |

PRESENT - 9

ABSENT - 0

**ALSO PRESENT:**

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC  
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering  
Denise H. Fitzgerald, Secretary – Manager  
Randy Lubin, Director of Public Services  
Kathleen Gazda, Assistant Secretary  
Chief James Secreet

**Planning Zoning and Code Enforcement**

**Solicitor's Report**

**Discuss adoption of Ordinance accepting sanitary sewers on Claireview Drive**

Mr. McTiernan said the ordinance regarding Claireview Drive has been advertised and is ready for adoption. This has been circulated to the board. It designates right of ways that have been granted to the township by Deed Book and Volume Number. These have been recorded and it is appropriate for adoption.

Mr. Giudici said to put it on for a vote.

4-12-2016 am

### **Discuss approving Chartiers Enterprises Developer's Agreement**

Mr. McTiernan said this should be ready by the voting meeting. There is still one easement due and Mr. Vogel has told the owner if they have the easement in place, it can be adopted at the end of the month.

Mr. Lennon said it is a sanitary sewer easement. He would like to have that before they sign the Developers Agreement.

Mr. McTiernan said Mr. Vogel has been in touch with the Marshall's office regarding 241 Orchard Spring Road and they indicated to him that it will be listed on a U.S. approved auction web-site in the future.

Mr. Bruckner said the grass needs cut.

Mr. McTiernan said they have had communication with Mr. Mikus about taking down the Thepitt Building and he is pressing them for a plan to pay the taxes. They have indicated all along they would work with him on the taxes, but the building has to come down. They have given him ten days notice.

The Scrubgrass Road property is scheduled for Sheriff's Sale in June. 201 Locust Street sold at a Sheriff's Sale for \$32,000 so they should receive proceeds from both those sales.

He said he does have several issues for Executive Session.

Mr. Wells asked about the property at 241 Orchard Spring Road.

Mr. McTiernan said the Manager and Mr. Bruckner were concerned because it is in very bad condition. They cannot do anything about it because there are federal liens against it. They communicated with them and they are moving forward on it.

Mr. Giudici said if there is no objection, they will put the Developer's Agreement on for a vote.

### **Engineers Report**

### **Discuss request for Partial Payment No. 3 (Final) for Contract No. 15-S1 2015 Sanitary Sewer Repairs from Jet Jack, Inc. in the amount of \$52,968.67**

Mr. Lennon said this has been reviewed and it is in order to be paid.

### **Discuss 2016 Roadway Improvement Program**

Mr. Lennon said his Public Works report contains a final list of roadways and cost estimates as they know them today. He spoke with Mr. Calabria and they have an issue on Vanadium Road. If they do an overlay on that roadway, they have to do handicap ramps at the bottom of the hillside and they are very expensive, around \$16,000. The county came in and paved last year and they

should have done all the ramps, but they did not. Anyone using the ramps would have nowhere to go; there are eight inch high curbs on the other side of the road. Under Penn DOT regulations, they would be obligated to do the ramps. They decided to forego Vanadium Road, but it is in bad condition. Moynelle and Norsen are now on Mr. Calabria's list.

Mr. Calabria said the county should have done the ramps on the lower side of Bower Hill Road. Maybe this is something they can look into as far as traffic signal updates. The pole would be too far from the push buttons, so they would need a sub-pole. They cannot put a band aid on this. It would be at least \$70,000 to update the traffic signal to upgrade and they would have to budget that for next year.

Mr. Wells said it is timed with the one at Vanadium and Bower Hill Road.

Mr. Giudici asked the amount allocated to each ward.

Mr. Castello said \$77,000.

Mr. Lennon said they will open bids on May 19 and they will be ready to award at the May meeting. The mounts are based on their most recent bids received.

#### **Discuss steep slope issue regarding ADA playground and deck hockey court**

Mr. Lennon said the board has a copy of the drawings and the first two are the deck hockey layout. On the right before the basketball courts they will have a parking lot with 76 parking spaces. The only hard surface is the entrance drive and handicap parking area they will pave sometime in the future under one of the road programs.

On Sheet 2 shows there is a minor encroachment into the steep slope. It is minor, but based on discussion they had on the Hope Street Park they did not want to go over this again. Their view of the ordinance is they are exempted, but he is just identifying where they occur. There are 240 square feet total in a steep slope area. There are small pieces here and there that meet the steep slope requirements. They have to build a storm sewer over the hillside and it will disturb the steep slope. His view is they are exempt from the ordinance but he wanted this discussed.

Mr. Calabria said he doesn't have a problem with the ordinance, but he doesn't like the work "exempt". His statement was they still have to do the proper engineering. The approval from the county says subject to all normal engineering. The word exempt is not in the ordinance. This is the only thing that can go in that area.

Mr. Lennon said the encroachments are so small they did not have to do engineering.

Mr. Lennon said the next two drawings show the playground layout. The first drawing shows the site plan. There will be two handicap parking spaces put on to turn around at the top of the park. There will be a concrete walk area to provide ride access. All the design is completed and will be submitted to DCNR this week. They will have a final cost estimate before they are submitted.

Mrs. Meyers asked if they have to build the wide sidewalk.

Mr. Lennon said that is a handicap ramp. If they do not do this, it will not be approved.

Mrs. Fitzgerald said that is for the DCNR. The handicap access is the first thing they look for.

Mr. Wells asked what will happen to the two handicap parking spaces they have now.

Mr. Lennon said the spaces will be paved. The driveway entrances are paved, but the parking area will be milled.

Mr. Wells asked if they will repair or replace the asphalt that was torn up.

Mr. Lennon said it is up to the contractor to repair or replace. It is part of the contract documents.

Mr. Calabria asked why they do not pave it now.

Mr. Lennon said the cost. They are trying to work it into the road program but they need to have separate contracts for the DCNR.

Mr. Wells said on the road program, he has \$48,000. He asked if they can extend the road to use up the money he has.

Mr. Lennon said they can do that.

Mr. Lennon said they will be disturbing 2500 square feet area to put the handicap playground in place.

Mrs. Meyers asked if the parking lot in front of the basketball court goes all the way in front of the court.

Mr. Lennon said she is talking about the rink; it will go across the front.

Mr. Lennon said it is his understanding that they need parking.

Mrs. Meyers said they use that area to stage things.

Mr. Lennon said there is a parking need, especially for the 4<sup>th</sup> of July.

Mrs. Meyers said they use that area for Oktoberfest and Public Safety Day.

Mr. Calabria said the parking lot would be perfect for staging these events.

Mrs. Meyers said she hated to take all the flat green space out of there.

Mr. Lennon said they can take the nineteen parking spaces out if they want. There are nineteen there and 28 above.

Mr. Calabria asked if they have a number of parking for various activities.

Mr. Lennon said no, they tried to give the township the most parking they can.

Mr. Wells asked how far this rink would be from people's back yards.

Mr. Lennon said 25 or 30 feet.

Mr. Wells said they need to know it is something going in behind their homes.

Mr. Giudici asked if they should have a public meeting after the issues they had on Hope Street.

Mr. Wells said they are close to people's back yards.

Mr. Lennon said that is always where it was going to go. They had to orient it in this direction.

Mr. Calabria said they asked residents for permission before Our Lady of Grace was practicing there because they had to have lights.

Mr. Wells said they should send the drawing to the six or eight houses it will abut and tell them there will be a meeting and if they want to show up they can.

Mr. Lennon said they can do it however they want.

Mrs. Meyers said it is such a pretty park; she doesn't like all the asphalt.

Mr. Calabria said they have to account for the parking for certain activities.

Mr. Wells said it is addressed in the ordinance how much parking they will need.

Mr. Lennon said they have plenty of parking across the street. They have more than enough parking to support these facilities. They want to get this in front of the DCNR because they cannot bid until they have their approval. They can do the parking lot as an add alternate or deduct it. The board can discuss it.

Mr. Wells asked the Manager to send a letter and drawings to the residents with abutting back yards.

Mrs. Fitzgerald said she would.

Mrs. Meyers asked if there would be lights.

Mr. Lennon said there will be lights for the sidewalks, not for the deck hockey.

### **Storm and Sanitary Sewer Report**

*2015 Interim Administrative Consent Order* – he met with the Sewer Committee last week. They will look at a program to access stream inflow into the manholes on Hope Hollow and Scrubgrass Run. He met with Randy and they agree it might be a low hanging demonstration project they can do in order to meet the Interim Order requirements.

*O & M Plan* - they continue with the annual requirements. They are looking at the CCTV work done by Jet Jack last year to see if there are repairs to be made this year.

*MS4* – they did have training for the township staff on March 29. The administrative staff, public works, Code Enforcement, the volunteer fire departments and EMS. Following the training they had a meeting with Randy and Code Enforcement about Erosion & Sedimentation monitoring.

Mr. Castello asked if he would have training for the Board.

Mr. Lennon said they will do it before a meeting within the next few months.

*Written MCM Plans* - They are drafting a letter to inform the owners of private stormwater retention facilities that the township is now obligated to inspect their facilities once a year. He said Randy identified twelve, based on the audit for minimum control measures and they have been meeting with Randy to get this all updated.

### **Public Works Report**

*Synthetic Ice Rink/ADA Playground* – there is a stormwater notification letter they have to send to anybody who abuts property that they are going to put in a stormwater basin.

Mrs. Fitzgerald asked if they could put all the information in one letter.

Mr. Lennon said yes.

*CDBG Year 41 Applications* – 301 Duncan Way Structure Demolition they are still waiting for Allen Demolition contracts to get this under way. Allen got almost all the contracts through SHACOG this year.

*2014 Storm Sewer Improvements* – they are down to the final punch list items.

*Hardman Subdivision* – they are waiting for the owner to record the access easement to provide access to the land locked lot he is creating.

Mr. Castello said he left him a message that he is not going to do it.

Mr. Lennon said then he will not get a subdivision.

*Chartiers Enterprises* – they are waiting for them to do the sanitary sewer easement and the Developers Agreement will be ready.

*2016 Roadway Improvement Program* – he said they would extend the list.

*2015 Roadway Improvement Program* – there is some restoration to be completed.

*Scott Township Pool*

\ *General Construction 15-PK4* – all work with the Filter Building is complete with the exception of final coordination with other contractors. He did complete the repairs to the community room deck. It is partially back filled and piping is in place. His work will slow down because the pool has to be completed before he can do the seeding and sodding. He is a little hampered in getting his work done.

Mr. Wells asked if they will be able to go in thirty days.

Mr. Lennon said no, not in thirty days. They have been sending e-mails and talking to the pool contractor. They asked him to come to the meeting tonight and he refused to do that. He does not attend any of their meetings; he sends his superintendent and he is not the project manager. He does not know the status of the liner.

Mr. Wells said maybe they need to have the solicitor send him a letter.

Mr. Lennon said he did send them a letter.

Mr. Wells said his contract was for May 15.

Mr. Lennon said it will take a little bit of time to get the equipment started up. They can take his schedule and calculate how long it will take to get the remaining items finished. He was told the liner would not show up until the end of the month. The problem is they cannot get a definitive answer from the man in Philadelphia who is running the project.

Mr. Castello said they can have the solicitor a letter reminding him there is a \$2,500 a day surcharge if he is not finished on time.

Mr. Lennon said he would send the letter now. He would not wait.

Mr. Wells said they have a lot of people who are looking for employment at the pool.

Mr. Lennon said Memorial Day is opening day, so they have a little leeway. All the stainless steel is in place for the gutter and has been tested. They need to pour the cement. His subcontractors are all good workers and they are dedicated.

Mr. Wells said the pool opens 33 days from today.

Mr. Lennon said they are not paying for work that is not completed. He tried to get paid for the gutter.

Mr. McTiernan said he has no problem sending a letter.



Partial Payment No. 8 was received from Stefanik in the amount of \$78,444 and they are looking at that.

*Electrical Contract 15-PK5* – Merit Electric is in the process of finalizing the electrical service within the Filter Building and installing site electrical and lighting. Change Order No. 1 has been received to include the installation of motor starters within the filter building to control the primary pumps for a total of \$5,075.58.

*Plumbing Contract 15-PK6* – Stefanik has completed the installation of the sanitary sewer service and is working on installing the water service. Change Order No. 1 has been prepared to address work related to the installation of an additional 4 inch overflow drain with an increase of \$2,370.

*HVAC Contract – 15-PK7* – Stefanik is continuing work on the building. Change Order No. 1 has been prepared to extend the sidewall exhauster to the bottom of the filter heater pit for an increase of \$1,080.00.

*Pool Construction Contract 15-PK8* – The concrete work is 95% complete. The stainless steel gutter is in place and in the process of being tested. Once tested the remainder of the concrete work will be completed to grout the gutter in place. They will then start installation of the liner.

*Pool Procurement Contracts* – the pool amenities are scheduled for delivery on April 11.

*Highpointe Two* – they reviewed their bond reduction request. They are holding \$34,000 and there is a significant amount of work remaining. Sanitary sewers were not built the way they expected and there is paving not completed for the cul de sac. They are all bonded so they will hold the bond until the items are completed. They will need an agreement with DEP for the sewers.

Mr. Wells asked if they are going to repair the storm sewers when they pave Lindsay Road.

Mr. Lennon said there is no money for storm sewers in the road program budget.

Mr. Wells said then they should not do that section of Lindsay.

### **Finance Committee Report**

#### **Discuss request from Glendale Hose Company #1 to purchase 4 Streamlight Vulcan hand lights and Task Force Tips Blitz Fire for the new ladder truck out of the Capital Outlay Fund. In the amount of \$2,203.00**

Mr. Castello said Chief Salerno is here tonight. He asked if this equipment is being installed on the new truck.

Chief Salerno said no, this is to replace existing equipment.

Mr. Castello said they are going to hold this up for now.

Mr. Wells asked where they are on selling the old truck.

Mrs. Fitzgerald said they had one offer for \$50,000 but they turned it down.

Mr. Castello asked if they have a delivery date for the new truck.



Chief Salerno said at the end of May.

**Discuss request from Bower Hill Volunteer Fire Department for portion of annual allotment in the amount of \$43,000 for payment on Engine 2 (due May 2016)**

Mr. Castello said to put this on the agenda for a vote.

**Discuss request from East Carnegie Volunteer Fire Department for annual allotment of \$83,000 for 2012 Rescue truck and 2016 emergency operations and training budget**

Mr. Castello said to put this on the agenda for a vote.

**Discuss application for Drop Pension Benefit submitted by Chief James P. Secreet with a projected retirement date of April 28, 2020**

Mr. Castello said to put this on the agenda for a vote.

**Public Safety Committee Report**

**Discuss hiring patrolman**

Chief Secreet said they have a Civil Service Commission meeting scheduled for the 21st to certify the list. They are in the process of doing background reports now. He said he was hoping the commissioners can meet with the candidates before the next meeting and he hopes to hire on the 27<sup>th</sup>.

Mr. Giudici said that would be on Wednesday, April 27.

**Discuss meeting with Raceway Plaza businesses**

Mr. Castello said they had a very favorable meeting. Mr. Calabria, Denise and himself met with business owners in the Plaza. They discussed some good solutions. He talked to Dan Debone of Port Authority and he will let him know what they decide.

Mr. Calabria said there is a bus stop at the entrance of Shop n Save.

Mr. Castello said they talked about not allowing traffic to come out of the first exit from Shop n Save.

They talked about making a third lane along McDonald's and they would have the signage changed as you are exiting far left sign – would go to Rt. 50 and Collier Avenue, the center lane would go to Greentree Road and the right lane would go onto Rt. 50.

Mr. Calabria said no one gets in the left lane. A regulatory sign might help where they could make them yield. People make a U-turn into McDonalds. Step 1 is to have Penn DOT approve changing the signs. Option 2 would be to restrict the U-turn and they would have to go all the way up. They would

make a jug-handle that would take care of it. For now, they want to have Penn DOT approve the three signs. All the shops were okay with this.

Mr. Castello said the owner of McDonalds has always been cooperative.

Mr. Calabria said he has been checking to see if there is another way to exit.

Mrs. Caruso reminded everyone of Public Safety Day and sis she will have a committee meeting next month.

### **Public Works Committee Report**

**Discuss hiring nine Public Works Summer Employees for 35 hours a week at a rate of \$9.00/\$9.50 per hour**

Mr. Lubin said they have five applicants and they will be given to the commissioners for the next meeting.

Mr. Giudici said to put it on the agenda.

**Discuss exercising First Option Year for Rock Salt with Cargill, Inc. (July 1, 2016 – June 30, 2017) at a rate of \$69.98 per ton through the SHACOG Purchasing Alliance**

Ms. Altman said to put this on the agenda for the voting meeting.

### **Environmental Committee (Sewer Committee)**

#### **Parks and Recreation**

##### **Public Comments:**

Pat Martin said on the first three items they have all received increases of \$200. At the strike down budget meeting, it was said that they would only receive \$100.00. Also, there is a new cashier to be hired. She asked if the job was advertised.

Mrs. Fitzgerald said Mr. Ellis recommended her for the job.

Mrs. Martin said they interview people who are going on the Planning Commission and they hire pool employees on an employee's recommendation.

Mr. Castello said these are employees. The Planning Commission members are appointed.

Mrs. Martin asked if all these people are hired on the recommendation of Mr. Ellis, how does a regular person get a job if they do not know Mr. Ellis. She said he did not even come to the budget meeting.

Mrs. Fitzgerald said for the 15 years she has been here Mr. Ellis has always submitted his list to be hired.

Mr. McTiernan said the positions do not have to be advertised.

Mrs. Martin questioned hiring three water aerobics instructors instead of two.

Mrs. Fitzgerald said it is the same amount as when there were two.

Mr. Wells asked how much money they made last year.

Mr. Calabria said they lose money.

**Discuss hiring Ron Ellis to supervise all activities for the 2016 season in the amount of \$4,000.00**

**Discuss hiring Monica Rodrigues as Pool Manager for the 2016 season in the amount of \$7,000.00, as recommended by Ron Ellis**

**Discuss hiring Renee Landy as Assistant Pool Managers for the 2016 season in the amount of \$6,400.00, as recommended by Ron Ellis**

**Discuss hiring Joan Mulvihill and Kimberly Rekula as cashiers in the amount of \$9.50 per hour, as recommended by Ron Ellis**

**Discuss hiring Kelly Watson to handle Season Pool Pass sales in the amount of \$9.50 per hour, as recommended by Ron Ellis**

**Discuss ratifying the hiring of lifeguards and swimming instructors for the 2016 Summer Season at the designated rates of pay, as recommended by Ron Ellis**

|                            |      |
|----------------------------|------|
| Nicholas Calla             | 9.50 |
| Alison Fisher              | 9.25 |
| Kyle Hicken                | 9.50 |
| Sara Joseph                | 9.50 |
| Ross Manganaro             | 9.50 |
| Paul Novelli               | 9.50 |
| Joshua Rosato              | 9.50 |
| Luke Rosato                | 9.25 |
| Nicholas Spak              | 9.50 |
| Nick Jossioski             | 9.00 |
| Katie Glausser             | 9.00 |
| Jacob Neth                 | 9.00 |
| Ethan Winger               | 9.00 |
| *Michelle Jessioski        | 9.50 |
| *Molly Mayhere             | 9.50 |
| *Rayni Modecki             | 9.50 |
| *Melissa Rickens           | 9.50 |
| *Rachel Schoenfeldt        | 9.50 |
| * Lauren Rosato            | 9.50 |
| to be tested at later date |      |

|                   |      |
|-------------------|------|
| New Applicants    |      |
| Corbin D'Agaro    | 8.75 |
| Ryan Estatico     | 8.75 |
| Kyle Fisher       | 8.75 |
| Rachel Jacobs     | 8.75 |
| Nick Pruski       | 8.75 |
| Devin Raspanti    | 8.75 |
| Robert Richardson | 8.75 |
| Abby Shaw         | 8.75 |
| Melody Sipe       | 8.75 |

**Discuss hiring Monica Rodrigues, Stephanie Gigliotti and Renee Landy as water aerobics instructor at a rate of \$9.50 per hour, as recommended by Ron Ellis**

Mrs. Meyers said to put the above items on the agenda for the voting meeting.

**Discuss hiring Amanda Meyers as Recreation Director in the amount of \$3,500**

Mrs. Meyers said to put this on for a vote.

**Discuss hiring Assistant Director in the amount of \$1,850 and two Grade Supervisors for the Summer Recreation Program in the amount of \$1,000 each**

Mrs. Meyers said to put this on for a vote.

**Discuss hiring the Mansfield Five for Community Day at a cost of \$750**

Mrs. Meyers said to put this on for a vote.

**Discuss installation of pickle ball court**

Mr. Bruckner said pickle ball is in demand.

Mrs. Meyers said the local kids can use it but the parking is horrible at the top of the playground. They would take out the skateboard ramp.

Mr. Lennon said they can get a price and they might want to do it under the road program and not the DCNR grant.

Mrs. Meyer said she would like to put outdoor exercise equipment there eventually.

Mr. Wells said Mr. Parente always said nobody ever played pickle ball. They need it where there is parking and they have to consider the cost of striping and a net.

Mr. Castello said they have tournaments at the high school every year and they get thousands of kids.

**Discuss advertising for bids for deck hockey and ADA accessible playground**

Mr. Giudici said to put this on the agenda for a vote.

**Discuss installing a safety fence around pool and billing sub-contractor**

Mrs. Fitzgerald said they have dealt with a number of complaints about kids going up there and playing. Mr. Lennon has been in contact with the contractor and he will be putting up a fence for security reasons.

Mr. Wells asked if the contractor can bill them.

Mr. Lennon said no.

Mr. Calabria asked when they will install the permanent fence.

Mr. Lennon said in about thirty days.

**Library Liaison Report**

Mr. Giudici said the Library Board of Directors met yesterday. On April 14 they will recognize Volunteers with Volunteer Appreciation Day from 6:30 to 8:30 p.m. They discussed painting the library.

Mr. Lubin said he will meet with them to coordinate time.

Mr. Giudici said they discussed the carpet replacement and he told them to put it in the budget in the 2017 budget. They have a price of \$40,000 and they will have to close the library for one week to move the shelves. They have to get permission from the state to close the library. They also want an employee to be a notary.

Mr. Lubin said public works employees will paint the library and they have pushed it back to August 15 – 19.

**SHACOG**

Mr. Giudici said the Annual Dinner will be at Nevillewood on April 21.

**Administration**

**Conferences and Workshops**

**Public Comments on Items Not Listed on the Agenda**

Pat Martin of Center Street said there are two dead trees at Creek Street and Carothers.

Mrs. Fitzgerald said the board would have to determine if they want to spend the money.

Mr. Calabria sked if they are under warranty.

Mrs. Fitzgerald said they will look into it.

Mr. Wells suggested they write a letter to Liberoni.

Mr. Calabria said they should call Bob Schlagle at Penn DOT.

Mrs. Martin asked about the newsletter.

Mrs. Fitzgerald said it is at the printer.

### **Commissioners Requests**

Mr. Bruckner – nothing.

Mr. Castello – nothing.

Mrs. Meyers – nothing.

Mrs. Caruso – nothing.

Mr. Jason – nothing.

Ms. Altman said for everyone to get out and vote.

Mr. Calabria said they need help with the traffic on Bower Hill Road. He said he had to wait for the light at Kelso at 3:10 today and they still haven't put any signs on Gilkeson Road.

Mr. Wells – nothing.

Mr. Giudici – nothing.


### **Executive Session**

### **Adjournment.**

**Motion by Mr. Jason, second by Mrs. Meyers to adjourn the meeting.**

**The meeting was adjourned at 9:30 p.m.**

**Attest:**

A handwritten signature in cursive script, appearing to read "A. B. Joffe", is written over a horizontal line.

4-12-2016 am