

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
May 23, 2017**

The meeting was called to order by President Donald Giudici at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey Altman	Present
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

John Vogel, Tucker Arensburg
Emily Palmer, Lennon, Smith, Souleret Engineering, Inc.
Denise Fitzgerald, Manager
Lisha Mihalko, Assistant Secretary
Sandy Novelli, Finance Director
Chief James Secreet
Jason Cherep, IT Director

Approval of Agenda

Motion to approve the agenda as submitted

Motion by Mrs. Meyers, second by Mr. Jason to approve agenda as revised and submitted.

Motion Carries (9-0)

All in Favor

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$723,980.25.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Mr. Giudici asked if the Township purchased a lawnmower.

Mrs. Fitzgerald replied 'Yes'.

Motion by Mr. Castello, second by Ms. Altman to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$723,980.25.

Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting	April 11, 2017
Regular Meeting	April 25, 2017

Motion by Mr. Jason, second by Ms. Altman to approve the minutes for the following meetings of April 11, 2017 and April 25, 2017.

Motion Carries (9-0)
All in Favor

Planning, Zoning and Code Enforcement

Solicitor's Report

Motion to approve the Operation and Maintenance (O&M) Agreement along with the Development Agreement for Baptist Homes Society.

Motion by Mr. Giudici, second by Mrs. Caruso to approve the Operation and Maintenance (O&M) Agreement along with the Development Agreement for Baptist Homes Society.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Engineers Report

Motion to approve letter from Pennsylvania Municipal League and Pennsylvania State Association of Township Commissioners regarding the CDBG funding.

Motion by Mr. Jason, second by Mr. Castello to approve letter from Pennsylvania Municipal League and Pennsylvania State Association of Township Commissioners regarding the CDBG funding.

All in favor
Motion Carries (9-0)

Motion to approve Partial Payment No. 2 for Contract No. 16-S1 2016 Sanitary Sewer Repairs from Stefanik's Next Generation Contracting Company, Inc. for the work completed and recommended for partial payment in the amount requested of \$143,241.68. (To be paid from the Sewer Fund). This request includes Change Order 1&2 in the amount of \$79,057.42 less 10% retainage as previously discussed by the board.

Motion by Mr. Castello, second by Mr. Jason to approve Partial Payment No. 2 for Contract No. 16-S1 2016 Sanitary Sewer Repairs from Stefanik's Next Generation Contracting Company, Inc. for the work completed and recommended for partial payment in the amount requested of \$143,241.68. (To be paid from the Sewer Fund). This

request includes Change Order 1&2 in the amount of \$79,057.42 less 10% retainage as previously discussed by the board.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Standard Reports

Treasurer's Report

Motion to ratify the approval for the total real estate commissions due to the tax collector for the month of March 2017 for the years 2014, 2015, and 2016 in the amount of \$738.81.

Motion by Mr. Castello, second by Ms. Altman to ratify the approval for the total real estate commissions due to the tax collector for the month of March 2017 for the years 2014, 2015, and 2016 in the amount of \$738.81.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to approve the total real estate commissions due the Tax Collector for the month of April 2017 for the years 2014, 2015 and 2016 in the amount of \$1,616.39.

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Motion by Mrs. Caruso, second by Mrs. Meyers to approve the total real estate commissions due the Tax Collector for the month of April 2017 for the years 2014, 2015 and 2016 in the amount of \$1,616.39.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Standing Committee Report - Finance

Standing Committee Report – Public Safety

Discuss design being presented for the Bower Hill and Kane Blvd. traffic light prior to being submitted to Penndot.

Mike Mudry; Traffic Control and Design

Mr. Mudry presented the traffic signal design for Bower Hill and Kane Blvd. Mr. Mudry stated with the restraints provided he decided to go with the old school design because of the curve within the roadway. The most cost efficient approach would be to have two poles in opposite corners of the road, so if you're driving up hill on Bower Hill Road the first pole would be on your right side and the other pole would be on your far left side by the church. There will be a stand guide running over the intersection which would hold all the wiring and the traffic lights. This design is not a typical design however; it does meet all the standards and requirements.

Mrs. Caruso asked what the time frame would be to get this project started.

Mr. Mudry said that they are at the mercy of Penndot, if everyone is okay with the design I presented tonight I can have it submitted to Penndot this week, and he would expect to hear back from Penndot by end of June. Mr. Mudry would be able to have bids ready by July. Mr. Mudry feels that the project could be completed mid November approximately.

Mr. Wells asked what the price would be if this design is approved.

Mr. Mudry replied that it would be \$200,000.

Standing Committee Report – Public Works

Motion to advertise the hire of one (1) Public Works employee.

Motion by Ms. Altman, second by Mr. Castello to advertise the hire of one (1) Public Works employee.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	No
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (8-1)

Motion to hire employees under the Public Works Summer program for 37 1/2 hours a week at a rate of \$9.00/\$9.50 per hour.

Ward 1	Shane Waldern (Returning employee - Ratify)
Ward 2	
Ward 3	Robert Hilpert (Returning employee – Ratify) Brock Piechnick Charles Torisky
Ward 4	Nicholas Kane (Returning employee - Ratify)
Ward 5	Frank Bruckner Jr. (hired 4/25/2017)
Ward 6	
Ward 7	Patrick Malcolm (Returning employee - hired 4/25/2017) Noah Zajicek (Returning employee)
Ward 8	Dominic Castello (Returning employee - Ratify)
Ward 9	

Motion by Ms. Altman, second by Mr. Jason to hire employees under the Public Works Summer program for 37 ½ hours a week at a rate of \$9.00/\$9.50 per hour.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Motion to approve the adult baseball team South Hills MSBL the use of the Scott Park baseball field in the amount of \$50 per 2 hour usage. (Dates and times listed in email).

Motion by Mrs. Meyers, second by Mr. Jason to approve the adult baseball team South Hills MSBL the use of the Scott Park baseball field in the amount of \$50 per 2 hour usage. (Dates and times listed in email).

Mr. Wells asked if the team was aware that they have to be out of the park by 11:00pm.

Mrs. Fitzgerald replied that they are aware.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to approve the 'Pittsburgh Softball Cricket League' for the use of the Scott Park baseball field in the amount of \$50 per 2 hour usage (Dates and times listed on email).

Motion by Mrs. Meyers, second by Mr. Jason to approve the 'Pittsburgh Softball Cricket League' for the use of the Scott Park baseball field in the amount of \$50 per 2 hour usage (Dates and times listed on email).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Motion to approve the library the use of the Community Room at Scott Park free of charge on Saturday, September 30, 2017 from 12:00pm – 10:00pm to host a Trivia Night library fundraiser.

Motion by Mrs. Meyers, second by Mrs. Caruso to approve the library the use of the Community Room at Scott Park free of charge on Saturday, September 30, 2017 from 12:00pm – 10:00pm to host a Trivia Night library fundraiser.

All in favor
Motion Carries (9-0)

Motion to approve the hire of lifeguards and swimming instructors for the 2017 summer season at the designated rates of pay, predicated upon passing the lifeguard testing including CPR and First Aid. (as recommended by Ron Ellis and John Nemeth).

Melissa Ricken	\$9.50
Nick Pruski	\$9.00
Corbin D'Agaro	\$9.00
Devin Raspanti	\$9.00
Robert Richardson	\$9.00
Joshua Gardner	\$8.75
Cassidy Boyle	\$8.75

Motion Mrs. Meyers, second by Mr. Castello to approve the hire of lifeguards and swimming instructors for the 2017 summer season at the designated rates of pay, predicated upon passing the lifeguard testing including CPR and First Aid (as recommended by Ron Ellis and John Nemeth).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Brody Schmidt

Mr. Schmidt attended the meeting to introduce himself to the board.

Motion to hire Brody Schmidt as an Assistant Pool Manager for the 2017 season in the amount of \$6,500, as recommended by Ron Ellis and John Nemeth.

Motion by Mrs. Meyers, second by Mrs. Caruso to hire Brody Schmidt as an Assistant Pool Manager for the 2017 season in the amount of \$6,500, as recommended by Ron Ellis and John Nemeth.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Mrs. Meyers asked about the ladder for the pool.

Mr. Lubin responded that he is going to be ordering the ladders as they will have to be designed for the pool as a special request which will take about 4 weeks turnaround time for the order to be received. Mr. Lubin continued to advise the board that the filters are running and on. The heat has not been turned on as of yet, once the chemicals are level the heat will then be turned on.

Public Relations Report

Mr. Bruckner advised that he is working on a list for the scouts. Once, the list is provided the Proclamations will be drafted at that time.

Library Liaison Report

SHACOG

Mr. Giudici advised that the next SHACOG board meeting is scheduled at Jefferson Hills.

Standing Committee Report – Administration

Motion to award Visual Information Systems, Inc. as the contractor for the electronic sign for the municipal building in the amount of \$24,896.00.

Motion by Mr. Jason, second by Mr. Bruckner to award Visual Information Systems, Inc. as the contractor for the electronic sign for the municipal building in the amount of \$24,896.00

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (9-0)

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Pat Martin – 525 Center St.

Mrs. Martin advised every year there are mistakes within the newsletter. Mrs. Martin asked if anyone proof reads the book prior to it being distributed.

Mrs. Fitzgerald stated that this was the first year that Lisha worked on the newsletter. One of the problems she had with the newsletter was that she had to push the due date back several times due to missing some of the articles. Mrs. Fitzgerald did state that the policy is changing. She continued to state that if there are articles missing at the due date she is to submit the newsletter without them.

Mr. Wells suggested that the Township pay Mrs. Martin to proof read the article for \$200.

Jane Sorcan 769 Lindsay Road

Mrs. Sorcan wanted to thank the Commissioners for the help which was provided for the islands on Greentree Road. The mulch that was received was wonderful.

Commissioners Requests

Pat Caruso

Reminder about Public Safety day scheduled for Saturday, June 10, 2017.

David Calabria

Mr. Calabria stated that the Berkwood project is on its way and the CCTV showed a break in the pipe.

Mr. Calabria stated that a yield sign should be placed at Raceway Plaza. He advised that he wrote Penndot back and let them know what the board has discussed. The yield sign would move traffic through that intersection. The traffic study done warrants a yield sign.

Mr. Bruckner asked how much the yield sign would cost the Township.

Mr. Calabria replied '\$150'.

Mr. Castello stated that he wanted to see the letter.

Mrs. Fitzgerald confirmed with the board that she is to request for the yield sign to be installed and getting the letter from Port Authority.

Motion by Mr. Calabria, second by Mr. Wells to install the yield sign at Raceway Plaza and send the letter to Penndot to advise them of this installation.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carries (8-1)

Executive Session

Adjournment

Motion by Mr. Castello, Second by Mrs. Meyers to adjourn the meeting.

The meeting was adjourned at 8:20p.m.

Attest:

