

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
July 11, 2017**

The meeting was called to order by President Giudici at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Absent
Stacey Altman	Present
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering
Randy Lubin, Director of Public Services
Todd Tulowitzki, Code Enforcement Officer
Denise H. Fitzgerald, Secretary – Manager
Jason Cherep, IT Director

Mr. Castello introduced Mr. Joe Muscatello. He will be providing the Township with a proposal for the 2017 Bonds.

Mr. Joe Muscatello with Boenning & Scattergood

Mr. Muscatello gave his presentation to the Board of Commissioners.

Mr. Muscatello advised that all the work done prior to being submitted to standard and poors (S&P) would not cost the Township anything.

Mr. Muscatello stated that there is a G17 letter which would have to be signed, stating that the Township is aware that he is an underwriter and not a financial advisor.

Mr. Muscatello stated that the Township is looking at a savings of approximately 229,000.00 after payment of cost, that amount is just refunding the 2013A.

Mrs. Fitzgerald asked if this was without borrowing any new money.

Mr. Muscatello agreed and advised that it was just lowering the interest rate and the term stays the same.

Mr. Calabria asked since the accounts are the same could the payments potentially go up in cost.

Mr. Muscatello replied that it will be the same payment.

Mr. Muscatello continued to state that they would get the Township rated. Depending on the rating you may or may not want to purchase the Municipal bond Insurance. If the Township is rated at an A and you purchase the insurance it will take the Township rating up to an AA.

Mr. Muscatello stated that if the Township continues to draw down the fund balance it will affect the S&P rating.

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Planning, Zoning and Code Enforcement

Discuss the request from St. Clair Hospital for a letter of support for the re-alignment of N. Wren Drive for their proposed outpatient-based Ambulatory Care Center.

Mr. Fischer mentioned that the Planning Committee board was working with St. Clair Hospital. The Hospital will be paying for all ADA capabilities within the parking garage.

Mr. Castello stated that with the realignment taking place it will allow for an intersection.

Mr. Wells asked Mr. Fischer if there was any interest in those properties that were looking at for Sheriff Sale.

Discuss hiring a marketing consultant to market vacant properties in Scott Township. (Wells).

Mr. Wells mentioned that he doesn't think the Township is doing enough with the vacant properties. He feels that the Township should look into marketing these vacant properties to attract the buyers in this area.

Mr. Castello asked if he was thinking about hiring someone to do this job.

Mr. Wells replied that he wasn't sure that someone would need to be hired, but it would be nice to get some marketing on the vacant properties.

Mr. Castello said that he was not disagreeing with Mr. Wells. However, he feels that the Township will have a hard time marketing the properties the way the Township would want to market it. He continued to say if the Township was working with a Real Estate agent the Real Estate Agent could sell that property to anyone they want and the Township would have no say in the new buyer for that property.

Mrs. Fitzgerald asked the Board of Commissioners for clarification as to what exactly they were looking for.

Mr. Castello stated that the Township should look at getting proposals.

Mr. Wells said that the Township is currently losing taxes on these vacant properties and every dollar that is lost the Tax Payers have to make up.

Mrs. Fitzgerald asked if this was something that the board wanted her to start working on.

Mr. Castello replied with 'no'. He continued to explain that he doesn't want her marketing these properties. However, she can look at reaching out to several different building developers and see if any of them would be interested in providing the Township with help in these situations.

Mrs. Fitzgerald stated that she does not have a problem with reaching out to these individuals, but then what happens from there.

Mr. Castello said this would be done in the hopes that these companies could steer the Township in the correct direction.

Solicitor's Report

Discuss the transfer of a Restaurant Liquor License R-8734 from RWV, Inc. to the location of 2100 Washington Pike, Carnegie, PA 15106 within Scott Township.

Mr. McTiernan stated that the Township received a liquor license transfer which requires a hiring by a particular time of the letter being received. Mr. McTiernan received additional information from Chabuto & Chabuto which is their attorney. The Township is going to ask a little bit more on the license as far as where the license is transferring from and what the utilization of the area will be.

Mr. Wells mentioned that the location is Shop N Save.

Mr. Calabria asked if it would be just beer that would be sold.

Ms. Altman stated that the hours would be 7pm – 2am, 7 days a week.

Mrs. Fitzgerald asked if they have to come to the next meeting.

Mrs. Fitzgerald stated that the motion would be to advertise for a public hearing.

Discuss the request from Tetyana and Lubomyr Chubko for the possible sheriff sale of 500-505 Finley Ave.

Mrs. Fitzgerald stated that a resident contacted Todd Tulowitzki, herself, and Bob Fischer stating that they were interested in purchasing the property. They want to know if the Township would be willing to Sheriff Sale the property. The resident also stated that they would cover the cost of the attorney fees up front with the understanding that if they were not the winning bidder that money would be provided back to them.

Mr. Fischer has a concern that the Township may not be asking enough for the Solicitors fees. The current fees are approximately \$500. However, Mr. Fischer feels that it should be \$1,000.00.

Mr. McTiernan said that \$750 should be sufficient.

The Board agreed with \$750.00 for Solicitors fees.

Engineers Report

Discuss the approval of Partial Payment No. 11 for Contract No. 15-PK4 General Construction for the 2015 Scott Park Pool Replacement for the work completed and recommended for partial payment in the amount requested of \$98,330.35. (To be paid from the pool loan).

Mr. Lennon advised that the work has been completed.

Mr. Giudici said that he wasn't aware of any additional work that needed to be done.

Mr. Lennon stated that it wasn't additional work the contractor ran into some issues delaying the process.

Discuss the advertisement for bids on the Kane Boulevard traffic signal design by Traffic Planning and Design.

Mr. Lennon stated that he spoke with Mike Mudry this afternoon and received an update. Mr. Mudry advised that he met with PennDot and they denied the use of a Span-wire so Mr. Murdy has to motive PennDot to accept the drawing. Mr. Mudry also stated that there are issues with the County in regard to the handicap ramps.

Mr. Lennon suggested putting the motion to authorize advertisement on the next voting agenda in two weeks.

Mr. Calabria suggested holding off on any advertisements at this point until the Township has the traffic permits. Mr. Mudry met with PennDot however; he did not submit a drawing.

Mr. Bruckner asked why it has taken him so long and mentioned that he has been with the Township for 18 months and this was going on before he even got on the board.

Mr. Calabria replied that the impact study that was sent to PennDot should have been sent back in 2004.

Mr. Giudici said that it wasn't approved.

Mr. Calabria stated that Mr. Mudry created drawings for two different designs. Mr. Calabria feels that the Township should wait to receive the permits prior to advertising for bids because no-one knows which drawing will be approved.

Mr. Castello said that if our consultant is telling us to submit the advertisement, then we should submit the ad.

Mr. Calabria stated that the Township didn't receive any drawings as of yet.

Mr. Castello said that the Township is paying Mr. Mudry to recommend what steps to take and when. Mr. Mudry is suggesting the advertisement for the bids be submitted.

July 2017 Engineering Public Works Report

Public Works:

Ordinance/Detail Update:

A work session with Planning Commission representatives was held July 10, 2017 to review County comments and discuss changes. A second work session has been scheduled for July 25.

2014 Capital Infrastructure and Paving Improvements:

Spinner Field Restroom:

Contractor has installed restroom and is coordinating with Township Public Works to complete utility connections.

Deck Hockey Rink:

Material delivery beginning July 10th. Contractor onsite July 7th. Contract No. 16-PK3

Playground Improvements:

Playground equipment has been delivered to Public Works garage.

Mr. Wells asked when the project is going to be starting. The equipment was taken out a month ago. The recreation program is up there at the park and there is no playground equipment.

Mr. Lennon mentioned that the contractor has his equipment ready to go, so he should be starting the project soon.

CDBG Year 43 Applications:

Neither project received funding (THEPITT demolition and Short Street gabion wall), nothing pending.

Idlewood Avenue Bridge:

LSSE met with PennDOT Bridge Engineers to review preliminary construction plans. PennDOT Bridge Engineers were satisfied with the design as presented. They do not need / require any formal submission as it is not a PennDOT project. The only issue discussed, guiderail layout, has been resolved per their request. LSSE to stakeout boring locations provided by Garvin, Boward and Beitko Engineering Inc. LSSE is preparing plans and specifications for a September 2017 bid.

Chartiers Enterprises (Atlas) Land Development Plan (East Carnegie):

LSSE conducted a walkthrough with the developer's engineer and Township staff on June 22, 2017. Project is in the process of being closed out.

Scott Township Pool:

General Construction (PK4 – Stefanik's Next Generation Contracting Company, Inc.) \$1,287,330.00:

Final pay request in the amount of \$98,330.35 has been reviewed and transmitted to the Township for processing.

2017 Road Program

Contractor scheduled to start work pending progress on Deck Hockey site.

St. Clair Hospital Parking Garage:

LSSE met with Township staff on June 19, 2017 to review required zoning variances, with the Developer's engineer on June 21, and with Township Staff and Hospital Staff on June 22. The Developer intends to submit plans for action at August 2017 meetings.

July 2017 Engineering Storm and Sanitary Sewer Report

O & M Plan:

2017 Scope:

LSSE is coordinating with Public Works to develop the 2017 repair scope. The recommended program will be presented to the Sewer Committee at the August Committee meeting.

2016 Sanitary Sewer Repair Contract:

Work is approximately 99% complete (four repairs remain to complete: Cherry Tree Drive, Roessler Road and Raven Drive liners (Change Order No. 3), and Rockfield Road (Change Order No. 4.)). LSSE has received and is reviewing Pay Request No. 4 in the amount of \$49,950.00.

Change Order quotes to complete the repair the defects identified by ALCOSAN on the proposed regionalization sewers were approved at the June 2017 meeting as follows:

- Structure LBs 1168211: Partially collapsed pipe in the sewer right-of-way between Raven Drive and Cardinal Drive, east of Oriole Drive. Manhole to manhole liner: \$10,320.00.
- Pipe Segment MH0144M03-MH0144M02: Large root mass in the pipe. This sewer segment is in the C-49 (Scrubgrass Run) POC sewershed in the woods along Scrubgrass Run, west of Raven Drive / Cardinal Drive. Work completed.
- Pipe Segment LBs 1169565-LBs 1168853: Two holes in the pipe, each with a possible void. This sewer segment is in the C-48 (Hope Hollow) POC sewershed in front of an office building at the rear of the Manor Oak Shopping Plaza. The plaza is at the intersection of Cochran Road and Roessler Road. Manhole to manhole liner: \$10,560.00.

MS4 Phase II Stormwater:

Annual Training:

The 2017 training of the elected officials will be conducted as part of the PRP Plan hearing.

PCSM BMP Inventory and Inspections:

Township sent notification to BMP owners with outstanding maintenance repairs based on field reviews completed by Township staff. Current status as reported to LSSE is:

- The Pines – Work not completed
- Providence Point – Township advised work completed but not verified by Township
- Tendercare – Per Township Public Works Work Completed
- Vanadium Woods – Per Township Public Works Work Completed
- Kathryn Manor – Per Township Public Works Work Completed
- Scott Towne Center / The Bourse – Work Completed
- Highpointe I – Work not complete
- Highpointe II – No issues identified
- Bowerhill Professional Center – Work Completed
- Aldi-Notified but not complete
- School Street – Work Completed
- Colony Point – Completed

2016 Township Stormwater Pond Maintenance:

Awaiting final Pay Request (release retainage).

2017 Scope of Work:

LSSE to meet with Sewer Committee in August to review revised draft plan. Advertisement of the public comment period to be placed in July 2017 (LSSE to forward the advertisement). Plan implementation will require annual budgeting for construction and maintenance of BMPs.

Annual Outfall Screening:

Year 5 screening is being coordinated with Public Works.

Standing Committee Report - Finance

Discuss the approval of the request from East Carnegie Fire Department for their annual allotment in the amount of \$69,161.00.

Mr. Castello advised to put on the agenda for a vote.

Discuss consideration of appointing an underwriter for the 2013A and 2012 Bonds. (Castello).

Mr. Castello advised to put on the agenda for a vote.

Standing Committee Report – Public Safety

Discuss traffic signal of Greentree Road, Hope Hollow Road, and Swallow Hill Rd. (Calabria).

Mr. Calabria said that people get in the left lane to go up the hill. He is suggesting putting another lane making the road a 3 lane.

Mr. Castello suggested speaking with the residents in the complexes on the right hand side, they have a hard time making a left turn there now, adding a 3rd lane would make it even harder for them to turn left onto Greentree Rd.

Mr. Calabria stated that this is just a suggestion for PennDot.

Discuss traffic signal at the intersection of Rt. 50 and Raceway Plaza. (Calabria).

Mr. Calabria mentioned to Mrs. Fitzgerald that the paperwork needs signed and then from their PennDot will provide revised drawings.

Mr. Wells mentioned that it was much smoother getting out of the plaza with the lane changes that were made.

Standing Committee Report – Public Works

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Discuss the request for the Meadowlark Clubhouse project.

Mr. Castello asked to table this item so that the Board of Commissioners can look at the clubhouse. The Board decided to discuss this item in further detail once they have all looked at the clubhouse and the location.

Library Liaison Report

Discuss the eligibility for the Township's matching grant in the amount of \$5,000.

Mr. Giudici stated to include on the voting agenda.

SHACOG

Discuss the proposal from SHACOG for a Joint Uniform Construction Code (UCC) Appeals Board.

The Board of Commissioners decided to deny this request.

Administration

Discuss the request from PMI to film a rain reenactment along 348 Thompson Street for Duquesne Light Company.

The Board of Commissioners decided to approve the request predicated upon the approval from the Solicitor and Stacey Altman since this location is located within her ward.

Conferences and Workshops

Discuss approving the manager to attend the ICMA conference October 22-25 in San Antonio in the amount of \$665 for conference registration and hotel accommodations (\$836 approx), travel. (budgeted item).

Place on agenda for a vote.

Public Comments on Items Not Listed on the Agenda

Pat Martin Center Street

Mrs. Martin advised that the June minutes were not uploaded to the web-site yet. She also was worried about the pillars along Hope Hollow road which were replaced by the Railroad Company recently.

Mrs. Wells suggested putting a guardrail up.

Mrs. Fitzgerald mentioned that she would contact the County to make them aware of the issue.

Commissioners Request

Mr. Wells suggested getting signs for the park stating that the park closes at 10:00pm, unless prior approval has been given by the Township.

Mr. Wells mentioned that the Township manager should start marketing the vacant properties within the area. He also suggested Mrs. Fitzgerald reach out to Lawrenceville, PA to see how they market their vacant properties.

Executive Session

- Personnel Item

Adjournment

Motion by Mr. Castello, second by Ms. Altman to adjourn the meeting.

The meeting was adjourned at 9:24p.m.

Attest:

