

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
July 25, 2017**

The meeting was called to order by President Donald Giudici at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey Altman	Present
David G. Calabria	Present
William Wells	Absent
Donald W. Giudici, C.P.A., President	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT:

Robert McTiernan, Tucker Arensburg
Larry Lennon, Lennon, Smith, Souleret Engineering, Inc.
Denise Fitzgerald, Manager
Lisha Mihalko, Assistant Secretary
Sandy Novelli, Finance Director
Chief James Seccret

Approval of Agenda

Motion to approve the agenda as submitted

Motion by Mr. Castello, second by Ms. Altman to approve agenda as submitted.

**All in Favor
Motion Carries (8-0)**

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$435,240.00.

Mr. Calabria asked if the Keystone Fire Apparatus vehicle maintenance trk #257 invoice in the amount of \$2,566.35 was for the new truck.

Mrs. Fitzgerald advised that this was a charge for regular maintenance on the new fire truck.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Jason to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$435,240.00.

Motion Carries (8-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting	June 13, 2017
Regular Meeting	June 27, 2017

Motion by Mr. Giudici, second by Ms. Altman to approve the minutes for the following meetings of June 13, 2017 and June 27, 2017.

Motion Carries (8-0)
All in Favor

Planning, Zoning and Code Enforcement

Motion to approve the request from St. Clair Hospital for a letter of support for the re-alignment of N. Wren Drive for their proposed outpatient-based Ambulatory Care Center.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Giudici, second by Mrs. Caruso to approve the request from St. Clair Hospital for a letter of support for the re-alignment of N. Wren Drive for their proposed outpatient-based Ambulatory Care Center.

Motion Carries (8-0)

Solicitor's Report

Motion to advertise a public hearing scheduled for August 8, 2017 for the transfer of a Restaurant Liquor License R-8734 from RWV, Inc. to the location of 2100 Washington Pike, Carnegie, PA 15106 within Scott Township.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Jason, second by Mr. Castello to advertise a public hearing scheduled for August 8, 2017 for the transfer of a Restaurant Liquor License R-8734 from RWV, Inc. to the location of 2100 Washington Pike, Carnegie, PA 15106 within Scott Township.

Motion Carries (8-0)

Motion to approve the Township Solicitor to create an agreement for Tetyana and Lubomyr Chubko for the Sheriff Sale at 500-505 Finley Ave.

Mr. McTiernan asked if Mr. and Mrs. Chubko are the interested buyers for the property.

Mrs. Fitzgerald replied 'Yes'.

Mr. McTiernan asked if this property was one lot.

Mrs. Fitzgerald responded that it is a one lot. However, there are 5 buildings on the lot.

Mr. McTiernan said if there are multiple parcels the Township would have to be aware of that, as he would have to prepare agreements for each parcel.

Mrs. Fitzgerald stated that she would get clarification on that piece.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mrs. Meyers to approve the Township Solicitor to create an agreement for Tetyana and Lubomyr Chubko for the Sheriff Sale at 500-505 Finley Ave.

Motion Carried (8-0)

Engineers Report

Motion to approve Partial Payment No. 11 (Final) for Stefanik's Next Generation Contracting Company, Inc. Contract No. 15-PK4 General Construction for the 2015 Scott Park Pool Replacement for the work completed and recommended for partial payment in the amount requested of \$98,330.35. (To be paid from the pool loan).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mrs. Meyers to approve Partial Payment No. 11 (Final) for Stefanik's Next Generation Contracting Company, Inc. Contract No. 15-PK4 General Construction for the 2015 Scott Park Pool Replacement for the work completed and recommended for partial payment in the amount requested of \$98,330.35. (To be paid from the pool loan).

Motion Carries (8-0)

Mrs. Fitzgerald told the Board of Commissioners that she researched the property at 500-505 Finley Avenue and there are two parcels.

Mr. Giudici stated that there would need to be two agreements done.

Motion to approve the advertisement of bids predicated upon Penndot's approval of the plan for the Kane Boulevard traffic signal design by Traffic Planning and Design.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Calabria, second by Mr. Jason to approve the advertisement of bids predicated upon Penndot's approval of plan for the Kane Boulevard traffic signal design by Traffic Planning and Design.

Motion Carries (8-0)

Mr. Lennon provided an update in regards to the construction at Scott Park. He mentioned that he had a meeting with all the contractors and they stated that they have not started working on installing the storm sewer system for the deck hockey. He continued to state that at this time the contractors are on hold due to the recreation program still being in process. There are too many kids up there and they are not willing to start the construction until next week due to safety issue.

Mr. Lennon said that this stage of the playground will be done in approximately 4 weeks.

Mr. Lennon mentioned that the road program contractor is ready to go, he will be starting the milling process in about 2 weeks.

Standard Reports

Tax Collectors Report

Motion to approve the total real estate commissions due the Tax Collector for the month of June for the years 2014, 2015 and 2016 in the amount of \$2,006.37.

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Ms. Altman, second by Mr. Castello to approve the total real estate commissions due the Tax Collector for the month of June for the years 2014, 2015 and 2016 in the amount of \$2,006.37.

Motion Carries (8-0)

Standing Committee Report - Finance

Motion to approve the request from East Carnegie Fire Department for this year's allotment in the amount of \$69,161.00.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Jason to approve the request from East Carnegie Fire Department for this year's allotment in the amount of \$69,161.00.

Motion Carries (8-0)

Mr. Castello stated that he believes that Bower Hill is the only fire department left to request their allotment for the year.

Motion to approve Resolution #898-17 to appoint Joseph Muscatello with Boenning & Scattergood, Inc. as an underwriter for the 2013A and 2012 Bonds.

Mr. Calabria asked why the Township couldn't have an RFP provide proposals to get other quotes?

Mr. Castello replied that the Township did it in the past.

Mr. Calabria repeated that it was done in the past. However, it didn't work out. Mr. Calabria then asked why Bob couldn't do it.

Mr. Castello explained that Bob has to write a letter responding as to whether the Township has followed proper protocol in order to approve the bond. He continued to state that Bond counsel signs a different letter dealing with the tax issues.

Mr. Calabria feels that the Township should have received quotes.

Mr. Castello responded that there was no need to as the Township has been using the same individual for years.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Bruckner to approve Resolution #898-17 to appoint Joseph Muscatello with Boenning & Scattergood, Inc. as an underwriter for the 2013A and 2012 Bonds.

Motion Carries (8-0)

Standing Committee Report – Public Safety

Motion to approve the Township Manager to submit a letter to Penndot requesting a 3rd lane in front of Denny's.

Motion by Mrs. Caruso, second by Mr. Bruckner to approve the Township Manager to submit a letter to Penndot requesting a 3rd lane in front of Denny's.

Motion Carries (8-0)

All in favor

Motion to approve Resolution #897-17 and applications to modify Permit #1-102-22 and Permit #1-102-13 to reflect sign changes along Route 50.

Motion by Mrs. Caruso, second by Mrs. Meyers to approve Resolution #897-17 and applications to modify Permit #1-102-22 and Permit #1-102-13 to reflect sign changes along Route 50.

Motion Carries (8-0)

Standing Committee Report – Public Works

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Mrs. Meyers mentioned that she and Denise are looking into getting additional parking at the park.

Public Relations Report

Mr. Bruckner mentioned that the 4 proclamations are ready to go for the 100th birthday celebration at Providence Point. He thanked Lisha Mihalko for the assistants she provided with creating the documents.

Mr. Bruckner also mentioned that he received clarification from Frank Polito. The Township is going to have him attend the August 22, 2017 meeting to present him with a proclamation.

Library Liaison Report

Motion to approve the library's matching grant in the amount of \$5,000.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Giudici, second by Mrs. Caruso to approve the library's matching grant in the amount of \$5,000.

Motion Carries (8-0)

SHACOG

Motion to deny the proposal from SHACOG for a Joint Uniform Construction Code (UCC) Appeals Board.

Motion by Mr. Castello, second by Mrs. Meyers to deny the proposal from SHACOG for a Joint Uniform Construction Code (UCC) Appeals Board.

Motion Carries (8-0)

All in favor

Standing Committee Report – Administration

Conferences and Workshops

Motion to approve the manager to attend the ICMA conference October 22-25 in San Antonio in the amount of \$665 for conference registration and hotel accommodations (\$836 approx), travel. (Budgeted item).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Giudici, second by Mr. Jason to approve the manager to attend the ICMA conference October 22-25 in San Antonio in the amount of \$665 for conference registration and hotel accommodations (\$836 approx), travel. (Budgeted item).

Motion Carries (8-0)

Public Comments on Items Not Listed on the Agenda

Commissioners Requests

Ms. Altman mentioned that there is a public works meeting August 7 at 7:00pm.

Mr. Calabria stated that the property owner located at 535 Summerville cannot get out of their driveway due to parking on her side of the street. He went to the individual's property and he believes that it would be best to complete a traffic study and see if a stop sign would be warranted.

Mr. Bruckner stated that the officers did a great job at the Saint Simon and Jude Festival. He also thanked them for their work.

Executive Session

Adjournment

Motion by Mr. Castello, Second by Mrs. Meyers to adjourn the meeting.

The meeting was adjourned at 8:05p.m.

Attest:


