

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
August 23, 2016**

The meeting was called to order by President Giudici at 7:33 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey Altman	Absent
David G. Calabria	Present
William Wells	Absent
Donald W. Giudici, C.P.A., President	Present

PRESENT - 7

ABSENT - 2

ALSO PRESENT: Sandy Novelli, Finance Director
John Vogel, Engineer
Denise H. Fitzgerald, Secretary – Manager
Lisha Mihalko, Assistant Secretary
Chief James Secreet

Executive Session:

Personnel Items

-Break for executive session from 7:35pm – 7:41pm

Approval of Agenda

Motion to approve the agenda, as revised and submitted

Motion by Mr. Castello second by Mrs. Caruso to approve the agenda, as revised and submitted.

Motion carried (7-0)

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$ 434,754.01.

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Jason second by Mr. Castello to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$434,754.01

Motion carried (7-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Regular Meeting	5/24/16	Agenda Meeting	6/14/16
Regular Meeting	6/28/16	Agenda Meeting	7/12/16
Regular Meeting	7/26/16		

Motion by Mr. Giudici second by Mr. Castello to approve the minutes for the above listed meetings

Mr. Castello advised that he did have a comment to make about the minutes presented for the regular meeting on June 28, 2016. He stated that during the meeting of June 28, 2016, following commissioner Wells rule, he believed that there were comments made however, they were not reflecting within the minutes presented. Mr. Castello continued to state that the minutes from June 28th did not reflect the statement made by Mr. Wells that he hoped Mr. Castello would croak. He feels that this was an inappropriate comment. Mr. Castello proceeded to discuss that he has been a commissioner for 20+ years and he has had some tough commissioners to work with, but none of which who have wished that he die.

Mr. Bruckner stated that the minutes do not reflect that Mr. Wells made a comment about Mr. Bruckner calling him a buffoon.

Mr. Guidici asked if they wanted these two items reflected in today's minutes.

Mr. Bruckner explains that the CD from the June 28, 2016 meeting stops prior to the meeting ending.

Mr. Calabria stated that the meeting was over.

Mr. Castello advised that the meeting was not over. Mr. Castello also said that he was the one who made the motion to end the meeting and it ended after Mr. Wells made his comments. He proceeded to state that the tape stops and the board continued to have the meeting because otherwise the minutes wouldn't have reflected 'tape ended'. The minutes also should reflect that Mr. Castello was the one who ended the meeting as the tape was ended prior to the meeting ending.

Mr. Guidici stated that it was his idea to not amend the minutes from previous meetings we would just reflect them in the current minutes.

Mr. Castello stated that is exactly what he is doing today as he wants the comments that were made previously and not reflected in the current minutes of today's meeting.

All in Favor

Motion carried (7-0)

Planning, Zoning and Code Enforcement

Solicitor's Report

Mr. Bob McTiernan advised that he did write a letter to Steven Labash who is the legal owner for Berkwood Dr. He spoke with Mr. Todd Tulowitzki and they worked on getting the citations completed. If there are no results the township will have to try something else including litigation.

Mr. McTiernan also stated that the draft agreement for Mr. Furtunato is completed and Mr. McTiernan feels that the letter drafted is a good structure thus far which will release Scott Township, all the commissioners, and employees of all liability.

Mr. McTiernan said that a final letter to Stoneridge giving them a dead line will go out next.

Mr. McTiernan also addressed the Twin Hills case. The judge issued order for the case and Mr. McTiernan felt that our neighbors (Mt. Lebanon) put a spin on the case. He would be happy to discuss the details, it limits any kind of hunting.

Mr. Castello asked if Mr. McTiernan read the news article. Mr. Castello stated that the judge adopted everything that the township proposed other than one item and that item was that Mt. Lebanon wouldn't have to notify individual residence.

Mr. McTiernan said that they are going to have to post all areas.

Mr. Castello stated that Mr. McTiernan did a great job on the case as the judge excepted all but one item on the ordinance.

Mr. Bruckner asked other than the 30 day notice which we just received what are the other qualifications to hunting.

Mr. McTiernan advised that it has to be one hunter maximum elevated and only allowed to shoot downward no more than 15 feet. We just got a certification of insurance adding us as an additional insurer. They have to go through all the qualifications and also have to give us a full release and indemnifications. Any injuries or any lawsuits that occur as a result of hunting. They cannot undertake any other hunting in addition to this single hunt including additional archers, different types of archery, Sharp Shooting, and any other deer calling without consent or court order. They also have to send individual notices to Kings Grant, Carriage park, and Bethel synagogue.

Mr. Bruckner asked if they have to provide letters to his constituents.

Mr. McTiernan responded that they have to provide it to the management of Kings Grant and to the management of Carriage park.

Mr. Bruckner said that Mr. McTiernan did a nice job and thank you.

Engineers Report

Motion to approve Partial Payment No. 1 for Contract No. 16-R01 2016 Roadway and Storm Sewer Improvements from A. Liberoni, Inc. in the amount of \$220,307.45. (to be paid from the General Funds)

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Castello, second by Mrs. Meyers to approve the Partial Payment No. 1 for Contract No. 16-R01 2016 Roadway and Storm Sewer Improvements from A. Liberoni, Inc. in the amount of \$220,307.45.

Motion carried (7-0)

Motion to approve Partial Payment No. 10 (Final) for Contract No. 14-S1 2014 Storm Sewer Improvements from Stefanik's Next Generation Contracting Company, Inc. in the amount of \$6,474.25. (to be paid from the 2013 Bond Fund)

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mrs. Meyers, second by Mr. Castello to approve the Partial Payment No. 10 for Contract No. 14-S1 Storm Sewer Improvements from Stefanik's Next Generation Contracting Company, Inc. in the amount of \$6,474.25. (to be paid from the 2013 Bond Fund)

Motion carried (7-0)

Motion to approve the invoice received from Stefanik's Next Generation Contracting Company, Inc. in the amount of \$48,700.00 for the Doris Dr. hillside stabilization project. (to be paid from the Capital Improvements Fund)

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Giudici, second by Mr. Calabria to approve the invoice received from Stefanik's Next Generation Contracting Company, Inc. in the amount of \$48,700.00 for the Doris Dr. hillside stabilization project. (to be paid from the Capital Improvements Fund)

Motion carried (7-0)

Motion to authorize Engineer to complete and submit pre-applications for CD Year 43 under the CDBG program (due at SHACOG office by September 8, 2016).

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Castello, second by Mrs. Caruso to approve authorization to complete and submit pre-applications for CD Year 43 under the CDBG program.

Motion carried (7-0)

Standard Reports

Treasurer's Report

Motion to approve the total real estate commissions due to the Tax Collector for the month of July 2016 for the years 2013, 2014, and 2015 in the amount of \$ 512.72.

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Giudici, second by Mr. Jason to approve the total real estate commissions due to the Tax Collector for the month of July 2016 for the years 2013, 2014, and 2015 in the amount of \$512.72.

Motion carried (7-0)

Additional reports, as submitted: Secretary's Report, Building Inspector's Report,

Magistrate's Report and Public Works Report.

Mr. Castello advised that Stacy Altman just text him and said that she apologizes that she could not be at tonight's meeting as her kitchen ceiling collapsed.

Mr. Castello stated that he had the dates in place for the budget meetings. They are as follows:

October 12, 2016
October 27, 2016
November 15, 2016

Mr. Castello advised that we are considering hiring an IT director by the name of Jason Cherep.

Mr. Castello said we negotiated a contract for the police department.

Standing Committee Report - Finance

Motion to approve payment of invoices from Municipal Finance Partners, Inc for administrative services to the Police Pension Plan in the amount of \$2,000.00 and the Non-Uniform Pension Plan in the amount of \$500.00 (to be paid from respective pension funds).

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Castello, second by Mr. Guidici to approve payment of invoices from Municipal Finance Partners, Inc for administrative services to the Police Pension Plan in the amount of \$2,000.00 and the Non-Uniform Pension Plan in the amount of \$500.00 (to be paid from respective pension funds).

Motion carried (7-0)

Motion to approve the budget meeting dates specified previously for October 12, 2016, October 27, 2016, and November 15, 2016 at 7:00pm to be advertised.

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Castello, second by Mr. Bruckner to approve the budget meeting dates specified previously for October 12, 2016, October 27, 2016, and November 15, 2016 at 7:00pm to be advertised.

Motion carried (7-0)

Motion to approve the hire of Jason Cherep for the IT Director at a salary of \$45,000 a year with a mandatory 1 year probation period.

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Castello, second by Mr. Jason to approve the hire of Jason Cherep for the IT Director at a salary of \$45,000 a year with a mandatory 1 year probation period.

Motion carried (7-0)

Motion to approve a 4 year Contract with our Police Department with an annual raise of 3% a year.

Mr. Giudici asked if all other contract terms remain the same.

Mr. Castello advised that all other contract terms do remain the same including a contribution for the health care.

Roll Call:

Frank Bruckner	Yes
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Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Castello, second by Mrs. Caruso to approve a 4 year Contract with our Police Department with an annual raise of 3% a year.

Motion carried (7-0)

Standing Committee Report – Public Safety

Motion to adopt Resolution No. 889-16 the Disaster Emergency Operations Plan for Scott Township.

Motion by Mrs. Caruso, second by Mr. Castello to approve the Disaster Emergency Operations Plan for Scott Township.

All in favor

Motion carried (7-0)

Standing Committee Report – Public Works

Motion to approve extending road to 1722 Park Alley property predicated upon the signature of release from the owner located at 1737 Main Street.

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Giudici second by Mr. Jason to approve extending road to 1722 Park Alley property predicated upon the signature of release from the owner located at 1737 Main Street.

Motion carried (7-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Motion to approve the Weitzel family to purchase a park bench and plaque in honor of Ray Weitzel.

Motion by Mrs. Meyers, second by Mr. Castello to approve the Weitzel family to purchase a park bench and plaque in honor of Ray Weitzel.

All in favor

Motion carried (7-0)

Mrs. Meyers discussed the request from Stephanie McFerron and Jessica Modelo for a fitness program within the park. A letter was provided to the township requesting the approval for our facility to hold a fitness program in the park. Mrs. Meyers asked if there was a fee involved to attend the fitness class.

Mrs. Fitzgerald advised that we just got the letter today. She had the item listed as a discussion on today's agenda because Stephanie McFerron would like to start the fitness class next month.

Mr. Jason tried texting Stephanie McFerron during the meeting asking Ms. McFerron if she will be charging any fees and approximately how many people will be attending.

Mr. Guidici asked if the board wants to table this subject until the next meeting.

Mrs. Fitzgerald responded that she wanted to discuss it today because they want to start next month.

Mr. Jason stated that his only comment is that if she was doing it for no charge he would have no problem with it. However, if she is making money off of it and using the township facilities she should make some kind of donation back to the township.

Mrs. Fitzgerald stated that she would have to do the 'special park permit'. With that permit there is a portion of the profit Ms. McFerron makes which would go back to the township.

Mrs. Meyers mentioned that Ms. McFerron is requesting use of the community room in the instances where there is bad weather.

Mr. Jason advised that it would be easier to make the decision if there were more information provided. He also stated that it's a great idea to get people up to the park at this time of the year as it isn't used as

much during this season. Anytime the township can bring anyone to the park especially for fitness is great.

Mr. Jason stated that the board would need an agreement naming the township as the additional insured. He asked if we could potentially pass the request contingent upon the township getting a certain percentage if she is charging clients and the township being named an additional insurer which would be reviewed by the township solicitor.

Mr. Guidici stated that the solicitor would have to make sure the insurance reflects a standard amount.

Mrs. Meyers asked clarification as to if this was only if Ms. McFerron was charging a fee.

Mr. Guidici stated that the insurance would have to be done either way.

Mrs. Meyers stated that Ms. McFerron would have to provide the insurance. Mr. Meyers also stated that the township would have to be get further clarification as to whether Ms. McFerron would be charging her clients or not.

Mr. Jason responded yes to Mrs. Meyers question. He proceeded to state that it would be a 5% portion of her profits if Ms. McFerron would be charging. Mr. Jason also stated that if the weather does not cooperate, Ms. McFerron would have to understand that moving the class to the community room would be permitted as long as the room is available.

Mr. Calabria asked where Ms. McFerron plans on holding the class if it is not raining.

Mrs. Fitzgerald responded back with outside and proceeded to state that the last time a fitness club came into the park they used the area by the tennis courts.

Mr. Jason said that he would motion it under some conditions insurance being one and if Ms. McFerron is charging a portion of that be donated back to the township.

Roll Call:

Frank Bruckner	Yes
Thomas M. Castello	Yes
Eileen Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason	Yes
Stacey Altman	N/A
David G. Calabria	Yes
William Wells	N/A
Donald W. Giudici	Yes

Motion by Mr. Jason, second by Mr. Guidici to approve Stephanie McFerron to use Scott Township Park for a fitness class with the township being listed as an insurer on the insurance and if she is charging for the class a portion of the money gets donated to the township.

Motion carries (7-0)

Library Liaison Report

Mr. Guidici advised that there is nothing new to report on this subject. He reported everything at the last meeting.

SHACOG

Mr. Guidici stated that he attended the meeting at Moon Township, it was very brief lasting only about 40 minutes. He said things should start picking up soon with fall coming and the ordering of the salt.

Administration

Motion to re-appoint William Quinn on the Planning Committee with a term expiring on August 23, 2020.

Motion by Mr. Jason, second by Mr. Calabria to re-appoint William Quinn to the Planning Committee board with a term expiring on August 23, 2020.

All in Favor

Motion carried (7-0)

Motion to re-appoint Kenneth Lee on the Planning Committee with a term expiring on August 23, 2020.

Motion by Mr. Castello, second by Mrs. Meyers to re-appoint Kenneth Lee to the Planning Committee board with a term expiring on August 23, 2020.

Mr. Lee advised that he wanted to express his gratitude he feels that it is a privilege to be on the Planning Commission board and thanked the board for allowing him to continue.

All in Favor

Motion carried (7-0)

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Requests

Bruckner – nothing

Mr. Castello - stated that we got a correspondence from the public employee retirement commission which basically stating the townships retirement fund stress level is 0 which means the board runs the township pension well.

Mrs. Meyers - wanted an update from Bob on the Thepitt building.

Mrs. McTiernan stated that John mentioned there being some discussion with getting a SHACOG grant.

Mrs. Fitzgerald stated that the board would give all the information to Larry's office, which Mrs. Fitzgerald mentioned that this was done already but the township was denied.

Mr. Jason - stated that he would like to try to get a grant for his bridge.

Mr. Guidici – Nothing

Mr. Calabria – Nothing

Mr. Jason asked if there were any high school kids attending the meeting. He would like to recognize them and thanked them for coming. He asked what they thought about the meeting.

The girl advised that she liked hearing about the deer hunting discussion that had taken place.

Executive Session

One item

Adjournment

Motion by Mr. Castello, second by Mr. Jason to adjourn the meeting.

The meeting was adjourned at 8:16 p.m.

Attest:

A handwritten signature in cursive script, appearing to read "A. H. Felt", is written over a horizontal line.