

**MINUTES  
SCOTT TOWNSHIP  
BOARD OF COMMISSIONERS  
301 LINDSAY ROAD, MAIN MEETING ROOM  
SCOTT TOWNSHIP, PA 15106  
AGENDA MEETING  
September 12, 2017**

The meeting was called to order by President Giudici at 7:30p.m. He then led all present in prayer and pledge to the flag.

**Roll Call:**

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present - Arrived at 7:46pm
Stacey Altman	Absent
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 8

ABSENT - 1

**ALSO PRESENT:** Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC  
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering  
Randy Lubin, Director of Public Services  
Robert Fischer, Code Enforcement Officer / Building Inspector  
Todd Tulowitzki, Code Enforcement Officer  
Denise H. Fitzgerald, Secretary – Manager  
Lisha Mihalko, Assistant Secretary  
James Secreet, Chief of Police

**Public Comments on Agenda Items Listed Below**

To be addressed at the beginning of each Committee report

## **Planning, Zoning and Code Enforcement**

**Discuss** the approval for advertisement for a public meeting for the SALDO predicated upon the review being completely by A.C.E.D. and submission to the Board of Commissioners for review.

Mr. Fischer advised that the SALDO was forward to Allegheny County for review. Once, it is completed he will provide the Board of Commissioners with a copy to review.

**Discuss** the request from Chartiers Enterprises, Inc. for the Township to install a pedestrian crosswalk from the bottom of 640 Bell Avenue to 530 Bell Ave.

Mr. Fischer advised the Board of Commissioners that he received a request for the pedestrian crosswalk from these two buildings.

Mr. Calabria asked if there is good sight for the crosswalk.

Mr. Fischer stated that it would be seen when coming up on it.

**Discuss** the recommendation from the Planning Commission for the approval of the preliminary and final review of consolidation plans for St. Clair Hospital.

This topic will be discussed in the Engineers report.

**Discuss** the recommendation from the Planning Commission for the approval of the preliminary and final review for the land development plan for St. Clair Hospitals Employee Parking Garage.

This topic will be discussed in the Engineers report.

## **Solicitor's Report**

**Discuss** the Rosslyn Farms Agreement.

Mr. Castello asked Mr. Secreet if he would have a problem with staffing.

Mr. Secreet responded that he would not have that problem.

Mr. Castello suggested the Township extend the current agreement through March 31, 2018.

**Discuss** the O&M Stormwater Management Agreement and the Developers Agreement for St. Clair Memorial Hospital parking garage.

Mr. McTiernan stated 2 weeks from now will be a vote for the O&M Stormwater Management Agreement and Developers Agreement for St. Clair Memorial Hospital.

## **Engineers Report**

Discuss awarding the Idlewood Avenue Bridge Replacement project.

Place on agenda to ratify the motion.

Discuss awarding the Bower Hill and Kane Blvd Traffic Signal.

Place on agenda for a vote.

Discuss the authorization to the Engineer to complete and submit pre-applications for CD Year 44 under the CDBG program.

Place on agenda for vote.

Discuss Partial Payment No. 1 from Independent Enterprises, Inc. for Contract No. 17-S1 – 2017 Stream Inflow Removal Project in the amount of \$127,873.78.

Place on agenda for vote to ratify the payment.

## **September 2017 Engineering Public Works Report**

### Ordinance/Detail Update:

Work sessions with Planning Commission representatives were held July 10 and 25, and August 15 to review County comments and discuss changes. The Planning Commission reviewed the revisions at their September 6, 2017 meeting and intend to re-submit the draft ordinance to the County for final review.

### Spinner Field Restroom

Pit is installed. Waiting for water company turn on.

### Deck Hockey Rink:

Work began in mid-July. 90% of storm sewer work is complete. Grading is approximately 90% complete. Waiting on paving contractor to finish work in order to complete work and restoration.

Partial Payment No. 2 has been submitted in the amount of \$112,068.73 has been submitted to the Township for Consideration.

### Playground Improvements:

- The stone and under drains have been placed around the equipment and the sidewalk installation is underway.

Partial Payment No. 1 has been submitted in the amount of \$52,360.20 has been submitted and is under review.

- CoStars Contract

Partial Payment No. 1 has been submitted in the amount of \$156,824.10 has been submitted and is under review.

### DCNR Approval:

DCNR provided written approval of the project to the Township.

Idlewood Avenue Bridge:

The project has been placed out to bid. Bids are due September 25, 2017 and the pre-bid meeting is scheduled for September 14 at the site.

Chartiers Enterprises (Atlas) Land Development Plan (East Carnegie):

In a letter dated August 23, 2017 (Attachment A), LSSE itemized the outstanding items requiring resolution for project close out.

2017 Road Program:

Work began the week of August 14, 2017. Milling is approximately 90% complete and paving is approximately 60% complete.

Millings have been placed at the Deck Hockey site and the grading is 90% complete. Deck Hockey paving to be completed the week of September 11, 2017 and concrete work will be completed the following week.

St. Clair Hospital Parking Garage:

LSSE met with Township staff on June 19, 2017 to review required zoning variances, with the Developer's engineer on June 21, and with Township Staff and Hospital Staff on June 22 and July 31, and August 31. The Developer received variances for parking space size, building height, and steep slope disturbance. LSSE issued review letters on September 6, 2017 (Attachments B and C). At their September 6, 2017 meeting, the Planning Commission recommended approval of the preliminary and final Consolidation Plan. The Planning Commission also recommended conditional approval of the preliminary and final Land Development Plan with conditions that the Developer address comments in the September 6, 2017 by September 20 and enter into a Developer's Agreement.

LSSE reviewed the project cost estimate provided by the Developer and recommended project bonding in the amount of \$167,400.00 (Attachment D). LSSE reviewed a draft Developer's Agreement prepared by the Solicitor.

LSSE calculated the Stormwater Maintenance Fee and drafted the required agreement (Attachment E).

Year 44 CDBD Pre-Applications:

LSSE prepared and submitted Year 44 pre-applications for the following projects:

- THEPITT Demolition Project amount: \$55,000. Grant request was \$55,000, Local Share \$0.
- Pollutant Reduction Plan Project – George Run Stream Restoration: Based on review with the COG, eligibility for stormwater projects requires location within low or moderate income areas, limiting eligibility of proposed projects identified in the PRP. The submittal proposes a stream restoration for Georges Run, along Hope Hollow Road, located within a defined low/moderate income area. Project amount \$101,100.

**September 2017 Engineering Storm and Sanitary Sewer Report**

ALCOSAN GROW (Green Revitalization of our Waterways):

A Change Order for price/scope change (Add \$10,800.00, deduct \$23,500.00) has been submitted by the contractor. This change will be submitted as Change Order No. 2.

Contractor to provide final invoiced costs for this work. This change will be submitted as Change Order No. 3.

Contractor to provide final costs invoiced for this work. This change will be included in Change Order No. 3.

Manhole lining, including H-8, (13 manholes) is pending. Contractor advised that this work will begin on September 18, 2017.

Pay request No. 1 (\$127,873.78) was received last month and recommended for payment.

Pay Request No. 2 (\$114,633.77) has been submitted and is under review.

2017 Scope:

As authorized, LSSE has initiated design and preparation of construction documents for the Worcester Drive Sewer Realignment project. We are currently performing a downstream capacity evaluation and reviewing rights-of-ways needed for construction of the replacement sewer.

2016 Sanitary Sewer Repair Contract:

Work in suspense pending delivery of a heavy wall liner.

Pay request No. 5 (\$13,500.00) was received and is recommended for payment.

Permit Renewal Application:

The Application has been completed and is ready for submission. Based on discussions with PADEP, the PADEP MS4 Requirement Table (Attachment A), which established each MS4 permittee's 2018 Permit submittal requirements was revised to identify that the Township is eligible to apply for a General Permit rather than an Individual Permit. The permit fee for a General Permit is \$500.00.

Ordinance Revisions:

Work on the Ordinance revisions is on hold pending submission of the NOI.

Annual Outfall Screening:

Outfall screening was completed in August 2017. LSSE to issue a memo detailing results in September 2017.

**Standing Committee Report - Finance**

Discuss the proposal from Hosack, Specht, Muetzel & Wood LLP for the audit of the financial statements for the Township for the years ended December 31, 2017 in the amount of \$17,800.00, 2018 in the amount of \$18,250.00, and 2019 in the amount of \$18,750.

Place on agenda for a vote.

Discuss approving the request from Bower Hill Volunteer Fire Department for their annual allotment in the amount of \$40,000.00. (See letter for details).

Place on agenda for a vote.

Discuss the acceptance for the 2018 Minimum Municipal Obligation (MMO) for the Scott Township Police Pension Plan in the amount of \$378,476 and the 2018 Minimum Municipal Obligation (MMO) for the Scott Township Non-Uniform Pension Plan in the amount of \$63,699, as submitted by the Actuary.

Place on agenda for a vote.

Mr. Castello advised that the budget meetings will be scheduled for October 18, 2017, November 2, 2017, and November 20, 2017 at 7:00pm within the Main Meeting Room.

### **Standing Committee Report – Public Safety**

### **Standing Committee Report – Public Works**

Mr. Lubin asked the Board of Commissioners if there are any items that the Commissioners would like him to research and see if there is any additional cost for the budget.

### **Environmental Committee (Sewer Committee and MS4 Updates)**

Mr. Jason advised that the next Sewer Committee meeting is being held on October 2, 2017 at 10:30am and November 6, 2017 at 10:30am.

### **Parks and Recreation**

Discuss the request from Lori Feely for the use of the community room free of charge on Sunday, October 1 for a fundraiser event being held for Sherri Durkalski.

Mr. Wells asked if Sherri Durkalski is a Scott resident.

Mrs. Fitzgerald responded with 'Yes'.

Mr. Castello stated to ratify the approval, so that Lori has time to plan for the fundraiser.

Discuss replacing the trees within Scott Park. (Jason).

Mrs. Fitzgerald mentioned to the Board of Commissioners that these trees will have to be included in the budget for 2018, as the Grant cannot be utilized anymore.

Discuss the request for a refund in the amount of \$75.00 to Pauline Beattie, Secretary for the Chartiers Valley Football Boosters for the rental fee of the Walnut Grove rented on 8/11/2017 Permit #000926.

Place on agenda for a vote.

Discuss the approval for the Chartiers Valley High School chorus students to utilize Scott Township's fire pit at the Park free of charge on Saturday, October 21, 2017.

Place on agenda for a vote.

## **Library Liaison Report**

### **SHACOG**

#### **Administration**

Discuss granting permanent employment status to Lisha Mihalko.

Place on agenda for a vote.

Discuss the proposed Employee E-mail, and other Electronic Communications Policy.

Place on agenda for a vote.

Discuss attendance to the 'Joint Fall Conference of Townships, Boroughs, and Authorities at Seven Springs being held September 28, 2017 – October 1, 2017. (David Jason will be attending at his own expense).

Mrs. Fitzgerald stated that this was put on the agenda to advise the Board of Commissioners that David Jason will be attending this conference.

## **Conferences and Workshops**

### **Public Comments on Items Not Listed on the Agenda**

Pat Martin  
Center St.

Mrs. Martin asked what the findings were of the Sink holes on Center Street.

Mr. Lubin stated that the water company did not find anything. At this point it is a monitoring situation. The sink hole was filled in and once it is packed down, it will be filled up again.

Mrs. Martin mentioned that this was not the first sink hole on this road. If it continues to happen there has to be something wrong.

Mr. Lubin repeated that at this point it is a monitoring situation.

David Campana  
Independent Street

Mr. Campana stated that he has spoke with Denise Fitzgerald, Randy Lubin, Robert Fischer, and Todd Tulowitzki in regard to the issue he is having with a neighbor who has placed large rocks in the right of way.

### **Commissioners Request**

Mr. Castello stated that there was an issue on Cynthia Drive.

Mr. Lubin advised that the work needed will cost a total of: \$16,800.00.

Mr. Calabria asked if there was a way the Township could address this issue with Youngblood Paving Company.

Mr. Wells asked about the Kerr Road apron.

Mrs. Fitzgerald stated that it was submitted to Penndot.

### **Executive Session**

- Personnel Item

### **Adjournment**

Motion by Mrs. Meyers, second by Mrs. Caruso to adjourn the meeting.

The meeting was adjourned at 9:01 p.m.

**Attest:**



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