

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
October 10, 2017**

The meeting was called to order by President Giudici at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present	
Thomas M. Castello, Esq.	Present	Arrived: 7:33pm
Eileen L. Meyers	Present	
Patricia A. Caruso	Present	
David A. Jason, Vice President	Present	
Stacey Altman	Present	Arrived: 7:48pm
David G. Calabria	Present	
William Wells	Present	
Donald W. Giudici, C.P.A., President	Present	

PRESENT - 9 ABSENT - 0

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
 Kevin Brett, Lennon, Smith, Souleret Engineering
 Randy Lubin, Director of Public Services
 Robert Fischer, Code Enforcement Officer
 Denise H. Fitzgerald, Secretary – Manager
 Lisha Mihalko, Assistant Secretary

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Planning, Zoning and Code Enforcement

Mr. Fischer mentioned that the SALDO will be available for review once it gets returned from ACED.

Mr. Fischer advised that the Red Balloon Daycare Center will be moving into St. Ignatius Church.

Mr. Wells asked if that was the Daycare center that was currently located on Lindsay Rd.

Mr. Fischer replied yes! He also, told them that he will not be issuing any further Occupancy Permits for that property due to the condition of the building.

Mr. Fischer stated that the 'THEPITT' building is possibly being purchased, if it does the gentleman plans to demolish the building.

Mr. Fischer mentioned that Denny's restaurant is currently under construction, they are remodeling the inside. Denny's owner advised Mr. Fischer that they plan to have all construction completed by mid next week.

Mr. Fisher mentioned that the Planning Committee is meeting with St. Clair Hospital to get the parking garage project started.

Discuss obtaining bids for the demolition of the old Public Works Garage as proposed and approved in the 2017 Budget.

Mr. Wells asked if there was a plan for the property.

Mr. Wells asked if the building was in decent condition and suggested using the building as an after school program.

Mrs. Meyers replied that it was in no condition to use for a program like that.

Mr. Wells stated that the building would still have to come down, however the property could be used for some kind of after school program.

Solicitor's Report

Discuss the approval for the application under Allegheny County Side Yard and Blighted Structure Program by Bertha H. Daube regarding property located at 2252 Old Greentree Rd.; Carnegie, PA 15106 (Block and Lot #100-F-148) and adoption of Resolution #900-17 approving that acquisition.

Mr. McTiernan mentioned that Mrs. Bertha H. Daube is interested in obtaining the property at 2252 Old Greentree Rd. a Resolution will have to be passed at the next meeting.

Discuss extending Mrs. Allen's closing date. (Jason).

Mr. Castello said that Mrs. Allen had plenty of time to prepare for her closing date and he suggested giving her until December 28, 2017 to close on her property.

Mr. McTiernan stated that the Agreement for Mrs. Allen's property was provided to Mrs. Allen and her daughter. Mrs. Allen wants to move the closing date to February due to her health.

Mr. Castello said to extend the closing date to December 28, 2017. If she has property that she is interested in purchasing and can't get the closing date until after the first of the year, then the agreement can be updated at that time to extend it.

Engineers Report

October 2017 Engineering Public Works Report

Ordinance/Detail Update:

The County issued additional comments in a letter dated September 27, 2017. A work session will be scheduled to review comments.

Spinner Field Restroom:

Township is waiting for plumbing inspection for the water company to turn on.

Deck Hockey Rink:

- A) Contract No. 16-PK2 - Grading completed. Contractor to install topsoil, landscaping, seed and mulch of disturbed areas.
- B) Contract 16-PK3 - Anticipated material delivery is the third week of October.

Playground Improvements:

- A) Contract No. 16-PK1 – Work is completed. Waiting for seed to establish.
- B) CoStars Contract – Rubber surface has been installed. Playground opens to the public. Partial Payment No. 2 has been submitted for the amount of \$40,967.34 and is under review (2% retainage remains).

Idlewood Avenue Bridge:

Pre-Construction meeting with the contractor, Stefanik Next Generation Construction Company scheduled for October 18, 2017 at 10:00 AM.

2017 Road Program:

Work completed except for punch list items and restoration. Contractor to install wheel stops at deck hockey parking lot once landscaping has been completed.

Partial Payment No. 1 has been received in the amount of \$618,081.28 has been submitted to the Township for consideration. Breakdown is as follows:

Roads:	\$514,948.66
Playground:	\$ 4,322.50
Deck Hockey:	<u>\$ 98,810.12</u>
TOTAL	\$618,081.28

St. Clair Hospital Parking Garage:

At their September 6, 2017 meeting, the Planning Commission recommended approval of the preliminary and final Consolidation Plan. The Planning Commission also recommended conditional approval of the preliminary and final Land Development Plan with conditions that the Developer address comments in the September 6, 2017 by September 20 and enter into a Developer's Agreement. The Board of Commissioners approved the recommendations of the Planning Commission at their September 26, 2017 meeting.

St. Clair Hospital Ambulatory Care Center:

LSSE met with hospital staff and Township staff on September 8 and October 5 to discuss coordination with Mount Lebanon Township and potential zoning variances.

Year 44 CDBG Pre-Applications:

LSSE prepared and submitted the Year 44 pre-applications for the following projects:

LSSE is preparing the final applications for submission by the November 2017 deadline for the above projects.

October 2017 Engineering Storm and Sanitary Sewer Report

2015 Interim Order (Phase I COA):

- A) The status of this work (meaning cost-effectiveness analysis, affordability analysis) with respect to the process outlined in the 3RWW Source Flow Reduction / Flow Target (SFR/FT) February 2017 Interim Report will be summarized in the December 1, 2017 Source Flow Reduction Study due to ACHD.
- B) Findings of the GROW demonstration project will be provided in the Source Reduction Study Report to comply with the Phase I COA requirement. Final Report to ALCOSAN and ACHD is due December 1, 2017. The report is currently being developed. SFR/FT background information provided to the sewer committee was provided on October 2, 2017. The Plan is to review a draft with the Sewer Committee on November 6, 2017, present the findings to the Board of Commissioners at the November 14, 2017 Agenda meeting and recommend adoption of the standard form resolution at the November 28, 2017 Voting meeting. The standard form resolution is currently under development by 3RWW Solicitor's Working Group and will be issued in the next week or so.

ALCOSAN GROW (Green Revitalization of our Waterways):

- A) Manhole lining, including H-8, (13 manholes) is underway.
- B) A payment request was not received from the Contractor for consideration this month.

Worcester Drive Sewer Realignment:

- A) Based on a review of the proposed alignment, approximately ten (10) Right-of-Ways are required. Several Right-of-Ways were recorded for Contract No. 99-S2. However, as the project was not constructed, the ROWs appear to be invalid as the alignment has changed to accommodate the more localized scope.
- B) Public Works and SHACOG located the existing line on Rock Hill Road, LSSE is currently preparing plan and profile drawings.

2016 Sanitary Sewer Repair Contract:

Pay request No. 6 (\$20,664.00) was received and is currently under review.

ALCOSAN Wet Weather Plan:

ALCOSAN held a series of regionalization outreach meetings, the last week in September. Apparently, ALCOSAN will be issuing a report to the municipalities pertaining to multi-municipal trunk sewer repairs that they will be requesting of the municipalities prior to transfer. This report will be released between October 2017 and June 2018.

2017 Scope of Work:

- A) Permit Renewal Application – LSSE submitted the Township's renewal NOI and PRP to PADEP on September 15, 2017.

- B) 1st Year PRP Work Budget Estimates – CD Year 44 Pre-Application was submitted for 130 lf of George's Run Stream Restoration at an approximate cost of \$100,100. Requested \$50,050 from SHACOG.

Annual Outfall Screening:

Outfall screening was completed in August 2017. LSSE to issue a memo detailing results in October 2017.

Frank Salerno from Glendale Hose Company

Mr. Slalerno mentioned that the agenda should have referenced the remaining amount of Glendale's allotment.

Mr. Giudici stated that the Board of Commissioners would put it on the next voting agenda.

Standing Committee Report - Finance

Discuss the delinquent Real Estate Tax Collection. (Castello).

Mr. Castello suggested to the Board of Commissioners they should revisit the McGrail and Associates proposal from a year ago. He advised the Board of Commissioners that he suggest the Township should hire McGrail and Associates to handle the collection of the Townships delinquent Real Estate Taxes.

Mr. Wells asked if she could come and speak about her proposal prior to the Board of Commissioners voting on the written agreement.

Standing Committee Report – Public Safety

Discuss the possible use of 'Savvy Citizen App' in order to notify the residents of emergencies. (Jason).

Mr. Jason stated that he met this company at the Seven Springs event. Savvy Citizen App is a company that will work with our web-site which will provide a notification to our residents if there is an emergency or if the pool closes early for a private party.

A presentation was provided by the company that runs the Savvy Citizen App.

Standing Committee Report – Public Works

Discuss designating Monday, October 31, 2017 from 6:00 to 8:00 p.m. as Trick or Treat night in Scott Township.

Place on agenda for a vote.

Discuss groundbreaking ceremony and bridge dedication. (Jason).

Mr. Jason stated that he would like to have a groundbreaking ceremony for the Idlewood Avenue Bridge. He would like to propose that the Idlewood Bridge also be named after Richard G. Fallon. The ceremony would have to be next week therefore; it would be good to ratify the motion to move forward with the groundbreaking ceremony.

Mrs. Fitzgerald mentioned that the Township would have a slight cost to run the groundbreaking ceremony.

Discuss the E-Waste program scheduled for Saturday, November 4, 2017 from 10:00am – 1:00pm.

Ms. Altman commented that this event is well documented.

Mr. Lubin mentioned that the event is open to residents only. However, the Township will not be checking. Mr. Lubin stated that he has a different traffic plan in hopes that the traffic will be better controlled this time around.

Discuss 2017 Fall Leaf and Branch schedule starts on October 23, 2017 – November 22, 2017.

Mr. Lubin mentioned that the schedule is posted on the website. However, he wanted to mention this because there have been a lot of calls within the office asking questions about the schedule.

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Discuss the approval to replace three (3) trees within Scott Park; in the traffic island and in front of the entrance to the pool for an estimated amount of: \$300.00 per tree. (Jason).

Mrs. Fitzgerald stated that the price can be taken from the budget last year as the Township didn't use all the funds. She mentioned that the Township used approximately \$800.00 out of the fund and the budget was marked at \$1,000.00.

Mr. Lubin mentioned that it may be too late to plant the trees now, but that is something that will have to be researched. If it is too late they will include the cost within the 2018 budget.

Public Relations Report

Discuss purchase and installation of AED standalone unit in the Municipal Building (Reimbursement supplied by County Councilman Patrick Catena and State Representative Anita Kulik). (Bruckner).

Mr. Bruckner advised the Board that Patrick Catena and Anita Kulik will be providing funding for an AED standalone unit for the Municipal Building.

Mr. Calabria asked about the training of individual employees who would be able to utilize the AED machine.

Mr. Bruckner stated that the employees who attended the CPR training course that the Township held are all certified to use the AED.

Library Liaison Report

Discuss the approval of request from the Library for the use of the Community Room at no charge for the Used Book Sale Sunday, October 7 – Monday, October 15, 2018.

** 2017 request was from Sunday, October 8 – Monday, October 16, 2017 **

Mr. Giudici said to have Peggy block off the time on her calendar and put it on the agenda for a vote.

Mr. Giudici also mentioned that the Library made \$760.00 during the craft fair and \$1460.00 during the spring comedy night. Also, the Library is going to begin their remodeling project, they were approved by the state to close during the construction.

Mr. Lubin mentioned that there is still a leak in the back room.

Book sale this week

SHACOG

Mr. Giudici mentioned that the next SHACOG meeting will be October 28, 2017 at pleasant hills at 7:30pm.

Administration

Discuss the approval of advertising for the annual meeting dates for 2018.

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Request

Mr. Wells asked about the curb's that need fixed on Lindsay Rd.

Mrs. Fitzgerald stated that she forward the list of repairs that are needed to Randy.

Mr. Lubin replied that the items are being addressed individually.

Executive Session

Adjournment

Motion by Mr. Jason, second by Mrs. Meyers to adjourn the meeting.

The meeting was adjourned at 8:49p.m.

Attest:

A handwritten signature in cursive script, appearing to read "A. W. Jaffe", is written over a horizontal line.