

**MINUTES  
SCOTT TOWNSHIP  
BOARD OF COMMISSIONERS  
301 LINDSAY ROAD, MAIN MEETING ROOM  
SCOTT TOWNSHIP, PA 15106  
AGENDA MEETING  
October 11, 2016**

The meeting was called to order by President Giudici at 7:31 p.m. He then led all present in prayer and pledge to the flag.

**Roll Call:**

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey Altman	Present
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

David Jason arrived at 7:40pm

PRESENT - 9

ABSENT - 0

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC  
Lawrence J. Lennon, P.E., Lennon, Smith, Souleret Engineering  
Randy Lubin, Director of Public Services  
Todd Tulowitzki, Code Enforcement Officer  
Denise H. Fitzgerald, Secretary – Manager  
Lisha Mihalko, Assistant Secretary  
Jason Cherep, It Technician  
Chief James Secreet

**Public Comments on Agenda Items Listed Below**

To be addressed at the beginning of each Committee report

**Planning, Zoning and Code Enforcement**

**Solicitor's Report**

10-11-2016 Agenda Meeting

## **Engineers Report**

**Discuss Resolution No. 892-16 to participate in the Green Revitalization Waterways (GROW) program for a grant application in the amount of \$ \_\_\_\_\_.**

Mr. Lennon stated that his team is currently working on the final application. The amount is currently left blank. However, Mr. Lennon will have a figure to present at the next meeting. The engineers will be looking for 85% of the total project amount. There are currently flow monitors in the manholes now which are being used to gather flow amounts. Alcosan will use this to figure out the grant amount. Alcosan is asking for at least 75% of the total to be budgeted for the 2017 year.

Mr. Castello asked if Mr. Lennon found out about the ramifications if the township budgets the 75% of the total and the grant comes back with more, can the township back out of the grant?

Mr. Lennon replied that the township can back out of the project. He also advised that you can also plan on not doing both of the streets.

**Discuss the proposed bid from SHACOG for the Municipal Building ADA Doors in the amount of \$12,725.00 from Automated Entrance Systems Co., Inc.**

Mr. Lennon advised that this item is on his public works report. The low bidder is Automated Entrance Systems Co., Inc. The funding that is available from SHACOG is \$10,000.00 or 50% whichever is less. The grant amount would be \$6,362.50.

**Discuss the Joint Bid for Emergency Public Works Services from SHACOG. (Survey due to SHACOG by October 21).**

Mr. Lubin stated that we usually don't have the need for this.

Mr. Castello asked if we had an agreement already set up with SHACOG? as the letter states: 'that the prices established will expire at the end of 2016'.

Mrs. Fitzgerald advised the Commissioners that this project acts as an available pricing plan to address common public works needs in an emergency situation.

Mr. Wells asked if they can come back with an amount and we can see what it is.

Mr. Guidici advised that it is just a survey to see if there are any interest in the program.

Mr. Lennon advised that the only issue that we had which was an emergency situation was the 'Bowling Ball' incident.

Mr. Guidici asked if there was any harm in just sending it in.

Mr. Castello stated that he doesn't believe the township has any use for this.

Respond with no interest.

**Discuss request for Partial Payment No. 2 to Contract No. 16-R01 2016 Roadway and Storm Sewer Improvements from A. Liberoni, Inc. in the amount of \$287,612.52.**

Mr. Lennon advised that this project is part of his report.

Mr. Guidici stated to place on the next agenda for a vote.

## **October 2016 Engineering Public Works Report**

### Deck Hockey Rink

Project bids are scheduled to be opened on November 17, 2016.

### Playground Improvements

DCNR issued final authorization to bid the project on August 26, 2016. Project bids are scheduled to be opened on November 17, 2016.

### CDBG Year 42 Applications

Bids were opened on September 29, 2016. Bid report was issued on October 6, 2016 (Attachment A). The low bidder was Automated Entrance Systems Co., Inc. in the amount of \$12,725.00. Per SHACOG the CD funding available is \$10,000.00 or 50%, whichever is less. Therefore, if the Township chooses to accept the bid of \$12,725.00, the Township's share would be \$6,362.50. SHACOG requires notification from the Township as to acceptance of the bid and funding.

### CDBG Year 43 Applications

As requested by the Township, LSSE transmitted pre-applications to SHACOG on September 8, 2016 (Attachment B) for:

Demolition of the "THEPITT" structure, and  
Construction of a gabion wall on Short Street.

If approved, final applications will be due November 9, 2016.

### Idlewood Avenue Bridge

A revised cost estimate to install a box culvert in lieu of a bridge type structure has been prepared. The box culvert option is estimated at \$635,000.

### 2016 Roads

Contractor re-mobilized the week of September 5, 2016. All paving work has been completed by the Contractor. Final walkthrough was conducted on September 28, 2016. Punchlist items are approximately 75% complete with the only remaining items being lawn restoration and completion of the pickle ball court. Contractor has submitted Partial Payment No. 2 in the amount of \$287,612.52 (Attachment C).

### Providence Point Phase II:

LSSE and Township Staff met with the developer and the developer's engineer to discuss outstanding comments. A resubmission is anticipated prior to the deadline for November's Planning Commission Meeting.

Revised John Bodnar Plan of Lots:

The Township received a subdivision application for the subdivision of one existing lot on Hope Street into three lots. LSSE to review and provide a comment letter in advance of November's Planning Commission Meeting.

KRP Plan of Lots:

The Township received a subdivision application for the subdivision of one existing lot on Locust Street into two lots. LSSE to review and provide a comment letter in advance of November's Planning Commission Meeting.

**October 2016 Engineering Storm and Sanitary Sewer Report**

ALCOSAN GROW (Green Revitalization of our Waterways):

Final GROW application being completed. Township will need to adopt an ALCOSAN specified Resolution and submit a commitment letter advising that Township will budget 75% of project costs.

**O & M Plan**

The 2016 Project contract documents and technical specifications are being prepared as authorized. Bid date will be recommended once bid documents are finalized.

**ALCOSAN Wet Weather Plan**

ALCOSAN has requested a meeting with the Township to review the current status of the Regionalization Program. They estimate that the meeting will take about an hour. It is suggested that they come to a Sewer Committee meeting.

**Annual Training**

Elected Officials (Commissioners) to be scheduled before the end of year to meet compliance.

**Written MCM Plans**

Township Staff is currently reviewing the plan.

**Year 4 Outfall Testing**

The memo summarizing the results of Year 4 Testing will be issued to the Township in October 2016.

**Stormwater Pond Maintenance**

Bids were opened on September 26, 2016. The low bidder was Bioni Contracting in the amount of \$86,872.00. A pre-construction meeting was held on October 6, 2016. Contractor anticipates starting work October 12, 2016.

Mr. Wells asked what the liability is if the commissioners do not attend the MS4 training.

Mr. Lennon responded that there is no liability that he is aware of. Mr. Lennon then stated that would be a question for the Solicitor.

Mr. McTiernan responded that there wouldn't be any liability if commissioners decide not to attend.

## **Standing Committee Report - Finance**

### Budget for 2017

Mr. Castello stated that at the end of tonight's meeting he will be handing out the first version of the budget. The budget meeting is being held tomorrow, October 12, 2016 at 7:00pm. There was one change made to the schedule, the library will now be attending the November 3, 2016 meeting.

## **Standing Committee Report – Public Safety**

**Discuss the coyote problem that has been occurring in the Scott Township area. (Frank Bruckner).**

Bill Barker  
827 Lindsay Rd.

Mr. Barker started to go into the steep slope issue that he discussed in past meetings.

The board told him we were not discussing this item at this time, we are discussing the coyote problem.

Mr. Barker explained that there was a coyote in his yard and he called the police which did nothing.

Mr. Bruckner asked how big it was, and did it stay around for awhile.

Mr. Barker responded that it walked around in circles and was about the size of a shepard.

Mr. Jason stated that he saw a coyote on Greentree Road.

Mr. Bruckner stated that he has been getting calls/emails from residents stating that they have seen coyotes roaming around the Scott Township area. He spoke to Chief Secreet and the Chief of police from Mt. Lebanon (they are in control with our Animal Control team). There is one that appears to have an injury on his back hind leg. Mr. Bruckner is not bringing this to the attention of the board as a complaint, but merely to make everyone aware of different options that may be available to try to control the issue. Mr. Bruckner is worried that residents may start to take the issue into their own hands and start shooting these animals and then the township will be faced with a bigger issue than the coyotes. He stated that Mt. Lebanon has a cage that they can offer however the township will be responsible for monitoring it. Mr. Bruckner continued to suggest that the township can possibly get in touch with the owner of the drone, he is always willing to take pictures for the township, therefore the township can see if he would have an interest in trying to locate the coyotes with his drone. He would then be able to give the police real time and location of where the coyotes are so they can respond. The township can purchase an infrared camera for the drone if . Mr. Bruckner stated that he also spoke to the game Commissioners office who is the Western Allegheny County Representative named Tom Klein. Mr. Bruckner stated that officer Klein gave an option of a nuisance pest control agent list that he has, each individual on this list are trained, retted, and they are also approved by the Western Pennsylvania conservation. Mr. Bruckner stated that theses agents can come in at a small charge.

Mr. Wells stated that he sent Mr. Bruckner pictures of the coyote that keeps walking into his back yard. The coyote dug a hole under a bush in his yard and he sleeps in there.

Mr. Bruckner asked Mr. Wells if he contacted Chief.

Mr. Wells said they don't do anything.

Chief Secreet stated that he told his guys not to shoot them unless they are being aggressive. Chief Secreet is worried that if he gives the police officers the okay to shoot these animals, the township is then opening themselves up to the individuals who don't agree with killing these animals.

Mr. Calabria asked if they are out during the day time.

Chief Secreet replied that he has got calls at all times during the day.

All board members stated that they have seen the coyotes in the area during the daylight.

Mr. Castello stated that Mr. Bruckner could look into getting prices for the different options so the board can better decide if they have an option in this matter.

Mr. Bruckner said 'Thank you'.

### **Standing Committee Report – Public Works**

Mrs. Caruso made a comment with regard to the Bower Hill VFD fire house, which was remodeled. She stated that it was a very nice facility and can be used for a number of different events/programs.

Mr. Castello agreed with the comment.

Mrs. Altman stated that the Committee board members met and had a lot of different discussions.

Mr. Lubin stated that one big item to take away from tonight's meeting, is that the township has scheduled a date for the E-Waste program. The township is partnering with JVS Environmental company. The event is being held on November 5, 2016 and a food drive will be held in conjunction with the recycling event, Linda MacGregor suggested to add this feature. Mr. Lubin stated that there is no cost to the township, just labor for the day of the event.

Mr. Jason asked if you can bring in 'old school' Televisions.

Mrs. Meyers stated one per car load.

Mr. Lubin stated that there were several items that were discussed during the Committee meeting. However, the E-Waste is one of the biggest items as the township has been trying to get an event scheduled for over 6 months now.

### **Environmental Committee (Sewer Committee and MS4 Updates)**

Mr. Jason advised that there was a Sewer Committee meeting held. Everything that the board had already gone over during the Engineering Report was discussed during the Sewer meeting.

Mr. Wells asked if the sewer in front of Jerry's house at Lindsay Road was scheduled to be repaired yet.

Mr. Jason stated that the board members have not made any decisions as far as which ones will be scheduled for repair next year. He also advised that the members of the sewer committee will have the money included in the budget for 2017. Mr. Lubin has been working on getting everything on the budget, there has to be enough money to leave for the road paving program as well.

Mr. Wells asked if there was any decision made with the 3 homes that the board was previously looking at. Mr. Jason replied that they haven't heard back.

Mr. Wells asked if there was any decision made with the individual's home who is suing us.

Mr. Jason stated that the subject was an executive item.

Mr. Wells stated that the township had included all 3 of those homes in the budget this year.

Mr. Castello stated that the township gave them a time restraint.

## **Parks and Recreation**

Mrs. Meyers said that she was very pleased with Octoberfest and she thanked everyone who helped.

Mr. Bruckner agreed that everything turned out great. He actually got a complaint about how busy it was. Mr. Bruckner also stated to Mrs. Meyers that she did an excellent job with everything.

Mrs. Caruso added that she also thought it was a really nice event.

### **Discuss the request to remove the tree located on Noblestown Rd. (David Jason).**

Mr. Jason advised that this is not necessarily an emergency. He is just worried about the tree falling down over the winter months due to the fire damage that it had previously withstood.

Mr. Wells stated that he feels the house may look worse.

Mr. Jason agreed. He then continued to say that an individual who usually works with the township to buy houses is going to end up purchasing this property.

Mrs. Meyers stated that the individual who may be purchasing this home will remove the tree.

Mr. Jason asked Mr. Wells his opinion on the tree and if he feels that it will make it through the winter months.

Mr. Wells responded back that he feels it should last another 10 years as it was only semi burnt.

Mr. Jason just wanted to make sure it would be safe. Mr. Jason continued to state that he is fine with leaving it go.

### **Discuss the proclamation for Congressman Timothy Murphy.**

Mrs. Meyers stated that this would be for saving the gentleman in the elevator.

Mrs. Fitzgerald already called his office to see if he would be willing to come to one of the townships meetings in order to accept the proclamation.

## **Library Liaison Report**

Mr. Guidici advised that the library will be holding their annual bake sale during Election day. He also stated that the next meeting will be held on the 20<sup>th</sup> of October, 2016.

## **SHACOG**

Mr. Guidici advised that SHACOG is having a meeting at Baldwin on the 20<sup>th</sup>.

## **Administration**

### **Discuss advertising the annual meeting dates for 2017.**

Mr. Castello asked if the meeting after Christmas day was going to be changed to Wednesday, 27<sup>th</sup> of December 2016.

Mrs. Mihalko responded that the date has been changed.

### **Discuss Resolution # 893-16 for disposition of records listed below**

Mrs. Fitzgerald explained that some documentation can be thrown away.

Mr. Wells asked if all the paperwork can be put on a hard drive.

Mr. Castello said that would be too much work. Mr. Castello confirmed that the board is being asked about the physical hard copies being thrown out.

Mrs. Fitzgerald stated that all the computer data would stay, its just the actual stored paperwork.

Mr. Guidici said to place on the agenda for approval.

## **Conferences and Workshops**

## **Public Comments on Items Not Listed on the Agenda**

Bill Barker  
827 Lindsay Rd.

Mr. Barker would like to get on record that residents of Scott township are in total disagreement with the Fitzgerald property. Mr. Barker stated that the code officer cited a \$500.00 fine to Mr. Fitzgerald. The project has not been stopped. Mr. Barker asked how long the grading permit is good for?

Mr. Tulowitzki stated that the permit is good for 180 days.



Mr. Bruckner asked 180 days from when?

Mr. Guidici stated that it would be 180 days from the time the permit was issued, if he had to guess.

Mr. Wells stated that the permit was issued in 2008.

Mr. Bruckner said 'that can't be right'.

Mr. Wells asked if the board can get approval on that and provide that answer to Mr. Barker.

Mr. Lubin stated that Mr. Fischer has been working with the builder. There were guidelines that needed to be followed and Mr. Fischer is handling the process. Mr. Fischer feels that the Fitzgerald property is moving forward as it should be. With respect to the guidelines that Mr. Fischer gave Mr. Fitzgerald, everything has been working well.

Mr. Bruckner stated that every property is different.

Mr. Lubin agreed and stated that the guidelines were made and moving forward they are being achieved.

Frank Salerno  
Glendale fire Cheif

Mr. Salerno came to the board to ask for approval for the landing of a helicopter at the Chartiers Valley Intermediate School. Mr. Salerno advised that this is being done for a Helicopter landing safety course. He continued to state that, through the township ordinance, the fire department has to come in front of the board to get the approval.

Mr. Castello stated that the board should give the approval for the townships own Fire Department.

Mr. Salerno stated that he already got the okay from the school board. He continued to state that the school is one of the townships safe zones for landing a helicopter.

Mr. Wells stated that he should ask the Superintendent and not the custodian.

Mr. Jason advised that he helped set up the landing zone for the last training course that was held. Mr. Jason offered his help to Mr. Salerno.

The board provided the approval to Mr. Salerno in order to hold a helicopter landing safety course.

Joe Changle  
502 Summit St.

Mr. Changle stated that he owns the house on the corner of Magazine and Summit. Last year he asked the board permission to have a guardrail installed at the corner running all the way down the side of his property. Mr. Changle explained that the reason for this request was because he applied for a building permit to install a fence and it was denied. The reason he has asked for the guardrail is because the telephone pole behind his house has been hit 3 times one time it fell into Mr. Changles house. He continued to state that there was metal post in the ground which was hit 6 times. The township put the guardrail in last year and since then the guardrail has been hit twice and yesterday it got crushed again. Mr. Changle is asking permission from the Commissioners to install a fence to keep his kids safe in the

yard and / or approval to extend the guardrail all the way down his property line or both if possible. Mr. Changle stated that there is also a bus stop at the corner. He is just worried about the safety of the children including his own.

Mr. Changle stated that from previous conversations he knows that the township would have to budget for the guardrail to be installed because of the amount of material it would take to extend it the whole way down the street.

Mr. Jason asked Randy Lubin if he could get an estimate on the material.

Mr. Castello stated that we can get the guardrail put in and then Mr. Changle can submit for a variance for the fence.

Mr. Changle asked if that was something he could look into.

Mr. Castello responded with 'Yes'.

Mrs. Meyers advised Mr. Changle to get with Mr. Lubin and Mr. Fischer.

Mr. Jason told Mr. Changle good luck.

### **Commissioners Request**

Frank Bruckner – Nothing

Tom Castello stated that he wants it on record that he drove up and down Lindsay Rd. due to all the residents complaining about the area and Mr. Castello did not see anything wrong with the properties in that area. He also continued to state that the Chartiers Creek Flood Authority will be holding their annual meeting at 7:00pm.

Mrs. Meyers – Nothing

Mrs. Caruso - Nothing

Mr. Jason - directed a question to Mr. Lubin with regard to the paving being done on Orchard View next year, he asked Mr. Lubin if they will be putting the VASCAR lines in on the road. The township was holding off on doing this because of the paving. However, since the paving is not being completed until next year, Mr. Jason was requesting that the VASCAR lines be put in through the winter.

Mr. Giudici – Nothing

Mrs. Altman – Nothing

Mr. Calabria – Stated that he would like to take a look at Mr. Changle's property. He stated that the guardrail is used for drop off's and if a car hits that guardrail the township is left responsible for that. Mr. Calabria was requesting traffic signs possibly be placed in that area.

Mr. Wells - Nothing

### **Executive Session**

**Adjournment**

Motion by Mr. Tom Castello, second by Mrs. Eileen Meyers to adjourn the meeting.

The meeting was adjourned at 8:50 p.m.

**Attest:**

  
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