

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
December 27, 2016**

The meeting was called to order by President Donald Giudici at 5:21 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
Patricia A. Caruso	Present
David A. Jason, Vice President	Present
Stacey Altman	Present
David G. Calabria	Present
William Wells	Present
Donald W. Giudici, C.P.A., President	Present

PRESENT - 9

ABSENT - 0

Patricia Caruso arrived at 5:21PM

ALSO PRESENT:

Robert McTiernan, Tucker Arensburg
Larry Lennon, Lennon, Smith, Souleret Engineering, Inc.
Denise Fitzgerald, Manager
Lisha Mihalko, Assistant Secretary
Sandy Novelli, Finance Director
Chief James Secreet
Jason Cherep, IT Director

Approval of Agenda

Motion to approve the agenda as submitted

Motion by Mr. Giudici, second by Mr. Castello to approve agenda as revised and submitted.

**Motion Carried (8-0)
All in Favor**

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$1,270,467.93.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	N/A
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Jason, second by Mr. Castello to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$1,270,467.93.

Motion Carried (8-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting	11/09/2016
Regular Meeting	11/22/2016

Motion by Mr. Giudici, second by Mr. Jason to approve the minutes for the following meetings of November 09, 2016 and November 22, 2016.

Motion Carried (8-0)
All in Favor

Planning, Zoning and Code Enforcement

Motion to approve the preliminary/final review of Providence Point phase II subject to the conditions within the engineer's letter provided that zoning #2 and Storm Water Management comments #2 and #3 regarding easements, will be addressed in developers agreement.

Roll Call:

12-27-2016 Regular Meeting

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	N/A
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Jason, second by Mrs. Meyers to approve the preliminary/final review of Providence Point phase II subject to the conditions within the engineer's letter provided that zoning #2 and Storm Water Management comments #2 and #3 regarding easements, will be addressed in developers agreement.

Motion Carried (8-0)

Mr. Wells asked if there was an agreement for the road bond and Bridge.

Mrs. Fitzgerald replied 'No'.

Mr. Wells stated that the Township should think about including the bond within the developer's agreement.

Mrs. Fitzgerald asked Mr. McTiernan if the bonds can be added to the developer's agreement.

Mr. McTiernan responded that it could be added.

Mr. Calabria stated that the road has been recently paved. He suggested taking a video of the road before and after therefore, the Township would have the supporting documentation if necessary.

Mr. Jason asked Mr. Alison if he would be willing to work with the Township.

Mr. Alison agreed.

**** Motion to include Road Bond and Bridge being placed in the developer's agreement.**

Motion to approve placing a fence around THEPITT building in the amount of \$472.50 per month and an installation charge of \$1,275.60.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	N/A
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes

Donald W. Giudici, C.P.A., President Yes

Motion by Mr. Giudici, second by Mrs. Meyers to approve the placing a fence around THEPITT building in the amount of \$472.50 per month and an installation charge of \$1,275.60.

Motion Carried (8-0)

Mr. Wells asked if the Township ever had an engineer inspect the building to see if it is going to fall down.

Mrs. Meyers advised that you can clearly see that the building is going to collapse.

Mr. Castello asked if this would result in an automatic lien on the property.

Solicitor's Report

Mr. McTiernan advised that there will be discussion for executive session during the next agenda meeting.

Engineers Report

Motion to approve Change Order No 1 (Final) for Stormwater Equalization Basin Maintenance Contract No. 16-L01 to adjust the contract amount based on final in-place quantities (decrease of \$14,316.45).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	N/A
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Wells, second by Mr. Calabria to approve Change Order No 1 (Final) for Stormwater Equalization Basin Maintenance Contract No. 16-L01 to adjust the contract amount based on final in-place quantities (decrease of \$14,316.45).

Motion Carried (8-0)

Standard Reports

Treasurer's Report

Motion to approve the total real estate commissions due the Tax Collector for the month of November 2016 for the years 2013, 2014 and 2015 in the amount of \$766.06.

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	N/A
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by, second by to approve the total real estate commissions due the Tax Collector for the month of November 2016 for the years 2013, 2014 and 2015 in the amount of \$766.06.

Motion Carried (8-0)

Standing Committee Report - Finance

Motion to approve 4 payments of invoices from Municipal Finance Partners, Inc. Administrative services to the Police Pension Plan in the amount of:

- \$1,500.00 (Invoice #16153)
 - \$1,000.00 (Invoice #16152)
 - Non-Uniform Pension Plan in the amount of:
 - \$1,000.00 (Invoice #16150)
 - \$1,500.00 (Invoice #16151)
- (to be paid from respective pension funds).

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Jason to approve the payments of invoices from Municipal Finance Partners, Inc. Administrative services to the Police Pension Plan in the amount of:

- \$1,500.00 (Invoice #16153)
- \$1,000.00 (Invoice #16152)

Motion Carried (9-0)

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mrs. Altman to approve the payments of invoices from Municipal Finance Partners, Inc. Non-Uniform Pension Plan in the amount of:

- \$1,000.00 (Invoice #16150)
- \$1,500.00 (Invoice #16151)

Motion Carried (9-0)

Motion to adopt Ordinance No. 1628-16 the 2017 Tax Levy Ordinance
Mils on Each Dollar of Assessed Value

Tax Rate for General Purposes	5.2659144 mils
Tax Rate for Library	.0640856 mils
Total	5.33 mils

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Bruckner to adopt **Ordinance No. 1628-16** the 2017 Tax Levy Ordinance

<u>Mils on Each Dollar of Assessed Value</u>		
Tax Rate for General Purposes	5.2659144 mils	
<u>Tax Rate for Library</u>	<u>.0640856 mils</u>	
Total	5.33	mils

Motion Carried (9-0)

Motion to adopt Ordinance No. 1627-16; the 2017 Budget Ordinance and the 2017 Budget.

Mr. Castello stated that he will make the motion to accept the budget for 2017 as is. If someone does not agree then they can make a motion to amend. Mr. Castello then asked if anyone had any amendments.

Mr. Wells advised that he would like to make a motion that the study of the Bridge is investigated in more depth, prior to including this in the budget.

Motion by Mr. Wells, second by Mr. Calabria to study the bridge prior to including the money in the budget.

Mr. Wells clarified that he didn't request to remove the money from the budget, but prior to the project being approved a traffic study should be done.

Mr. Castello stated that this would be a discussion for a different time. The money has to be in the budget in order for the Township to start any work on the bridge.

Mr. Bruckner advised that Mr. Wells wants the money left in the budget however, he would like it approved contingent upon the completion of a study.

Motion by Mr. Wells, second by Mr. Calabria – They both withdrew the motion.

Mr. William Wells made a motion to amend the budget to have the Code Enforcement vehicle removed from the 2017 Budget.

Roll Call:

Frank W. Bruckner	No
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
Patricia A. Caruso	No
David A. Jason, Vice President	No
Stacey Altman	No
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	No

Motion by Mr. Wells, second by Mr. Calabria to remove the Code Enforcement vehicle.

Motion Denied (2-7)

Mr. Calabria made a motion to amend the budget to include \$250,000 for the Berkwood Ave. project.

Mrs. Altman asked if this was for this budget only.

Mr. Castello replied that it couldn't go any further than this year's budget.

Mrs. Altman asked what is going to happen with the offer that was already made by the Commissioners to the homeowner in regard to the Township purchasing the homeowner's house from her.

Mr. Castello advised that the offer would be taken off the table. The amount of \$165,000 is currently in the budget to purchase the house. If the amount of \$250,000 would be added to the budget for the project then the offer to buy the house will then be removed and replaced with the \$250,000 for the sewer project.

Mrs. Altman clarified that it would be a motion for one or the other. Mrs. Altman stated to the homeowner (who was sitting in the audience) that this is not a guarantee that the project will be completed and asked if she was okay with that.

Roll Call:

Frank W. Bruckner	No
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
Patricia A. Caruso	No
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Calabria, second by Mr. Wells to include \$250,000 for the Berkwood Ave. project.

Motion Carries (5-4)

Motion to adopt the 2017 Budget as amended.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Bruckner to approve the 2017 budget as amended.

Motion Carries (9-0)

Motion to approve the combination of Peirce Park Group with Marquette Associates, Inc., to the Scott Township Retirement Board – Non-Uniform Pension Plan and the Scott Township Retirement Board – Police Pension Plan, anticipated closing date would be early 2017.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Bruckner to approve the combination of Peirce Park Group with Marquette Associates, Inc., to the Scott Township Retirement Board – Non-Uniform Pension Plan and the Scott Township Retirement Board – Police Pension Plan, anticipated closing date would be early 2017.

Motion Carried (9-0)

Motion to award contract for the Township's commercial liability, public officials, and police liability insurance to C.W. Howard Insurance Agency, Inc. in the amount of \$78,210.00 for the year of 2017. Contract will run for a period of two years effective January 1, 2017.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Jason to award contract for the Township's commercial liability, public officials, and police liability insurance to C.W. Howard Insurance Agency, Inc. in the amount of \$78,210.00 for the year of 2017. Contract will run for a period of two years effective January 1, 2017.

Motion Carried (9-0)

Motion to award contract for the Township's workers' comprehensive insurance to C.W. Howard Insurance Agency, Inc. in the amount of \$188,463.00 for the township and \$31,417.00 for the fire department for the year of 2017. Contract will run for a period of two years effective January 1, 2017.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mr. Jason to award contract for the Township's workers' comprehensive insurance to C.W. Howard Insurance Agency, Inc. in the amount of \$188,463.00 for the township and \$31,417.00 for the fire department for the year of 2017. Contract will run for a period of two years effective January 1, 2017.

Motion Carried (9-0)

Motion to award fire department and vehicle insurance to HDH Group in the amount of \$19,909.00 for the year of 2017. Contract will run for a period of two years effective January 1, 2017.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mrs. Caruso to award fire department and vehicle insurance to HDH Group in the amount of \$19,909.00 for the year of 2017. Contract will run for a period of two years effective January 1, 2017.

Motion Carried (9-0)

Brief break for an executive session called by Mr. Wells.

Mrs. Riley stated that the motion to advise the School District of the Township no longer providing an employee effective January 1, 2017, she feels that the Township should at least finish out the term until the school decides what they are going to do.

Mr. Castello stated that the school has already decided. The school district said they don't want to do it.

Mr. Calabria asked if the school didn't want to do it until the next contract.

Mr. Castello said that is not true, as the school just said that they didn't want to do it. They don't want to work with us.

Motion to advertise Ordinance No. 1629-16 fixing the compensation of the elected tax collector for the period beginning January 2, 2018 to December 31, 2021 in the amount of \$3,500.00 per annum.

Motion by Mr. Castello, second by Mr. Bruckner to approve Ordinance No. 1629-16 fixing the compensation of the elected tax collector for the period beginning January 2, 2018 to December 31, 2021 in the amount of \$3,500.00 per annum.

Mr. Jason asked if he could make a motion to amend the amount of compensation to \$4,500.

Mr. Wells asked if it could be amended to \$6,500.

Mr. Jason asked if anyone on the board would second his amendment of \$4,500.

Mrs. Altman stated that she will second the motion.

Mrs. Fitzgerald asked for clarification as to what the roll call was for.

Mr. Giudici stated that it is to amend the Ordinance from \$3,500 to \$4,500.

Mr. Wells asked if it can be raised to \$6,500.

Mr. Castello stated that the \$4,500 has to be voted up or down. If the \$4,500 is approved then it stops there.

Roll Call:

Frank W. Bruckner	No
Thomas M. Castello, Esq.	No
Eleen L. Meyers	No
Patricia A. Caruso	No
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Jason, second by Mrs. Altman to amend Ordinance No. 1629-16 fixing the compensation of the elected tax collector for the period beginning January 2, 2018 to December 31, 2021 in the amount of \$4,500.00 per annum.

Motion Carried (5-4)

Motion to approve the Ordinance No. 1629-16 as amended.

Roll Call:

Frank W. Bruckner	No
Thomas M. Castello, Esq.	No
Eleen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Jason, second by Mrs. Altman to approve Ordinance No. 1629-16 as amended.

Motion Carried (7-2)

Motion to advise School District we will no longer be providing an employee effective January 1, 2017.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	No
William Wells	No
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Castello, second by Mrs. Caruso to advise School District we will no longer be providing an employee effective January 1, 2017.

Motion Carries (7-2)

Standing Committee Report – Public Safety

None

Standing Committee Report – Public Works

None

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Jason advised that there will be no sewer committee meeting in January 2017.

Parks and Recreation

None

Library Liaison Report

Motion to approve the use of the Community room at no cost on Friday, March 24, 2017 from 4:00pm – 10:00pm to host a comedy night as a library fundraiser.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Giudici, second by Mr. Wells to approve the use of the Community room at no cost on Friday, March 24, 2017 from 4:00pm – 10:00pm to host a comedy night as a library fundraiser.

Motion Carries (9-0)

SHACOG

Mr. Giudici advised that he will be the President of the SHACOG board for the 2017 year. He also stated that the next SHACOG meeting is being hosted by Scott Township on Thursday, January 19, 2017 at 7:00pm.

Standing Committee Report – Administration

Motion to approve David Jason and Frank Bruckner to attend the Bi-Annual Legislative Reception of the Allegheny League of Municipalities to be held at Sheraton Station Square in the amount of \$55 per person on January 19, 2017.

Roll Call:

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion by Mr. Jason, second by Mr. Giudici to approve David Jason and Frank Bruckner to attend the Bi-Annual Legislative Reception of the Allegheny League of Municipalities to be held at Sheraton Station Square in the amount of \$55 per person on January 19, 2017.

Motion Carries (9-0)

Conferences and Workshops

None

Public Comments on Items Not Listed on the Agenda

None

Commissioners Requests

Mr. Bruckner – Advised that the CPR Class is January 19, 2017.

Mr. Castello – Happy New Year.

Mrs. Meyers - Happy New Year.

Mrs. Caruso - Happy New Year.

Mr. Jason - Happy New Year.

Mr. Giudici - Happy New Year.

Mrs. Altman – Nothing

Mr. Calabria – He met with the fire Chief of Castle Shannon and he has been helping the Township sell the old fire truck.

Mr. Wells – Asked who tard the roof of the Public Works building. The roof is only 5 years old therefore; it shouldn't have needed any repairs.

Executive Session

Adjournment

Motion by Mr. Jason, Second by Mr. Giudici to adjourn the meeting.

The meeting was adjourned at 6:03 p.m.

Attest:


