

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
FEBRUARY 10, 2015**

The meeting was called to order by President Jason at 7:30 p.m. Mr. Giudici then led all present in prayer and pledge to the flag.

Roll Call:

Patricia A. Caruso	Present
Eileen Meyers	Present
Thomas M. Castello, Esq.	Present
Stacey Altman	Present
Donald Giudici, CPA, Vice President	Present
Craig C. Stephens, Esq.	Present
David G. Calabria	Present
William Wells	Present
David A. Jason, Vice President	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence Lennon, P.E., Lennon, Smith, Souleret Engineering
Denise Fitzgerald, Township Manager
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector/Code Enforcement Officer
Kathleen Gazda, Assistant Secretary
Chief James Secreet

Presentation of Officer of the Year Award

Mrs. Caruso said the recipient of the Officer of the Year Award is Office Mark Samangy. She said like all the officers, he does a fantastic job.

Chief Secreet said every year an Officer of the Year is chosen by the supervisors in the department. It is a tough job choosing an officer because they have so many good officers. Officer Samangy is a patrol officer and has been in charge of the evidence room for two years. He is the only officer that enters the evidence room and makes entries. The Officer of the Year award is presented to officers who demonstrate dedication to the department and to the township. The motto on their cars read

“We’ll be there” to do what they can to help people and help people solve problems. Mark does all this. He said he would rather have officers help ten people than write 100 tickets.

Officer Samangy thanked the board on behalf of himself and the police department. He said he appreciates all the support from the Chief and Board of Commissioners. He said he tries to do the right thing for the right reason at the right time. He said it is an honor to be here and work for this department. He introduced his wife, daughter and son.

The meeting was recessed at 7:50 p.m.

The meeting reconvened at 8:05 p.m.

Update from Pool Committee

Laura Hartman said she has previous experience with the Scott Library. And now they are spearheading an effort for a new pool in Scott Township. It is a big task and they have move at light speed. It is the committee’s goal to have the pool open for 2016. They have a public meeting scheduled for the 23rd at 7:30 p.m. when they will be seeking input from people in the community. There will be information posted on the website and in the Signal Item. She will be coming back to meetings from time to time with updates. They want to engage James Goldman as a consultant to work with the committee. He has worked in other areas on projects similar to this one. He will work with them on the design mock-up and getting this ready for bidding. They are asking the board to engage him now and ratify it in two weeks.

Mr. Wells said Jim Goldman is excellent at what he does. He designed the Jewish Community Center pool and one in Squirrel Hill.

Mrs. Hartman said he also designed the university of Pittsburgh and Hampton pools. He can help take ideas to reality.

Mrs. Meyers said she will come to meetings, but the entire board shouldn’t be there because of the Sunshine Laws.

Mr. McTiernan said the commissioners could monitor what is going on, but they cannot be a member of the committee.

Mr. Castello said the public meeting is the 23rd and it is open to the public.

Mr. Jason thanked Mrs. Hartman for accepting the responsibility.

Mrs. Fitzgerald asked if they could bring Mr. Goldman on board then ratify at the voting meeting.

Mr. Castello said they plan to put bids out in April. The meeting does not have to be advertised. It will be on the web-site and in the Signal Item.

Pool Repairs

Mr. Lubin said at the public works committee meeting, they discussed getting an early start on pool repairs when the weather breaks. He wants to look at a company that works with water repairs, then the parks crew will address some pool issues and fill the pool. The goal is to do it earlier this year. They are not going to get into major repairs to get it operational. At the end of the year, there might be an option to close early to get started.

Planning, Zoning and Code Enforcement

Mr. Fischer said they are waiting for Allegheny County to review the proposed Zoning Ordinance.

Solicitor's report

Mr. McTiernan said they have worked out the warranty issues for the fire truck agreement and next is financing.

Mrs. Fitzgerald said they have to decide whether they want private or bank financing. She said they are looking for the Solicitor's guidance on that. She would like to obtain one loan for the pool and truck.

Mr. McTiernan said the deal for the truck is payment on delivery.

Mr. Stephens asked if they are using a bond issue for the truck.

Mrs. Fitzgerald said they will use \$500,000. They can sell the old truck and finance the balance.

Mr. Wells said each fire department is giving up \$10,000 from their allotment for the entire 20 year period.

Mrs. Fitzgerald said no end date was discussed with the Board.

Mr. Castello said they can ask for money, but they don't have to give them any. They will have a new board in 20 years.

Mr. McTiernan said they cannot pass an ordinance that would bind them.

Mr. Castello said they have a five year plan and can look at it again. They have a good working relationship with them and he doesn't think they would misuse what they are giving them unless there is a dire emergency.

Mr. McTiernan said they already bought the truck. They are bound by that.

Ms. Altman said that the fire chiefs brought it up at the meeting to give up \$10,000.

Mr. Castello said that is fine as long as it is the same people.

Mr. McTiernan said it will be on record when they spend the money.

Mrs. Fitzgerald said it is in the budget.

Engineers report

Discuss 2015 Roadway Improvement Program

Mr. Lennon said that is under Public Works.

Discuss options for Hoff Street property (garage)

Mr. Lennon said they are presenting a concept plan showing three lots being created. They are waiting to hear back from the Board of Commissioners how they want to proceed.

Mrs. Meyers said there is a resident meeting with Randy on Friday who is interested in the property. She said she does not know what legal fees are involved.

Mrs. Fitzgerald said they would have to pay for an appraisal.

Mrs. Meyers said maybe they could ask them to pay for the sub-division of the property. They have an estimate of \$10,000 to tear down the garage.

Mr. Castello said they need to put something in writing before the board acts.

Mr. McTiernan said selling property has to be done by sealed bid.

Mrs. Fitzgerald said they need to sub-divide first.

Mr. McTiernan said it depends on what they are selling.

Mrs. Fitzgerald said was in a holding pattern until they heard from that man.

Mr. Jason said he is not 100 per cent sure of selling the property because they could store equipment in a reconstructed building.

Mr. Fischer said there was the idea to put a pole building to get equipment from rusting. Real estate is at a premium now.

Mr. Lubin said they discussed taking money from the sale and putting up a pole building on the Public Works property.

Mr. Jason asked if they stole things there.

Mr. Lubin said they have never had an issue with thefts. A couple years ago they determined that the roof was in poor condition. They discussed tearing it down and putting up a modular building with a garage. It has water, electric and heat service there. It became structurally unsound and asked if they could look at selling it. They do have to put money toward it. Also, what would the guidelines be if someone only wanted to purchase the property that goes out to the alley way.

Mr. Jason said if they have property that abuts it, it makes sense.

Pat Martin asked if they should offer it to residents before a stranger.

Mr. Wells said they have to put it out for bid and sell to the highest bidder.

Mr. Lubin said there is a resident coming in to talk about it and he might put in an offer to buy the building.

Mrs. Meyers said they have been maintaining it all those years.

Mr. Wells said they discussed the main parcel to be sold, but there are others.

Mr. McTiernan said they can go through the courts to do it.

Mr. Lennon said only the township property was surveyed. It shows the property line to the right of way to Hoff Street. They may be able to identify them as Parcel A, B, C etc. and they would take a sealed bid for each parcel. They would retain the survey for the property lines and get them back on the tax rolls.

Mr. McTiernan asked about their fees.

Mr. Lennon said they could base it on the square feet. They would still have Lot 1 on Bartley Way and Lot 2 has the garage, which has substantial value.

Mr. McTiernan said he would rather do that.

Mr. Lennon said there is no cost to the township. A sub-division makes a good deal for those property owners. Now they would have issues when they go to sell them.

Discuss appraising two properties for possible acquisition

Mr. Lennon said at the Sewer Committee meeting they asked to look into appraisals of 1707 Berkwood Drive and 630 Idlewood Avenue. Both residents have been at township meetings complaining of flooding. They reached out to a real estate agent who recommended Barone Appraisals. They do not have an estimate now, but she asked for an amount not to exceed.

Mr. Stephens said \$300 to \$400 is normal. Mr. Barone is very busy now.

Mr. Jason said to put in on for a vote.

Mrs. Fitzgerald said they should have a price by the end of the month.

Discuss Water Obstruction Permit for Idlewood Bridge (Jason)

Mr. Lennon said it is very much like the Bell Avenue and Lindsay Road bridges in design and construction. If they come up with grant money, they could put it under a short time frame. The Water Obstruction Permit is a long lead item. It could take six to nine months to get approval but they are getting that part of it started.

Mr. Castello asked the cost.

Mr. Lennon said he prepared a Service Order Authorization on it.

Mr. Wells said they could do without the bridge if they could get another road out there.

Mrs. Fitzgerald there is a parking lot along the side of that.

Mr. Lennon said it is a business parking lot.

Mrs. Fitzgerald said they discussed at one point the possibility of the township giving him another property and making a swap.

Mr. Jason said he told him he has no interest in a property swap.

Mr. Wells said if they can figure out a way to keep traffic plan without the bridge, they could build a road that is there safe. He said there used to be a bridge by the Baptist Church that is gone. The township would be much further ahead.

Mr. Jason said they have a bridge that serves the community.

Mr. Wells said the cost would be \$1,200,000.

Mr. Jason said it depends how they go about it. He said he will not allow losing a bridge in his ward.

Public Works Report

Zoning Ordinance Update Details – This has been resubmitted to the county planning department for review in January and they are waiting for their recommendations.

CDBG Year 40 Final Applications – SHACOG is waiting for the bond and insurance for the contractor, so this is in a holding pattern.

Spinner Field and Hope Street Park – they need to run a water service line from Spring Valley Road to the site. They want to run the line between the two roads that are highlighted in yellow in his report. The one inch service line will need an easement. There are two options for unisex one-room restrooms. A pre fabricated building or construct a brick and block building. These are cheap. He has seen a proposal for a pre-fab and it might be better to do it brick and block. He will have something in next month's report. The fittings are stainless steel because kids like to break porcelain.

Mr. Calabria asked if they are only open during games.

Ms. Altman said there are also tennis and basketball courts there.

Mrs. Fitzgerald said they could have the police lock and unlock them each day.

Mr. Castello yes, for tennis and basketball.

Synthetic Ice Rink and Handicap Playground – these are in suspension until the township hears back from the DCNR.

2014 Roadway Improvement Program – they have sent an updated punch list to the contractor but they cannot do work this time of year. When the weather breaks he can get in there and get work done. They are holding \$146,097.

2014 Storm Sewer Improvements – Pine Trees/Ryan Drive waiting for final easement before contractor moves forward.

Wabash Alley storm sewer – they did prepare a Change Order for Stefanik and they are waiting for it to be returned.

Orchardview Drive Spring – the work should be getting underway tomorrow.–

Atlas Development and Wendy's – pre-application meetings were held with the township and developers. Both planned to submit for consideration at the February Planning Commission meeting. The Planning Commission meeting was cancelled because they did not get information in time.

Mr. Calabria asked if the Athletic Association will get involved with the concession stand at Spinner Field.

Mr. Castello said they do not know how many games they have scheduled there.

Mr. Calabria said he is wondering if it would be worth it. It would be nice to have a concession stand.

Mr. Castello said with all boys' games in the park it makes sense to have it open all the time. They can only use it for tee-ball and that would be about eight weeks.

Mr. Calabria said if they are going to build a block building, they could extend it.

Mr. Lennon said they could have a common wall with shared utilities.

Mr. Calabria said they could use it for storage. \$5,000 might cover it.

Mr. Lennon said they will do a cost estimate for a brick and block building.

Mr. Wells said with Ryan and Clairview, spring is almost here and the rain is starting again.

Mr. Lubin said Carriage Park is a LLC and the easement agreement is being reviewed. Mt. Lebanon asked for some minor changes.

Storm and Sanitary Sewer Report

ACHD/EPA Administrative Consent Order – a letter was finalized and mailed. This year's semi-annual submission was due January 31. They are waiting to see what becomes of that.

Feasibility Studies – this is still a place holder for the time being.

Sewer Committee they met on February 2, 2105. He has attached the agenda for the board's review.

MS4 Phase 2 Stormwater – they did have training for the staff, emergency responders and volunteers.

Clairview Drive – the contract has been awarded. They are waiting to hear back from the contractor when they can start.

2014 Chapter 94 Report – the Annual Wasteload Management Report is due to ALCOSAN by March 6.

Finance Committee Report

Mr. Castello said there were questions relating to the budget and bond money.

Mrs. Fitzgerald said she was asked for clarification and how this all adds up.

Mr. Castello said he is asking Mrs. Fitzgerald for a separate line item for capital improvements.

Mrs. Fitzgerald said motions in the future will include “to be paid from the road program”, “ from bond issue”, “from general fund” or from Capital Improvement funds” (examples). It can be confusing, so they will state it with the motion.

Mr. Wells asked what money is left in the bond. In the July meeting they voted to take \$45,000 out of the PEMA grant for Pine Tree and the rest out of the road budget. It was taken out of the bond issue. He asked how much was on the roads last year and he was told \$312,000 and they had \$652,000 so it was rolled into the general fund. It should go into the road program budget. There was \$340,000 in last year's road budget that they didn't spend. If they keep it in the road budget, they could pave more roads.

Mr. Castello said it doesn't make a difference.

Mrs. Fitzgerald said there was \$70,000 that Stacy didn't spend.

program.

Public Safety Committee Report

Public Works Committee Report

Discuss 2015 Summer Help Program

Environmental Committee (Sewer Committee)

Parks and Recreation

Library Liaison Report

SHACOG

Discuss Scott Township Night at PNC Park

Discuss request by American Legion Post 290 to use the same parade route as last year for the Memorial Day Parade on May 25, 2015 beginning at 11:00 a.m. and a donation of \$200 to defray the cost of the parade

Discuss reappointment of Jane Sorcan to the Planning Commission for an additional four year term, expiring March 9, 2019

Administration

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

None.

Commissioners Requests

Mrs. Caruso – nothing.

Mrs. Meyers said there are lights out on the poles on Carothers.

Mr. Lubin said he will check them.

Mr. Castello nothing.

Ms. Altman asked if they have the signs yet.

Mr. Wells said they should probably wait until the weather is better to put them out. The snow is ruining them.

Mr. Giudici – nothing.

Mr. Stephens – nothing.

Mr. Calabria asked if the letters went out about the new flood plain. Carmen Roberto contacted him that his bank requires the insurance and it will cost him \$3,400 a year.

Mr. Wells asked if there is any movement on Clairview where the road is sinking.

Mr. Lubin said he will look at it.

Mr. Jason asked

Executive Session

Adjournment.

Motion by Mr. Stephens, second by Ms. Altman to adjourn the meeting.

The meeting was adjourned at 9:30 p.m.

Attest:
