

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
APRIL 8, 2014**

The meeting was called to order by President Jason at 7:30 p.m. Mr. Giudici then led all present in prayer and pledge to the flag.

Roll Call:

Patricia A. Caruso	Present
Eileen Meyers	Present
Thomas M. Castello, Esq.	Present
Stacey Altman	Present
Donald Giudici, Vice President	Present
Craig C. Stephens, Esq.	Present
David G. Calabria	Present
William Wells	Present
David A. Jason, Vice President	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Ned Mitrovich, P.E., Lennon, Smith, Souleret Engineering
Denise Fitzgerald, Manager – Secretary
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector/Code Enforcement Officer
Kathleen Gazda, Assistant Secretary
Chief James Seccret

Planning, Zoning and Code Enforcement

Discuss granting preliminary and final approval of the Rennich Plan of Lots sub-division located at Great Oak and Sturdy Oak Drives, subject to approval from Allegheny County Planning pursuant to 502B of the Municipal Planning Code and meeting the following conditions, as required by the Planning Commission.

Change the note on the Plan to read “Road to be extended by owner of Lot 102 at the time of building permit issuance on Lot 102 or by owner of Lot 10 if easement access is precluded by Lot 101.”

The property is located in Ward 6 and Zoned R

The Planning Commission at their March 2, 2014 meeting made favorable recommendation for referral to the Board of Commissioners

Mr. Mitrovich said the Planning Commission reviewed this at the April meeting and made a favorable recommendation with the condition that a note be changed on the plan and approval by the county. There are no outstanding engineering issues. He said they are going to create a lot, but he does not know their intent.

Mr. Fischer said they are waiting to hear from Allegheny County.

Mr. Mitrovich said there will be two lots. One has a house on it and he is subdividing it. If they build a house in the future they would have to submit plans.

Mr. Jason said to put it on the agenda for a vote.

Mr. Jason said they would go out of order to discuss the Veterans Banner Program.

Rich McEhoes said he saw the banners in Castle Shannon and was interested in putting them on the main street of Bridgeville. Residents can submit an application with a photo. They made them as reasonable as possible and the family receives a banner and one is hung in the community. In Bridgeville they are displayed from Memorial Day until Veteran's Day. They have a young man working on his Eagle Scout award who delivers the banners to the family. It is a great program and when veterans come home it makes them very proud.

Harry Munson of HTM Designs said the first banner was for Ryan Lane. They are an IT company that does web design and Ryan's father was a friend of theirs. At the memorial service, people asked if they could make banners for their sons and the program was born. It is an emotional issue.

They can restore pictures as sometimes that is the only thing families have that memorializes their veterans. It is about honoring those who served and show respect for what these people do.

Allegheny County wants to put the banner in the parks to honor those Killed in Action. They usually go up for Memorial Day and come down on Veteran's Day.

They are in the process of building a web-site that shows all the military banners. They can scan in the pictures and furnish information, send for the family's approval and deliver the banners when they come in.

Mr. Wells asked the cost.

Mr. Munster said it is \$35.00 for the cost of the banner on Carothers Avenue and \$35.00 for the family's banner.

Mr. Munson said the banners are 2 ft. wide by 3 ft. high. They can also take a picture and superimpose it several times.

Mr. Calabria asked if they are doing banners for World War I veterans.

Mr. Munster said they have one coming in from the Civil War.

Mr. Calabria said they are on poles on Rt. 88.

Mr. Munson said they built brackets from PCV pipe that holds 2 for the cost of \$20.00. The pipe costs \$11 and they have bracket building parties.

Mr. Calabria said they could extend it to other roads in the township.

Mr. Wells said it is a wonderful thing he is doing.

Mr. Munson said this was not a planned thing but once they did it, it was very meaningful. He said a banner for his son has been hanging for 4 ½ years and still looks good in its fifth year.

Mr. Jason said to put it on the agenda for approval.

Mr. Calabria said he reads the names on the banners when he is riding on Route 88 and he knows members of most of the families.

Mrs. Fitzgerald said Bridgeville has 74 and they could authorize up to 100.

Mr. Wells said they could set money aside and if a family has hardship the township can take care of it.

Mr. Munson said they have a program set up to help families. There is an OTA Program to send goods to soldiers in Iraq and Afghanistan and a Wall of Honor at Century III Mall.

Planning Zoning and Code Enforcement

Discuss possible Sheriff Sales of the following properties:

- 200 Locust Street
- 134 Boroview Avenue
- 209 Magazine Street
- 1444 Scrubgrass Road

Mr. Fischer said these properties have been sitting vacant for seven years and taxes have not been paid. He said he worked with Rick Martin regarding properties on Cypress and Sillview to get them back on the tax rolls. The houses are structurally sound.

Mr. Martin said he would like to put a family back in there. It is a dead end street and they are trying to contact the owners and this is the next step to make this happen. He said they would use their own funds to renovate and get it on the market.

Mr. Wells asked the turnaround time.

Mr. Martin said Cypress Drive was four weeks. He said they have a full crew and have done developments.

Mr. Wells said there is a county program for this.

Mr. Martin said they are using private funding to turn around quicker.

Mr. Jason said he assisted Atlas Supply do this. There is no reason to sheriff sale the property.

Mr. McTiernan said he had a potential buyer sign a potential buyer agreement. And put it up for sale. Look at the condition of the property and the amount of the lien. Trying to get a court order to sell clear and clean of all liens. Highest bidder takes it. They need to set price, but a lot of cost are fixed, such as advertising and sheriff's fees. He said they will be dealing with a paralegal who sells property all day. They might want to pursue these properties simultaneously.

Mr. Martin said whatever is easiest for the township.

Mr. Fischer said Locust has two homes going to the Zoning Hearing Board to split lots to be sold as two individual properties.

Mrs. Meyers said one house faces Locust and one faces Bluff Street.

Mr. Martin thanked Bob and said he was a great help.

Mr. Jason said put it on the agenda for approval.

Discuss ordinance regarding cats running at large

Mr. Fischer said they do not have an ordinance for animal control to deal with feral cats. He is asking if the commissioners are interested in proceeding with this.

Mr. Castello asked if they license cats and how they would distinguish if they are feral.

Mr. Jason asked if this would cover cats that come home every night.

Chief Secreet said, in general, cats don't wear collars so they can't put tags on them. Some municipalities require that cats are chipped. Allegheny County doesn't want to deal with this because cats can be somebody's property. If you destroy a cat, the township and county would be liable. Another possible is an ordinance against nuisance animals that might cover cats. Now they are not covered by the game laws. Bob asked if the board wants to do something within reason. They can have someone from Animal Control at a meeting to answer questions.

Mr. Calabria said they can inform people on the web-site that they are responsible for their cats.

Mr. Fischer said he and Mr. Calabria worked together to take care of the flooding issue behind Our Lady of Grace.

Mr. Castello, Mr. Calabria and Penn DOT and a representative from Denny's met and are trying to move forward with the sinkhole there. Mr. Calabria sent a letter to Dean saying they need his support and talked to Mr. Popovich. There should be records.

Discuss Strategic Plan for township

Mrs. Fitzgerald said they need to set goals for a Strategic Plan before an RFP is prepared. Proposals can be between \$5,000 and \$50,000 and she is not sure whether the Board of Commissioners or Planning Commission would do it. They need three to four goals established by the township so the companies know what they are looking for. She contacted three companies for sample proposals and she feels Oceanside would suit them best because it has three goals.

She said she needs direction from the board where they want to begin.

Mr. Jason said it should be the Planning Commission because each elected official has their own goals and the appointed people are experts. They should put the Planning Commission as the body to oversee and come back to the board.

Mrs. Fitzgerald said they should be able to work with the Planning Commission to get the proposal together. She would suggest that the commissioners send her a list with what they are looking for. She would consolidate the list for a ten year long range plan on infrastructure system.

Mr. Jason said they should also include Randy.

Mrs. Fitzgerald said she would like them to get back to her with their list of top three items. She wants to have something ready by budget time.

Mr. Jason asked the manager to send a reminder before they are due.

Mrs. Fitzgerald said she will take it to the Management Team.

Mr. Wells said they could have each department meet with employees in the department to see what they think; then whittle down to what is manageable. That gives everyone ownership.

Solicitor's report

Mr. McTiernan said they did receive notification that Glendale Hose Company has applied for test examples for lots they bought for a parking lot and building for EMS. If the lot has been previously approved, it has to be identified and justified. He said the property has to be used for public purposes. It s a very complete approval.

Engineers report

Discuss approving Service Order Authorization for Public Works garage

Mrs. Fitzgerald said they should defer this again as she does not have the title search.

Mr. Fischer said John Vogel is working on it.

Public Works Report

Swallow Hill Road/Rockfield Road Reconstruction – the gas company did relocate the gas lines and Golden Triangle started work right on schedule.

Mr. Wells said the plan to leave one lane open for emergency vehicles worked out well.

Ordinance/Detail Update – provisions relating to PODS, trucks, trailers and recreational vehicles parking and storage has been included and the draft ordinance should be received shortly.

2013 Roadway Improvement Program - all work is completed with the exception of lawn restoration. Retainage is being held for the lawn areas. Work will be completed in early spring.

2014 Capitol Infrastructure Paving Improvements - township awarded contract to A Folino Construction, Inc. in the amount of \$1,752,410.87 (Base Bid and Add Alternates Nos. 1, 4 and 5) Award letter was sent March 5, 2014 and they are awaiting signed contracts. Once documents are received they will schedule a construction meeting.

Storm and Sanitary Sewer Report

Year 5 Sewer System Deficiency Corrections – there is no change. They are waiting for a payment request.

Mr. Wells said he received an e-mail from a resident regarding the paving on Lindsay Road. The road should not have alligator cracks. The road that Green Thumb paved several years ago is a mess. It is three years old and it is falling apart.

Mr. Jason said they would have Randy take a look at it.

Mr. Wells said a paved road in Pat's ward didn't hold up either.

Mr. Lubin said the road was done in 2010. They have a problem along the gutter lines and catch basins on Lindsay and Oriole. The reason the cracks are showing is the new paving project has more stone aggregation in it. This segregation is very common. They will have another round this spring. They will be coming out to address these kinds of issues.

Mr. Wells said that doesn't address this.

Mr. Lubin said he would check into it.

Finance Committee Report

Discuss request by East Carnegie Volunteer Fire Department for portion of annual allotment in the amount of \$60,000 for purchase of utility/squad vehicle

Mr. Castello said he doesn't remember them telling them they needed this at budget meeting.

Mrs. Fitzgerald said she would check the budget requests.

Mr. Castello said the board wants to know about it when they buy a big item. He said to put it on the agenda.

Public Safety Committee Report

Discuss hiring entry level police officer

Chief Seccret said he would like to hire at the April meeting and have him in uniform the third week of May and on the road by himself in July. The Civil Service Board will certify the eligibility list on April 17 and he will have the list for the meeting on April 22. They would interview the top three and hire that night.

Public Works Committee Report Public Comments:

Fred Augustyniak of 690 Lindsay Road said there are big, dead trees from Lindsay to Hope Hollow Road. He said they could fall on power lines and knock power out.

Mr. Jason said Randy will have to take a look at it.

Discuss ratifying notification to Cargill, Inc. of the intent to extend the term of the contract (third option year) for the 2014-2015 winter season

Mr. Stephens said this should be put on the agenda.

Discuss granting permanent employment status to James Briggs upon satisfactory completion of 90 day probation period

Mr. Lubin said he has a letter from the foreman recommending this.

Mr. Stephens asked that it be put on the agenda for the voting meeting.

Discuss hiring of Public Works Summer Employees

Mr. Stephens said they budgeted for nine employees. If any commissioner does not have anyone, they can work with each other.

Discuss property boundaries at 404 Finley Avenue

Mr. Lubin said he submitted documentation and they can see on the survey that the property boundaries have encroached on Sampson Park.

Mr. McTiernan said they would have to determine how much property the township is interested in conveying.

Mr. Lubin said they are three feet over the property line. They don't want to go to the deteriorated wall 20 feet from the property. That wall is not urgent.

Mr. McTiernan said they should be careful they don't want to get close to a condition hazard. The board has to consider how much to convey, new court approval, a way of evaluating – have to get a fair value ; might use the current assessment per sq, yd. or have assessor give valuation and look at prices

Mr. Wells asked if the sidewalk is on township property.

Mr. Lubin said the sidewalk is a physical structure.

Mr. Wells asked if the resident is willing to pay to move his property line.

Mr. Jason said they would have to have guaranty money in escrow.

Mr. Fischer said he would have to go to the Planning Commission, then Kay Pierce.

Mr. McTiernan said they would have to look at it. They want to keep it simple. It is a non-conforming use and was never compliant with the setback. The township just can't give it to him.

Mr. Wells said it has been a mistake for sixty years.

Mr. McTiernan asked how much property the township wants to give him.

Mr. Lubin said six feet would be enough.

Mr. McTiernan said he would have to look at how much the property is worth. His job is to protect the township. They cannot have adverse possession against the municipality.

Mrs. Fitzgerald said they want to go through the court approval process. First through the court, then bidding. It is easier to go through the court.

Mr. Jason said they need an agreement of the price before they authorize the solicitor.

Mr. Lubin said they want six feet.

Mr. McTiernan asked if the Board is agreeable with six feet. He said he would make a recommendation on how to do it.

Mr. Fischer said they would have to go to the Planning Commission for the lot consolidation approval.

Mr. Lubin said they can add a note that he will be responsible for the cost.

Mr. McTiernan said they would need an appraisal and court proceeding.

Mr. Fischer said they can open an escrow account for the expenses.

Mr. Jason said he was talking to Green Tree about a road from East Carnegie to Green Tree along Whiskey Run. There is one house back there which is a rental property. The township does maintain the gravel road.

Green Tree is interested in reactivating the road back to Green Tree. There is a significant cost to gravel and pave the road and Green Tree is interested in paying the entire cost of paving, including the Scott Township portion.

Mrs. Fitzgerald said Dave Montz has a proposal. She doesn't know exactly what he intends, but will have it at the next meeting.

Mr. Jason said it would be additional access for residents. He said they are looking at an opportunity to open this back up.

Environmental Committee Report (Sewer Committee)

Mr. Giudici asked when they are going to prioritize the stormwater projects.

Mr. Jason said they can schedule a Sewer Committee meeting on the first Monday of May.

Mrs. Fitzgerald said she has submitted for grants for projects the board asked her to look at.

Parks and Recreation

Mrs. Meyers said the Easter Egg Hunt will be Sunday at 2:00.

Discuss hiring Ron Ellis to supervise all activities for the 2014 season

Discuss hiring Monica Gigliotti as Pool Manager for the 2014 season as recommended by Ron Ellis

Discuss hiring Renee Landy and Mike Switala as Assistant Pool Managers for the 2014 season, as recommended by Ron Ellis

Discuss hiring Joan Mulvihill and Carol Fishbach as cashiers in the amount of \$9.00 per hour, as recommended by Ron Ellis

Discuss hiring person to handle Season Pool Pass sales in the amount of \$9.25 per hour to be recommended by Ron Ellis

Mrs. Meyers said to put these items on the agenda.

Discuss ratifying the hiring of lifeguards and swimming instructors for the 2014 Summer Season at the designated rates of pay, as recommended by Ron Ellis

Nicholas Calla	8.75	
Christine Champ	9.00	
Anna D'Acerno	8.75	
Kyle Hicken	9.25	
Michelle Jesslowski	8.75	
Sara Joseph	8.75	
Ross Manganaro	9.25	
Molly Mayhen	9.00	
Rayne Modecki	9.25	
Kayla Novelli	9.25	
Paul Novelli	9.25	
Joseph Ragni	9.25	
*Melissa Rickens	8.75	
Joshua Rosato	9.00	
Lauren Rosato	9.25	
Nicholas Spak	9.00	
*Emily Watchek	9.25	* to be tested at later date
New Applicants		
Austin Gutienez	8.50	
Rachel Schoenefeldt	8.50	
Luke Rosato	8.50	
Alison Fisher	8.50	Non-resident
Elizabeth Chidlaw	8.50	Non-resident

Mrs. Meyers said to put this on the agenda and to add the Night Watchmen.

Discuss hiring Monica Gigliotti and Stephanie Gigliotti as water aerobics instructor at a rate of \$9.25 per hour, to be recommended by Ron Ellis

Discuss hiring Williams Evans as Recreation Director in the amount of \$2,500

Discuss hiring two Grade Supervisors and one Art/Crafts Supervisor for the Summer Recreation Program in the amount of \$1,000 each

Mrs. Meyers to put these items on the agenda.

Discuss hiring the Mansfield Five for Community Day at a cost of \$750

Mrs. Meyers said to put this on the agenda.

Library Liaison Report

SHACOG

Public Relations Committee Report

Discuss request by Chartiers Valley Middle School Musical Program to use the Community Room Friday, April 11, 2014 for a cast party

Taryn Briggs said she is a teacher at the Middle School and they are doing a production of Pinocchio. She asked that they be able to use the Community Room for their cast party.

Mr. Jason said it will be put on the agenda.

Administration

Discuss creating Veteran's Banner Program on Carothers Avenue

Mrs. Fitzgerald said this should be put on the agenda for the voting meeting.

Discuss payment of Estimate No. 010 for Tri-Community Revitalization Program from CDM Smith in the amount of \$12,092.36

Mrs. Fitzgerald said this should be put on the agenda for the voting meeting.

Discuss payment of Estimate No. for Tri Community Revitalization Program from Trans Associates Engineering Consultants, Inc. in the amount of \$3,649.83

Mrs. Fitzgerald said this should be put on the agenda for the voting meeting.

Discuss payment of Estimate No. 012 for Tri-Community Revitalization Program from A. Liberoni, Inc. in the amount of \$28,632.40

Mrs. Fitzgerald said this should be put on the agenda for the voting meeting.

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Public Comments:

Vincent Thearle of 367 Rockfield Road said Randy Lubin came to see his house on July 10 when it was flooded. He had water through the floor drain and sewage in the basement. He had a restoration company come in. The lateral drain was open and functioning. On July 27 there was another issue. In August he had the same issue after a rain. Mr. Lubin addressed it. He had the same issue last week. He let the township know on Friday morning and the crew came out to assist him. After two and one half hours of work it was unplugged.

Mr. Lubin said he was there and he thinks it should be televised. He suspects there might still be something going on there. He is waiting for the camera and cable to be repaired. It could be things growing into the line; there are a lot of variations of what might be there. They put a six inch cutter in an eight inch line as part of the O & M, but they won't know until they televise.

Mr. Thearle said he had a crew come out again Saturday.

Mr. Stephens asked if the plumber discussed a back flow device.

Mr. Thearle said he has a plumber coming out tomorrow. He said he has two small children and he wants to stay in the township but if it is harmful to his children he will have to move.

Commissioners Requests

Mrs. Caruso – nothing.

Mrs. Meyers – nothing.

Mr. Castello – nothing.

Ms. Altman – nothing.

Mr. Giudici – nothing.

Mr. Stephens - nothing.

Mr. Calabria said the paving in front of 1729 Worcester Drive has turned into a rumble strip. He asked Mr. Mitrovich to pass it on the Larry.

Mr. Lubin said he has it on his list. It looks like the paver sat there for a little while.

Mr. Calabria asked if there is an ordinance about keeping snakes.

Mr. Wells said Tyler Trusiak would like to do a sewer project for his Eagle Scout award. He said he is also concerned about people putting their garbage out early.

Mrs. Fitzgerald said Bob has arrangements with the Police Department to take pictures.

Mr. Fischer said if they call in the address he will take care of it.

Mr. Wells asked if the Easter Egg Hunt is on the web-site.

Mrs. Fitzgerald said yes, she just got the information yesterday.

Executive Session.

Mr. Jason said they have one issue on personnel to discuss.

Adjournment.

Motion by Mr. Giudici, second by Ms. Altman to adjourn the meeting.

Motion carried (9-0).

The meeting was adjourned at 9:25 p.m.

Attest:
