

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
AUGUST 12, 2014**

The meeting was called to order by President Jason at 7:30 p.m. Mr. Giudici then led all present in prayer and pledge to the flag.

Roll Call:

Patricia A. Caruso	Present
Eileen Meyers	Present
Thomas M. Castello, Esq.	Present
Stacey Altman	Present
Donald Giudici, Vice President	Present
Craig C. Stephens, Esq.	Present
David G. Calabria	Present
William Wells	Present
David A. Jason, Vice President	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Lawrence Lennon, P.E., Lennon, Smith, Souleret Engineering
Denise Fitzgerald, Manager – Secretary
Robert Fischer, Building Inspector/Code Enforcement Officer
Kathleen Gazda, Assistant Secretary
Chief James Secreet

President Jason welcomed Chartiers Valley students in attendance tonight. He explained that this is a discussion meeting and voting will take place at the second meeting of the month.

Planning, Zoning and Code Enforcement

Solicitor's report

Discuss adoption of Flood Map Ordinance

Mr. McTiernan said this is an item the commissioners are aware of. He has taken a model ordinance and formatted it for Scott Township. It has been advertised and can be adopted at the regular meeting and submitted to the Commonwealth. It is appropriate for adoption at the August meeting.

He said the lease with SHACOG will be discussed in Executive Session.

Mr. Castello asked how they are coming at Denny's.

Mr. McTiernan said he will give the report high priority.

Engineers report

Mr. Lennon said there us a representative from Folino who has come to address any questions the board might have.

Michael Betting said he is the project manager for Folino.

Mr. Castello asked about the sign at the basketball and tennis courts.

Mr. Betting said the subcontractor was supposed to put the second coat down, but it rained Monday.

Mr. Castello said Randy told him that a month ago.

Mr. Betting said it was not scheduled a month ago.

Mr. Castello asked if this is the same subcontractor that walked off the Ryan Drive project.

Mr. Lennon said there was no walk off at Ryan, there was an issue with the curbing.

Mr. Giudici said there was a problem with the curbs.

Mr. Lennon said they did the work and it wasn't done correctly. It took a while to decide how they were going to fix it.

Mr. Giudici said they left the job and didn't come back for a month.

Mr. Castello asked when they are coming back.

Mr. Betting said there is about three days work. They should be done this week with the fence put up Monday.

Mr. Jason said he had a call about the restoration on Great Oak.

Mr. Betting said that will probably be this week or next week. He said they cannot pave Kane Boulevard.

Mr. Wells asked why they cannot pave Kane.

Mrs. Fitzgerald said there is an issue with the JCC sidewalks.

Mr. Lennon said there is a valve leaking at Our Lady of Grace. It might be a bit of an issue since PA American Water is on strike and operations are being performed by the office staff. He is hoping to get PA Water in to fix it.

Mr. Betting said Kane Boulevard and Knox are not paved.

Mr. Lennon said Rockfield was added by change order.

Mr. Jason said they received complaints about the crew's profane language.

Mr. Betting said if he receives a call, he addresses it right away. There is always an on-site inspector from Lennon Smith Engineering. He said he cannot do anything about it when he finds out two weeks later.

Mr. Wells asked about Lindsay Road.

Mr. Betting said it is paved and they have restoration to do.

Mr. Lennon said the contract this year is five times the normal road program.

Mr. Calabria said the roads look good.

Mrs. Meyers said people are asking why they took out concrete curbs and put in asphalt.

Mr. Betting said he was told that the curbs were cracking.

Mr. Lennon said that is what they changed to last year and it is working much better.

Mrs. Meyers said people are complaining that rain is not running onto the street. When asked about it they were told it is a township problem.

Mr. Lennon said if there is an issue, they will fix them.

Discuss request for Partial Payment No. 4 (Final) for Contract No. 13-R01 2013 Roadway Improvement Project from Morgan Excavating, L.P. in the amount of \$16,764.22

Mr. Lennon said this is the final pay request. It has been reviewed, it is in order and they are recommending payment.

Mr. Jason said to put it on the agenda for a vote.

Discuss request for Partial Payment No. 6 for Contract No. 13-R02 Concrete Roadway Reconstruction from Golden Triangle Construction Company, Inc. in the amount of \$271,812.28

Mr. Lennon said this has been reviewed and it is in order.

Mr. Jason said to put it on the agenda.

Public Works Report

Swallow Hill and Rockfield Roads – the work on Rockfield Road is completed. Golden Triangle has completed Phase I of the project (from Lindsay to Scrubgrass). They have implemented the Phase II closure and MPT plan. The intersection pour at Lindsay Road is scheduled for August 15 through 17. Port Authority has been notified of the closure. They did run the profilograph and corrected Craig's issues and it is smoother now.

Ordinance/Detail Update – a draft updated zoning map was prepared and submitted to the township for consideration. The draft ordinance was submitted to the county planning department for review. Comments were received in a letter dated July 22 and the Planning Commission is now reviewing the comments.

FEMA Flood Insurance Rate Map Changes – they will be adopting the ordinance this month.

SHACOG CDBG Year 40 Final Applications – the final applications were submitted and the township received notification from SHACOG that they were awarded the 216 Noblestown Road demolition project in the amount of \$11,000 or 50% of contracting costs, whichever is less. They have completed the construction documents and sent them to SHACOG. He said he is not aware of a bid opening date.

2014 Capitol Infrastructure Improvements – the contractor started the week of May 26, 2014 and has multiple crews working on multiple roads. They are currently 90 per cent completed. The remaining work includes Kane Boulevard, which is suspended because of the sidewalks at JCC. They have submitted a request for Partial Payment No. 2 in the amount of \$162,221.90.

Township Garage (Bartley Way) Subdivision Plan - the final survey has been plotted. A copy superimposed on top of an orthophoto is attached to his report. They are able to see where the property lines are and can see the property markers. On Center Street there is a two inch pipe that is a property corner. He said he is not sure how they want to proceed. They are now able to do that. They discussed sub-dividing the property on Center Street because the lots are very shallow. The survey was completed under budget.

Mr. Giudici asked how it is zoned.

Mr. Fischer said it is zoned I (Industrial), part CA and part R2.

Mrs. Fitzgerald asked if it is still the board's intention to subdivide off the part where the township garage is located and leave the rest alone.

Mr. Jason said he doesn't like duplexes. If they zone it for single family, someone could build nice houses there.

Mr. Fischer said it is Industrial and abuts R2 and C2A.

Mr. Castello said it looks like the township property encroaches on other parcels.

Mr. Lennon said other parcels encroach on the township property.

Mr. Castello said it would be difficult to develop the property.

Mr. Wells said they cannot do spot zoning with other businesses building there now.

Pat Martin of Center Street said a landscaper is moving in on the property owned by the Fitzgeralds.

Mr. Wells asked if this borders onto Zuk's property.

Mrs. Meyers said no, it is across the tracks.

Mr. Castello said it is zoned I; they would have to rezone the entire piece.

Mr. Fischer said the township property is Industrial.

Mr. Wells said they originally wanted to sell it off.

Mr. Fischer said it is limited because of setbacks.

Mr. Wells said it could be used for a garage or storage.

Mr. Fischer said if they tore the building down.

Mr. Lennon said there is no public easement to Hoff Street or Railroad Street.

Mr. Jason said if it were closer, they could have made a parking lot.

Mr. Lennon said the survey is done and they are prepared to do whatever the board sees fit.

Ryan Drive Slope Stabilization - they are waiting for the DEP to issue permit.

Idlewood Avenue Bridge – they haven't heard anything on the bridge.

Mr. Wells said he talked to Nick Kotik about taking over Swallow Hill Road and he said there is no money for that.

Mr. Castello said he has been telling them that for years.

Mr. Lennon said they have one lane closed and they are monitoring that. At some point they may have to close it.

2014 Stormwater Modifications – he said he would like to bid all four projects as one contract as they all deal with stormwater. They are Ryan Drive, Pine Trees Drive, Rockhill Road and Meadowlark Drive. They are all limited by the pipe capacity of the systems.

On Pine Trees Drive – there is a significant amount of water bypassing the pipe. To correct that, they would put in 3 inch walls to collect significant amount of water. What he reads about climate change is affecting the frequency and intensity of storms. He suggests these are combined into one big project.

Storm and Sanitary Sewer Report

ACO Semi Annual Progress Report – the July 31, 2014 report was submitted to the Allegheny County Health Department. The order terminates March 30, 2015 and the final Semi-Annual Progress report must be submitted on January 31, 2015. ACHD advised they will be conducting audits of the annual reports to confirm compliance.

Feasibility Studies - the final Feasibility Study was submitted to the Allegheny County Health Department on July 30, 2013. ACHD issued a response letter on June 20, 2014 finding that the submission met the minimum requirements stipulated in the order.

ALCOSAN Wet Weather Plan – he reported last month on the meeting.

Sewer Committee – they met on August 4, 2014.

MS4 Phase II Stormwater - as part of the MS4 permit they must 1) update stormwater ordinance to meet the criteria and 2) adopt an operations and maintenance ordinance. The NPDES permit was approved by the DEP and received on May 3.

Ordinance changes: The general permit requires Ordinances to be revised or adopted as new. Following changes were presented for review and discussion at the August Sewer Committee meeting.

- 1) A new MS4 Operation and Maintenance Ordinance aka Scott Township MS4 Prohibited Discharge Ordinance
- 2) Updated Stormwater Management Ordinance. This ordinance includes DEP mandated changes as well as changes suggested by experience with the ordinance since last adoption
- 3) Minimum Control Measure (MCM) Ordinance
- 4) Total Maximum Daily Load (TMDL) Ordinance

Mr. Jason said he is hoping to bring home \$1.2 Million.

Finance Committee Report

Discuss request from East Carnegie Volunteer Fire Department for final share of allotment in the amount of \$33,000 to be used for 2012 Rescue Truck and the purchase of 2013 Utility Truck

Mr. Castello said to put this on for a vote.

Discuss request for payment from Phoenix Benefits Group for Professional Services for Police Pension Plan in the amount of \$350.00 and Non-Uniform Pension Plan in the amount of \$181.25 (to be paid from respective pension funds)

Mr. Castello said to put this on for a vote.

Discuss advertising for insurance proposals for the township's commercial liability, public officials, workers compensation and police liability insurance for a period of two years, effective January 1, 2015

Mr. Castello said they need to get an RFP out. They will vote for advertising at the next meeting.

Discuss lease between Scott Township and SHACOG for offices at 2600 Old Greentree Road

Mr. Castello said they have a proposal from SHACOG to rent the second floor of the Public Works building. He said he thinks it is a great idea.

Mr. McTiernan said he has the document and it doesn't seem bad. The rent would be \$1,000 per month and the township would make some improvements.

Mrs. Fitzgerald said the township will carpet and paint. SHACOG will pay for cleaning services.

Mr. Wells said they had to move all the Library's books into one bay of the garage. He asked if anybody knows of a church or school where they could store the books until the book sale. They would only need a 10' by 25' space.

Mr. Castello said Sts. Simon and Jude has an empty school.

Mr. Wells said they called Sts. Simon and Jude.

Mr. Jason said he will talk to Father Jay.

Mr. Wells asked him to then call Jean at the Library. They would need access once or twice a month.

Mr. McTiernan asked the board to review the provision in the proposal.

Mrs. Meyers said she thinks parking would be an issue.

Mr. Wells said Public Works has always been there and at one time the administrative offices were there.

Mrs. Fitzgerald said the lease term was changed to five years.

Mr. McTiernan said there is a 180 day notice to cancel.

Mr. Castello said there are many advantages to having SHACOG here.

Discuss request from Tax Office to dispose of Tax Records according to guidelines set in the Retention and Disposition Schedule for records for PA Municipal Governments and adopt Resolution declaring intent to follow appropriate procedures for list as follows:

- Real Estate 2007 and back
- Earned Income Net Profits Tax 2007 and back
- Occupational Tax 2007 and back
- Mercantile Tax 2007 and back
- Monthly Reports 2007 and back
- Sewage Records 2007 and back

Mr. Castello said if there is a dispute, they keep a separate file. He said to put it on for a vote.

Public Safety Committee Report

Discuss adopting Resolution approving Disaster Emergency Operations Plan for Scott Township

Mrs. Fitzgerald said this is a resolution that the Plan is adopted. The Plan has already been adopted. She asked that this be put on the agenda for the voting meeting.

Public Works Committee Report

Mr. Stephens said the grass is high in the circle of Orchard Spring Road and the island at Robinwood.

Environmental Committee (Sewer Committee)

Parks and Recreation

Mrs. Meyers said the next Movie in the Park will be Rio 2.

Public Relations Committee Report

Discuss Pool Party Lottery

Ms. Altman said the Pool Party Lottery will be held at the September Agenda meeting. Letters from qualified organizations can be submitted from August 29 through September 9 at 4:00 p.m.

Mr. Stephens said typically, they hold the drawing at the meeting and Carol Brown picks.

Library Liaison Report

SHACOG

Mrs. Fitzgerald said there will be a slight increase in the cost of salt. This will be placed on the agenda to be voted on.

Administration

Discuss Strategic Plan

Mrs. Fitzgerald said this was discussed several months ago. She asked that it be tabled until next month. She said she did a spreadsheet on the township priorities

1. Infrastructure
2. Community facilities and park improvements
3. Community centers
4. Ordinances and Plans and improving the carbon foot print

The next step is for the board to decide if they want to move forward. She would create an RFP for a company to come in and create a bid package.

Mr. Jason asked if they can save money if they team up with another community.

Mrs. Fitzgerald said that was for a comprehensive plan.

Ms. Altman asked if she had an idea who they should work with.

Mrs. Fitzgerald said no, it could be a \$5,000 plan or a \$20,000 plan.

Mr. Castello said they should discuss it at a budget meeting.

Discuss Senior Center

Mr. Jason said they have had requests to develop a senior center. He thought they could get money from the state, but was told there is no money there. He said he has a wealthy individual with an unsuccessful business. He is in the process of contacting this individual to see if he is interested in partnering with the township.

Mr. Castello said if he would foot the bill he would love to have one.

Discuss Junior Commissioner Program

Mr. Jason said ever since he was elected as President of the Board he wanted to implement this program. Student Commissioners serve for one semester. This would create a way for students at Chartiers Valley High School who are interested in working with the Board of Commissioners to sit in on all meetings and Denise would have something they could work on.

Mr. Castello said they tried this years ago and nobody was interested.

Discuss Redevelopment Authority of Allegheny County 2014 Side Yard and Blighted Structure Program

Mrs. Fitzgerald said she wrote a marketing plan for this program so residents could be eligible. She posted the information on the web-site. It is a good program.

Mr. Wells asked if taxes are forgiven under this program.

Mr. Castello said they cannot do that.

Mr. Wells said it is a win for the property owners able to purchase property next to them and a win for the township to have properties back on tax rolls. He asked if the county will forgive taxes.

Mr. McTiernan said this is through the Redevelopment Authority.

Mrs. Fitzgerald said this is a great opportunity for residents.

Discuss payment of Estimate No. 14 for Tri Community Revitalization Project from CDM Smith in the amount of \$18,772.69

Mrs. Fitzgerald asked that this be put on the agenda for the voting meeting.

Discuss payment of Estimate No. 9 Final Invoice for Tri Community Revitalization Project from Trans Associates Engineering Consultants, Inc. in the amount of \$2,458.45

Mrs. Fitzgerald asked that this be put on the agenda for the voting meeting.

She said this project is coming to a close and they are talking about a ribbon cutting ceremony. Heidelberg is presenting Congressman Murphy with a plaque and she asked if the board was interested in doing the same.

Several commissioners said yes.

Mr. Wells said if Heidelberg hasn't purchased the plaque yet, maybe the three communities can all go in on it.

Mrs. Fitzgerald said she would put it on the agenda.

Conferences and Workshops

Discuss manager attending 100th Annual ICMA Conference in Charlotte NC September 13-17, 2014 (Emphasis on Local Government Infrastructure Management, Future Financial Challenges and Solutions for Local Government, Stormwater Challenges, Open Government – Leading through Innovation and Strategic Planning)

Mrs. Fitzgerald said she applied for a scholarship at the beginning of the year and has recently learned she was granted the scholarship for the conference. So, she is asking the township to pay for the hotel.

Public Comments on Items Not Listed on the Agenda

Beth Tomasovich of Berkwood Drive asked how the township can allow her neighbor to put in a channel with two 10" pipes when the sewer cannot handle it.

Mrs. Fitzgerald said Mr. Moorcroft did put in large pipes to handle the water on his property and taking to the sewer system.

Mrs. Tomasovich said it will cause her property to flood even more.

Mr. Calabria asked if they could put in a storm sewer with a hood because the water is coming down so fast.

Mr. Lennon said this outlet had a small drain. It is not going to increase the amount of water to her property.

Mrs. Tomasovich said she is tired of getting flooded.

Mr. Lennon said he looked at this and the solution would cost \$1,300,000.

Mr. Wells asked if the engineer can go out and look at it.

Mr. Castello said he had no problem with that.

Madeline Paul of Orchard Spring Road said she was here last month about 4 feet of sewage in her basement and the board said they were going to try to help her. Mr. Wells proposed a \$94 fee to take care of sewers. She has lived here for 50 years and if \$100 a year will fix the problem, it is a great idea and she hopes it will come to pass.

She said she also has a pool problem. It has been six weeks since she was flooded. She asked what happened with the insurance company. She calls and gets someone in Kentucky.

Mr. Jason said he is not happy with the insurance company.

Mr. Stephens said he has an issue with the insurance company.

Mrs. Paul said the firemen said they cannot pump sewage. Last year she lost everything in the basement and was denied by the insurance company because she did not have sewer back up insurance.

Mr. Jason asked her to give the manager a copy of the denial letter.

Mrs. Fitzgerald said the insurance representatives were out and toured the township with Randy. Ann Jackson did come in from Kentucky to tour with them.

Mrs. Paul said they have a Senior Center in Carnegie and one in Mt. Lebanon. She said it is more important to fix the pool and the sewers.

Mr. Jason said he is trying to get new ideas that are good for the community. They will notice that anything new on the agenda is an idea of the young commissioners.

Mr. Castello said he takes strong offense to that. David comes up with ideas and has Denise do the work.

Mrs. Paul said they will be out on Friday to televise the sewer. She would like a report of what they found with the camera.

Mrs. Fitzgerald said that is normal maintenance and they do not report on that. She should talk to Randy.

Catherine Allen of 630 Idlewood Avenue said last year she suffered a flood and had just revamped the problem from the previous flood. On June 28 she was flooded again and it wiped out everything she had done in 2013. The bridge on Idlewood has a maximum tonnage sign on it and every day she sees big trucks going across this bridge.

She said Whiskey Run needs to be dredged deeper so water can flow freely. There is a house on Idlewood that is dilapidated and hasn't been torn down. Part of the foundation is in the creek. The house has drug dealers and rodents. If there is another rain she will be flooded again.

She has been flooded sixteen times and has paid for things out of her pocket and her pension and she has had to deal with FEMA. She said she has pictures showing water running down the road in front of her house when it rains and pictures of the inside of her house showing how high the water was.

Mr. Jason said these are properties they submitted a grant for.

Mrs. Fitzgerald said they were approved for Noblestown Road.

Mike Formosa of 4 Greenlawn Drive said he is concerned about stormwater. They have put so many layers of blacktop on Greenlawn that the stormwater now goes into his driveway. It doesn't go into the drain at the end of the street.

Mr. Wells said they should have Randy look at it to see if they can change the curbs.

Mr. Formosa said they have never milled it down; they keep throwing a layer of asphalt on it.

Mr. Jason said they will get somebody out there to look at it.

Mr. Giudici said he has lived on Ryan Drive for 40 years and they just keep layering asphalt on it and have never milled it.

Mr. Formosa asked if there is an ordinance about parking on lawns or the height of grass.

Mrs. Fitzgerald said yes.

Mr. Wells said Bob Fischer cites people for that.

Commissioners Requests

Mrs. Caruso asked Bob Fischer to look into the situation they discussed earlier today.

Mrs. Meyers asked what they can do about skunks.

Mr. Fischer said call Animal Control.

Mr. Wells said Animal Control won't deal with it.

Mr. Fischer said he will look into it.

Mr. Castello – nothing.

Ms. Altman – nothing.

Mr. Giudici – nothing.

Mr. Stephens said they could check with the county – they have a program where they are throwing out pellets to inoculate raccoons.

Mr. Calabria – nothing.

Mr. Wells – nothing.

Executive session

Adjournment

The meeting was adjourned at 9:30 p.m.

Attest:
