

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
January 23, 2018**

The meeting was called to order by President Frank Bruckner at 7:35 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

Robert McTiernan, Tucker Arensburg
Ned Metrivoch, Lennon, Smith, Souleret Engineering, Inc.
Denise Fitzgerald, Manager
Lisha Mihalko, Assistant Secretary
Randy Lubin, Director of Public Services
Todd Tulowitzki, Code Enforcement Officer
Sandy Novelli, Finance Director
Chief James Secreet
James Stoker, IT Director

Approval of Agenda

Motion to approve the agenda, as submitted and revised.

Motion by Mr. Wells, second by Mr. Calabria, to approve the agenda, as submitted and revised.

All in Favor
Motion Carries

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$877,238.11.

Mr. Giudici asked what the amount of \$9,000.00 is listed under SHACOG for the 2017 Sales Tax Revenue. He also asked what Wex Bank is.

Ms. Novelli responded that the amount of \$9,000.00 is for the 2017 Sales Tax Revenue from SHACOG. This is the Townships portion of the increase in our 1% RAD taxes, and Wex Bank is the Gas Cards (Marathon).

Mr. Giudici also asked what Tracer software is and if this is something that the Township services or could take possession of if anything should happen.

Mr. Mitrovich responded that the Township does have an annual fee for the licensing program and software for Tracer.

Motion by Mr. Giudici, second by Mr. Calabria II to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$877,238.11.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

- Agenda Meeting December 12, 2017
- Regular Meeting December 26, 2017
- Re-organization January 2, 2018

Motion by Mr. Giudici, second by Mr. Calabria to approve the minutes for the following meetings of December 12, 2017, December 26, 2017, and the re-organization meeting on January 2, 2018.

All in Favor
Motion Carries

Planning, Zoning and Code Enforcement

Solicitor's Report

Mr. McTiernan stated that he wanted to comment on Resolution #917-18. There were some efforts made to work things out in terms of delinquent taxes

Mr. Wells advised Mr. McTiernan that he can address Resolution #917-18.

Motion to approve Resolution #917-18 to appoint Lisa Riley as the delinquent tax collector from November 1 through March 31st of the following year with a compensation arrangement of 5% commission. The existing contract with Patricia McGrail shall be amended to reflect this arrangement.

Mr. Wells asked Mrs. Fitzgerald if this motion passes that she sends a letter to Pat McGrail from those who voted yes for it, thanking her for her consideration.

Mr. Bruckner said he would also like to personally send a thank you to Pat; she was more than willing to accommodate the position and as the President of this Board and Mrs. Fitzgerald helped with articulating this position. Mr. Bruckner mentioned that there were a lot of tax payers that did not want their taxes to be sent out to Pat McGrail.

Motion by Mr. Wells, second by Mr. Calabria to approve Resolution #917-18 to appoint Lisa Riley as the delinquent tax collector from November 1 through March 31st of the following year with a compensation arrangement of 5% commission. The existing contract with Patricia McGrail shall be amended to reflect this arrangement.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Engineers Report

Motion to approve Partial Payment No. 2 (Final) for Contract No. 15-PK2 (Re-Bid) – Spinner Field Improvements – Plumbing Contract from Stefanik’s Next Generation Contracting in the amount of \$5,485.00. (To be paid from Bond fund).

Mr. Mitrovich suggested making a motion to reject the Partial Payment No. 2 (Final) for Contract No 15-PK2 (Re-Bid) – Spinner Field Improvements Plumbing Contract from Stefanik’s Next Generation Contracting in the amount of \$5,485.00. (To be paid from Bond fund).

Motion by Mr Wells, second by Mr. Giudici to reject Partial Payment No. 2 (Final) for Contract No. 15-PK2 (Re-Bid) – Spinner Field Improvements – Plumbing Contract from Stefanik’s Next Generation Contracting in the amount of \$5,485.00. (To be paid from Bond fund).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion carries (9-0)

Motion to approve Change Order No. 1 for Contract No. 15-PK2 – Plumbing at Spinner field Improvements from Stefanik’s Next Generation Contracting due to the changes ordered by Allegheny County Plumbing Inspector after the restroom facility was delivered to the site. (Increase of \$4,800.00).

Mr. Mitrovich suggested making a motion to reject Change Order No. 1 for Contract No. 15-PK2 – Plumbing at Spinner field Improvements from Stefanik’s Next Generation Contracting.

Motion by Mr. Wells, second by Mr. Calabria II to reject Change Order No. 1 for Contract No. 15-PK2 – Plumbing at Spinner field Improvements from Stefanik’s Next Generation Contracting due to the changes ordered by Allegheny County Plumbing Inspector after the restroom facility was delivered to the site. (Increase of \$4,800.00).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion carries (9-0)

Motion to approve Partial Payment No. 1 for Contract No. 16-PK3 – 2016 Scott Park Deck Hockey Amenities Regulation Rink from Rink Systems, Inc. in the amount of \$145,607.40 predicated upon Rink Systems, Inc. sending the Township the correct size inserts. (To be paid from the General Fund).

Mr. Mitrovich stated that the boards that were delivered for the liner are higher than the existing baseboards, so he is suggesting paying this invoice, but sending Rink Systems, Inc. a letter advising them that the new boards still need to be delivered.

Motion by Mr. Meyers, second by Mr. Giudici to approve Partial Payment No. 1 for Contract No. 16-PK3 – 2016 Scott Park Deck Hockey Amenities Regulation Rink from Rink Systems, Inc. in the amount of \$145,607.40 predicated upon Rink Systems, Inc. sending the Township the correct size inserts. (To be paid from the General Fund).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to ratify appointing Ned Mitrovich, LSSe as the Township Engineer on a month to month basis pending further action from the Board of Commissioners.

Mr. Castello asked why it is a motion to ratify.

Mr. Bruckner replied that this subject was discussed last week.

Mr. Castello said that it was a census to hire him.

Mr. Bruckner stated that it was his census to hire him, not the entire board.

Mr. Castello stated that the discussion was to hire Ned Mitrovich. It is inappropriate to ratify because we are not ratifying the motion. Some wanted to hire him back for the two years, others wanted to hire him back on a month to month basis.

Mr. Bruckner said that the Board of Commissioners will vote on the motion as is.

Motion by Mr. Calabria, second by Mr. Abel Change Order No. 1 for Contract No. 15-PK2 – Plumbing at Spinner field Improvements from Stefanik’s Next Generation Contracting due to the changes ordered by Allegheny County Plumbing Inspector after the restroom facility was delivered to the site. (Increase of \$4,800.00).

Mr. Giudici asked what the plan was going to be with the Engineering Services. Is the Board planning to send out RFP’s.

Mr. Calabria replied ‘that is correct’.

Ms. Altman asked if she could make an amendment to the motion. She would like to see Ned Mitrovich be hired for the year of 2018. Mr. Mitrovich has been more than willing to step up to the plate for us. Ms. Altman also continued to state that this will give the Board some time to get together an RFP and this will also provide Ned with some stability.

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Denied (5-4)

Motion to ratify appointing Ned Mitrovich, LSSE as the Township Municipal Engineer on a month to month basis pending further action from the Board of Commissioners.

Motion by Mr. Calabria, second by Mr. Abel to ratify appointing Ned Mitrovich, LSSE as the Township Municipal Engineer on a month to month basis pending further action from the Board of Commissioners.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (5-4)

Standard Reports

Treasurer's Report

Motion to approve the total real estate commissions due the Tax Collector for the month of December 2017 for the years 2014, 2015, 2016 and 2017 in the amount of \$6,573.37.

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Motion by Mr. Calabria, second by Mr. Bruckner to approve the total real estate commissions due the Tax Collector for the month of December 2017 for the years 2014, 2015, 2016 and 2017 in the amount of \$6,573.37.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to ratifying the approval of the total real estate commissions due the Tax Collector for the month of November 2016 for the years November 2016 and December 2016 in the amount of \$2,243.70 as per past practice.

Mrs. Fitzgerald explained that the commissions were held back due to clarification.

Mr. Bruckner asked who was asking for the clarification.

Ms. Novelli stated that Mrs. Riley did not request it.

Mr. Wells said that he believes Mrs. Riley was not aware that she was entitled to this money. However, after further research from Mrs. Riley she found that she should be requesting this Commission.

Mr. Bruckner asked who told Mrs. Riley that she was not entitled to the money.

Mr. Wells and Ms. Novelli replied that they were not sure.

Ms. Novelli did question Mrs. Riley to check her manual to see if she is allowed to request compensation from the current year within that current year.

Mr. Wells mentioned that Mrs. Riley was not aware that she was able to request the compensation amount from 2016. When she found out that she was able to request it she went ahead and requested the amount.

Motion by Mr. Wells, second by Mr. Calabria ratifying the approval of the total real estate commissions due the Tax Collector for the month of November 2016 for the years November 2016 and December 2016 in the amount of \$2,243.70 as per past practice.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to ratifying the approval of the total real estate commissions due the Tax Collector for the month of November 2017 for the year 2017 in the amount of \$855.94 as per past practice.

Motion by Mr. Bruckner, second by Mr. Calabria to ratifying the approval of the total real estate commissions due the Tax Collector for the month of November 2017 for the year 2017 in the amount of \$855.94 as per past practice.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Standing Committee Report – Finance

Motion to set a policy for current and future reorganization after functions not to exceed \$500.00, with applicable receipts for cost.

Motion by Mr. Calabria, second by Mr. Bruckner to set a policy for current and future reorganization after functions not to exceed \$500.00, with applicable receipts for cost.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (8-1)

Motion to approve appointing William Linnert Jr. as a Deputy Tax Collector for Scott Township.

Motion by Mr. Wells, second by Mr. Calabria to approve appointing Patricia McGrail as a Deputy Tax Collector for Scott Township.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (7-2)

Motion to adopt Resolution No. 914-18 setting the employees' contribution rate for Non-Uniform Pension Plan at 4.5% for the year 2018, as recommended by the Actuary.

Motion by Mr. Wells, second by Mr. Calabria adopt Resolution No. 914-18 setting the employees' contribution rate for Non-Uniform Pension Plan at 4.5% for the year 2018, as recommended by the Actuary.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes

Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to adopt Resolution No. 915-18 setting the employees' contribution rate for the Police Pension Plan at 5.0% for the year of 2018, as recommended by the Actuary.

Motion by Mr. Wells, second by Mr. Calabria to adopt **Resolution No. 915-18** setting the employees' contribution rate for the Police Pension Plan at 5.0% for the year of 2018, as recommended by the Actuary.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to exonerate Mrs. Lisa Riley from all Scott Township taxes for the years of: 2014, 2015, and 2016.

Motion by Mr. Wells, second by Mrs. Meyers to exonerate Mrs. Lisa Riley from all Scott Township taxes for the years of: 2014, 2015, and 2016.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Standing Committee Report – Public Safety

Mr. Abel suggested to the Board of Commissioners that the CivicReady notification system should be put on next month's agenda meeting to be approved.

Mr. Stoker advised that CivicReady is the company that he feels is best for the Townships notification system. It will be an annual amount of \$7,000.00.

Mr. Abel also advised the board that he and Chief Secreet were planning on meeting the mayor of Rosslyn Farms to discuss the agreement.

Standing Committee Report – Public Works

Motion to approve the request from Allegheny County Department of Public Works to start construction predicated upon them following PennDot temporary traffic control guidelines, publication #213 being strictly enforced.

Motion by Mr. Giudici, second by Mr. Calabria II to approve the request from Allegheny County Department of Public Works to start construction predicated upon them following PennDot temporary traffic control guidelines, publication #213 being strictly enforced.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Giudici stated that the next Committee Meeting will be scheduled for Monday, February 5, 2018 at 11:00am in the Caucus Room.

Parks and Recreation

Motion to approve the contract for fireworks display to Pyrotechnico for a period of two years (2018–2019) in the amount of \$10,500.00 (\$10,500.00 budgeted).

Motion by Mrs. Meyers, second by Mr. Bruckner to approve the contract for fireworks display to Pyrotechnico for a period of two years (2018–2019) in the amount of \$10,500.00 (\$10,500.00 budgeted).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to ratify the Scott Township Athletic Association for the use of the Community Room free of charge for the 2018 player registration for Saturday, January 20, 2018, and January 27, 2018.

Motion by Mrs. Meyers, second by Mr. Wells to ratify the Scott Township Athletic Association for the use of the Community Room free of charge for the 2018 player registration for Saturday, January 20, 2018, and January 27, 2018.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Public Relations Report

Library Liaison Report

Mr. Giudici mentioned the next Library Board meeting is scheduled for Monday, February 19, 2018 at 6:30pm.

SHACOG

Standing Committee Report – Administration

Motion to approve the commissioners, managers, Chief of Police, and Public Work Director to attend the Annual Spring Conference of the Allegheny League of Municipalities to be held at Seven Springs April 5-8, 2018 in the amount of \$635 for Plan A (3 nights stay), \$435 for Plan B (2 nights stay), or \$228 for Plan C (1 night stay).

Mr. Wells suggested that the Board amend the motion to have the three (3) individuals attend; the newly elected officials, Paul Abel and David Calabria II, and the President, Frank Bruckner.

Motion by Mr. Wells, second by Mr. Calabria to approve the newly elected officials; Paul Abel and David Calabria II, and the President, Frank Bruckner to attend the Annual Spring Conference of the Allegheny League of Municipalities to be held at Seven Springs April 5-8, 2018 in the amount of \$635 for Plan A (3 nights stay), \$435 for Plan B (2 nights stay), or \$228 for Plan C (1 night stay).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (6-3)

Motion to approve the **Resolution No. 916-18** implementing the National Incident Management System (NIMS) for all incident management in the Township of Scott.

Mrs. Fitzgerald state that it is mandated that the NIMS Resolution be updated every two years. She continues to explain that there have been no changes made to the document this year.

Motion by Mr. Calabria, second by Mr. Bruckner to approve the **Resolution No. 916-18** implementing the National Incident Management System for all incident management in the Township of Scott.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes

David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve or deny merging Tuesday, March 13, 2018 Agenda Meeting with Tuesday, March 27, 2018 Regular Meeting due to the special election pertaining to the 18th Congressional District.

Motion by Mr. Bruckner, second by Mr. Calabria to approve or deny merging Tuesday, March 13, 2018 Agenda Meeting with Tuesday, March 27, 2018 Regular Meeting due to the special election pertaining to the 18th Congressional District.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (8-1)

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Mr. William Fluke
2 Hill Avenue in Carnegie

Mr. Fluke advised the Board of Commissioners his concerns with the garbage agreement and possibly removing multi-unit properties of 4 or more from the contract.

Commissioners Requests

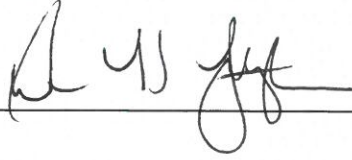
Mr. Wells asked Mr. Mitrovich if he would do some research in regard to the cracks in the new paving.

Adjournment

Motion by Mr. Bruckner, Second by Mr. Calabria to adjourn the meeting.

The meeting was adjourned at 8:58p.m.

Attest:



A handwritten signature in black ink, appearing to read "A. W. Jeff", is written over a horizontal line.