



# Scott Township Commissioners Agenda

**Regular Meeting**

**Tuesday, February 27, 2018**

**7:30 p.m.**

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Next Ordinance No. 1635-18, Next Resolution No. 912-18

## Call to Order, Moment of Prayer and Pledge of Allegiance

**Roll Call: Mr. Giudici, Mr. Calabria II, Mr. Castello, Mr. Abel, Mr. Calabria,  
Ms. Altman, Mr. Wells, Mrs. Meyers, Mr. Bruckner**

7:00PM Executive Session

### 1. Approval of Agenda

- **Motion** to approve the agenda, as submitted.

### 2. Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report.

### 3. Bill List

- **Motion** to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$583,434.74.

### 4. Approval of Minutes

- **Motion** to approve minutes for the following meetings:  
Agenda Meeting January 9, 2018  
Regular Meeting January 23, 2018

### 5. Planning, Zoning and Code Enforcement

#### 6. Solicitor's Report

- **Motion** to approve the Agreement with Jack Cargoni/Collier Development, LP to continue Sheriff Sale proceedings against the property located at 941 Hammond Street (102-E-125).
- **Motion** to approve or deny **Resolution #918-18** approving settlement of a Tax Assessment appeal concerning HCR Manorcare Properties, LLC. (Lot and Block 65-M-300 for years 2014 – 2018).
- **Motion** to approve or deny **Resolution #919-18** approving settlement of a Tax Assessment appeal concerning property owned by Richard Paul (Lot and Block 99-F-18 for years 2016 – 2018).

#### 7. Engineer's Report

- **Motion** to approve having Ned Mitrovich, LSSE submit a cost estimate for the Township to compare our Stormwater management plan to the revised Act 167 Allegheny County Stormwater Management Plan.

- **Motion** to approve Partial Payment No. 2 (Final) for Contract No. 15-PK2 – Spinner Field Improvements – Plumbing Contract from Stefanik’s Next Generation Contracting Company, Inc. in the amount of \$685.00. (To be paid from the Bond fund).
- **Motion** to ratify the Service Order Authorization for preparation of the 2017 Chapter 94 Wasteload Management Report (ALCOSAN).

## Standard Reports

### 8. Tax Collectors Report

- **Motion** to approve the total real estate commissions due the Tax Collector for the month of January 2018 for the years 2014, 2015, 2016, and 2017 in the amount of \$2,994.91.

***Additional reports, as submitted: Secretary’s Report, Building Inspector’s Report, Magistrate’s Report and Public Works Report.***

### 9. Standing Committee Report - Finance

- **Motion** to approve agreement from Mark Schuster of TurnKey Taxes for 6 months at no monthly payment and 100% performance based. At the completion of the term, the Township will be paid \$500.00 by TurnKey.
- **Motion** to approve the modification of the Southwest Allegheny County Tax Collection District Confidentiality Agreement and Authorization to add Sandy Novelli for the purpose of obtaining records.
- **Motion** to approve the invoice from Troiani Web Design for the design of a new website for Scott Township Municipal Building in the amount of \$3,200.00.
- **Motion** to approve payment to Pierce Park Group for Investment Consulting Services for Police Pension Fund in the amount of \$12,758.46 and the Non-Uniform Employees Pension Fund in the amount of \$5,763.19.
- **Motion** to create a garbage contract analysis committee.
- **Motion** to authorize tax office staff to assist with school tax collection.

### 10. Standing Committee Report – Public Safety

- **Motion** to approve the application for the DROP Pension Benefit submitted by Officer Jeffrey Skees, with an effective retirement date of February 27, 2022.
- **Motion** to approve the Rosslyn Farms Agreement to renew the original agreement for a period of two (2) years, Commencing on January 1, 2018 and continuing on an uninterrupted basis through December 31, 2019.
- **Motion** to approve advertisement of Ordinance agreeing to provide Police Services to the Borough of Rosslyn Farms, through December 31, 2019.
- **Motion** to approve CivicReady, a mass notification system with a total investment for the first year in the amount of \$6,468.00 and an annual service fee in the amount of \$6,468.00 as Proposed. (Abel).

### 11. Standing Committee Report – Public Works

### 12. Environmental Committee (Sewer Committee and MS4 Updates)

- **Motion** to advertise Worchester Dr. Sanitary Sewer re-alignment and replacement project.

- **Motion** to approve Ned Mitrovich doing cost analysis for the storm water runoff situation at the rear of Orchard Spring and Stancey Rd.
- **Motion** to approve having Ned Mitrovich apply for the next GROW program through Alcosan on behalf of the Township LOI due by April 2, 2018.
- **Motion** to appoint/reappoint members of the Non-Uniform Pension Plan Committee.
- **Motion** to appoint/reappoint members of the Uniform Pension Plan Committee.
- **Motion** to appoint a representative to the Chartiers Valley District Flood Control Authority.
- **Motion** to appoint/reappoint members of the Environmental Advisory Board.

### 13. Parks and Recreation

- **Motion** to hire Renee Landy as the Recreation Director for the 2018 summer season in the amount of \$3,500.00.
- **Motion** to hire John Nemeth as the Aquatics Director for the 2018 summer season in the amount of \$15,000.00.
- **Motion** to hire Ron Ellis as a consultant for the 2018 summer season in the amount of \$4,000.
- **Motion** to advertise for bids for the Scott Township Swimming Pool Concession Stand.
- **Motion** to approve The Annual Easter Egg Hunt at Scott Park on Sunday, March 25, 2018 at 2:00pm in the amount of approximately \$950.00.
- **Motion** to approve the 'Pittsburgh Softball Cricket League' for the use of the Scott Park baseball field in the amount of \$50 per 2 hour usage for the following dates of: June 2, June 10, June 17, June 24, July 1, July 8, July 15, July 22, July 29, August 5, August 12, August 19, August 26, September 2, September 9, September 16, September 23, and September 30, 2018.

### 14. Public Relations Report

- **Motion** to utilize the high school technology department to broadcast items regarding the Township on the Verizon (38) and Comcast (765) channels. (Calabria II).
- **Announce** the upcoming Proclamation for Commander Deichler via Skype on Tuesday, March 27, 2018 meeting.

### 15. Library Liaison Report

- **Motion** to approve the purchase of 8 tickets for the Library Adult Comedy Night on Saturday, April 7, 2018 at 7:00pm in the amount of \$100.00 to come out of the Commissioners Flower Fund.

### 16. SHACOG

#### 17. Standing Committee Report – Administration

- **Motion** to approve or deny the request from the Western PA Kidney Support Groups for the use of the Lodge at no charge on Sunday, August 26, 2018 from 1:00pm to 6:00pm.
- **Motion** to approve Sandy Novelli, Finance Director to attend the 2018 Annual Statewide Conference for Government Finance Officers Association of Pennsylvania in the amount of \$400.00 plus \$413.40 for hotel fees.
- **Motion** to ratify advertisement for the Environmental Advisory Board.

- **Motion** to ratify advertisement for the St. Clair Ambulatory Care Center meeting being held on March 6, 2018 in the Main Meeting room of the Municipal Building.

**18. Conferences and Workshops**

**19. Public Comments on Items Not Listed on the Agenda**

**20. Commissioner's Request**

**Adjournment**

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